

## Meeting Notes

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Strategic Planning Steering Committee (SPSC)

08/03/09

In attendance:

1. Linda La Grange
2. Roland Salas
3. Elizabeth Ratzlaff
4. Maureen Romine
5. Camea Gagliardi-Blea
6. Bill Sayre
7. Tom Ward
8. Germaine Alarcon
9. Evonne Roybal-Tafoya

The Values section was revised to refer to multiculturalism and also to provide some consistency in the manner in which the values were presented. It was decided to simplify the format and identify the value without adding any verbs, adverbs, or adjectives.

We then reviewed the template that is to be sent out to the units. The President, VPs, and Directors will be asked to identify the individual units – or what, in their area of responsibility, constitutes a unit. The President, VPs, and Deans will also identify a key person from each of the units who is charged with meeting with a member of the SPSC to help set up the process for developing the unit-specific action plan. Bill Sayre, as Director of Assessment, will assist the units in developing plans with measurable outcomes.

As we begin the unit-specific planning process we will be reminding everyone that the plan will be revisited each year. The degree to which goals and objectives have been met will be assessed and the plan adjusted according to the results of the assessment.