

## Meeting Notes

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Strategic Planning Steering Committee (SPSC)

06/29/09

In attendance:

1. Linda La Grange
2. Elizabeth Ratzlaff
3. Roland Salas
4. Bill Taylor
5. Maureen Romine
6. Germaine Alarcon
7. Benito
8. Cindy Collins
9. Camea Gagliardi-Blea
10. Bill Sayre
11. Tom Ward

Cindy Collins presented a poster of the proposed commercial district. This plan is being implemented and supported by the Mainstreet group. We also reviewed a poster of the NMHU Master Plan.

Camea Gagliardi-Blea provided everyone with a draft template to be used by each of the campus units when constructing their own strategic plans. There were some suggested modifications and additions to the template. Camea will meet with Rock Loffredo at University Relations to determine the best way to provide access to the template.

It was decided that the VPs, Deans, and Directors should meet (maybe during the Cabinet meeting) to determine what constitutes a "unit". Once that has been decided, individual members of the SPC will be assigned to a unit and charged with guiding and advising that unit in the creation of its own strategic plan.

At our next meeting, we will choose 2-3 university-wide action steps for each objective. These action steps must be quantifiable.

I am attaching the latest draft of the strategic plan without the action steps. I will email you the action steps in a subsequent email.