



2009-2011
**Undergraduate
Catalog**



NEW MEXICO HIGHLANDS UNIVERSITY®

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Undergraduate Catalog

2009~2011

New Mexico Highlands University

New Mexico Highlands University**Box 9000****Las Vegas, New Mexico 87701****(505) 425-7511*****www.nmhu.edu***

New Mexico Highlands University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, 30 North LaSalle St., Suite 2400, Chicago, IL 60602-2504, 312-263-0456; 800-621-7440, fax 312-263-7462; www.ncacihe.org. To review or receive a copy of the University NCA Affiliation Status Report, please contact the Office of the Registrar.

New Mexico Highlands University reserves the right to change its instructional programs at any time. The provisions of this catalog are not to be regarded as an irrevocable contract between the student and New Mexico Highlands University.

New Mexico Highlands University does not discriminate on the basis of disability, race, color, religion, national origin, age, sex, or sexual orientation in employment, admission, programs or services.

Any student who feels that he/she has been discriminated against is encouraged to file an incident report form with the Office of the Vice President of Student Affairs. For more information please refer to the NMHU Student Handbook or the NMHU website at www.nmhu.edu.

All NMHU educational programs and activities will be made accessible to students with disabilities upon request.

Individuals with a disability who are in need of accommodations in order to participate in our programs may contact the university at 505 454-3188, TTY at 505 454-3003 or in writing to the Office of Disability Services, New Mexico Highlands University, Las Vegas, New Mexico 87701.

For the full-time degree seeking freshman who entered the university during the 2003-2004 academic year the persistence and graduation rate may be obtained from the Office of Institutional Effectiveness.

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The Undergraduate Catalog 2009-2011 is a description of New Mexico Highlands University's academic programs and courses of instruction. Although much effort has been made to ensure accuracy, errors or omissions may be present. All official corrections to this catalog are on file with the Office of the Registrar.

The administration and faculty of New Mexico Highlands University believe that the educational programs of the university are effective and valuable. However, the ultimate results of the programs offered, in terms of such matters as achievement, employment, and professional licensing, are also dependent on factors beyond the control of the university, such as individual student initiative, governmental or institutional regulations, and market conditions.

Therefore, New Mexico Highlands University makes no representation or guarantee that following a particular course or curriculum will result in specific achievement, employment, admission to other programs, or professional licensing.

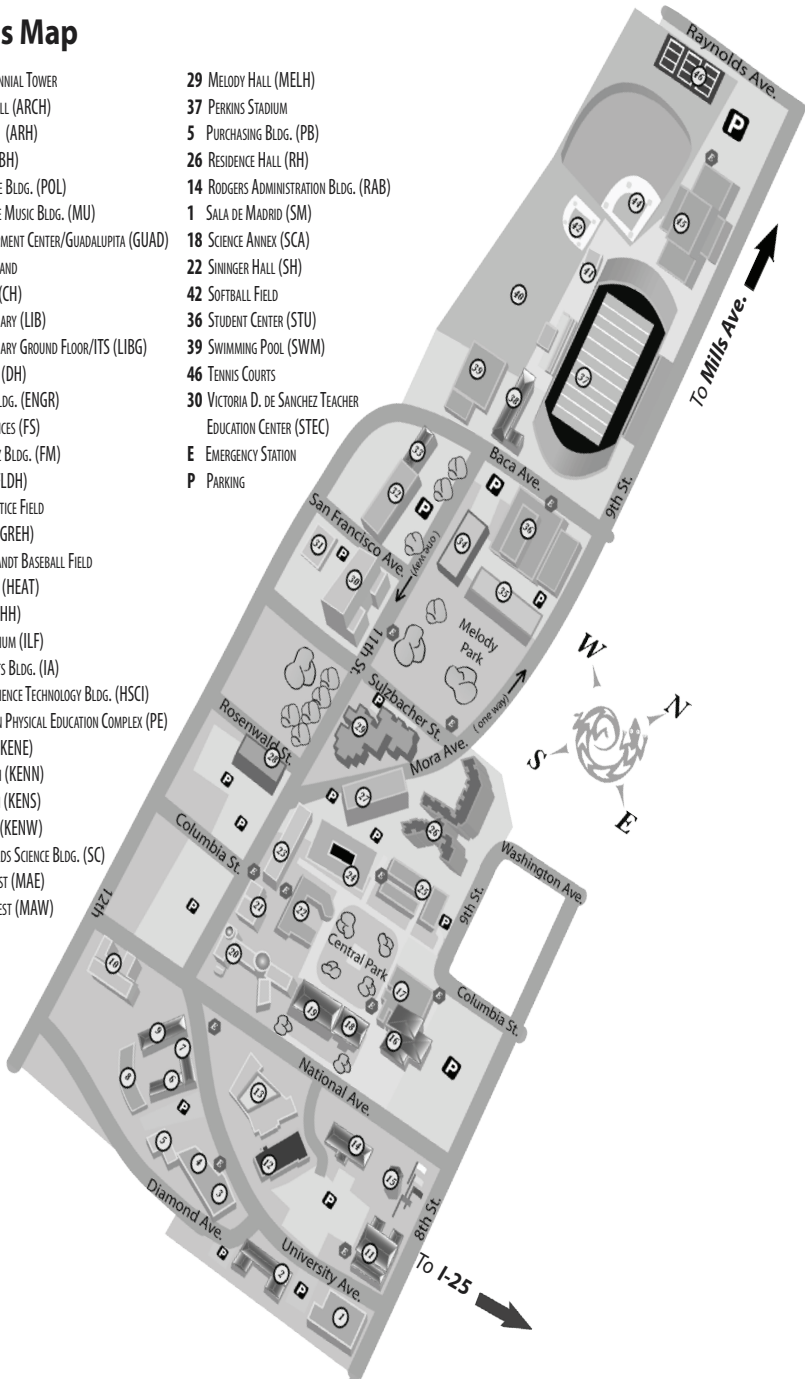


NEW MEXICO HIGHLANDS UNIVERSITY

Campus Map

- 15 ALUMNI CENTENNIAL TOWER
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- 12 ILFELD AUDITORIUM (ILF)
- 28 INDUSTRIAL ARTS BLDG. (IA)
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- 6 KENNEDY EAST (KENE)
- 9 KENNEDY NORTH (KENN)
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- E EMERGENCY STATION
- P PARKING



MISSION STATEMENT

New Mexico Highlands University is a diverse comprehensive quality university serving the global community by integrating education, research, public service, and economic development, while celebrating our distinctive Northern New Mexico cultures and traditions. We achieve this through a university-wide commitment to quality student-centered education, recognition of the growing importance of the Spanish language to our nation's interests, and an acknowledgement to our many responsibilities to residents of Northern New Mexico as the principal educational institution in the region.

As a student-centered, publicly supported, regionally based, comprehensive university offering programs in liberal arts, sciences and professional disciplines the University brings together students from distinctive cultural, socioeconomic, linguistic, geographic, religious, and educational backgrounds.

New Mexico Highland University is committed to programs that focus on its multiethnic student body with special emphasis on the rich heritage of Hispanic and Native American cultures that are distinctive to the State of New Mexico and particularly to Northern New Mexico. The University clearly perceives that its success depends upon an appreciation of the region's cultural and linguistic identities. By reinforcing cultural identity and encouraging the use of these assets, the University seeks to empower students and the region's ethnic populations to achieve full involvement in the activities of society.

The University emphasizes graduate and professional programs, and a balanced curriculum promotes undergraduate study that is firmly grounded in the liberal arts and sciences, emphasizes excellence in teaching and individual attention to students, and prepares students for lifelong learning, for graduate and professional schools, and for present and future occupations. The University remains true to its legacy of emphasis on teacher preparation, interdisciplinary programs involving the Hispanic world, and programs that contribute to meeting social needs. In essence, there is an emphasis on developing broadly literate citizens and leaders, educated in analytical and critical thought and in the appreciation of the arts and sciences. In addition, through collaborative arrangements with other campuses, research agencies, government agencies, and the corporate

world, the University aspires to develop and deliver new models for baccalaureate and graduate programs in additional programs such as engineering, forestry management, watershed management, bilingual programs in the professional schools, and programs that clearly acknowledge that a university that fully takes advantage of, and prepares its students for, creative application of technology to improve the quality of life, is a university that will prosper, grow, and be relevant. In support of its mission the university has adopted the following strategic goals:

STRATEGIC GOAL A: Develop a learner-centered environment that promotes the improvement of learning and personal development of students from first-year courses through degree completion.

STRATEGIC GOAL B: Enhance the long term strategy for university engagements in community and regional partnerships.

STRATEGIC GOAL C: Become the premier Hispanic Serving Institution (HSI) in the country.

STRATEGIC GOAL D: Align New Mexico Highlands University technology with institutional priorities, be on the leading edge of technology developments in higher education, provide faculty, students, staff and administration, and the communities the University serves convenient access to information needed for learning, research, teaching, administration, and communication.

STRATEGIC GOAL E: Achieve a competitive position with peer institutions in research and scholarship in targeted areas that promote the achievement of the university mission.

STRATEGIC GOAL F: Maintain the adequacy and quality of the physical campus environment.

STRATEGIC GOAL G: Develop effective and efficient academic and administrative processes, systems and structures that support continuous improvement

STRATEGIC GOAL H: Communicate the image and reputation of the University to the general public and to students with a focus on its high quality.

OVERVIEW OF UNDERGRADUATE PROGRAMS OF STUDY***COLLEGE OF HUMANITIES AND FINE ARTS****Department of English and Philosophy**

English (BA or Minor)

Philosophy (Minor)

Religious Studies (Minor)

Department of History and Political Science

History (BA or Minor)

With Concentration in:

Social Studies

Political Science (BA or Minor)

With concentration in:

Law Emphasis

Liberal Arts

Department of Languages and Culture

Spanish (BA or Minor)

Native Amer/Hispanic Cultural Studies (Minor)

Department of Visual and Performing Arts

Fine Arts (BA, BFA or Minor)

With concentrations in:

Interdisciplinary

K-12 Education

Liberal Arts

Media Arts (BA or minor)

Media Arts (BFA)

With concentrations in:

Communication Design

Interactivity & Multimedia

Digital Filmmaking

Music (BA or minor)

With concentrations in:

Music Education

Music Performance

Art History (Minor)

COLLEGE OF SCIENCE AND MATHEMATICS**Department of Biology**

Biology (BA, BS)

With concentrations in:

Teaching

Department of Chemistry and Forensic Science

Chemistry (BA, BS or minor)

With concentrations in:

Forensics (minor)

Department of Computer Science

Computer Science (BA, BS or minor)

With concentrations in:

Individualized Program (BA, BS)

Information Systems (BA)

Software/Hardware System (BS)

Department of Exercise and Sport Sciences

Health (BA or minor)

With concentrations in:

Athletic Training

Health Education

Health Promotion & Wellness

Pre-Professional Ath Trng

Human Performance and Sport (BA or minor)

With concentrations in:

Exercise Science

Physical Education

Recreation & Sport Management

Coaching (Minor)

Department of Mathematics, Engineering & Physics

Mathematics (BA, BS or minor)

Computer & Mathematical Modeling (BS)

Math/Computer Science for Secondary School

Teachers (BA)

Math/Computer Science for Elementary School

Teachers (BA)

Pre-Engineering

Physics (Minor)

Department of Natural Resource Management

Environmental Geology (BS)

With concentrations in:

Geology

Watershed Management

Forestry (BS)

With concentrations in:

Forestry

Wildland Fire

Geology (Minor)

Department of Nursing

Nursing (BNS) (Licensed RN's Only)

Department of Social and Behavioral Sciences

Anthropology/Sociology (BA, BS)

With concentrations in:

Anthropology

American Indian Studies

Criminology

Sociology

Criminal Justice Studies (BA)

Psychology (BA, BS or Minor)

Sociology (Minor)

Anthropology (Minor)

Interdepartmental

General Science for Secondary School Teachers (BA)

With concentrations in:

Biology, Geology, or Chemistry

Cognitive Science (Minor)

Combined Science (Minor)

General Science (Minor)

Women's Studies (Minor)

University Studies (BA)

SCHOOL OF BUSINESS ACBSP accredited

Business Administration (BBA)

With concentrations in:

Accounting (or Minor)

General Business

Finance/Managerial (or Minor)

Finance/Personal (or Minor)

International Business

Management (or Minor)

Mgmt Infor Systems (or Minor)

Marketing (or Minor)

Marketing/Media Arts

SCHOOL OF EDUCATION

Early Childhood Multicultural Educ (BA or Minor)

Elementary Education (AA, BA)

Special Education (BA or Minor)

Bilingual Education (Minor)

English as a Second Language (Minor)

Secondary Education (Minor, LICENSURE)

SCHOOL OF SOCIAL WORK CSWE accredited

Social Work (BSW)

STUDY ABROAD

The International Education Center assists students in applying for study-abroad programs sponsored by NMHU, the New Mexico Public Universities Consortium, and other cooperating institutions.

***NMHU reserves the right to change its instructional and other programs at any time.**

HIGHLANDS AT A GLANCE

First established as New Mexico Normal School, the institution became New Mexico Highlands University in 1941, as it expanded its role beyond teacher education.

Today, NMHU in Las Vegas offers graduate and undergraduate programs in arts and sciences, business, education, and social work. Located in the heart of Las Vegas, a small, friendly town with a population of about 18,000, Highlands' main campus is close to recreational and wilderness areas, and within a few hours of major metropolitan centers.

Through distance education, Internet courses, and on-site faculty, NMHU also offers some degree-completion and graduate programs in Farmington, Rio Rancho, Española, Santa Fe and Raton.

Although students from all over the world attend NMHU, the majority of its approximately 3,700 students are from New Mexico and are Hispanic. Highlands' programs focus on its multi-ethnic student body, especially the Hispanic and Native American cultures distinctive of New Mexico.

The university continues the traditional role of an institution of higher learning in the liberal arts and sciences; it also offers comprehensive programs in business, teacher education, engineering, and social work.

The university is committed to excellence in the transmission, discovery, preservation, and application of knowledge itself to maintain a progressive, forward-looking posture responsive to the changing social environment, as to shape the direction the institution will take with respect to anticipated demands and approaching opportunities.

As part of its mission to serve the individual student through personal attention, Highlands

maintains an open enrollment, small classes, and low tuition. It is known nationwide for its research activities, student and faculty achievement, and opportunities for students to combine study with real-world experience. In addition, the required freshman seminar addresses retention by orienting new students to college life and university resources to ensure their success through graduation.

NMHU students and faculty alike consistently receive national and international recognition for many of their achievements, and have opportunities to network with other researchers and professionals in their areas of interest.

Accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, NMHU also has specialty accreditations. The School of Business Administration is accredited by the Association of Collegiate Business Schools and Programs (ACBSP). The School of Social Work is accredited by the Council on Social Work Education (CSWE).

NMHU is a member of the Rocky Mountain Athletic Conference, NCAA Division II and fields eleven teams – five men's and six women's. They include baseball, basketball, cross country, football, soccer, softball, women's track, volleyball and wrestling.

Student Services and Code of Conduct

The NMHU Student Handbook, which is published each year, describes student services, the Code of Student Conduct and related policies and procedures. Administered by the Vice President of Student Affairs, the code sets the standards for expected behavior of students. Procedures for hearings, appeals, grievances and complaints of discrimination/harassment are outlined in the handbook. The handbook is provided to new students; it may be downloaded at www.nmhu.edu; or a copy may be obtained from the NMHU Office of Student

Affairs, Box 9000, Las Vegas, N.M. 87701.

Students with Disabilities/ Academic Accommodations

Students with a documented disability are eligible to receive appropriate and reasonable academic accommodations or auxiliary aids in accordance with the legal requirements of the Americans with Disabilities Acts (ADA), the ADA Amendments Act of 2008, the Vocational Rehabilitation Act of 1974 (as amended), and other laws governing the disabled. Accessibility Services also adheres to the professional code of conduct promulgated by the Association of Higher Education and Disability (AHEAD). Students wishing to receive academic accommodations must provide complete documentation to Accessibility Services before the drop/add deadline each semester. It is the responsibility of the student to disclose a disability, to provide appropriate documentation from a qualified professional identifying the disability and recommend accommodation, and to request accommodations. In order to receive academic accommodations during attendance at New Mexico Highlands University each student must supply appropriate clinical documentation of their disability. Each student must also submit a completed NMHU Accessibility Services Application packet and a copy of their class schedule. Copies of these forms are available from Accessibility Services.

Due to a limited supply of interpreters, deaf students must document their disability at least one month before the beginning of each semester. NMHU is not obligated to provide accommodations to students who fail to document a disability in a timely manner. Accessibility Services is located in the Engineering Building and may be reached at 505.454.3252 or via e-mail at disabilities@nmhu.edu.

NMHU programs and activities will be made accessible to students with disabilities upon written request. Accessibility Services must be notified at least two weeks in advance in order to provide accommodations that take place outside of a student's regular schedule (such as field trips, conferences, etc.). Classroom related accommodations are governed by the policy set forth in the previous paragraph. If you are an individual that needs auxiliary aids or services in order to participate in NMHU programs write to Accessibility Services, New Mexico Highlands University, PO Box 9000, Las Vegas, NM 87701 or e-mail disabilities@nmhu.edu.

New Mexico Highlands University prohibits the use, distribution, manufacture, or possession of controlled substances on university property or as any part of any university activity.

The NMHU "Code of Student Conduct and Disciplinary Procedure" is included in the NMHU Student Handbook and can be obtained from the Office of Student Affairs. For complete information on academic policies, consult the University catalog.

Admission to the University

**Rodgers Administration Building
Room 201**

505 454-3434/3439/3503

E-mail: admissions@nmhu.edu

Applying for Admission

An application packet may be obtained from the NMHU Office of Admissions, or from New Mexico high school counselors. Applications are also available on our web page at: www.nmhu.edu/admissions, where a student may also apply on-line.

With the completed application form, applicants must pay a \$15, non-refundable, one-time application fee, have official transcripts sent to the university and must submit American College Test (ACT) or Scholastic Aptitude Test (SAT) scores.

Applications for undergraduate admission will be considered at any time, however, to ensure timely action on the application, students are advised to submit the completed application materials during the following suggested filing periods:

For Fall Semester Previous November-August

For Spring Semester Previous July-December

For Summer Session Previous January-June

Send the completed application to the Office of Admission's accompanied by a \$15, one-time, non-refundable check or money order made out to New Mexico Highlands University (or NMHU). Do not send cash. Official transcripts and test scores should be sent to the same address.

Timely application for admission is essential in order to process applications for financial assistance or scholarships. Students are advised to consult the appropriate sections of this catalog for information about application procedures and deadlines concerning financial assistance at NMHU.

Only students who have been admitted to NMHU are allowed to register for classes.

Admission Criteria (subject to change) New Freshmen

New Mexico Highlands University considers admission for beginning freshmen who do the following:

- Submit a completed NMHU undergraduate application for admission.
- Pay a \$15, one-time, non-refundable application fee.
- Submit official transcripts showing graduation from an accredited secondary school or successful completion of the national G.E.D. examination. (Admission may be given to qualified high school seniors who have not yet graduated, subject to their submitting a transcript verifying their graduation before beginning studies at the university.)
- Students are encouraged to take the American College Test (ACT) or Scholastic Aptitude Test (SAT) prior to applying for admission to NMHU. Submission of score reports at the time of application is suggested. Students who have not taken the ACT or SAT or have not submitted their results must take the Compass Placement Examination administered by NMHU during Freshman Orientation. Students will be placed in the reading, math and English classes based on their placement test scores. If a student feels that they have been wrongly assigned, they may take a free on-campus placement test prior to registering for their first semester. If their scores meet the competency criterion, the student will be reassigned to the appropriate class.

Admissions Status

Students are admitted into regular, probationary, or non-degree status as follows:

Regular Admission

- An earned high school diploma and a high school grade point average (GPA) of at least 2.0 (on a 4.0 scale).

- In lieu of a high school diploma, students will qualify for regular admission with a G.E.D. average score of 450 or higher. The G.E.D. transcript should be sent from the appropriate Public Education Department.

Probationary Admission

Probationary admission is considered for students who do not meet the criteria for regular admission. Students whose grade point average is below a 2.0 may be admitted on probationary status, and may be subject to special requirements for academic performance in their freshman year. Freshman students admitted on academic probation are expected to earn a satisfactory GPA in either their first or second semester at NMHU, or be subject to dismissal. The satisfactory semester GPA for all freshmen is 1.75.

The review process: The application from any student whose high school grade point average is below a 2.0 (on a 4.0 scale) is reviewed. The purpose of this review is to evaluate the applicant's motivation for college work and likelihood of success. Additional information from an applicant is welcome, such as a personal statement of educational goals, recommendations from secondary school personnel, and ACT (or SAT) scores. Students applying for probationary admission may be required to submit such information or to attend an advisory session with university personnel before being admitted in this status.

Non-Degree Undergraduate Admission

Non-degree admission enables students to pursue credit courses without meeting many of the requirements for admission to a degree program. Non-degree status is available for those who wish to pursue university courses for personal interest or professional development, for visiting students enrolled in a degree program at another college or university but seeking to complete some courses at NMHU

for transfer, or for other similar types of applicants.

It may also be used by students who lack a high school diploma or GED and are **at least 18 years old**. These students may apply for regular admission status upon completion of high school or GED. Non-degree admission may also be given in certain circumstances to enable a student to enroll while a regular admission application is pending. **Students admitted in non-degree status are not eligible for financial assistance.**

Transfer Students

New Mexico Highlands University considers for admission undergraduate students as transfers from other accredited colleges and universities who:

- Pay a \$15, one-time, non-refundable application fee.
- Submit a completed application for undergraduate admission.
- Send a complete, official transcript from each previously attended college or university to the NMHU Admissions Office. Students under academic suspension or dismissal from another college or university may not be admitted until they have served the required suspension at that institution.
- Applications will not be processed until all the required items are in file with the Office of Admissions.

Admission Status

Transfer students are admitted into regular, probationary, or non-degree status as follows:

- Transfer students who have completed fewer than 16 semester credit hours of post-secondary schooling will be treated the same as new freshmen in the admissions process (see above). These students must submit their high school transcripts (or G.E.D. records), ACT or SAT scores if taken, and college/university transcripts.
- Transfer students who have completed 16

or more semester credit hours of post-secondary schooling will be admitted in regular status provided they have at least a “C” or 2.0 cumulative grade point average in all college or university course work.

- Degree-seeking probationary admission will be considered for transfer students with a cumulative grade point average below “C” through the individual review process as defined for probationary admission.
- Transfer students are also eligible for non-degree admission status.

Home School or Non-Accredited Schools

For those students (16 years or older) who have been home schooled or who have attended a non-accredited high school, official score reports from the ACT or SAT are required. School transcripts are also helpful. All applicants will be reviewed on an individual basis for admissions.

Transfer of Credits

New Mexico Highlands University accepts academic credits for transfer from institutions of higher education that are regionally accredited or are candidates for regional accreditation. Transfer students will receive full credit for course work completed with an appropriate grade, provided that the classes are appropriate to a degree at the university. Transfer course grades will not be calculated as part of Highlands University grade point average, and are listed on the academic transcripts with a grade of “CR.” (**However, for graduation, all transfer credits graded are included in the final computations for honors**). Highlands University does not accept vocational, technical, or remedial courses and credits awarded for work or life experience.

Students transferring from an accredited institution of higher education may transfer under one of the following plans:

Course by Course

The course-by-course plan is for students that do not plan to complete an associate degree. The Course Articulation Matrix compiled by the Higher Education Department and transfer guides in place with New Mexico two-year colleges serve as a guide for this purpose.

Degree Completion

Students transferring from a regionally accredited institution of higher education, with an earned associate degree will have New Mexico Highlands University proficiency, extended core, and minor requirements waived.

However, all other university requirements, including the university’s state mandated 35-hour common core, program, residency, and the 51 upper-division credit requirements must be met before granting of the baccalaureate degree.

An individual transfer analysis will be given to the student by the Office of the Registrar to determine courses required to complete the university’s general education requirements. Major and minor program requirements will be reviewed by officials in the appropriate department. Student must complete all courses required by NMHU and meet the university’s requirements for academic performance in order to receive the indicated degree.

Transfer among New Mexico Higher Education Institutions

To facilitate transfer of students and course credits among New Mexico’s colleges and universities, the state’s public institutions of higher education are required to accept in transfer courses taken within approved modules of lower-division course work and apply them toward degree requirements.

Several transfer guides have been developed through collaboration of New Mexico’s public post-secondary institutions, consistent with requirements of state law (21-1B, NMSA 1978).

Students enrolling for first-year or second-year study at a New Mexico institution and wishing to prepare for possible transfer into a degree program at another institution are advised to take these courses during their freshman and sophomore years.

Student Responsibility

New Mexico's colleges and universities have collaborated to produce guides to assist students who plan to transfer before completing a program of study. Course modules are designed to help students select courses carefully so that they may transfer with little or no loss of credit. However, planning for effective transfer with maximum efficiency is ultimately the student's responsibility. Responsible transfer planning includes early and regular consultation with the intended degree-granting institution to assure that all pre-transfer coursework will meet the requirements of the desired degree.

Transferring Courses to Fulfill the New Mexico General Education Common Core

During the 2005 New Mexico Legislative session, Senate Bill 161, consistent with requirements of state law (Chapter 224 of the Laws of New Mexico 1995, as amended) was signed into law to further enhance and facilitate the articulation of general education courses among New Mexico's colleges and universities. In accordance with policies established by the New Mexico Higher Education Department, designated general education core courses successfully completed at any regionally accredited public institution of higher education in New Mexico are guaranteed to transfer to any New Mexico public institution. Students who have decided on a major and/or an institution at which to complete their studies should consult with an academic advisor at that particular institution to determine the most appropriate course selections. Students enrolling for the first-year of study at a New

Mexico college or university and considering possible transfer into a certificate and/or degree program at another institution are encouraged to take the courses approved for transfer during their freshman and sophomore year of study.

The core matrix of approved courses guaranteed to transfer and meet general education requirements at any New Mexico college or university can be found on the New Mexico Higher Education Department web site at www.hed.state.nm.us/colleges/matrix.asp. Courses in the state core matrix are listed by institution under each of the five general education areas.

The following are the approved courses for New Mexico Highlands, with their equivalent New Mexico Common Course Number.

NMHU Common Core Classes	NM Common Course Number
Area I Communications (9 hours)	
Engl 111 Freshman Composition 1	Engl 1113
Engl 112 Freshman Composition 2	Engl 1123
MArt 124 Public Speaking	Comm 1113
Area II Mathematics (3 hours)	
Math 130 Math for Elem Sch 2	
Math 140 College Algebra	Math 1113
Math 150 Trigonometry	Math 1213
Math 211 Calculus 1	Math 1613
Area III Lab Science (8 hours)	
Biol 110 Biol Perspectives	Biol 1114
Biol 211 Gen Biology 1	Biol 1214
Biol 212 Gen Biology 2	Biol 1224
Biol 131 Human Biology	Biol 2414
Chem 100 Chem for the Non-Sci	Chem 1114
Chem 211/215L General Chem 1	Chem 1214
Chem 212/216L General Chem 2	Chem 1224
For 105 Ecosystems & Humans	
Geol 101 Survey of Earth Science	Geol 1214
Geol 105 The Planets	
Phys 105 Elementary Physics	Geol 1214
Phys 151 Algebra Physics 1	Phys 1114
Phys 152 Algebra Physics 2	Phys 1124
Phys 291 Calculus Physics 1	Phys 1214
Phys 292 Calculus Physics 2	Phys 1224

Area IV Social and Behavioral Sciences**(6-9 hours)**

Anth 102 Intro to Sociocultural Anth	Anth 2113
Anth 103 Intro to Phys Anth & Arch	Anth 1113
Econ 216 Prin of Macroeconomics	Econ 2113
Econ 217 Prin of Microeconomics	Econ 2123
PolS 151 American National Gov't	PolS 1123
Psy 101 Psychology & Society	Psyc 1113
Soc 152 Introductory Sociology	Soci 1113

Area V Humanities/Fine Arts (6-9 hours)

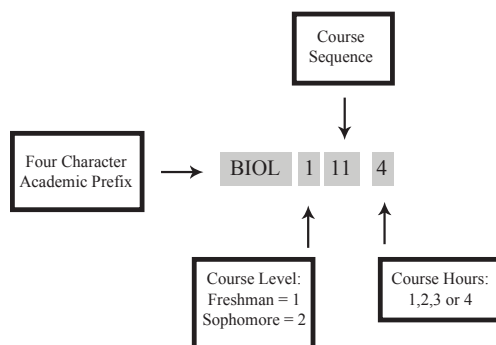
Hist 100 The Western World	Hist 1053
Hist 201 US History to 1865	Hist 1113
Hist 202 US History from 1865	Hist 1123
Phil 100 Introduction to Philosophy	Phil 1113
Art 100 Introduction to Art	Art 1013
Mus 100 Introduction to Music	Mus 1013
Mus 101 Rudiments of Music	Mus 1213
Thea 100 Introduction to Theater	Thtr 1013

New Mexico Common Core Numbers

The course prefix and number that appear on the right hand side next to the NMHU course number is the New Mexico Common Course Number. This is a four alpha/four numeric set of uniform course designations that serve as a single reference point for courses taught throughout the state that share substantially equivalent content. Courses bearing this designation are part of a statewide equivalency table that cross-references the institutional course and number with a universal "common course number" creating an easy one-to-one match.

Students may find the New Mexico Common Course Number listed in crosswalks, degree outlines, transfer guides, and in course descriptions in college catalogs and web sites. Simple put, the common course number connects equivalent courses at multiple institutions ensuring students that the course will transfer to the receiving institution and meet degree requirements as if it were taken on that campus.

The New Mexico Common Course Number has an alpha prefix that identifies readily to the subject area. The four digits in the number represent the specific course in that subject area with each digit having significance as demonstrated below:

**Lower-Division 64-hour Transfer Modules**

Students who have selected a field of study but have not yet selected the college or university where they wish to earn their baccalaureate degree are advised to take courses during their freshman and sophomore years outlined in one of the Lower-Division 64-hour Transfer Modules. For students enrolled at any public institution in New Mexico, these courses are guaranteed to transfer to any New Mexico university and apply toward bachelor's degree program requirements. Students should consult advisors at their current institutions regarding which specific classes fit these categories. Lower-division transfer modules presently exist for:

- Business
- Teacher Education
- Early Childhood Education

Modules for additional areas of study are being developed.

Inter-Institutional Transfer Guides and Catalogs

Students who have selected a field of study and/or the institution where they wish to graduate are advised to consult the transfer guide or catalog for that institution for more current and detailed advice to guide their course selection. Formal published transfer guides between most New Mexico Community

Colleges and NMHU are available through the NMHU Admission's Office.

Complaint Procedure for Transfer Students

All New Mexico public post-secondary institutions are required to establish policies and practices for receiving and resolving complaints from students or other complainants regarding the transfer of coursework from other public institutions in the state. A copy of New Mexico Highlands University's complaint policy may be obtained from the Admission Office or from the New Mexico Higher Education Department at 1068 Cerrillos Road, Santa Fe, NM 87501-4295, (505) 827-7383 or <http://hed.state.nm.us>.

Military Credit

The university grants credit for military education or service schools on recommendation of the American Council on Education's Publication Guide to Evaluation of Educational Experience in the Armed Services. Air Force veterans should provide an academic transcript from the Community College of the Air Force.

Training Credit

Credit for non-collegiate training programs is granted based on recommendation of the American Council of Education's "National Guide to Educational Credit for Training Programs" and institutional policies. Official records must be provided to the university.

Early Admission Program

Students who are still in high school may be admitted under one of the following plans:

Regular Admission – High school students who have demonstrated maturity and academic success may enroll at NMHU after their high school junior year rather than completing high school. To qualify for this special program, students must have:

- A strong motivation to enter the university, as well as social, emotional, and intellectual maturity.

- A high school grade point average of at least "B".
- An ACT score in at least the 70th percentile (nationwide norms), or a comparable SAT score.
- Recommendation letters from at least two high school officials and the permission of the high school administration.
- A letter of permission from a parent or legal guardian.

Dual Credit/Concurrent Enrollment

High school students may begin college work at NMHU by taking some college courses while completing their final high school credits for graduation. To qualify for this special program, students must meet the following requirements:

- Must have high school junior or senior status.
- Seniors in their final semester must have a grade point average of at least 2.0. Juniors must have a 3.0 grade point average.
- Must have an admissions application, an official academic transcript and have parent/school signatures on the Dual Credit /Concurrent form.
- Must take the compass exam or provide ACT scores.
- Special approval is needed to take more than two courses.

Students who are interested in exploring these early admission programs should contact the Office of Admissions for assistance. Students who have previously attended need only to provide parent permission and school permission by obtaining signatures on the appropriate form.

International Students

A statement of the detailed procedures for admission of international students is available from the International Education Center. International students must be formally admitted to the university before the verifications required for the F-1 student visa can be issued. Interna-

tional students may not apply through the web site. They must submit a paper application.

The following is required for International students who seek admission to NMHU:

- Applicants will be expected to give evidence of an adequate command of the English language by earning a satisfactory score on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) before they can be admitted.
- A minimum composite score of 500 (TOEFL paper based), 173 (TOEFL computer based), with at least a score of 50 on the written test is required or Band 5 (IELTS).
- Prospective students in business must score at least a 520 (TOEFL paper based), 190 (TOEFL computer based) with a score of 50 on the written test, and a score of 54 listening comprehension, or a score Band 6 (IELTS).
- Applicants with scores between 500/520 (TOEFL paper based), 173/190 (TOEFL computer based) and Bands 5-6 (IELTS) are required to take an ESL course for one semester.
- Applicants with a score of 540 (TOEFL paper based), 207 (TOEFL computer based) and a Band score of 6.5 (IELTS) are exempt from the ESL requirement.
- Test results must be sent to New Mexico Highlands University International Education Center before an application is processed. Information regarding testing may be obtained from TOEFL, Educational Testing Service, CN 6155, Princeton, N.J. 08541-6155, USA or <http://www.toefl.org>. IELTS, information may be obtained at IELTS International, 1024 West Orange Grove Avenue, Arcadia, CA 91006-1923 USA or <http://ielts.org>.
- Applicants from other countries in which English is an official language, but not the language of the majority or of instruction

will be subject to these requirements.

Exceptions for providing evidence of adequate command of the English language are:

- Persons holding citizenship in English-speaking countries.
- Applicants holding citizenship in a country where the English language is an official language, and the means of instruction.
- Must possess the equivalent of a United States high school diploma (for admission as new freshmen) or be transfer students from approved universities or colleges outside the United States. Transcripts and other valid records of previous schools attended should come from national examination councils (where applicable), approved colleges or universities, or other official state or federal agencies for education. These records will be evaluated for compliance with the admissions criteria of the university.
- Must pay a \$15 (U.S.), one-time, non-refundable application fee.
- Must submit the completed financial certificate for international admission to issue the I-20 form.

New freshmen students are required to submit score on the American College Test (ACT) before entering the university, if possible, and in all cases before the student's first semester at the university. Scholastic Aptitude Test (SAT) may be submitted in lieu of ACT scores. Proficiency courses may be assigned if the ACT scores indicate the need for developmental work.

For detailed information, contact the International Education Center in Ford Hall, Room 16. Write or call:

Office of International Education
New Mexico Highlands University
Box 9000

Las Vegas, NM 87701 U.S.A.

Telephone: 505.454.3372

Fax: 505.454-3511

E-mail: inter_ed@nmhu.edu
www.nmhu.edu/academics/intled

Advanced Credit Programs

NMHU offers a number of advanced credit options to earn course credit prior to becoming a freshman at NMHU.

College Board Advanced Placement Examinations

NMHU recognizes student academic accomplishment on the advanced placement examination. NMHU follows the current guidelines of the American Council on Education regarding the granting of credit for Advanced Placement (AP). NMHU grants credit for AP scores of 3 or higher on any AP examination. Three semester hours will be granted for the following half-year AP courses: Computer Science; Economics – Macro and Micro; Forestry; Government and Politics – Comparative and U.S.; Physics – Mechanics; Psychology; and Statistics. Six semester hours will be granted for full-year courses other than mathematics, sciences, and foreign languages which earn eight semester hours.

CLEP Examinations

CLEP General Examination scores of 450 or higher will earn credit, with a maximum of four semester credits in each of the five examinations, for a maximum total of 20 credits. These credits may apply both to general education and elective credit, but their use in degree programs is subject to faculty approval. Credit will be granted in CLEP Subject Examinations to both newly admitted and regularly enrolled students who earn grades of 45 or higher, as approved by appropriate academic schools.

ACT/SAT Test Score Placement

Students are encouraged to take the American College Test (ACT) or Scholastic Aptitude Test (SAT) prior to applying for admission to NMHU. Submission of score reports at the

time of application is suggested. Students who have not taken the ACT or SAT or have not submitted their results must take the Compass Placement Examination administered at NMHU during Freshman Orientation.

Exceptional scores on the American College Assessment Test (ACT) will earn advanced credit according to the following table.

ACT topic	Score	Credits
English	31-36	6
	29-30	3
Mathematics	31-36	6
	29-30	3

These credits automatically apply toward elective credit for graduation. Whether they may be applied toward general education requirements or in degree programs is subject to limitations established by the appropriate disciplines.

TUITION AND FEES

Tuition is a charge that helps to defray the costs of the education offered at the university. Fees are added to the basic tuition rate to enable the university to offer student-related services such as the student center, student government, and certain other student activities. Special fees are charged for certain one-time events in a student's career at the university, as required to help meet the special costs associated with those events. Graduate and undergraduate tuition rates are determined by academic classification. NMHU accepts MasterCard, Discover and Visa.

RESIDENCY

Summary of Regulations for New Mexico Residency for Tuition Purposes

A student who enters and remains in this state principally to obtain an education is presumed to continue to reside outside this state and such presumption continues in effect until rebutted by clear and convincing evidence of bona fide residence. A student determined

to be financially dependent on a parent or guardian also assumes the residency of that parent or guardian. The burden of proof is on the student. The student must secure and file the petition with the appropriate documents of evidence in the manner described herein. All documents submitted for this purpose will be kept confidential.

To become a legal resident of New Mexico, four requirements must be met by the student. Each person must meet the requirements individually.

- The 12-month consecutive presence requirement.
- The financial independence requirement.
- The written declaration of intent requirement.
- The overt acts requirement.

The spouse and dependent children of a person who has moved to New Mexico and has obtained permanent full-time employment (sufficient documentation is required) shall not be required to complete the 12-month duration requirement.

A person, their spouse, and dependents who move to New Mexico for retirement purposes and who provide appropriate evidence of formal retirement shall not be required to complete the 12-month duration requirement.

Other relevant factors may be considered along with those listed above.

A reciprocity agreement between the states of Colorado and New Mexico allows NMHU to grant a waiver of the non-resident portion of tuition charges to a limited number of students from Colorado. Each student requesting such a waiver must complete the proper application and return it to the Office of the Registrar as early as possible. The application must be submitted no later than the first day of classes for the fall or spring semester.

All enrolled members of the Navajo Tribe who reside on the Navajo Reservation, as certified by the Navajo Department of Higher

Education, will be assessed in-state tuition rates.

According to NMHU's tuition policy:

- Students enrolling for six hours or less during a regular semester will be charged resident tuition rates regardless of residency classification.
- Students enrolling for the summer session will be charged resident tuition only, regardless of residency classification.

A brochure explaining all requirements for establishing New Mexico residency and residency petitions is available from the Office of the Registrar. Residency petitions will be accepted until the first day of each semester in the Office of the Registrar. For more information, call 505 454-3233.

Semester and Summer Sessions

Tuition and fees are subject to change, the specific amounts charged for tuition and fees are listed each semester or summer session in the published schedule of classes. Students are advised to check the most current schedule. The schedule of classes is also available at www.nmhu.edu. The following rates are the 2008-2009 tuition rates. Rates may increase upon approval. These figures are provided to help students plan.

All summer session students are charged at the resident tuition rate. Main campus students pay a tuition-plus-fees amount for between one and five credits, a lump sum amount for between six and nine credits (based on the six-credit total), and an additional tuition amount for above nine credits. Summer tuition rates may reflect approved tuition and fee increases from those of the school year before. Off-campus tuition follow the fall-spring tuition schedule.

Tuition Rates – all rates are subject to change.

**Las Vegas Campus
(Rates are subject to change)**

Resident:	Undergraduate
1–11	\$ 112.00 per credit hour
12–18	\$ 1,344.00
18 + hour	\$ 88.00 each additional hour

Non-resident:	Undergraduate
1–6	\$ 110.00 per credit hour
7-11	\$ 168.00 per credit hour
12–18	\$ 2,116.92 total*
18+ hour	\$ 144.00 each additional hour

Distance Education and Internet

Resident:
\$110.00 per credit hour for Undergraduate
\$120.00 per credit hour for Graduate

**Off-Campus Centers
(Rates are subject to change)**

Resident:	
1–11	\$ 112.00 per credit hour
12+	\$ 1,344.00
18+ credit hour	\$ 88.00 each additional credit hour

Non-resident:	
1–6	\$ 112.00 per credit hour
7–11	\$ 168.00 per credit hour
12+	\$ 2,016.00
18+ hour	\$ 144.00 each additional hour

Audit rates are the same as credit hour rates. International rates are available. Please see the schedule of classes for current rates.

*Part-time non-resident students taking 6 or fewer credits in a semester will be charged resident rates.

Senior citizen rate is \$5 per credit hour. To qualify as a senior citizen, the student must reach the age of sixty five years by the third Friday of classes, and formally apply

through appropriate form at the Office of the Registrar.

**Non-Refundable Special Fees
(Rates are subject to change)**

Application fee, (one-time)	\$ 15.00
Matriculation fee (one-time)	5.00
Graduation application fee (each degree)	30.00
Dishonored check fee	25.00
Laboratory fees	Variable
Special exam (test-out) fee, per credit	40.00
Career placement fee, per year (renewal only; first year free)	15.00
Housing application fee (total fee is \$250)	
Teacher preparation fees/Stud. teaching	50.00
Internship fee	50.00
Golf	25.00
Downhill skiing	192.00
Techniques of Golf	25.00
Transcript fee	2.00
Transcript – Fax charge	5.00

Special Policies Regarding Tuition and Fees

Payments and Accounts

Account balances must be paid according to the plans listed in the schedule of classes. Students with financial assistance should verify their award prior to the payment deadline.

Account balances that are not paid within the semester will be sent to a collection agency. Holds will be placed on the student's account, restricting transcripts and registration for upcoming semesters.

The Business Office accepts cash, checks, money orders, credit cards (MasterCard, Visa and Discover), wire transfers, financial aid awards, and written authorizations to bill external agencies to cover balances. Payments can also be made via the NMHU website at www.nmhu.edu.

Disenrollment Policy

NMHU students who fail to pay their full-required tuition and fee charges or make adequate financial arrangements with the Busi-

ness Office on or before their first day of classes will have their registration cancelled and be disenrolled from all classes. While disenrolled, students may not attend classes and are not eligible to participate in athletic programs. Students with a cancelled registration who wish to be enrolled at NMHU must re-register. The student will be required to make full payment, or must complete financial arrangements for all university charges incurred, and pay a non-refundable re-registration/late registration fee of \$25 and a billing fee of \$25.

Payment Plan/Procedure

New Mexico Highlands University Business Office offers students the following payment options:

1. Students must pay their account in full or make adequate financial arrangements.
2. Adequate financial arrangement option:

Full Term semester courses:

- 1/3 payment prior to or on the first day of class attendance
- 1/3 payment 30 days thereafter
- 1/3 payment 30 days following 2nd payment
- Summer or 8-week courses:
- 1/2 payment prior to or on the first day of class attendance
- 1/2 payment 30 days thereafter

A \$25 billing fee will be assessed to the student's account if the account is not paid in full by the Monday before the first day of classes.

For more information on payment options, contact the Business Office at (505) 454-3222, (505) 454-3444 or (505) 454-3008. You can also e-mail almartinez@nmhu.edu or write to:

Business Office
New Mexico Highlands University
Rodgers Administration Building
Box 9000
Las Vegas, NM 87701

Withdrawal Policies

Students who officially withdraw completely from the university may be entitled to a tuition refund according to specific dates announced in the schedule of classes for the term. Upon completion of the formal withdrawal process, a check will be mailed to the student within one month following the complete withdraw from school, if a refund is appropriate.

Students who wish to petition for an exception to the refund policy must do so in writing to the Administrative Council Subcommittee.

Complete School Withdrawal Tuition Refund Schedule

First day of class	100% refund
10% point in semester	90% refund
25% point in semester	50% refund
50% point in semester	25% refund
Thereafter	No refund

For more information on withdrawal policies, contact the Business Office.

FINANCIAL AID AND SCHOLARSHIPS

Office of Financial Aid and Scholarships
Engineering Building, 11th Street
505.454.3318 or toll free 800.379.4038
E-mail: financialaid@nmhu.edu

As part of its basic mission, New Mexico Highlands University is committed to ensuring that no student will be denied the opportunity for a post-secondary education because of limited resources. To meet this goal, the New Mexico Highlands University Office of Financial Aid and Scholarships offers a broad spectrum of academic merit scholarships, grants, jobs, and loans to supplement the resources of the students who attend NMHU.

Financial Aid at NMHU is divided into three categories:

- Grant aid (applicable towards first degree only)
- Self-help aid (employment & loans)
- Scholarships (merit & need-based)

The Financial Aid Package

The Office of Financial Aid and Scholarships awards financial aid according to individual need & eligibility criteria. If a student is a dependent, parents are expected to contribute toward educational costs according to their financial ability. In addition, students are expected to contribute from their own assets and earnings, including borrowing against future income. Financial need is the difference between the cost of attendance at NMHU (including living expenses) and the expected family contribution (EFC). The aid package cannot exceed financial need.

To apply for need-based financial aid:

1. Complete all sections of the Free Application for Federal Student Aid (FAFSA) on-line at www.fafsa.ed.gov.
2. **For maximum financial aid consideration, applications should be received by March 1. The NMHU school code is 002653. All supporting documentation must be received by April 15.**
3. If transferring into NMHU, the applicant will also need to access the FAFSA on-line at www.fafsa.ed.gov and add NMHU (002653) to the list of schools.

It is the applicant's responsibility to ensure that the financial aid file is complete.

The Office of Financial Aid and Scholarships cannot make a financial aid award if a file is incomplete or you are not admitted into a degree seeking program.

The Office of Financial Aid and Scholarships will determine if and how much financial aid an applicant is eligible for, once the processed FAFSA is received. The aid awarded is based on the cost of attending NMHU, which includes tuition and fees, room and board, books

and supplies, transportation, and personal expenses. Dependent care expenses may be considered, if the applicant provides the appropriate documentation.

To qualify for need-based financial aid at NMHU, an applicant must:

1. Demonstrate financial need as determined through a processed FAFSA.
2. Be a U.S. citizen or an eligible non-citizen.
3. Maintain satisfactory academic progress (see below).
4. Be enrolled in a regular degree program at NMHU.
5. Be enrolled at least half-time for all aid programs except federal Pell Grant.
6. Not be in default on a federal student loan or owe a repayment on a federal grant.

Students may use their financial aid awards to defer tuition at NMHU Business Office/ Student Accounts, after classes are charged to their accounts and before the awards are received. A student's award is subject to change if the student becomes ineligible as a result of over-award or failure to maintain academic progress.

Verification Policy

A student may be required to verify the accuracy of application information. All students who are selected by the Department of Education for verification must submit the appropriate documents requested by the Office of Financial Aid and Scholarships before the application for aid can be processed. (All required documentation must be received by April 15 for priority consideration or no later than three (3) weeks before the end of the semester for which financial aid is requested.)

Satisfactory Academic Progress

Federal Title IV program regulations require participating institutions to develop procedures to monitor a student's progress toward completion of their program of study. The

following is a summary of the criteria used by the Office of Financial Aid and Scholarships to monitor progress:

GPA Requirement

If a minimum GPA as stated below is not met, the result is financial aid ineligibility (suspension).

1 – 32 attempted hours = 1.75 Cumulative GPA

Above 32 attempted hours = 2.0 Cumulative GPA

Completion Rate

Hours completed divided by hours attempted equals completion rate. Less than the percentage indicated below results in financial aid ineligibility (suspension).

1 – 32 attempted hours = 65%

33 – 63 attempted hours = 70%

64 – 95 attempted hours 75%

96 or more attempted hours = 80%

Note: Hours attempted includes “W”, “I”, “NP”, and “R”.

Maximum Time Frame

Once the maximum hours have been reached, the result is financial aid ineligibility (suspension). Students who have reached 125 percent of their degree requirement will be placed on a “warning” status. Students must appeal this status and provide the Office of Financial Aid and Scholarships with a current degree check.

5-year program = 160 hours x 150% = 240 hours

4-year program = 128 hours x 150% = 192 hours

Associate degree = 64 hours x 150% = 96 hours

Notification and Appeal Process

Those students whose GPA and/or credit hours fall below the minimum standard indicated above will be notified at the end of the semester. When notified of financial aid suspension, the student may file a written appeal with the Office of Financial Aid and Scholarships.

Appeal forms are available on our website at www.nmhu.edu. The student may be given a probationary semester with financial aid to make-up deficiencies in GPA and/or credit hours and meet the minimum standards. If at the end of the probationary semester the student still does not meet the minimum requirements, the student will lose his or her financial aid and must make up the deficiencies to regain financial aid eligibility.

We will provide NMHU students with the timely delivery of financial assistance while maintaining accountability and proper stewardship of the public, institutional, and private funds with which it is entrusted. We are committed to providing courteous service to support the academic mission and goals of the University and its students.

Enrollment Requirements for Financial Aid

Undergraduate students must be enrolled for a minimum of 12 credits each semester to be eligible for full financial aid. 9-11 hours is considered 3/4 time and 6-8 hours is considered 1/2 time. Summer course load requirements for financial aid are a minimum six (6) credits hours. Audit courses are not eligible for financial aid. To avoid loss of financial aid, contact the Office of Financial Aid and Scholarships at 505.454.3318 before dropping classes.

Financial Aid Return of Title IV Funds for Official/Unofficial Withdrawals

The Federal Title IV return policy will be used to calculate the portion of federal financial aid a student is ineligible for and must repay/return to the Department of Education should the student withdraw completely from school (officially or unofficially). This applies to students receiving FFEL or Direct Stafford Unsubsidized Loan; FFEL or Direct Stafford Subsidized Loan; Federal Perkins Loan; Graduate PLUS loan; FFEL PLUS Loan;

Federal Pell Grant; Federal SMART Grant; Federal Academic Competitiveness Grant; Federal SEOG; TEACH Grant and/or Other Title IV program assistance. For more information, contact the Financial Aid Office at 505.454.3318 or 1.800.379.4038.

New Mexico Highlands University Undergraduate Scholarship Programs

The NMHU Scholarship Program was established to recognize and reward outstanding achievements by entering freshmen, transfer and continuing undergraduate and graduate students. A grade point average of at least 3.0 on a 4.0 scale is required to compete for a number of our academic based scholarships. The value of our scholarship range from \$5,500 per year to \$100 per semester. Some scholarships are renewable from one to four years, depending upon the academic level at which the student enters NMHU.

To apply, contact the Office of Financial Aid and Scholarships, 505.454.3318, or toll free 1.800.379.4038 or log on to www.nmhu.edu to obtain information and the scholarship application.

If the applicant is transferring from another college to attend NMHU and is a New Mexico Lottery recipient, a New Mexico Scholarship Transfer Transcript form from all former college(s) should be sent to the NMHU Office of Financial Aid and Scholarships, Box 9000, Las Vegas, N.M. 87701.

The university also awards performing arts scholarships through the Department of Communication and Fine Arts. To apply, contact the Department of Communication and Fine Arts.

To receive consideration for NMHU scholarships, the student must be admitted by the following priority deadline dates:

Freshman Scholarships with the March 1st priority deadline are as follows:

- Legislative Gold
- Legislative Silver
- Ken and Sue Crimmin
- Leveo Sanchez
- Victoria D. De Sanchez
- NM Scholars
- NMHU Zia
- Road to Success

Continuing and Transfer Scholarships

Transfer and continuing students must submit a scholarship application found on the NMHU web site by the May 1 priority deadline date. Transfer students must be admitted in degree status by the priority deadline and have a minimum 3.0 cumulative grade point average.

- Presidential Scholarship
- Phi Theta Kappa Scholarship
- General Motors Scholarship
- Legislative Endowment Scholarship

(funds are limited)

Summer Sessions

Scholarship awards are for the regular academic year fall/spring only and may not be used for the summer session.

Scholarship Cancellation and Reinstatement

The time period for which a scholarship is in effect is fixed. If the scholarship is cancelled due to academic ineligibility, the original specified time period is not extended. Students who are placed on suspension may appeal for consideration for renewal of the scholarship. A written request must be submitted to the Office of Financial Aid and Scholarships within 15 days after receiving the suspension letter or e-mail.

New Mexico Highlands University Scholarship restriction: If a student inadvertently receives the offer of a second tuition scholarship, the student may only accept one. The

student must notify the Office of Financial Aid and Scholarships indicating which scholarship he/she wishes to receive. If notification is not received, the Office will determine which scholarship is beneficial to the student and cancel the second scholarship. Scholarship recipients who receive a dependent tuition waiver are ineligible for the tuition portion of any scholarship award.

Other Assistance Programs and Benefits

Bureau of Indian Affairs (BIA)

Each year, the BIA provides grants to assist eligible Native American students in meeting their education costs. The amounts of the grants vary according to the student's financial need. The funds are available through the student's BIA area office or tribal scholarship office. Check with the tribal agency to ascertain program requirements and deadlines.

Enrollment Certifications for Loan Deferments

Students are usually required to process an enrollment certification to defer payments on an outstanding student loan. The Office of the Registrar certifies enrollment verification forms after classes begin. For more information, contact the Office of the Registrar, 505.454.3233.

Competitive Out-of-State Scholarships

Available to qualifying incoming freshmen and transfer students that meet scholarship requirements. For specific information, contact the NMHU Scholarship Office at 505.454.3318 or visit our website @ www.nmhu.edu.

International Students

The competitive out-of-state scholarship is available also to international students that meet the requirements. For specific information, contact the International Education Center at 505.454.3058.

Navajo Residency

Registered members of the Navajo tribe who reside on a Navajo reservation may receive in-state tuition waiver for in-state tuition.

Non-Resident Tuition Waiver for Colorado Students

A reciprocity agreement between the states of Colorado and New Mexico allows NMHU to grant a waiver of the nonresident portion of tuition charges to a limited number of students from Colorado. Each student requesting such a waiver must complete an application each semester. The application must be submitted no later than the first day of the semester and can be obtained from the Office of the Registrar.

Non-Resident Tuition Waiver for Student Athletes

Senate Bill 81 authorizes resident tuition status for athletic scholarship recipients. To be eligible the student must be a recruited athlete. They must also receive an athletic scholarship through the Department of Athletics and complete an athletic waiver form. For more information, contact the NMHU Department of Athletics, 505 454-3368.

Veterans Administration Educational Benefits

Several programs are available for veterans pursuing a post-secondary education. Academic programs are approved by the State Approving Agency and are approved for educational benefits by the Department of Veteran Affairs. Contact the Office of the Registrar for details, 505.454.3424.

Vocational Rehabilitation

Through the New Mexico Division of Vocational Rehabilitation, the state and federal governments offer tuition assistance to students with disabilities. Other assistance also may be given to those students with disabilities who are financially unable to provide services themselves. Students wishing to apply for this

assistance should contact the New Mexico Vocational Rehabilitation Office, 505.425.9365.

Western Undergraduate Exchange Program (WUE)

NMHU participates in the Western Undergraduate Exchange (WUE) program, which allows students from participating states to attend Highlands at 150 percent of in-state tuition. The application for the WUE program must be submitted no later than the first day of the semester to the University Registrar. For additional information, contact the Office of the Registrar, 505.454.3233.

Workforce Investment Act

Through the New Mexico Department of Labor, the state and federal governments offer assistance with tuition, books, supplies, transportation, and child care for those who qualify. For more information and application process, contact the New Mexico Department of Labor. 505.425.6451.

ACADEMIC POLICIES AND PROCEDURES

Grades and Grading Policies

This section states policies regarding grades given at the university, computation of grade averages, academic warnings, and honors for academic excellence.

Student may appeal a final grade by completing and processing Grade Appeal Form which is available through the Office of Academic Affairs.

The following grades are given at the university. As appropriate, they appear on mid-term reports, semester or summer term grade reports, and transcripts.

- A – Excellent
- B – Above Average
- C – Average
- D – Passing

F – Failure

W – Withdrawal from the Class. Regulations for the “W” grade are stated in this catalog.

AU – Audit. No credit is given for the course, but attendance is required in at least 70 percent of the scheduled class sessions.

S – Satisfactory. Used for proficiency courses and some developmental courses, some practicum courses, institutes, workshops, field project, and the completed thesis. Indicates satisfactory completion of course requirements.

R – Repeat. Used exclusively for developmental and proficiency courses. Indicates that course requirements have not been satisfied and that the course must be repeated to satisfy the proficiency requirement.

PR – Progress. Used only for thesis, field project, senior readings, and some practicum courses (and as a mid-term grade for graduate seminar courses). Indicates that acceptable progress has been made. To receive a permanent grade of “S”, the student re-registers for the course until the course requirements are completed.

NP – No Progress. Used for thesis, field project, senior readings, some practicum courses, and as a mid-term grade for graduate seminar courses to indicate that acceptable progress has not been made.

I – Incomplete. Given at the discretion of the course instructor only when circumstances beyond the student’s control prevent completion of course requirements within the established time. The student requests an “I” in lieu of a final course grade from the instructor, whose approval is required. The instructor reports the “I” and files a form with the Office of the Registrar documenting the work requiring completion and other conditions. An “Incomplete” not completed within one calendar year automatically becomes an “F” for both undergraduate and graduate students. (The instructor has the option of setting a terminal date of less than one year.) **Students should not**

re-register for a course in which they have an “I”; if they do so, the “I” will become an “F” at the time when a grade is awarded in the re-registered course.

CR – Credit. Used in acceptance of transfer courses.

Grade Point Average

Following are the allowable grades and associated grade points:

A = 4.00 B = 3.00 C = 2.00 D = 1.00 F = 0.0

The sum of the earned honor points is divided by the number of credits to calculate the grade point average (GPA). The following is a sample calculation:

A student earns the following grades in five classes during a certain semester:

4 hrs. A = 16.0 pts.

6 hrs. B = 18.0 pts.

3 hrs. C = 6.0 pts.

2 hrs. D = 2.0 pts.

15 hrs. = 42.0 pts.

$42.0 \div 15 = 2.80$ grade point average.

GPA requirements are stated in subsequent sections.

Repetition of a Course

A student may repeat any course, but will receive credit only once, unless otherwise noted in this catalog. The most recent grade received will be used in the calculation of the cumulative grade point average.

Course Repeat Forms are available in the Office of the Registrar and must be completed by student who is repeating a course. The student's transcript will be coded to reflect that the course was repeated, and the cumulative grade point average will be adjusted.

Mid-Term Grades

The faculty submits mid-term grades for each student in each class to the Office of the Registrar in the fall and spring semesters,

according to the schedule announced in the schedule of classes. (No mid-term grades are submitted for short term courses.) These grades are displayed for viewing by the student on the NMHU secured website, www.nmhu.edu. These reports serve to inform students and advisors of a student's progress, so that any problems in class performance may be addressed. If discrepancies occur at this time in the student's schedule of classes, the student should proceed immediately to the Office of the Registrar to correct the schedule. Mid-term grades do not appear on transcripts and are not kept as a permanent record.

Honors List

Undergraduate students who, in a semester, earn a grade point average of at least 3.5, with no incomplete grades, and 12 graded hours, are recognized by the chief academic officer. Honors are awarded in summer terms for the same levels of performance, except students must complete at least six credits.

Satisfactory Academic Progress

Students who maintain the minimum academic standards shown in the scale below will be considered in good academic standing and will be considered to have demonstrated satisfactory academic progress. Students must show evidence of satisfactory progress toward a college degree to avoid academic probation and dismissal, and to continue to be eligible for financial aid through most financial aid programs.

Cumulative Credit Hours Graded

Required GPA

1 to 32 Undergraduate Credits Graded

1.75 Cumulative GPA

33 or More Undergraduate Credits Graded

2.0 Cumulative GPA

Academic Probation

Students whose academic performance in a given semester is not satisfactory, as noted below, will be placed on academic probation:

- Freshmen- Must earn at least a 1.75 GPA.
- Other Undergraduates- Must earn at least a 2.0 GPA

The probationary period is for one semester. To be removed from probationary status, students must earn a satisfactory GPA as noted.

A student on academic probation at another university may be admitted to NMHU but retains probationary status.

Academic Dismissal

Students whose academic progress is unsatisfactory and who are placed on probation for two consecutive semesters are subject to academic dismissal, and will be notified by the Office of Academic Affairs. The dismissal period may be for one semester or one calendar year. Students may appeal their dismissal to the Office of Academic Affairs. If the appeal is approved, the dismissal may be waived or shortened.

During the period of dismissal, a student may not attend classes or live in student housing.

Academic Dishonesty

NMHU is an academic community and, as such, is dedicated to the principles of truth and academic honesty. When students commit academic dishonesty, they undermine the integrity of the University and its reputation.

Academic Dishonesty occurs when a student engages in any of the following activities on any graded exercise or examination:

- Academic Dishonesty:** Any behavior by a student that misrepresents or falsifies the student's knowledge, skills or ability.
- Plagiarism:** The process of copying another person's idea or written work and claiming it as original without acknowledgement of

the original author or creator.

- Cheating:** Student's use of, or attempt to use, unauthorized notes, texts, visuals, electronic devices, or copies of tests to misrepresent their knowledge, skills, or abilities.
- Collusion:** Secret cooperation between students in order to cheat or plagiarize.
- Facilitation:** One student assists another student in cheating, plagiarism, or collusion.
- Falsification of Records:** A student alters academic records, without authorization, to unfairly favor themselves or another student's grades.

At NMHU, academically dishonest students are subject to a number of punitive measures by instructors or the University. These punitive measures must be supported by documentation and evidence. Students found to practice academic dishonesty are subject to expulsion from the University. Accusations of academic dishonesty may be appealed through the Office of Academic Affairs. Further guidance on academic dishonesty is available in the Student and Faculty Handbooks.

Class Attendance

Instructors may not permit students to attend classes without being registered for them. Students whose names do not appear on class rosters are to contact the Office of the Registrar to resolve the matter.

Students are expected to attend all class meetings. Those who are absent because of circumstances beyond their control may be required to make up work that was missed during the period of absence. Excessive absences may be expected to affect a student's grade adversely or even result in an "F." Instructors should make the policies on attendance in each class available in writing to students.

If a student's conduct in class interferes with others, is disruptive of teaching, or is contrary to the established class practices, the instructor may ask the student to leave the class.

Scheduled Class Meetings

No change in the scheduled class days and hours may be made **without the approval of the chief academic officer and the registrar**, even though all students in the class concur in the change. Any temporary departure from the schedule is to be prearranged through the chief academic officer.

Room changes may be made by instructors only through the registrar and school/college dean. Instructors are not to change rooms without this approval. Classes are not to be transferred to private facilities. Students are not to register for classes that are scheduled to meet in overlapping times or days.

Final Examinations

The schedule of final examinations is listed in the schedule of classes for each term. The exam schedule is also noted at our web site: www.nmhu.edu. The final examination period for each class is a part of the semester's instructional time and is to be so used by the instructor of the course.

Any departures from the scheduled time or day for a final examination must be approved in advance by the chief academic officer. Faculty members are not to adjust the schedule on their own initiative, even though all of the students in the class concur in the change. If a student would experience a great personal hardship through attendance at a regularly scheduled final examination, the instructor of the course may agree to give an "Incomplete" or to give an individual early examination. If a student fails to take a final examination, the instructor will decide whether the grade for the course will be an "F" or an "Incomplete."

Each case should be decided on its merit. Circumstances beyond the student's control should result in the "Incomplete" grade.

Independent Study, Independent Research or Directed Study Classes

Independent Study and Independent Research courses are for individual work by a student under supervision of a faculty member on a topic agreed upon between them. The faculty member's permission is required at the time of registration for the course. A form describing each independent study course is approved by the Dean of the College/School in which the course is offered and filed with the Registrar at the time of registration. The university offers undergraduate independent study and research courses under the numbers 390, 392, 399, 490, 492, and 499, and in some cases 290 and 299. These are "variable-credit" courses that offer students and faculty supervisors a choice in the extent of the project and the corresponding amount of time to be spent and academic credit to be earned.

The following regulations apply to undergraduate independent study and research courses:

- To be eligible to take an independent study class in a given subject, a student must have a sufficient grade point average in courses in the field and have completed basic work in the field (as determined by the College/School) to demonstrate the ability to conduct an independent investigation. Permission of the instructor is required to register for an independent study course.
- For each semester credit in the independent study course, the student should expect to spend at least four hours of work per week. Faculty supervisors must schedule at least a weekly appointment with each student doing independent study under their supervision.
- A written report of the work completed in

independent study must be one requirement of the course.

- No more than four credits of undergraduate independent study may be taken in one discipline in one term, and no more than six credits may be applied toward any major or minor program.
- Independent study courses may not be used to avoid an instructor of a regular course or to substitute for a regular course because of inconvenience or careless scheduling, to extend the number of credits in a regular course, to replace payments for a work assignment, or to permit a student to add credits solely to gain financial assistance or other scholarship eligibility.
- Independent study courses may not be credited toward any core curriculum or proficiency requirement.

Practicum, Internship, and Field Project Courses

These titles are used for courses that students undertake with the joint supervision of a work-supervisor and a university faculty member, either at an on or off campus site. Often they are offered with a “variable-credit” option that allows students a choice in the extent of the work and thus in the amount of academic credit to be earned.

Registration in these courses requires permission of the faculty member who will serve as faculty course supervisor.

Testing-Out of Classes by Special Examination

The following regulations apply to the testing-out procedure at the university. Permission to undertake the special examination is requested on a form that is available in the Office of the Registrar. The request must be approved before the special examination can be given. Applicants for special examination must meet the conditions stated in “A” and “B” below:

A. A student is eligible to apply for special examination to test out of a class offered at the university if the student meets one of the following conditions:

1. A course has been taken with similar content, but credit has not been received for reasons other than failure.
2. There has been private tutoring, as in private instruction in music.
3. The student has had successful work experience involving extensive preparation in the field.
4. The student has produced a work of recognized merit or presents other evidence of mastery in the field.

B. A student eligible under “A” above must also:

1. Have been a resident student at this university for at least one semester.
2. Have at least a 3.0 grade point average in the field and at least a 2.0 grade point average in all previous university work.
3. Limit the total number of requests for special examination to 12 credits. (Exceptions to this limit must be approved by the chief academic officer.)
4. Obtain approval of the course instructor, the dean of the college/school in which the course is offered, and the chief academic officer.
5. Pay a fee of \$40 per credit hour for each special examination.

Examination questions and the completed examination paper are to be filed in the Office of the Registrar.

Student Records (Access to and Confidentiality)

Under the Family Rights and Privacy Act of 1974 (FERPA) New Mexico Highlands University Students have the following rights in regards to their educational records:

1. The right to inspect and review their education records within a reasonable time, not to exceed 45 days, upon making an official request and obtaining an appointment to do so.
2. The student may challenge inaccuracies

or misleading statements contained in their educational records. Challenges must be made in writing and forwarded to the registrar.

3. The right to consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes exceptions without consent. Exceptions are school official with a legitimate educational interest, compliance with judicial order or lawfully issued subpoena, officials for audit or evaluation purposes, in an emergency involving the health or safety of a student or other person and directory information.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. Complaints may be forwarded to:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave, SW
Washington, DC 20202-4605

Directory information at New Mexico Highlands is student's name, address information, e-mail address, telephone listing, field of study, class standing, dates of attendance, honors and degrees awarded, full-time or part-time status, date and place of birth, home town, previous school attended, participation in officially recognized activities and sports, and height and weight of athletic team members. Directory information may be published or released unless the student has requested in writing that directory information be withheld. Written requests from student to have directory information withheld must be forwarded to the registrar's office by the last day of registration and will be maintained for the remainder of the academic year. For specific information, please contact the Office of the Registrar.

Social Security Number

Social security numbers are collected from prospective students for administrative coordination and record identification purposes only. The social security number is a confidential record and is maintained as such by the university in accordance with the Family Educational Rights and Privacy Act (FERPA)

Change of Name

Students who need to process a change of name for their academic records must bring appropriate documentation (at least two types of identification showing the new name) to the Office of the Registrar. Examples of such documentation include: marriage certificate, birth certificate, and court order for legal name change. Name changes will be processed only for currently enrolled students. For more information contact the Office of the Registrar, 505 454-3410.

Transcripts

The Office of the Registrar issues both official and unofficial copies of student academic records. Any student may request a transcript of his/her academic record, and it will be issued in accordance with the student's wishes and is subject to all transcript policies. A fee is charged for all transcripts; however, an enrolled student is entitled to one free unofficial transcript per semester. The cost for each transcript is \$2.00 for standard mail, and \$5.00 for a fax, to be paid in advance.

To request a transcript, send a letter to Student Records, NMHU Office of the Registrar, Box 9000, Las Vegas, NM 87701, or fax a signed request to 505.454.3552. Include name (and other names that may appear on school records), Social Security Number/Student ID number, date of birth, approximate first semester attended, complete address where to send transcript, current address and current phone number. The student's signature is required

to authorize the transcript's release. Students may also request an official transcript online through our secure website, www.nmhu.edu. For specific policies and procedures associated with requesting transcripts, contact Student Records in the Office of the Registrar at 505.454.3455.

Transcripts from other institutions sent to NMHU for purposes of university admission are not copied or returned to the student.

Transcript Holds

Transcripts will not be released to the student or to any other person or institution until all the student's outstanding obligations to the university have been paid or until satisfactory arrangements have been made. These obligations include, but are not limited to, loans, such as the New Mexico Student Loan Program, tuition and fees, and other charges. All financial arrangements are handled in the Business Office, not the Student Records Office.

Right to Petition for Hardship

Students are entitled to petition for relief of an unfair academic hardship brought about by any regulation of the university, when warranted by special circumstances.

There is a two year statute of limitation, academic petitions received after a two year period will be forwarded to the Vice-President of Academic Affairs for consideration.

Academic Petitions Procedures are as follows:

1. Student must submit academic petition to the Office of Academic Affairs. All petitions must be typed.
2. The Office of Academic Affairs is responsible for obtaining all needed signatures, such as the Department Chair and Dean/Director signatures.
3. Petitions are sent via university mail by the

Office of Academic Affairs to the members of the appropriate sub-committee of the Academic Affairs Committee:

- a. All undergraduate petitions are sent to the members of the Undergraduate Sub-Committee.
 - b. All graduate petitions are sent to the members of the Graduate Sub-Committee.
4. Members of the sub-committee should respond in one week to the petition. The ballot and all materials must be sent back to the Office of Academic Affairs. The Chief Academic Officer is responsible for tallying the votes and informing the student of the decision of the committee.
 5. If a student's appeal is denied, the student should be informed that they may make a personal appeal to the sub-committee. The student may bring witnesses to the hearing. No witnesses may speak, unless a member of the sub-committee asks them questions. At the hearing, the student will be asked to present evidence to support the petition.
 - a. It is the responsibility of the chair of the sub-committee to invite witnesses which may be needed to refute the academic petition. In the case of a grade appeal, the instructor, department chair, and dean may be invited to the hearing by the sub-committee.
 - b. During the hearing, witnesses are heard by the sub-committee, one at a time. All witnesses should remain outside of the hearing until called.
 6. After the presentations, the members of the subcommittee vote on accepting or denying the petition. This information must be sent to the Office of Academic Affairs. This office is responsible for informing the student of the decision by the committee. This is the last step of the petition process, as long as proper procedures have been followed.
 7. The Full Committee of the Academic Affairs Committee will not hear academic petitions, unless a violation of procedures has

occurred. In the case of procedural violations, the petitions should be brought to the Full Committee for consideration.

GENERAL DEGREE POLICIES

Associate's Degree Requirements

- Fulfillment of the general requirements for graduation
- Total credits required: at least 64 degree credit hours
- Minimum cumulative grade point average: 2.0
- Fulfillment of the discipline requirements for graduation
- Specific requirements for admission, proficiency, and courses are stated in subsequent sections of this catalog, listed under the school and discipline that offers the specific associate's degree sought.
- "C" or better grades are required in all courses listed as major requirements for the degree.

Bachelor's Degree Requirements

- Fulfillment of common degree requirements (both curricula)
- Completion of the university's general education requirement (includes proficiency-course requirements, if any, and core-curriculum course requirements). See the core curriculum.
- A total of at least 51 credits in courses numbered 300 or higher.
- A cumulative grade point average of at least 2.0. No credits below "C" may be counted toward a major or minor.
- "C" or better grades may be required for support courses in some majors and minors.
- At least 128 total degree credit hours required for graduation.

Requirements for the specific listing

Degree requirements for the bachelor of arts curriculum:

- One major of at least 30 credits.
- One minor of at least 20 credits, or a second major, or a two-year degree.

Degree requirements for the bachelor of science curriculum:

- One major of at least 30 credits selected from the list of approved B.S. degree major programs.
- One minor of at least 20 credits in one of the fields of science other than the field of the major, or a combined science minor, or a second major in a B.S.-degree field other than the field of the first major, or a two-year degree in a science field.
- At least eight credits in mathematics, including Math 155, Applied Calculus I or Math 211, Calculus I.

Requirements for a Second Bachelor's Degree

A student who has completed an undergraduate degree and seeks a second bachelor's degree must meet all requirements for that degree. Some of the work completed for the first degree will meet requirements for the second degree, with the following exceptions:

- The student must complete a minimum of 32 additional semester hours of credit in residence at NMHU following the completion of the first degree.
- The student must meet all requirements of the major for the second degree.
- Students who earned their first degree at NMHU may be required to meet any general education requirements different from those in effect at the time of their earlier enrollment.
- Students who earned their first degree at another institution will be required to complete any additional requirements to meet NMHU's general education requirements.

Pre-Professional Programs

Students can attend NMHU to prepare for further studies at medical, dental, engineering, law, and other professional schools. The university offers pre-professional training in accordance with standards and requirements established by national professional associations for entrance into each profession.

The competition for entrance into professional schools is intense. Students are accepted who show promise of success in the profession (as indicated by aptitude and standard admission tests), who have demonstrated high achievement in academic performance, and who have completed the appropriate pre-professional work in colleges or universities.

Many pre-professional opportunities are offered at New Mexico Highlands University. Programs, such as the pre-law program, entail the satisfactory completion of an undergraduate degree, because the professional schools in these fields require a four-year degree as one condition for admission. For other programs such as pharmacy, students often begin professional studies after only one or two years of undergraduate pre-professional studies. Professional schools, including medical and dental, will admit students with exceptional qualifications before completion of a bachelor's degree. They are likely to consider an applicant who has already earned a four-year degree.

In developing the appropriate pre-professional course of study, it is advisable for students to become familiar with the specific entrance requirements of the professional school or schools in which they are interested in applying.

Pre-professional advisors at NMHU are available to assist students in developing their professional plans. Interested students may

contact the appropriate pre-professional advisor as soon as possible.

Students interested in pre-professional opportunities may consult the information available in other sections of this catalog. The pre-law option is described in the political science discipline in the history and political science department.

Pre-professional options in health and science professions are described among the program descriptions of the Department of Biology in the College of Science and Mathematics.

All of the degree programs offered at NMHU prepare students to enter their chosen fields or to pursue studies toward an advanced degree and are designed to meet professional standards for their fields.

In addition, a number of degree programs are aimed specifically at preparing students for entrance into professions that require candidates to obtain a license or certificate after completing their required university studies, such as in education. The program descriptions in other sections of the catalog give more detailed information about these options.

New Mexico Highlands University reserves the right to change its instructional programs at any time. The provisions of this catalog are not to be regarded as an irrevocable contract between the student and New Mexico Highlands University.

GENERAL GRADUATION POLICIES

Baccalaureate Graduation Honors

Graduation honors for undergraduate students are based on the quality of a student's work during the entire period of studies for the degree. **All course work from any accredited university previously attended will be computed for graduation honors.**

To be eligible for graduation honors, a student must have been enrolled at this university for at least 32 semester hours. The grade point average determines the honors award for: “summa cum laude” a GPA of 3.86 or above, “magna cum laude” a GPA of 3.70 through 3.85, and “cum laude” a GPA of 3.50 through 3.69.

Appropriate recognition is given at the commencement exercises and on the transcript and diploma.

Catalog of Record

Students may graduate under the catalog requirements for the year in which they were enrolled for the first time in a degree-seeking program, provided they complete the graduation requirements within a six-year period. The student is responsible for knowing the rules and regulations concerning graduation requirements and for registering in the courses necessary to meet them. For specific requirements, see appropriate discipline programs.

Graduation

Students need to apply for graduation on a form available in the Office of the Registrar. A one-time, non-refundable graduation fee is charged for each degree. Graduation is subject to completion of all requirements, and students are reminded of the importance of the final degree check. For more information, contact the Office of the Registrar, 505 454-3410.

Commencement

To participate in the commencement ceremony, a student must be eligible to complete all degree requirements at the end of the spring semester or summer term.

Posting of the Degree

The degree earned will be recorded on the student’s transcript at the end of the semester when all degree requirements have been completed.

Graduation Residency Requirement

To be eligible for graduation under any curriculum or with any degree, students must be in residence on campus for one full academic year (at least 32 semester credits), including the final semester (at least 16 credits).

REGISTRATION

**Rodgers Administration Building,
Room 201
Las Vegas, NM 87701
505.454.3233 FAX: 505.454.3552**

E-mail: registrar@nmhu.edu

www.nmhu.edu or toll free 1.877.850.9064

Registration Periods

Registration periods are announced for the fall and spring semesters and the summer session each year. The specific dates, locations, and procedures are stated in the schedule of classes for each semester or session. The schedule of classes may be obtained from the Office of the Registrar or the web site: *www.nmhu.edu*. Students should receive academic advising before signing up for classes.

Early registration begins on the date noted in schedule of classes and continues through the Friday before late registration. On-line registration is available through our website at *www.nmhu.edu*. For additional information or assistance, call 505.454.3438.

Late registration extends from the first day of classes through Monday of the second week of classes in the fall or spring semester and the first week of classes in summer sessions. During late registration, the selection of classes may be limited, because many classes will already be closed. For specific semester dates, refer to the appropriate schedule of classes.

Approved Schedules

Each student's selection of courses is subject to approval by the assigned academic advisor. (See Undergraduate Degree Requirements regarding academic advising at NMHU.) Requests for any exceptions to university academic regulations are then reviewed by the academic affairs office for compliance with general university requirements. Students' course selections are subject to review, and a student may be withdrawn from a class if

enrollment in the class violates an academic regulation of the university (such as those regulating course levels and maximum loads).

Auditing a Class or Classes

Audited classes do not count toward any graduation requirements of the university and are recorded with an "AU" on the student's transcript, subject to attendance at a minimum of 70 percent of the scheduled class sessions.

Students who wish to audit must request this status at the time of registering for the class or through an official change to the approved schedule of classes. Changes from audit to credit or credit to audit may only be made during the first eight weeks of a semester or the first four weeks of a summer session, with instructor approval. Any changes after the deadline will require approval from the chief academic officer. The exact deadline for changing the credit/audit status of courses is stated in the schedule of classes for each term.

Changes to the Approved Schedule of Classes

Changes to a student's approved schedule of classes may be made through the Office of the Registrar between 8 a.m. and 5 p.m. on weekdays. See the schedule of classes for additional information.

Adding and Dropping Classes

The first six days of a semester and the first week of a summer session constitute the late registration period. During this period, students may add courses to their schedule, either in substitution for a class or classes being dropped or as an increase in the number of classes. The total number of credits allowed is subject to limits stated elsewhere in this section.

During the first two weeks of the semester, students may drop classes. Tuition charges will be adjusted, and the course will not ap-

pear on the student's transcript.

After the drop period, students may withdraw from classes but may no longer add new classes or substitute different classes. Withdrawal from classes is allowed through the tenth week of the semester. For the last day to withdraw from summer term, refer to the schedule of classes. The course(s) will remain on the student's transcript, recorded with a grade of "W." In addition, students will be required to pay tuition charges and fees on any classes in which they are enrolled after the end of the late registration period, even though they subsequently withdraw from them. (The late registration period is defined above.) Any courses added to original schedule of classes throughout the semester, may result in overload tuition charges.

Instructors do not drop or withdraw students from classes. It is the student's responsibility to do so. Students who wish to drop or withdraw from all their classes must complete the procedure for "withdrawing from school." Students who remain enrolled in a class after the deadline to withdraw will receive a grade (other than a "W") in the class.

Withdrawing from School

If a student wishes to withdraw from school, the student must do so officially through the registrar's office. Students who find themselves unable to appear personally must contact the Registrar by phone, letter, e-mail, or FAX to request assistance in completing the process of withdrawing. The last day to withdraw from classes is subject to change and is reflected in yearly academic calendars as well as published in the schedule of classes.

A schedule of deadlines for full or partial refund of tuition is published in each semester or summer term schedule of classes. The refund policy is stated under **Special Policies**

Regarding Tuition and Fees.

If withdrawal from school occurs within the drop period, no courses will appear on the transcript for that term. If withdrawal occurs after the drop period, grades of "W" are entered for the classes. Students who leave school without completing an official withdrawal from school will receive grades of "F" for that term. The last day to withdraw from school may coincide with the last day to withdraw from class. For specific information, contact the Office of the Registrar at 505 454-3438.

Undergraduate Student Loads During a Semester

An average of 16 semester credits must be completed each semester if a student is to graduate in four years. Some students take more than the minimum credits required for graduation, either for personal interest or because the major or minor programs of choice are lengthy. Students should plan their load carefully, considering desired speed of progress and minimum loads required for continuation of financial assistance and scholarships.

The regular maximum load for undergraduate students is 18 semester credits. The Dean may approve a student's schedule for an overload of more than 18 credits, provided the advisor recommends the overload, the student has a grade point average above 2.5 for the preceding semester, the student is neither engaged in formal extracurricular activities nor employed more than 20 hours per week, and the student is not on probation. **No undergraduate student may take more than 22 semester credits hours.**

Undergraduate Student Loads During a Summer Session

The regular maximum load for undergraduate students in a summer session is nine credits. The Dean's approve a schedule for more than

nine credits subject to the conditions stated above for overloads in a regular semester. No undergraduate student may take more than 12 credits in a summer session.

Full-Time Loads (Undergraduate)

For financial assistance purposes, a full-time undergraduate student is defined as one who is taking at least 12 semester credits in a regular semester and six semester credits in a summer session. Requirements for full-time status vary for scholarship recipients, but frequently exceed the 12-credit minimum.

Classification of Undergraduate Students

Classification of students is based on completion of semester credits and other criteria, as follows:

Lower Division:

Freshman	Fewer than 33 credits
Sophomore	33 through 63 credits

Upper Division:

Junior	64 through 95 credits
Senior	96 credits and above

Reclassification of students occurs automatically upon completion of the prescribed number of credits. However, the chief academic officer may invoke the following additional regulations in assessing a student's preparation to take 300- or 400-level classes:

Sophomore students must have completed English 111.

Junior and senior students must have completed English 111 and 112, satisfied the mathematics proficiency requirements, and filed approved major and minor forms.

Course Numbers and Levels

Proficiency: Courses numbered below 100 are proficiency courses. These credits do not count toward graduation, but do count in a student's course load. Also Math 100 and Engl 100 do not count toward 128 credits required for degree.

Lower Division: Courses numbered from 100 through 199 are freshman courses. Courses numbered from 200 through 299 are sophomore courses.

Upper Division: Courses numbered from 300 through 399 are junior courses. Courses numbered from 400 through 499 are senior courses.

Graduate Division: Courses numbered from 500 through 599 are for graduate students; undergraduate students may be enrolled in the same course under a 400 number. In this case, the graduate students in 500-level courses will be required to demonstrate graduate level proficiency in the work. Courses numbered 600 or above are only for graduate students.

The following regulations apply to allowable course levels:

- Freshman students may not enroll in 300- or 400-level courses.
- Sophomore students may enroll in 300-level courses but not in 400-level courses.
- Junior and senior students may take 400-level courses.
- Only graduate students and undergraduates with advanced standing may enroll in 500- or 600-level courses. No exceptions may be made to this rule.

UNDERGRADUATE DEGREE REQUIREMENTS

Overview of Academic Decisions to be Made

All students who are seeking to earn a degree must decide upon a degree objective and one or more academic specializations. At NMHU, the academic specializations are called academic majors and minors.

Major/Minor: All degree-seeking students declare their specific academic field(s) through an official form, the major or minor form,

which is to be filed at the Office of the Registrar after all required signatures are obtained. For the bachelor's degree, this procedure should be completed by the time students enter upper division status. For the associate's degree, this procedure should be completed before students register for their second term of studies. Students should know that timely filing of the required major and minor forms may be made a condition of registering for classes or receiving scholarships or financial assistance.

Degree Check: Required at one or two points during each student's time at NMHU. Bachelor's degree candidates are required to have a degree check at the beginning of their third year of studies. In addition, all degree candidates should have a final degree check prior to the start of the semester in which they plan to graduate. The degree check is an official procedure that is carried out by appointment in the registrar's office. Degree checks are used to identify remaining requirements for graduation, and are an essential step in responsible academic planning. Students who neglect the degree-check process too often learn of unexpected requirements near the end of their studies, resulting in a delay in completing their degrees.

Overview of Course and Program Requirements

This section conveys specific requirements for completing an academic program and qualifying for graduation. Students are responsible for knowing and following the correct procedures and for meeting the conditions established for their academic programs and progress at the university. The following summary is intended to supply a convenient overview.

For the associate's degree, all course and program requirements are stated in the Academic

Programs and Courses section of this catalog.

Bachelor's degree students must look in a number of different places to know the requirements for graduation. The requirements include the following:

Required Courses for Freshmen: First-time freshmen will be required to take the First Year Experience Seminar course, which is designed to ensure success.

Proficiency Requirements: Many students will discover that they have one or more proficiency course requirements. Students and their advisors will plan how they may best meet these needs, which should be taken care of as soon as possible. Proficiency requirements are stated along with the core curriculum requirements.

Core Curriculum Requirements: During the first two years, bachelor's degree candidates typically concentrate on completing many of the courses for the university's core curriculum. The core consists of courses that give a breadth of exposure to the many important academic subjects essential to a university's education. These requirements are listed later in this section.

Academic Major and Minor Requirements: Bachelor's degree candidates typically concentrate on their major and minor fields between the sophomore and senior years at the university. Each bachelor's degree candidate selects an academic major and a minor or, in place of a minor a second major. Some professional programs do not require a minor. Courses used in satisfaction of core curriculum requirements may be used also toward an academic major or minor if so approved.

General Graduation Requirements: Bachelor's degree candidates must complete, in all, at least 128 credits with a GPA of at least 2.00

or better, in order to earn their degrees. In addition, the university requires that at least 51 of these credits must be at the 300- or 400-level (upper-division courses). Students and their advisors should carefully monitor these requirements to avoid unintended delays in graduating.

Progress and Performance Requirements:

Students must carefully monitor their grades and overall academic planning. Standards for academic performance and progress that must be met for continuation of financial assistance and athletic or academic scholarships. (These requirements are given to each student along with the financial assistance or scholarship award and are summarized elsewhere in this catalog.) The student also must be aware of academic requirements for minimum grade averages and the declaring of major and minor fields.

Academic Advising at NMHU

Every student seeking to complete a degree at the university is assigned to an appropriate advisor. Specifically, the advisor helps with the selection of courses that each student proposes each semester and also works on the student's plans for an academic specialization.

When students decide upon or change their academic fields of study, they may be reassigned to a new advisor. Once students have declared their major, their advisors will be faculty members in the field of the major. The dean's office of the college/school supervises the assignment of advisors. Students needing help in identifying an appropriate advisor should go to the office of the appropriate college/school dean.

Required Courses for First-time Freshmen

INDP 135 ST: First Year Exper (3)
The First Year Experience (FYE) course is designed to aid in the transition from high school

of college, by developing academic strategies, self-management tools and introducing students to campus resources. Central to the course is to create a living classroom within which students can strengthen skills that are essential for college success. The course will address such topics as, time management, note-taking, test taking, and study skills. Further, the course brings into focus, goal setting, major selection, self-motivation, organizational tools and critical thinking skills. This course is a requirement of all first year students and counts as 3 credits toward the minimum 128 credits required for graduation.

The Core Curriculum and Proficiency Course Requirements (For New Mexico Common Core information please refer to page 15.)

English proficiency is demonstrated by:

A minimum English ACT score of 17 **OR**

Successful completion of the Compass Placement Exam **OR**

Engl	100	Reading & Writing for College (3)
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Language proficiency is demonstrated by:

Proficiency assessment or two semesters of a language other than English.

Computer proficiency is demonstrated by:

Proficiency Assessment **OR** one of the following:

CS	101	Living with Computers (3)
CS	144	Intro to Computer Sci (3) (CS, Math and Sci majors)
CS	145	Object-Oriented Prog (3) (CS, Math and Sci majors)

Mathematics proficiency is demonstrated by:

Math	100	Introduction to Algebra (3) OR minimum ACT score of 17.
Math	120	Intermediate Algebra (3) OR minimum ACT score of 23.

A student with an ACT score of 29 in English

or Mathematics will be awarded three credits respectively.

Area I: Communications (9 hours):

Engl	111	Freshman Comp 1 (3) OR ACT of 29
Engl	112	Freshman Comp 2 (3)
MARt	124	Beginning Speech (3)

Area II: Mathematics (3 hours):

Math	130	Math for Elem Tchrs 2 (3) (Education majors) OR ACT of 29
Math	140	College Algebra (3)
Math	155	Applied Calculus 1 (3)
Math	160	Precalculus (5)
Math	211	Calculus 1 (4)

Area III: Lab Science (8 hours):

Choose two (2) 100-level Lab Science courses selecting not more than one from each discipline.

Biol	110	Biol Perspectives (4)
Biol	131	Human Biology (4)
Biol	211	General Biol 1 (4)
Biol	212	General Biol 2 (4)
Chem	100	Chem for the Non-Sci (4)
Chem	211/215	General Chem 1/Lab (5)
Chem	212/216	General Chem 2/Lab (5)
For	105	Ecosystems & Humans (4)
Geol	101	Survey of Earth Sci (4)
Geol	105	The Planets (4)
Phys	105	Elementary Physics (4)
Phys	110	Survey & Astronomy (4)
Phys	151	Algebra Physics 1 (4)
Phys	152	Algebra Physics 2 (4)
Phys	291	Calculus Physics 1 (5)
Phys	292	Calculus Physics 2 (5)

Area IV: Social/Behavioral Sciences (6 - 9 hours):*

Choose two to three (2 to 3) courses selecting not more than one from each discipline.

Anth	102	Intro to Sociocultural Anthropology (3)
Anth	103	Intro to Phys Anth & Archaeology (3)
Econ	216	Prin of Macro (3)

Econ	217	Prin of Micro (3)
PolS	151	American Natl Govt (3)
Psy	101	Psychology & Society (3)
Soc	152	Intro to Sociology (3)

Area V: Humanities and Fine Arts (6 - 9 hours):*

Select three to six (3 to 6) hours from humanities.

Hist	100	The Western World (3)
Hist	201	U.S. History to 1865 (3)
Hist	202	U.S. Hist from 1865 (3)
Phil	100	Intro to Philosophy (3)

Select three to six hours from fine arts.

Art	100	Intro to Art (3)
MARt	261	Hist of Motion Pict (3)
Mus	100	Intro to Music (3)
Mus	101	Rudiments of Music (3)
Thea	100	Intro to Theater (3)

*** Areas IV and V: The total number of credits must be a minimum of 15 credits.**

Other University Requirements (5 hours):

PE	100	Fit for Life (2) OR Physical Education (2)
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Literature - Choose three (3) credits in Literature offered by English or Languages.

ACADEMIC PROGRAMS AND COURSES

Academic Programs and Courses

The academic program at NMHU is administered through the one college and three schools. Students and any others who need assistance or information about academic programs should contact the office of the dean of the appropriate academic unit. In this section of the catalog, the academic program is presented by discipline within each college/school. Program descriptions and instructional requirements are given for each discipline and courses are listed alphabetically by discipline unit.

Symbols and Abbreviations in Course Listings

Courses are listed by course number followed by course title. Courses offered concurrently at more than one level are listed with a split number (e.g., 234-334).

The number in parentheses following the title indicates the number of credits for that course. When a range of credits is offered, the specific number of credits within that range is determined either when the course is scheduled or, for variable-credit courses (identified as “VC”), when each student selects an individually approved number of credits.

When there are numerals following the number of credits, it indicates a number of contact hours per week different from the number of credit hours. For example,

484. Hematology (4); 2, 4

The first number indicates lecture contact hours, and the second number indicates lab or studio contact hours; their sum equals the total contact time. When no numerals follow the number of credits, the course’s contact hours per week match the number of course credit hours (with one hour comprising 50 minutes of meeting time).

Course listings with “Sp” or “Fa” following the title indicate the spring or fall semester in which the course is offered. “Alt” signifies that the course is offered every other academic year.

Any specific prerequisites or co-requisites are stated at the end of the course description. These are enforced by academic program advisors and by the faculty member teaching the course in question. In cases where specific course prerequisites are not stated, assumption of ability to perform at the appropriate level in that discipline is still made.

College of Humanities and Fine Arts

Dr. Roy Lujan, Dean
Douglas Hall, Room 136
505.454.3080
FAX: 505.454.3389

Mission of the College of Humanities and Fine Arts

Description

The College of Humanities and Fine Arts includes undergraduate and graduate degree programs in the Departments of English and Philosophy, History and Political Science, Languages and Culture, and Visual and Performing Arts. The college faculty serve the University, its student body, and the community. By such service, faculty are instrumental in bringing positive change to the University, providing mentorship and sponsorship of student groups and organizations, and providing a voice to serve as a resource for producing resolutions to challenging issues. The college's commitment to learning is demonstrated by capable and informed graduates from varied ethnic backgrounds and world regions.

Mission

The mission of the College of Humanities and Fine Arts is to provide a high quality and challenging undergraduate and graduate educational experience which prepares students for succeeding in a complex and changing world. The college not only plays a significant role in providing instruction in core curriculum courses, but is also dedicated to serving and fulfilling the needs of its majors and minors while simultaneously recognizing the importance of preserving the Spanish language and Northern New Mexico's cultural heritage.

Goals

The goals of teaching in the college encompass not only imparting to students the knowledge, values, attitudes, and verbal and cognitive skills that comprise the basis of a liberal education, but also instilling in them the ability and desire to think and work independently and creatively; to appreciate the intrinsic rewards of learning; and to recognize the lifelong benefits of a commitment to truth and excellence.

The goals of research in the college are to explore and discover answers to perplexing and complex questions, remain current in scholarship, expand and enhance our intellectual base, serve as mentors for our students, and disseminate knowledge to colleagues, students, and the greater community.

Department of English and Philosophy

Dr. Barbara Risch

Department Chair

Douglas Hall, Room 141

505.454.3451

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E-mail: barbararisch@nmhu.edu

Mission of the Department of English and Philosophy

The Department of English and Philosophy's mission is to provide quality education leading to intellectual growth and professional success. Majors and/or minors are offered in English, Philosophy, Religious Studies, and Technical Writing. The programs are committed to preserving, interpreting, and promoting the unique multicultural heritage of the region.

The English program endeavors to develop fluency in the use of English through critical, creative, and technical writing. The departmental curriculum is designed to meet a variety of interests: literature, creative writing, linguistics, rhetoric, cultural studies, mythology, and professional writing. Study of English prepares students for careers in teaching, publishing, arts, journalism, technical writing, business, law, and government.

Philosophy involves critical and reflective thinking about beliefs, values, and modes of knowledge. Our program offers courses for students of all disciplines in such areas as critical thinking, ethics, art and aesthetics, and the philosophy of science.

Faculty

Regina Briefs-Elgin (Composition, Creative Non-fiction)

Helen Blythe (18th-20th century British Literature)

Brandon Kempner (American Literature)

Daniel Martinez (Creative Writing Poetry, Chicano/a Literature)

Holly Middleton (Composition and Literacy Studies, Pedagogy)

Barbara Risch (English Linguistics, Writing Narrative)

Alice Lee Stauffer (Philosophy)

Eduardo Tafoya (Creative Writing-Fiction, New Testament)

Donna Woodford-Gormley (Early British Literature)

Resources and Facilities

The English department is located in Douglas Hall, a newly renovated building that houses classrooms, the Writing Center, the Language Learning Center, and offices for faculty and graduate assistants in the humanities.

The English program provides the services of the Writing Center to students in all university courses as well as in English composition courses. The facility offers individual tutoring and small group work. Teaching assistants in the English M.A. program learn tutoring pedagogy while working at the Writing Center during their first semester.

The English program houses a national humanities journal that publishes poetry, fiction, and essays in Spanish, Diné, and English. Students earn practicum credit for their work in the production of the journal. The department also sponsors a chapter of the international English honor society, Sigma Tau Delta.

English

The English program offers intensive study of literature, writing, linguistics, mythology, and cultural studies. The program core for the major consists of literature surveys, a course in language, and a course in criticism, all of which provide foundational knowledge of literary periods, genres, theory, and language. The English major, in conjunction with the School of Education, prepares students for careers as secondary school English teachers.

The department also offers a pre-professional major for those interested in preparing for graduate studies in law and other fields, or for careers in professional writing, advertising, or publishing.

The English program provides the services of the Writing Center to students in the English Composition sequence and in other university courses. The Center, staffed by English Ph.D.s, M.A.s, and graduate students, offers one-on-one instruction in all stages of the writing process, from developing a thesis through citing sources accurately. Teaching assistants in the English M.A. program develop their pedagogical skills by serving as instructors at the Writing Center during their first semester.

English minors have three options: a general minor with a literary emphasis, a minor in professional writing, or a minor in religious studies.

Philosophy

The program offers a minor in philosophy, which includes course work in formal logic, ancient and medieval philosophy, and modern philosophy. English and Philosophy also participate in the cognitive science minor, as described elsewhere in the catalog.

Major in English (B.A.) Traditional, English Education, and Pre-Professional Tracks

In order to earn a B.A. in English, students are required to complete at least twelve, three-credit courses in English beyond the composition sequence (Engl 100, 111, 112): a total of 36 credit hours. Students must also satisfy the following general distribution requirements:

- One American Literature Survey- Engl 294 or Engl 295 (two courses are recommended)
- One British Literature Survey – Engl 290 or Engl 291 (two courses are recom-

mended)

- One World Literature Survey – Engl 292 or Engl 293 (two courses recommended)
- English 302: Literary Theory (To be taken in the junior year. Students in the pre-professional track may substitute any course in rhetoric, linguistics, or writing)
- At least one course in grammar, linguistics, or rhetoric.
- At least one course in Shakespeare, Chaucer, or Milton.
- Engl 411 Major American Writers
- Engl 412 Major British Writers

Electives (15 hours):

Students majoring in English and minoring in Secondary Education must take

Engl 317 Intro to Modern Grammar

AND

Engl 350 Methods of Teaching
Reading and Writing

The remaining courses (for a total of 36 credit hours) are program electives.

Students are cautioned that there are other university requirements which must be satisfied before the degree can be conferred. The registrar mandates that in order for a student to graduate, at least 51 credits at the 300 level or above (from any discipline) must be accumulated. While many of these upper-level credits may be accumulated through coursework in the minor, it is highly recommended that students also take additional English elective courses in order to satisfy this requirement. Please note: These courses have certain prerequisites; see specific course descriptions for details. Students are advised to check with the registrar far in advance of the anticipated graduation date in order to determine that all graduation requirements have been or will be satisfied.

All English majors must consult with the their advisor in English prior to registration each term for advisement. During the first

meeting, the advisor and student will develop a long-term plan for completing the program.

English Education Track

Students preparing for careers as high school English teachers must major in English (in the English Education track), minor in secondary education, and complete course work required for state licensure. They must consult with two faculty advisors, one in the English department and one from the School of Education. Furthermore, students in this track must take the New Mexico Teacher Assessment exam between their sophomore and junior year and must plan to have all course work in English completed before the start of their final semester (which will be devoted to field preparation).

Pre-Professional Track

Students interested in majoring in English as preparation for professional careers in such areas as business, government, law, or administration should concentrate on courses in writing, and linguistics. Those specifically interested in law school should also take courses in philosophy and logic. This track is not intended for students pursuing teaching careers. The pre-professional track is recommended for students double-majoring in English and a field with heavy course requirements.

Minor in English

Required courses: 9 credit hours

Engl 317 Intro to Modern Gram (3)

Choose two courses from the following:

Engl 290 Brit Lit to 1700 (3)

Engl 291 Brit Lit 1700 to Present (3)

Engl 292 World Lit to 1700 (3)

Engl 293 World Lit from 1700 to Modern (3)

Engl 294 Amer Lit to 1865 (3)

Engl 295 Amer Lit, 1865 to Present (3)

Electives: 12 credit hours

Minor Total: 21 credit hours

Minor in Professional Writing

Required courses: 12 credit hours

Engl 317 Intro to Modern Grammar (3)

Engl 310 Creative Nonfiction (3)

OR

Engl 367 Technical Writing (3)

Engl 463 Rhetoric & Reality (3)

Engl 485 Stylistics (3)

Electives: 12

Choose four courses from the following:

Engl 214 Autobiography (3)

Engl 309 A Hist of Writing (3)

Engl 350 Meth of Teaching Reading and Writing (3)

Engl 362 Creative Wrtg:Poetry (3)

Engl 364 Creative Wrtg: Fiction (3)

Engl 365 Nonfiction Prose (3)

Engl 400 Creat Wrtg:Experimental Fiction (3)

Engl 401 Creat Wrtg: Adv Poetry (3)

Engl 441 Hist of the English Lang (3)

Engl 443 Sociolinguistics (3)

Engl 464 Women & Rhet (3)

Engl 2/434 Practicum (1-4)

Minor Total: 24 credit hours

Minor in Philosophy

Required courses: 12 credit hours

Phil 100 Intro to Phil (3)

Phil 201 Ancient and Medieval Philosophy (3)

Phil 203 Modern Phil (3)

Phil 211 Formal Logic (3)

Electives: 12 credit hours

Choose one course from the following list:

Phil 321 Business Ethics (3)

Phil 322 Biomedical Ethics (3)

Phil 323 Envir Ethics (3)

Choose one course from the following list:

Engl 302 Literary Theory (3)

Phil	472	Cognitive Science (3)
Phil	484	Phil of History (3)
PolS	458	Political Theory and Philosophy (3)
Choose two courses from the following list:		
Phil	235-435	ST: Philosophy (3)
Phil	312	Phil of Science (3)
Phil	316	Phil of Religion (3)
Phil	317	The Bible as History (3)
Phil	300-400	Major Philosophers (3)
Phil	305-405	Major Philosophical Movements (3)
Phil	440	Philosophy of Art and Aesthetics (3)

Minor Total: 24 credit hours

Religious Studies Minor
Required courses: 6 credit hours

(Students taking this minor are strongly encouraged to select Phil 100 as part of their core requirements.)

Choose at least two courses from the following list:

Anth	422	Religion & Culture (3)
(Students taking Anth 422 should fulfill the prerequisite for this course by selecting the appropriate anthropology or sociology options in the core.)		
Engl	282	Classical Myth (3)
Phil	316	Phil of Relig (3)

Electives: 15

15 additional credits will be chosen in consultation with the religious studies minor committee for the courses listed below. Six credits must be at the 300 or 400 level.)

Anth	274	Indian Cultures in Latin America (3)
Anth	235-435	Selected Topic in Anth (1-4)
AH	310	Art History I (3)
AH	380	Art History: The Americas (3)
Engl	281	Norse Mythology (3)
Engl	283	Celtic Mythology (3)
Engl	341	Bible as Lit: Old

		Testament (3)
Engl	342	Bible as Lit: New Testament (3)
Engl	343	Eastern Spiritual Classics (3)
Engl	391	Arthurian Lit (3)
Engl	423	Milton (3)
Hist	321	The Ancient World (3)
Hist	322	Medieval Europe (3)
Hist	435	ST: The Triumph of Christianity (3)
Mus	311	Western Art Music Before 1750 (3)
Mus	435	ST: Sacred Hispanic Musical Traditions (3)
Phil	201	Ancient and Medieval Philosophy (3)
Phil	317	Bible as History (3)
Phil	318	Native American Philosophy (3)
Phil	325	Ethics (3)
Psy	479	Psychology of Religion (3)
Span	462	Southwest Folklore (3)

Minor Total: 21 credit hours

Cognitive Science

Cognitive science is an interdisciplinary field concerned with the nature of the mind. Drawing on the resources of mathematics, philosophy, psychology, computer science, linguistics, and other disciplines, students of cognitive science study such phenomena as consciousness, the relation of the mind to the body, and the nature and limits of computation. This discipline addresses long-standing questions about the nature of thought, intelligence, perception, emotion, and other aspects of mental life by examining the way information is processed in computers, the nature of language, and the relation of cognition to the brain.

Please refer to the Interdepartmental Programs section in this catalog for further details regarding this minor.

Courses in English (Engl)

Note: Any 100, 200-or 300-level literature course will satisfy the core requirement. Writing courses do not satisfy the core requirement.

100. Reading and Writing for College (3); 3,1

(Required of students scoring below 17 on the ACT. These students may attempt to test out by taking the NMHU Writing placement test.) Intensive practice in reading, interpreting, and responding to written works. Students will be required to write a number of essays and to pass a committee-graded exit exam at the end of the course. Note: This course does not count towards the 128-credit-hour requirement for graduation.

111. Freshman Composition I (3)

Students will be required to write a number of essays demonstrating mastery of a variety of forms of organization. Prerequisite: 17 or higher on the ACT English Usage Test or completion of Engl 100 with a grade of "C" or better. Students may also test out through the ETS Advanced Placement exam. See the Office of the Registrar for details. *NM Common Course Number: Engl 1113*

112. Freshman Composition II (3)

Introduction to the analysis and interpretation of textual sources and the writing of documented papers, emphasizing use of secondary sources, bibliography, organization of material, and effective presentation of research findings. A grade of "C" or better in Engl 111 is required, or 29 or higher on the ACT English Usage Test. Students may also test out through the CLEP exam. A grade of "C" or better is required in this course. See the Office of the Registrar for details. *NM Common Course Number: Engl 1123*

151. Introduction to Drama (3)

Close reading and analysis of drama selected from world literature of all ages. Prerequisite: Engl 100, passed with a grade of "C" or better.

152. Introduction to Fiction (3)

Close reading and analysis of prose fiction selected from world literature of all ages. Prerequisite: Engl 100, passed with a grade of "C" or better.

214. Autobiography (3)

Approaches autobiography through both theory and practice by analyzing major autobiographies and by producing autobiographical writings. Prerequisite: Engl 111.

234 – 434. Practicum (1 – 4 VC)

Students gain practical knowledge through internships in such areas as tutoring, editing, public relations, and feature writing. Prerequisite: Engl 111.

235 – 435. Selected Topic in English (1 – 4 VC)

Course in a topic or topics in English. May be repeated with change of content. Prerequisite: Engl 111.

272. Introduction to Poetry (3)

A survey course in the close reading and analysis of poetry. Class discussions are lively and engaging, encouraging students to take critical pleasure in poetry. The course covers a variety of United States and world poets and poetic themes. Prerequisite: Engl 111. *NM Common Course Number: Engl 2313*

277. Introduction to Popular Culture (3)

Survey of popular literary genres (romances, action-adventure) as well as film and television. Focuses on the interrelationship between myth, culture, politics, and the "culture industry." Prerequisite: Engl 111.

278. Science Fiction (3)

Close reading and analysis of major science fiction works. Explores science fiction as cultural metaphor and modern myth. Prerequisite: Engl 111.

279. Horror Literature (3)

A study of the folk origins of the horror story and its manifestations in mainstream and genre fiction and film. Prerequisite: Engl 111.

281. Norse Mythology (3)

Norse myths and sagas examined for their literary and cultural significance. Prerequisite: Engl 111.

282. Classical Mythology (3)

Greek and Roman myths examined for their literary and cultural significance. Prerequisite: Engl 111.

283. Celtic Mythology (3)

Celtic myths and sagas of medieval Ireland and Wales, examined for their literary and cultural significance. Prerequisite: Engl 111.

284. Twentieth-Century Literature (3)

A study of modern sensibility as manifested in contemporary works written in English and English translation. Prerequisite: Engl 111.

290. British Literature to 1700 (3)

British Literature from the early Middle Ages through the late Renaissance, including Beowulf, Sir Gawain and the Green Knight, and selected works of Chaucer, Spenser, Shakespeare, Milton and others. Prerequisite: Engl 112. *NM Common Course Number: Engl 2413*

291. British Literature from 1700 to the Present (3)

A study of representative authors of the Neoclassic, Romantic, Victorian, and modern British periods. Prerequisite: Engl 112. *NM Common Course Number: Engl 2423*

292. World Literature to 1700 (3)

Readings in world literature from the Ancient World through the comparative literature of the European Renaissance. This course excludes British and American literature. Prerequisite: Engl 112. *NM Common Course Number: Engl 2613*

293. World Literature from 1700 to Modern (3)

Literature from the European Neo-classic period through the modern schools of Eastern and Western literature. This course excludes British and American literature. Prerequisite: Engl 112. *NM Common Course Number: Engl 2623*

294. American Literature to 1865 (3)

A study of major American works that exemplify the changing philosophies and literary trends of Colonial America, the Early Republic, and the American Renaissance. Emphasis on changing views of humankind and God and on the literary treatment of the elusive "American Dream." Prerequisite: Engl 112. *NM Common Course Number: Engl 2513*

295. American Literature, 1865 to the Present (3)

The development of American poetry and fiction from Mark Twain and the rise of Realism to the present. Emphasis on the major literary schools and authors of the period. Prerequisite: Engl 112. *NM Common Course Number: Engl 2523*

302. Literary Theory (3)

Theories of literature from Plato to the present. Application of these theories to various works, ancient and modern. Prerequisite: Two English courses beyond 111 and 112.

309. A History of Writing (3)

A cross-cultural study of writing and writing systems; the development of script, and the social contexts of use. Prerequisite: Engl 112.

310. Creative Nonfiction (3)

An advanced composition class for students in the Arts and Humanities. Students compose creative nonfiction essays suitable for publication. Prerequisite: Engl 112.

312. The American Fool (3)

An in-depth study of the archetype of the fool and its apparitions in American literature. Prerequisite: Engl 112.

314. Women in Literature (3)

Study of literary works chosen to demonstrate the historical and contemporary representation (including stereotyping) of women in poetry and fiction. Prerequisite: Engl 112.

315. Native American Women's Literature: Voices and Visions (3)

Study and exploration of women's voices in contemporary Native American literature.

Prerequisite: Engl 112.

317. Introduction to Modern Grammar (3)

This class provides an introduction to the components of language-phonology, morphology, syntax, and semantics-as well as various grammar models. Topics also include the relations between language and social contexts, and language and writing.

318. Chicano/a Literature (3)

A survey examining the major texts of the Chicano/a experience, including traditional, community-centered folktales and corridos, contemporary prose, poetry, drama, and non-fiction, supported by theoretical readings.

Prerequisite: Engl 112.

**341. The Bible as Literature:
Old Testament (3)**

Study of Old Testament literature, emphasizing techniques and conventions of biblical narrative and poetry. Prerequisite: Engl 112.

**342. The Bible as Literature:
New Testament (3)**

Study of New Testament literature, focusing on the various literary arts of Gospels, Acts, Epistles, and Revelation. Prerequisite: Engl 112.

343. Eastern Spiritual Classics (3)

Literary aspects of the Eastern spiritual classics – Hindu, Buddhist, Taoist, Zen, Islamic, Sufi, Kabbalistic, and Hassidic. Prerequisite: Engl 111.

350. Methods of Teaching Reading and Writing (3)

Provides a review of traditional and current methods of teaching reading and writing. Students examine current reading and writing theory and research with an eye toward the implications for pedagogy.

362. Creative Writing: Poetry (3)

An intensive and creative course in the craft of poetry. Course readings will include selected works and poetics. Objectives include the recognition and imitation of selected techniques and the writing of original works. Prerequisite:

site: Engl 112 and Engl 272.

364. Creative Writing: Fiction (3)

Intensive study of selected works of short fiction with emphasis on the components of this literary form; writing of original works in the form. Prerequisite: Engl 112.

365. Nonfiction Prose (3)

An introduction to the reading and analysis of creative nonfiction essays: biography, travel, nature, social commentary, the urban scene, sports, and the domestic and fine arts. Prerequisite: Engl 112.

367. Technical Writing (3)

Students develop the principles of scientific, professional, and technical writing. Major assignments include formal proposals and reports. Minor assignments include resumes, short reports, instructions, correspondence, and memoranda. Stress is placed on developing a clear and concise writing style. Prerequisite: Engl 112. *NM Common Course Number: Engl 2113*

381. African-American Writers (3)

A study of the scope, excellence, and distinctive qualities of the writing of African-Americans in the United States. Prerequisite: Engl 112.

391. Arthurian Literature (3)

Literature generated by the legends of King Arthur and his court, studied in a variety of European texts from the Middle Ages. Prerequisite: Engl 112.

**400. Creative Writing:
Experimental Fiction (3)**

Advanced fiction writing with an emphasis on experimental techniques, styles, and approaches, including stream-of-consciousness and fictive-autobiography. The reading component of this course will include theoretical and creative texts.

401. Creative Writing: Advanced Poetry (3)

A writing workshop for experienced poets. Students will write original poems and read 20th century poetry and poetics from the

United States and around the world. Prerequisite: Permission of the instructor after review of a writing sample.

411. Major American Writers (3)

In-depth student of a major author or authors, school, genre, tradition in American literature. Possible topics: Literature of the American West; American Modernism; American poetry. May be repeated with change of content.

412. Major British Writers (3)

In-depth study of a major author or authors, school, genre, or tradition of British literature. Possible topics: Byron and the "Satanic School," The British Moderns (Lawrence, Woolf, Joyce). May be repeated with change of content. Prerequisite: Junior standing.

413. Major World Writers (3)

In-depth study of a major author or authors, school, genre, or tradition of world literature, generally excluding British and American works. May be repeated with change of content. Possible topics: Kafka and the Kafkaesque, Ancient Erotic Literature, Post-Colonial African Fiction, The Epic. Prerequisite: Junior standing.

414. Literary Realism (3)

Covers the international development of the theory and practice of the realist novel. Prerequisite: Junior standing.

421. Chaucer (3)

Intensive study of The Canterbury Tales and selected minor works. Prerequisite: Junior standing.

422. Shakespeare (3)

Intensive study of a group of Shakespeare's plays, such as comedies, tragedies, Greek plays, English history plays, or late romances. May be repeated with a change of content. Prerequisite: Junior standing.

423. Milton (3)

Intensive study of Paradise Lost and selected minor works. Prerequisite: Junior standing.

434. Practicum (1 – 4 VC)

Students gain practical knowledge in such areas as tutoring, editing, public relations, and feature writing. Prerequisite: Junior standing.

435. Selected Topic in English (1 – 4 VC)

Course in a topic or topics in English. May be repeated with change of content. Prerequisite: Junior standing.

441. History of the English Language (3)

Investigation of the origin of modern English, with a study of the evolution of English sounds, inflections, vocabulary, and syntax, from earliest times to the present. Prerequisite: Junior standing.

442. Contemporary English Linguistics (3)

An examination of the structures, processes, and functions of elements of the English language, with particular attention to their description in the theories of cognitive grammar.

443. Sociolinguistics (3)

This course is an examination of language use and variation. Topics to be addressed include sociolinguistic theory, research methods and application; diglossia and multilingualism; pidgins and creoles; patterns of discourse; forms of addresses and reference; sociolinguistics of writing. Prerequisite: Junior standing and Engl 317.

445. Cultural Criticism and Theory (3)

Selections from advanced cultural criticism from the Birmingham school and its contemporary derivatives. Authors to be studied will include Foucault, Hall, Hebdige, Barthes, and others. Emphasis will be on the study of contemporary culture from a theoretical perspective. Prerequisite: Junior standing.

450. Seminar in English (1 – 4 VC)

Seminar course in a topic or topics in English. Possible topics: literature of exploration, existentialism, literature and the law. Prerequisite: Junior standing.

463. Rhetoric and Reality (3)

A survey of rhetorical writings and theory from classical times to the present. Prerequisite: Junior standing.

464. Women and Rhetoric (3)

Provides a historical and thematic overview of rhetorical writings by and about women. Prerequisite: Junior standing.

482. Literature of the Southwest (3)

An examination of the tri-cultural literary heritage of the southwestern United States. Readings include journals and diaries of the Territorial Period as well as imaginative works by novelists of the Southwest. Emphasis on cultural traditions that shaped the literature. Prerequisite: Junior standing.

485. Stylistics (3)

An examination of linguistic principles specifically as they apply to the analysis of written texts. Students will learn to make the kind of textual observations needed to reveal the stylistic traits and tendencies in the language of literature. Prerequisite: Junior standing.

490. Senior Readings (1 – 4 VC)

Primarily intended for English majors. Individual, directed study of selected author(s) or topic(s) arranged with an instructor. Prerequisite: Junior standing and permission of instructor required.

499. Supervised Research (1 – 4 VC)

Primarily intended for English majors. Individual, directed research project arranged with an instructor. Prerequisite: Junior standing and permission of instructor required.

Courses in Philosophy (Phil)**100. Introduction to Philosophy (3)**

The nature of philosophical inquiry; classical and contemporary solutions to major philosophical problems; ethics; philosophy of religion; philosophy of science; basic principles of logic and critical thinking. *NM Common Course Number: Phil 1113*

201. Ancient and Medieval Philosophy (3)

A survey of ancient and medieval philosophy including but not limited to the Pre-Socratics, Socrates, Plato, Aristotle, Augustine, and

Aquinas.

203. Modern Philosophy (3)

Survey of the philosophies of Descartes, Spinoza, Leibniz, Locke, Berkeley, Hume, and Kant.

211. Formal Logic (3)

Contemporary logical analysis. *NM Common Course Number: Phil 1213*

235 – 435. Selected Topic in Philosophy (3)

Course in a topic or topics in philosophy. May be repeated with change of content.

300 – 400. Major Philosophers (3)

Study of a major philosopher's work. May be repeated with change of content.

305 – 405. Major Philosophical Movements (3)

Study of a major philosophical movement or philosophy. May be repeated with change of content.

312. Philosophy of Science (3)

Foundations of science: nature, scientific methods, the ultimate constituents of matter, causality, laws of nature, the nature of hypotheses and theories.

316. Philosophy of Religion (3)

Proofs for the existence of God; the problem of evil; the immortality of the soul.

317. The Bible as History (3)

A study of how the areas of Biblical criticism and archaeology have contributed to our understanding of the Old Testament (Hebrew Bible) as a historical document.

318. Native American Philosophy (3)

This course will consider the world view(s), values and ideas which characterize various Native American groups in North America.

321. Business Ethics (3)

Moral reasoning and issues in business with an emphasis on the application of ethical theories to practical business decision-making.

322. Biomedical Ethics (3)

Topics include euthanasia, research methods (fetal research, research on animals, drug ex-

periments), patient-medical staff relationships, abortion, and the patient's right to know.

323. Environmental Ethics (3)

Study of the moral issues raised by human interactions with nonhuman forms of life and the environment as a whole.

325. Ethics (3)

Study of the basic theories of ethics and the application of these theories to ethical issues presented to us by modern society. *NM Common Course Number: Phil 2113*

440. Philosophy of Art and Aesthetics (3)

Study of the theoretical grounds for the various philosophers of art.

450. Seminar in Philosophy (1 – 4 VC)

Seminar course in a topic or topics in philosophy.

472. Cognitive Science (3)

An interdisciplinary investigation of the foundations of human knowledge, representation and understanding, the functioning of the human brain, and how these impact on recent computer technologies. Cross-listed as: Psy 472 and CS 472.

484. Philosophy of History (3)

A chronological survey of the development of the concept of history and its philosophical foundations. Cross-listed as: Hist 484.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

Department of History and Political Science

Dr. Peter Linder
Department Chair
Douglas Hall, Room 241
505.454.3423
FAX: 505.454.3389

Mission of the Department of History and Political Science

History and Political Science forms an academic unit serving the undergraduate and graduate student body with a wide range of courses and possibilities for study. Historical and political understanding and awareness are perceived as one of the chief attributes of a functional and involved citizen of the United States. It is the mission of this program to provide services that will contribute to this goal, train graduates to work in appropriate fields utilizing historical and political skills and knowledge.

Faculty

Tom Corbin (Political Science)
 Peter Linder (History)
 Roy Lujan (History, Political Science)
 Abbas Manafy (Political Science)
 Kristie Ross (History)
 Steven J. Williams (History)

History

Historians investigate the past to understand the present, “how we came to be where we care and what we are.” The word “history” derives from the Greek word for “inquiry.” Historians are, broadly speaking, interested in the social, political, economic, and religious daily affairs of all people. Their methods range from interviewing eyewitnesses of recent events to researching old diaries and letters or public or private documents and records, to compiling computer-generated data on people and their activities. The history faculty at Highlands especially encourage their students to make connections between their

own lives and times and the past.

Students of history may seek careers in teaching or other professions, and many will continue for an advanced degree or enter law school. Professional applications of history include careers in public affairs, business, and the private sector where research, communication, and other liberal arts skills are valued. Some history students obtain positions in museums or archives or in historical research and preservation for private and public institutions.

Political Science

Aristotle characterized politics as the “queen of the sciences.” Political science is, in one sense, an ancient discipline and, in another sense, one of the most recently developed social sciences. The origins of the study of politics reach back to the beginning of human society, for people have always made observations about the nature of their government. It is also true that political science, as it is taught today, is a very new discipline as current scholars have attempted to move from observations about politics to scientific observations about politics. Political science, in the broadest sense, is the study of governments, governing procedures, and political processes. The political science faculty encourage their students to make connections between the theoretical (or textbooks) study of government/politics and how government affects their lives in contemporary times.

Students in political science may seek careers in government, teaching, or private industry. The political science major serves as excellent preparation for law school or other academic pursuits such as graduate study. It provides pre-professional training for governmental or public sector positions involving policy-making or administration. Representative employers include government agencies at

the national, state or local levels, non-profit organizations, corporations and research institutions.

Major in History (B.A.)

Required courses: 6 credit hours

Hist	301	Research Methods (3)
Hist	480	Historiography (3)

Electives: 26 credit hours

Choose at least 9 additional credits in 300- and 400- level courses from history (or political science courses that are cross-listed in history), elected in consultation with the major advisor. Choose 17 additional credits in courses at any level from history (or political science courses that are cross-listed in history), selected in consultation with the major advisor.

Major total: 32 credit hours

Minor in History

Choose at least 20 credits from courses in history and allied fields, in consultation with the minor advisor, according to the following criteria: At least seven of the credits must be from courses at the 300- to 400 level; at least 14 of the credits must be from courses in history.

Minor Total: 20 credit hours

Major in Political Science (B.A.)

The major in political science is offered with two emphases: liberal arts, and law. The law emphasis provides a foundation in government and political systems, and addresses legal systems and dimensions of constitutional, public and criminal law. The liberal arts emphasis provides extensive study of American national, state, and local government, comparative and international politics, political theory, and political behavior. A special feature of political science at NMHU is found in its focus on Southwest and minority political studies.

Liberal Arts Emphasis

Required courses: 12 credit hours

PolS	151	Amer Natl Govt (3)
PolS	312	Pol Parties & Beh (3)
PolS	316	State & Local Gov (3)
PolS	328	Comp Political Sys (3)

Electives: 20 credit hours

Choose one course from the following:

PolS	410	Amer Constitution (3)
PolS	458	Pol Theory & Phil (3)

Choose at least 17 additional credits from courses in political science (or history courses such as 315, 401, 403, 413, 414), in consultation with the major advisor. At least five of the credits must be from courses at the 300- or 400- level.

Minor Total: 32 credit hours

Law Emphasis

Required courses: 26 credit hours

PolS	151	Amer Natl Govt (3)
PolS	314	Intro to the Law (3)
PolS	316	State & Local Govt (3)
PolS	320	Criminal Law (3)
PolS	328	Comp Political Sys (3)
PolS	410	Amer Constitution (3)
PolS	417	Legislative Process (3)
PolS	453	IR, Human Rights & Int'l Law (3)
PolS	497	LSAT Prep & Legal Logic Class (2)

Electives: 6 credit hours

Choose at least 6 additional credits from political science courses (or from history courses cross-listed in political science), in consultation with the major advisor.

Major Total: 32 credit hours

Minor in Political Science

Required courses: 6 credit hours

PolS	151	Amer Natl Govt (3)
PolS	316	State & Local Govt (3)

Electives: 14 credit hours

Choose one course from the following:

PolS	410	Amer Constitution (3)
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PolS 458 Pol Theory & Phil (3)

Choose at least 11 additional credits in courses from political science and allied subjects, selected in consultation with the minor advisor. At least four of these credits must be from 300- or 400- level courses.

Minor Total: 20 credit hours

Pre-Law Preparation for Students Planning to Attend Law School

Comprehensive advising is made available for students planning or considering the study and practice in law. Law or pre-law does not constitute a major, and in fact a wide variety of fields of study may be appropriate for the prospective lawyer. Many students select the major in political science, which offers a law emphasis; others select major and minor fields in the humanities, social sciences, or sciences, mathematics or physical sciences.

Careful planning of appropriate fields of study, with special attention to a foundation of skills developed in classes with emphasis on written and oral communication, research, calculation, logical reasoning and critical thinking are strongly recommended. The pre-law advisor will help all students with their plans to gain an appropriate preparation for entering law school. This advisor is a source of much information about law schools and their requirements as well as the LSAT examination preparation, which is used to help law schools evaluate students' qualifications for entrance. The pre-law advisor is Thomas Corbin, Douglas Hall, Room 247.

Major in History with a concentration in Social Studies, Secondary Teaching (B.A.)

Required courses: 3 credit hours

Hist 301 Research Methods in
Hist & Pol Sci (3)

Electives: 10 credit hours

Select in consultation with a major advisor: in United States history, choose at least ten

credits, to include three courses from the following:

Hist 201 US History to 1865 (3)
Hist 202 US History from 1865 (3)
Hist 215 Hist of New Mexico (3)
Hist 453 Hist of the Southwest (3)

In world history, choose at least two courses from the following:

Hist 321 Ancient World (3)
Hist 322 Medieval Europe (3)
Hist 325 Modern Europe to
1815 (3)
Hist 326 Modern Europe Since
1815 (3)

and one course from the following:

Hist 344 Colonial Latin Amer (3)
Hist 345 Mod Latin America (3)
Hist 346 Cont Latin American (3)
Hist 347 Hist of Modern Mexico (3)

In political science/government, choose at least three courses from the following:

PolS 314 Intro to the Law (3)
PolS 316 State & Local Gov't (3)
PolS 328 Comp Political Sys (3)
PolS 353 Int'l Relations (3)
PolS 417 Legislative Process (3)

Major Total: 32 credit hours

Minor in Social Studies, Secondary Teaching

Required courses: 3 credit hours

Hist 301 Research Methods in
Hist & Pol Sci (3)

Choose one of the following, including at least ten credits from courses at the 300 or 400 level:

A) Complete at least 22 credits in courses from one of the course options listed above for the social studies major for teachers: either 1) United States history, 2) world history, or 3) political science/govt.

B) Complete at least ten credits in courses from two of the course options listed above for the social studies major for teachers: 1) United States history, 2) world history, and 3) political

science/gov't, together with additional courses to total at least 22 credits

Minor Total: 24 credit hours

Courses in History (Hist)

100. The Western World (3)

From the ancient civilizations of the Middle East to contemporary Europe. *NM Common Course Number: Hist 1053*

160. Chicano History to 1900 (3)

Review of the Chicano historical experience in the United States beginning with the Spanish conquest of Mexico in 1521 and ending with the eve of the statehood movement for New Mexico.

161. Chicano History Since 1900 (3)

History of Chicanos in New Mexico and the United States, beginning with the early 1900s and ending with the Chicano civil rights movement of the late 1960s.

201. United States History to 1865 (3)

Colonial period through Civil War. *NM Common Course Number: Hist 1113*

202. United States History from 1865 (3)

Reconstruction to the present. *NM Common Course Number: Hist 1123*

215. History of New Mexico (3)

A survey from Cabeza de Vaca to the 20th century, including the Spanish period, the Mexican period, and the territorial period of the United States. *NM Common Course Number: Hist 2113*

216. La Raza: A History of Hispanics in the Southwest (3)

Problem-oriented history of the evolution of political consciousness of Hispanics in the Southwest.

225. Spain and Portugal (3)

Evolution of the Spanish and Portuguese peoples from Roman times to the present.

235 – 435. Selected Topic in History (1 – 4 VC)

Course in a topic or topics in history. May be

repeated with change of content.

290 – 390. Independent Study

Directed study arranged with a history faculty member. Prerequisite: Permission of instructor.

301. Research Methods in History and Political Science (3)

Training in historical methods, including location and use of sources, critical analysis, and historical writing. Cross-listed as: PolS 301.

311. Indians and the Law (3)

Legal and governmental development of Native American peoples in North America from pre-contact times to the present.

315. American Foreign Relations (3)

Foreign policies and relations of the United States since 1776, with emphasis on twentieth century development.

321. The Ancient World (3)

Ancient middle eastern kingdoms and the classical civilizations of Greece and Rome.

322. Medieval Europe (3)

Christianity, Carolingian Epoch, feudalism, and the foundations of Modern Europe.

325. Modern Europe to 1815 (3)

From the Renaissance through the fall of Napoleon.

326. Modern Europe Since 1815 (3)

From the Congress of Vienna to the post-World War II era.

344. Colonial Latin America (3)

Survey of Latin American history from before 1492 to early 1800s with emphasis on economic, social, and cultural development of the region.

345. Modern Latin America (3)

Survey of Latin American history from independence through the present. Topics include independence, political unrest in the nineteenth century, economic modernization, revolution, and current problems in the region.

346. Contemporary Latin America (3)

Current United States-Latin American rela-

tions, contemporary philosophies, and intellectual currents.

347. History of Modern Mexico (3)

Political, social, and economic development of modern Mexico.

348. Revolutions in Contemporary Latin America (3)

Consideration of the patterns of revolution in Latin America in the twentieth century.

350. Methods and Curriculum of Secondary Education in Social Studies (2)

A comprehensive course in secondary-level social studies teaching. Prerequisite: 20 hours toward a major or minor in history and admission to teacher education program.

401. The Chicano Experience (3)

Major trends in the historical experience and development of Chicanos in American society.

403. Chicano Leadership (3)

A study of significant leaders among the Hispanic population in the Southwest during the Mexican territorial and early statehood periods.

406. North American Frontiers (3)

Patterns of settlement in North America, with emphasis on frontier experience in the United States.

411. Women in the United States (3)

A survey of the role of women in the history of the United States, including methodological and conceptual developments.

412. The Civil War and Reconstruction (3)

The Old South, secession, civil conflict, Radical Reconstruction.

413. The United States Since World War II (3)

American society and foreign policy from Pearl Harbor to the present.

414. The American Presidency (3)

History, institution, and powers of the chief executive of the United States.

450. Seminar in History (1 – 4 VC)

Seminar course in a topic or topics in history.

452. Seminar: New Mexico History (3)

Seminar course in a topic or topics in New Mexico history.

453. History of the Southwest (3)

Analysis of historic and contemporary issues confronting peoples of the Southwest.

480. Historiography (3)

Development of historical thought and writing.

490. Senior Readings (1 – 4 VC)

Individually assigned readings and supervised investigations of selected topics, arranged with an individual instructor. Prerequisite: Advanced standing toward a major or minor, with a “B” average, and permission of instructor.

499. Supervised Research (1 – 4 VC)

Individual, directed research arranged with an individual instructor. Prerequisite: Advanced standing toward a major or minor, with a “B” average, and permission of instructor.

Courses in Political Science (PoLS)

151. American National Government (3)

Constitutional foundations, structural organization, citizenship, powers, functions, and services.

217. Ethnic Politics (3)

Ethnic basis of minority group politics in the United States with emphasis on the political development, problems, contemporary status, and activity of the Chicano, African-American, and Native American.

235 – 435. Selected Topic in Political Science (1 – 4 VC)

Course in a topic or topics in political science. May be repeated with change in content.

251. Introduction to Political and Economic Systems (3)

The fundamentals of comparative economic and political systems, public finance, and international relations.

301. Research Methods in History and Political Science (3)

Training in historical methods, including location and use of sources, critical analysis, and historical writing. Cross-listed as: Hist 301.

312. Political Parties and Behavior (3)

Organization, function, and methods of American political parties combined with analysis of political opinion formation and political participation including voting behavior and styles of leadership.

314. Introduction to the Law (3)

Introduction to civil procedure, criminal procedure, and the substantive concepts and principles of civil and criminal law.

316. State and Local Government (3)

Position of the states in the federal system; organization, functions and administrations of state, county, and city government.

320. Criminal Law (3)

Criminal Law will provide the student with knowledge of the actual and potential use of criminal laws in the American Legal process and how those uses might be evaluated.

328. Comparative Political Systems (3)

Introduction to the comparative analysis of political institutions, ideologies, and political cultures in the world community.

334 – 434. Practicum (1 – 4 VC)

Experiential study directed by an instructor. Prerequisite: Permission of instructor.

353. International Relations (3)

The national state system; international conflicts, development of international cooperation; the United Nations and its problems.

402. Interest Groups (3)

Forms, tactics, and influence of interest groups; their role in a pluralistic society and their importance in a democracy.

410. The American Constitution (3)

Origin and establishment of leading constitutional doctrines.

415. Government and Business (3)

Case study of United States government regulations of economic activity with emphasis on

the administrative process.

417. The Legislative Process (3)

Process of national and state law-making in the United States; legislation drafting and legislative procedure.

418. Administrative Law and Procedure (3)

This course will help students become aware of administrative law and its relationship to public administrative programs. Administrative law concerns the powers and procedures of administrative agencies, including especially the law governing judicial review of administrative action. Political science majors who endeavor to enter the public administration arena oftentimes will be involved in the administrative process, which is a complex of methods by which agencies carry out their tasks of adjudication, rule-making, and related functions.

419. Public Administration (3)

Organization of the administrative structure, problems of internal management, personnel, fiscal management, forms of administrative action, and procedure.

425. History of Economic Thought (3)

Development of economic thought from the Middle Ages to the present.

433. Chinese Communist Government (3)

Analysis of the Chinese government with emphasis on the role of the Communist Party; relationship of policies to tradition and world affairs.

446. Government and Politics of Latin America (3)

Analysis of political systems, contemporary mass movements, and inter-American relations.

450. Seminar in Political Science (1 – 4 VC)

Seminar course in a topic or topics in political science.

451. Seminar: New Mexico Government and Politics (3)

Structure, organization, function, and opera-

tion of New Mexico state and local government.

453. International Relations, Human Rights and International Law (3)

A theoretical and critical analysis of the meaning and relevancy of the IR politics and its collision with international law and human rights in the age of globalization. Prerequisite: PoS 353, or permission of instructor.

458. Political Theory and Philosophy (3)

Leading political ideas of the western world.

460. The American and Russian Systems (3)

Comparison of political and economic institutions, including the underlying political theory of the two nations.

462. International Monetary Systems (3)

Comparative study of the American and Russian political institutions, culture, and structures, including their underlying belief systems.

463. Political Economy (3)

Comparative study and analysis of the political economies of the major countries of the world, stressing the interdependence of the study of economics and politics.

490. Senior Readings (1 – 4 VC)

Individually assigned readings and supervised investigations arranged with an instructor. Prerequisite: Advanced standing toward a major or minor, with a "B" average, and permission of instructor.

497. LSAT Prep & Legal Logic Class (3)

Legal Logic and LSAT Preparation will provide students the fundamental skills sets to understand the fundamentals of logical reasoning and how it is used in law school and how to optimize their LSAT scores.

499. Supervised Research (1 – 4 VC)

Individual, directed research arranged with an instructor. Prerequisite: Advanced standing toward a major or minor, with a "B" average, and permission of instructor.

Department of Languages and Culture

Dr. Julia Grinstein

Department Chair

Douglas Hall, Room 237

505.426.2110

FAX: 505.454.3389

E-mail: jbgrinstein@nmhu.edu

Mission of the Department of Languages and Culture

Because of its location, the discipline of Languages and Culture is committed to the preservation, interpretation, and promotion of the unique multicultural heritage of the region, and thus it recognizes the importance of the Spanish language and culture in the local and global community. It develops an understanding to the linguistic diversity, wealth of literature, and the multicultural aspects of the Spanish-speaking people around the world.

Faculty

Julia Grinstein (Spanish Peninsular Literature)

Carol Litherland (American Sign Language)

Eric Romero (Cult Linguistics-Anthropology)

Brett Allen Rosenberg (Linguistics)

Veronica Saunero-Ward (Latin-Amer Lit)

Carmen Vidal-Lieberman (Span Peninsular Lit)

Resources and Facilities

Students of language at NMHU hear Spanish spoken in the community and on campus every day. The university's location in northern New Mexico, where 70 percent of the population is Hispanic, offers a richly varied setting for studies in local, regional, and international culture and languages. The program's Language Learning Center (LLC) is equipped with twenty-four student stations and an instructor station with a Smartboard; a large media collection of audiovisual programs and recordings is available to faculty and students. Thomas C. Donnelly Library has more than 5,000 titles in Spanish culture and literature, with especially rich holdings in the Golden Age of Spanish literature.

International studies are enhanced by the university's International Students' Club, and language students participate in an active Spanish Club.

Spanish

The Spanish program offers a Major in Spanish with courses in Peninsular, Latin American and Southwest Hispanic Literature and Culture, and Linguistics and Translation. It also offers a Major in Spanish for Elementary and /or Secondary School Teachers, and a Minor in Spanish. The program provides the beginning language student with two different learning approaches: Spanish for Heritage Language learners, and Spanish for Second Language learners. It also emphasizes four language skills (reading, writing, listening comprehension and speaking) and strives to develop in its majors and minors a thorough and high cultural literacy of the Hispanic work through the intensive study of the Spanish Language and Hispanic literature and culture.

Major in Spanish (B.A.)

Prerequisite:

Proficiency in first-year Spanish, as demonstrated by completion of Span 101 and Span 102, or Span 105, or Span 111 or Span 112, or the equivalent competency. (These courses do not count toward the major.)

Required courses: 22 credit hours

Span	201	Intermed Span (4)
OR		
Span	211	Intermed Span as a Heritage Language 1 (4)
Span	310	Adv Conversation (3)
Span	325	Span for Written Comm(3)
Span	330	Intro to Hispanic Lit (3)
Span	400	Advanced Language Skills (3)
Span	425	Spanish for the Professions (3)
Span	495	Senior Year Paper (3)

Choose one of the following :

Span	431	Civilization & Culture of Spain (3)
Span	432	Civilization & Culture of Latin America (3)
Span	433	Civilization & Culture of NM and the Southwest (3)

Choose two of the following:

Span	340	Spanish Translation (3)
Span	405	Film in the Hisp Wrld (3)
Span	415	Adv Translation (3)
Span	430	Intro to Span Ling (3)
Span	454	Creative Wrtg Wrksp (3)
Span	460	Hispanic Literature of the Southwest (3)
Span	467	Hist of the Span Lang (3)
Span	481	Span Lit: Middle Ages-1700 (3)
Span	482	Span Lit: 1700-Present (3)
Span	483	LA Lit: Colonial-1900 (3)
Span	484	LA Lit: 1900-Present(3)

Electives: 9

Students can choose with their advisor three upper level elective courses to complete the major, two of which will be at the 400 level.

Major Total: 40 credit hours**Major in Spanish for Elementary and/or Secondary School Teachers (K – 12) (B.Á.)**

The following course must be taken as one of the six additional credits used in fulfillment of the general Spanish major:

Span	445	Teaching of Spanish: Theory & Meth (3)
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Those pursuing a teaching career must contact the School of Education for required certification/endorsement course work, as stipulated by the State of New Mexico Public Education Department.

Major Total: 40 credit hours**Minor in Spanish****Prerequisite:**

Proficiency in first-year Spanish, as demonstrated by completion of Span 101 and Span 102, or 105 or Span 111 or Span 112 or the equivalent competency. (These courses do not count toward the minor.)

Required hours: 19 credit hours

Span	201	Intermed Span (4)
Span	310	Adv Conversation (3)
Span	325	Spanish for Written Comm (3)
Span	400	Advanced Lang Skills (3)
Span	425	Spanish for the Profession (3)

Choose one of the following courses:

Span	431	Civilization & Culture of Spain (3)
Span	432	Civilization & Culture of Latin America (3)
Span	433	Civilization & Culture of NM and the Southwest (3)

Choose nine additional upper division credit hours from the list of courses in Spanish, in consultation with the program advisor.

Minor Total: 28 credit hours**Minor in Native American/Hispano Cultural Studies (NAHS)**

Mission Statement: The mission of the proposed Native-American/Hispano Cultural Studies (NAHS) Minor Program is to facilitate and implement the interdisciplinary study of peoples, languages, cultures, traditions and practices of the Southwest with specific emphasis on northern New Mexico communities.

The program is strengthened by the adoption of a “cultural studies” approach which enables students to investigate lived realities of which they themselves are a part and where their involvement may provide clarifying insights.

Required courses: 3 hours

NAHS 124 Intro to NA/Hispano Cultural Studies (3)

Capstone option: 3 hours required

NAHS 425 NA /Hispanic Comm and Cultural Contexts (3)

Hist 453 History of the SW (3)

Thematic Area #1: Choose 6 hours from the following:

Anth 413 Archeology of the SW (3)

Anth 424 Cultural Dynamics of the SW (3)

Anth 456 US Mex Immigration (3)

Anth 476 Indians of the Greater SW (3)

Anth 477 Hispanics of the SW (3)

Hist 215 Hist of New Mexico (3)

Hist 453 History of the SW (3)

NAHS 375 Land Grant, Acequia & Reservation Comm (3)

Thematics Area #2: Choose 6 hours from the following:

Soc 493 Race & Ethnic Relations (3)

Engl 424 Mestizaje: Creative & Critical Thought in the SW (3)

Phil 318 Native American Phil (3)

Hist 160 Chicano History (3)

Hist 401 Chicano Experience (3)

Hist 403 Chicano Leadership (3)

Pols 217 Ethnic Politics (3)

NAHS 225 Indo/Hispano

Thematic Area #3: Choose 6 hours from the following:

Mus 472 Chicano & Latino Music in the US (3)

Anth 435 Ritual, Festival, and Celebration in the SW (3)

Engl 315 Native American Women's Literature (3)

Engl 318 Chicano/a Literature (3)

Engl 482 Lit of the SW (3)

Hist 161 Chicano History Since 1900 (3)

Span 470 Chicano Lit of the SW (3)

NAHS 325 Native American/Hispano Contexts for Language and Literacy (3)

Minor total: 24 hours**Courses in Native American/Hispano Cultural Studies (NAHS)****124. Intro to Native American/Hispano Cultural Studies (3)**

Interdisciplinary introduction to native American/Hispano Cultural studies emphasizing thematic areas of place, environment, ethnicity, identity, language and community.

225. Indo/Hispano Ethnicity and Identity Formation (3)

The study of foundational concepts and research regarding the complex interrelationships and identities of Native American/Hispano ethnic communities.

325. Indo/Hispano Contexts for Language and Literacy (3)

The study of social and cultural contexts for language and literacy practices within Indo/Hispano communities.

375. New Mexico Land Grant, Acequia and Reservation Communities (3)

Exploration of historical and contemporary community issues regarding land, water, economics, and sustainability.

425. Native American/Hispano Communities and Cultural Contexts (3)

The study of structures and methodologies for conducting short-term research projects in cultural and social contexts.

Courses in Spanish (Span)

101. Beginning Spanish 1 (4)

An introduction to the Spanish language with an emphasis on conversation and the development of the ability to read and understand the Spanish language. This course is open only to non-speakers of Spanish. One hour weekly required in the LLC in addition to four class hours. *NM Common Course Number: Span 1114*

102. Beginning Spanish 2 (4)

A continuation of Spanish 101, also open only to non-speakers of Spanish. One hour weekly required in the LLC in addition to four class hours. Prerequisite: Span 101 or equivalent. *NM Common Course Number: 1124*

105. Accelerated Beginning Spanish (4)

This course is designed for students who have some prior experience in Spanish. It provides a quick-paced review of Span 101, and then proceeds to introduce Span 102 new materials. Prerequisite: Placement Exam or permission of instructor.

111. Beginning Spanish as a Heritage Language I (4)

This is a beginning course for students who grew up in a Spanish-speaking home of community, who may have comprehension, and/or may lack in oral proficiency. Emphasis is placed on the four skills of listening, speaking, reading, and writing. Community and cultural activities are utilized to enhance these skills. Prerequisite: All students must be placed into this course through the Spanish as a Heritage Language Placement Exam.

112. Beginning Spanish as a Heritage Language II (4)

A continuation of Span 111. This course emphasizes the four language skills, and will focus on building vocabulary, and strengthening knowledge of grammatical skills. Prerequisite: Span 111 or equivalent.

200. Intermediate Spanish Conversation (3)

Provides the student with the vocabulary

necessary to interact effectively in Spanish, in practical real-life situations while also sharpening the student's oral fluency and listening comprehension. Prerequisite: Span 102 or 105 or permission of instructor.

201. Intermediate Spanish (4)

For students who understand simple conversational Spanish and have studied the elements of grammar. The course focuses on an intensive review of all verb tenses, reviews different grammatical points and syntax, and includes vocabulary building with readings and communicative oral and written exercises. One hour weekly required in the LLC in addition to three class hours. Prerequisite: Span 102 or 105 or permission of instructor. *NM Common Course Number: Span 2113*

211. Intermediate Spanish as a Heritage Language I (4)

For Spanish Heritage language learners who have completed Span 112 or its equivalent. This course reinforces and expands previous knowledge of Spanish with a focus on grammar. Prerequisite: Span 112 or an equivalent.

212. Intermediate Spanish as a Heritage Language II (4)

A continuation of Span 211. This course emphasizes reading, writing, and conversation. Course activities increase students' awareness of the interactions between local culture and the Spanish-speaking world. Prerequisite: Span 211.

290 – 490. Independent Study (1– 4 VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

291 - 491. Travel Study Topics (1-3 VC)

For students traveling in a Spanish-speaking country and/or region. Prerequisite: Participation in one of the Spanish/English Immersion Programs offered through NMHU legislative funding (RPSP).

310. Advanced Conversation (3)

Course provides timely, comprehensive, and authentic video materials on current events,

and the language and culture of the Hispanic world to enhance students' oral comprehension and communicative interaction. It targets intermediate students with a vocabulary of 1,500 to 2,000 words. At the completion of the course, students will have achieved total fluency at that level. Prerequisite: Span 200 and 201, or permission of instructor.

325. Span for Written Communication (3)

Designed to develop written proficiency and critical thinking through reading and discussion of a variety of texts from Spain and Spanish-speaking America. It guides students in their understanding of the reading selections at the textual and cultural level, with an ample analysis of vocabulary words that may have multiple meanings in Spanish. It focuses on strategies with which students learn to compose different pieces of writing. Prerequisite: Span 201.

330. Introduction to Hispanic Literature (3)

This course introduces intermediate-level students to Hispanic Literature and to literary analysis. The reading selections encompass authors from Spain, Spanish American and the US, and exemplify a variety of literary forms. The readings will expand the students' awareness of the Hispanic culture and enrich their vocabulary. Prerequisite: Spanish 325.

337-437. Special Topics: Hispanic Literature & Culture (3)

This course focuses on a particular cultural period and/or literary or intellectual movement in the Hispanic World. Taught in English.. Prerequisite: Permission of Instructor

338 - 438. Contemporary Cultural Developments in the Hispanic World (3)

This course examines the recent history of Spanish-speaking countries and/or regions within the context of cultural, socio-historical, socio-linguistic, and socio-political changes, and the literary and artistic works they have

originated. Taught in English. Prerequisite: Permission of Instructor

340. Spanish Translation (3)

This course offers an introduction to principles of translation and interpretation dealing specifically in English to Spanish. Prerequisite: Span 325 or permission of instructor..

354 - 454. Creative Writing Workshop in Spanish (3)

This course explores exemplary texts by selected Peninsular and Latin-American authors. Through the instruction of literary techniques, students will write original poetry, short fiction and/or a play, and develop a self-critique of their own works. Prerequisite: Span 201 or 202 or permission of instructor

400. Advanced Language Skills (3)

This course has been designed to help students establish a solid foundation, as well as functional communicative skills. Subtle but complex conceptual distinctions between Spanish and English will be analyzed and applied to oral and written skills. Prerequisite: Spa 325 or permission of instructor.

405. Film in the Hispanic World (3)

This course introduces the field of visual arts and techniques of representation. The work of major Hispanic film directors will be presented and compared. Prerequisite: Span 325 or permission of instructor.

406. Hispanic Women Authors (3)

Designed to introduce the student to women authors in Spanish America, the course covers most genres through the works of Sor Juana Ines de la Cruz, Alfonsina Storni, Domitilia Chungara, Rosario Castellanos, Barbara Delano, and others. Prerequisite: Span 325.

415. Advanced Translation (3)

Systematic study and contrastive exercises in translation and interpretation. Translation of texts in general conceptual fields. Prerequisite: Span 400 or permission of instructor.

425. Spanish for the Professions (3)

Study of the vocabulary, expressions, and

cultural background to successfully interact in business and professional situations in the Hispanic world. Prerequisite: Span 201 or permission of instructor.

430. Introduction to Spanish Linguistics (3)

Introduces study of Spanish Linguistics, including phonetics, phonology, morphology, syntax, historical linguistics, and socio-linguistics. Combines discussion of theoretical issues with linguistic analysis of Spanish. Prerequisite: Span 325.

431. Civilization and Culture of Spain (3)

Provides students with a synthetic and highly accessible overview of Spanish history, literature, and culture. Prerequisite: Span 325 or permission of instructor.

432. Civilization and Culture of Latin America (3)

Presents the Spanish American experience of yesterday and today through the social, historical, political and literary aspects that this experience encompasses. Prerequisite: Span 325 or permission of instructor.

433. Civilization and Culture of New Mexico and the Southwest (3)

Spanish cultural developments and events that have brought about ethnic, economic, political, social, literary, linguistic and historical changes, and typical features in New Mexico and in the southwestern United States. Prerequisite: Span 325 or permission of instructor.

434. Practicum in Spanish (3)

Experiential study directed by an instructor. Prerequisite: Permission of instructor.

441. Spanish for the Bilingual Classroom (3)

This course targets students of Bilingual Education and presents the Spanish language as it is applied in school community settings. Use of both vernacular and formal language will be included. Spanish is the language of instruction, inclusive of student presentations/participation. Prerequisite: Span 325 or permission of instructor.

445. Teaching of Spanish: Theory and Methodology (3)

This course familiarizes prospective teachers with the philosophy, methodology, and practical techniques of teaching Spanish. Prerequisite: Span 325 or permission of instructor. May also be taken as a co-requisite with 325.

450. Seminar in Spanish (3)

Topic to be selected by instructor. Prerequisite: Span 325.

460. Hispanic Literature of the SW (3)

A study of Hispanic southwestern literature written in English and in Spanish. The origins and evolution of this literature are discussed, from the early Spanish exploration to the most recent manifestations in every major literary genre. Prerequisite: Span 325 or permission of instructor.

467. History of the Spanish Language (3)

This course traces the development of the Spanish language from Latin to the present. It analyzes the cultural, literary and historical factors that have contributed to its evolution. The transformations that the language undergoes in a different linguistic settings are studied in a section on sociolinguistics issues of the U.S. southwest Spanish. Prerequisite: Span 430 or permission of instructor

470. Chic@no Literature of the Southwest (3)

This is a survey course which studies major literary genres in Chicano literature spurred by the Chicano movement, such as essay, poetry, short story, novel and drama, and folk literature. Prerequisite: Span 433 or permission of instructor.

481. Spanish Literature I: Middle Ages to 1700 (3)

Reading of selections by major authors of the Middle Ages, Golden Age, and the Baroque from 1100-1700, focusing on the development of the literary genres. Prerequisite: Span 325 and/or Span 330 or permission of instructor

482. Spanish Literature II:**1700 to Present (3)**

Readings represent key works of Spanish literature from the Enlightenment and Romanticism to the present. Works studied include prose, poetry, and drama. Prerequisite: Span 325 and/or Span 330 or permission of instructor.

483. Latin-American Literature**I: Colonial to 1900 (3)**

Readings include seminal works from the Discovery and Conquest of the Americas to the Colonial and Independence periods. Prerequisites: Span 325 and/or Span 330 or permission of instructor.

484. Latin-American Literature**II: 1900 to Present (3)**

Readings represent major literary works from literary movements: Modernism, Vanguardism, Boom, and Post-Boom periods. Prerequisite: Span 325 and/or Span 330 or permission of instructor.

495. Senior Year Paper (3)

This directed, individualized study is required of all Spanish majors. It consists of an in-depth study of a major author or authors, school, genre, or tradition of Hispanic literature. Analytical and research skills must be demonstrated.

Courses in Languages Other Than Spanish (Lang)**101. Beginning French 1 (4)**

An introduction to the French language with emphasis on conversation, essentials of grammar, and development of the ability to read. One hour weekly required in the LLC in addition to four class hours. *NM Common Course Number: FREN 1114*

102. Beginning French 2 (4)

A continuation of French 101. One hour weekly required in the LLC in addition to four class hours. Prerequisite: Lang 101. *NM Common Course Number: 1124*

107. Beginning Italian 1 (4)

This course introduces the student to the language and culture of the Italian world. It also seeks to teach the four basic skills: speaking, listening, writing and reading. One hour weekly required in the LLC in addition to four class hours.

108. Beginning Italian 2 (4)

Continuation of Italian 101. One hour weekly required in the LLC in addition to four class hours. Prerequisite: Lang 107.

109. American Sign Language 1 (4)

This course introduces the student to American Sign Language (ASL). It is interactive and strives to develop basic ASL competency and to impart grammatical and cultural knowledge useful to the beginning signer.

110. American Sign Language 2 (4)

The second half of the beginning level ASL course expands the general objectives of the first course. The course continues to be interactive and to strive to develop basic ASL competency. Special attention is given to grammatical and cultural knowledge useful to the beginning signer. Prerequisite: Lang 109

135 –235. Selected Topic: Beginning Language (1 – 4 VC)

Beginning-level course in a language other than Spanish, French, Italian, and American Sign Language. The specific language and level are stated when the course is scheduled.

190 –390. Independent Study in a Language (1 – 4 VC)

Individual, directed study arranged with an instructor, in a language other than Spanish. This course is intended only for students who have already completed some formal study in the language. Prerequisite: Permission of instructor.

209. American Sign Language 3 (3)

An intermediate level ASL course. This course is interactive and strives to develop ASL competency, and grammatical and cultural knowledge useful to the intermediate signer.

Prerequisite: Lang 110 or equivalent.

210. American Sign Language 4 (3)

A continuation of the intermediate level ASL course. This course continues to be interactive, to strive to develop intermediate ASL competency, and grammatical and cultural knowledge useful to the intermediate signer.

Prerequisite: Lang 209 or equivalent.

Department of Visual and Performing Arts

Professor Miriam Langer,

Department Chair

Media Arts Building,

Room B6

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E-mail: melanger@nmhu.edu

The Department of Visual and Performing Arts includes instructional programs in art, design studies, music, media arts, and theatre.

Mission of the Department of Visual and Performing Arts

The general mission of the Department of Visual and Performing Arts (VPA) is to educate students in the technical skills, the theoretical underpinnings and the socio-cultural context for the disciplines represented by the academic programs. VPA seeks to inspire students to make creative and expressive ideas in the foundation of their lives and in their work, which is the essence of the cultivation of the human mind and spirit.

*In its collaborative enterprises, VPA seeks to provide opportunities for students to work closely with faculty and staff in its academic courses, thus demonstrating that faculty and staff readily interact with students. *Community members join the department for many productions and activities. VPA aims to incorporate appropriate elements from northern New Mexico's artistic, theatrical and musical culture in its courses and productions, which relate to the rich heritage of Hispanic and Native American cultures that are distinctive of the State of New Mexico. *Ultimately, VPA aims to prepare its students for an active professional life in each discipline through the knowledge, creativity, teaching skills and dedication of its faculty and staff, showing excellence in teaching, discovering, preserving and applying knowledge.*

*Quotes taken from the University Mission Statement, phrases 15, 3, 7, and 1, respectively.

Faculty

Todd Christensen (Art)

Tatianna Dutoit (Music)

Andre Garcia-Nuthmann (Music)

Edward Harrington (Music)

Megan Jacobs (Media Arts)

Miriam Langer (Media Arts)

David Lobdell (Art)

Ardys Otterbacher (Media Arts)

Andrew Wollner (Media Arts)

Robert Woods (Theater)

Resources and Facilities

New Mexico Highlands University provides a media arts building with state-of-the-art computer systems; music studios for group rehearsal and individual practice; art studios for ceramics, painting, drawing, jewelry and metalsmithing, printmaking, sculpture, and a fully-equipped art foundry; a 1000-seat proscenium stage theatre; a green screen special effects studio; and two computer labs dedicated to video graphics, effects and animation, and high end design and printing.

Students in Visual and Performing Arts are joined by other students on campus and by community members in the Concert Choir, Madrigal Choir, HU Jazz Singers, Pep Band, Chamber Orchestra, Guitar Ensemble, Jazz Ensemble, and Mariachi, as well as four main-stage productions. Two galleries in the arts building (Burriss Hall) and the design studies wing of the Media Arts building serve as the focal point for artistic work produced through various classes and studios. The Art Club, Media Arts Club, Music Club, and Theatre Club are an active part of campus life, as well as serving to promote their various programs.

Visual Arts

The Fine Arts trains students for a career in visual art and prepares them to advance academically. A focus on critical thinking and commitment in course work enable students to become visually literate, technically competent, historically informed and conceptually relevant.

The program aims to support traditional Fine Art mediums as well as contemporary art forms that merge multiple disciplines including digital media. Art History informs students of background and traditional content issues in art. The expectation is that students will assimilate this knowledge through their production practices. The program provides training in electronic media for documentation and publication purposes which assists the student in gaining access to exhibition venues and academic program applications..

NMHU's art discipline reserves the right to retain student images submitted for course credit for the purposes of education, exhibition, and promotion. Lab fees are required for all studio courses. Expenses vary from course to course and some supplies will be provided from student fees.

Major in Fine Art, Pre-Professional (B.F.A.)

Required courses: 39 credit hours

All B.F.A. majors are required to take course work in the following order:

Note: No minor is required for the completion of the professional degree program (B.F.A.) in art.

Tier 1: 9 credit hours required

Art 121 Fund of Design (3)

OR

MArt 121 Visual Concepts (3)

Art 202 Drawing 1 (3)

MArt 233 Digital Imaging (3)

Tier 2: 12 credit hours required

Art 203 Drawing 2 (3)

Art 221 Painting 1 (3)

Art 241 Sculpture 1 (3)

Art 271 Printmaking 1 (3)

Tier 3: 6 credit hours required

AH 310 Art History 1 (3)

AH 311 Art History 2 (3)

Electives: 9 hours 15 hours total

Tier 4: 12 credit hours required

AH 340 19th/20th Cent Art (3)

AH 380 Art of the Americas (3)

AH 450 Sem in Art History (3)

Art 491 Senior Colloquium (2)

Art 495 B.F.A. Exhibit (1)

Electives: 27 credit hours required

Studio Elective Courses for B.F.A. and B.A. in Fine Arts:

Art 231 Ceramics 1 (3)

Art 261 Jewelry & Metalsmithing 1 (3)

Art 285 Art Foundry 1 (3)

Art 302 Life Drawing 1 (3)

Art 321 Painting 2 (3)

Art 322 Painting 3 (3)

Art 331 Ceramics 2 (3)

Art 335 ST in Art Studio (1-4)

Art 341 Sculpture 2 (3)

Art 361 Jewelry & Metalsmithing 2 (3)

Art 371 Printmaking 2 (3)

Art 372 Printmaking 3 (3)

Art 385 Art Foundry 2 (3)

Art 402 Life Drawing 2 (3)

Art 422 Painting 4 (3)

Art 431 Ceramics 3 (3)

Art 435 ST in Art Studio (1-4)

Art 441 Sculpture 3 (3)

Art 442 Sculpture 4 (3)

Art 461 Jewelry & Metalsmithing 3 (3)

Art 472 Printmaking 4 (3)

Art 485 Art Foundry 3 (3)

Art	493	Directed Study in Art Studio (1-4)
Art	496	Exhibit Design (3)
Art	498	Prof Internship (1-4)
A maximum of three courses may be chosen from the Media Arts list totaling 9 credits.		
MArt	309	Conceptual Imaging and Methods (3)
MArt	320	Color Theory (3)
MArt	414	Portfolio (3)
MArt	433	Adv Digital Imaging (3)
MArt	443	Digital Photography (3)
MArt	445	Advanced Digital Photo (3)
MArt	495	Exhibition Design (3)
MArt	496	Adv Exhibition Design (3)

Major Total: 66**Interdisciplinary Bachelor of Fine Arts**

The Fine Arts and Media Arts B.F.A. is designed to address a creative trend in art that combines electronic media with traditional media. This degree applies to those wishing to use multi media for the sake of expression. The program creates a bridge between traditional and electronic media beyond the need for documentation and exhibition.

Required courses: 66 credit hours**Tier 1: 9 credit hours required**

Art	121	Fundamentals of Design Studio (3)
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OR

MArt	121	Visual Concepts (3)
Art	202	Drawing 1 (3)
MArt	233	Digital Imaging (3)

Tier 2: 21 credit hours required

Art	203	Drawing 2 (3)
MArt	320	Color Theory (3)
AH	310	Art History 1 (3)
AH	311	Art History 2 (3)

Elective courses in MArt or FA 9 credits

Tier 3: 18 credit hours required

AH	340	19th & 20th Century Art (3)
AH	380	Art of the Americas (3)

Elective courses in MArt and FA 12 credits

Tier 4: 18 credit hours required

MArt	4XX	Media Art Portfolio New Course (3)
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OR

Art	491	Senior Colloquium (2)
AND Art	495	BFA Exhibit 1 (1)
AH	450	Seminar in History (3)

Elective courses in MArt or FA 12 credits

Major total: 66 credit hours**Bachelor of Arts Degree****Major in Fine Art, Liberal Arts (B.A.)****Required courses: 18 credit hours****Tier 1: 6 hours required**

Art	121	Fund of Design (3)
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OR

MArt	121	Visual Concepts (3)
Art	202	Drawing I (3)

Tier 2: 9 credit hours

Art	203	Drawing 2 (3)
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Studio Electives 6 credit hours

Tier 3: 12 credit hours

AH	310	Art History 1 (3)
AH	311	Art History 2 (3)

Studio Electives 6 credit hours

Tier 4: 9 credit hours

AH	340	19th & 20th Century Art (3)
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Studio Electives 6 credit hours

Studio Electives courses for B.A. in Fine Arts: (18 hours)

Art	231	Ceramics 1 (3)
Art	261	Jewelry & Metalsmithing 1 (3)
Art	285	Art Foundry 1 (3)
Art	302	Life Drawing 1 (3)
Art	321	Painting 2 (3)
Art	322	Painting 3 (3)
Art	331	Ceramics 2 (3)
Art	335	ST in Art Studio (1-4)
Art	341	Sculpture 2 (3)
Art	361	Jewelry & Metalsmithing 2 (3)
Art	371	Printmaking 2 (3)

Art	372	Printmaking 3 (3)
Art	385	Art Foundry 2 (3)
Art	402	Life Drawing 2 (3)
Art	422	Painting 4 (3)
Art	431	Ceramics 3 (3)
Art	435	ST in Art Studio (1-4)
Art	441	Sculpture 3 (3)
Art	442	Sculpture 4 (3)
Art	461	Jewelry & Metalsmithing 3 (3)
Art	472	Printmaking 4 (3)
Art	485	Art Foundry 3 (3)
Art	493	Directed Study in Art Studio (1-4)
Art	496	Exhibit Design (3)
Art	498	Prof Internship (1-4)

Major Total: 36 credit hours**Minor in Art (Art Studio Emphasis)****Required courses: 15 credit hours**

Art	121	Fundamentals of Design (3)
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OR

MArt	121	Visual Concepts (3)
Art	202	Drawing 1 (3)
Art	203	Drawing 2 (3)
AH	310	Art History 1 (3)
AH	311	Art History 2 (3)

Electives: 9 credit hours

Studio electives: 9 credit hours (6 credits must be at the 300 or 400 level)

Minor Total: 24 credit hours**Minor in Art History****Required courses: 21 credit hours**

Art	100	Intro to Art (3)
Art	121	Fund of Design (3)
OR		
MArt	121	Visual Concepts (3)
AH	310	Art History 1 (3)
AH	311	Art History 2 (3)
AH	380	Art of the Americas (3)
AH	340	19th & 20th Cent Art (3)
AH	450	Sem in Art History (3) (Repeatable)

Minor Total: 21 credit hours**Media Arts (B.F.A.)**

Over the last decade, changes to the communications and design fields have been tremendous—the divisions that once existed between graphic design and communication arts have disappeared, creating a merged field that we call Media Arts. The B.F.A. in Media Arts includes concentrations in Design, Interactivity and Multimedia, and Digital Filmmaking, with room for experimentation within each area. Students choose their area of concentration at the end of their second year.

Students who complete the B.F.A. in Media Arts will have expertise in design and technology, preparing them to work in this constantly evolving field, whichever concentration area they choose.

The many and varied media arts industries need career professionals who are broadly trained and adaptable. Graduates of this program may find positions in traditional graphic design, the film industry, in web development or as exhibit designers, to name just a few of the possibilities.

Students entering the B.F.A. program in Media Arts will be working towards building a professional portfolio in their area of concentration. In order to work towards this goal, yearly portfolio critiques are required.

Media Arts (BFA)**Tier 1: Media Arts Pre-requisites**

MArt	121	Visual Concepts (3)
MArt	221	Videography (3)
MArt	233	Digital Imaging (3)

Tier 2: BFA/Major/Minor

MArt	318	Prin of Multimedia (3)
MArt	320	Color Theory (3)
MArt	373	Typography (3)

Additional Required Courses

MArt	350	Media Arts Seminar (3)
MArt	366	Audio for Video (3)
MArt	443	Digital Photography 1 (3)

Total Requirements: 27 hours

Students will complete one of the following areas of emphasis:

Tier 3: Visual Communication Emphasis

MArt	313	Design for the Web (3)
MArt	317	Publication Design (3)
MArt	327	Web Prod Workshop (3)
MArt	445	Digital Photography 2 (3)
MArt	461	Adv Design Practices (3)
MArt	465	Adv Media Projects (3)

Tier 3: Multimedia & Interactivity Emphasis

MArt	313	Design for the Web (3)
MArt	327	Web Production Workshop (3)
MArt	413	NonLinear Digital Video Editing (3)
MArt	457	Surround & Installation Workshop (3)
MArt	459	Advanced Interactive Multimedia (3)
MArt	456	Physical Computing (3)
MArt	465	Adv Media Projects (3)

Tier 3: Video & Audio Emphasis

MArt	322	HD Cinema Workshop (3)
MArt	346	Screenwriting (3)
MArt	362	Video Effects (3)
MArt	413	NonLinear Digital Video Editing (3)
MArt	457	Surround & Installation Workshop (3)
MArt	465	Adv Media Projects (3)

Electives: 21 credit hours

Students will complete 21 elective credit hours in Media Arts in consultation with an advisor

Major Total: 66 credit hours

Note: No minor is required for the completion of the professional degree program (B.F.A.) in Media Arts.

Media Arts (B.A.)

The Bachelor of Arts in Media Arts is available for students who choose to minor outside the Media Arts program. The major in Media Arts addresses the basic concepts of design, multimedia and digital filmmaking. Students who major in Media Arts will complete the degree with the skills to either continue their studies or add technical skill to other interest areas.

Media Arts (BA)**Total requirements: 27 credit hours****Tier 1: Media Arts Pre-requisites**

MArt	121	Visual Concepts (3)
MArt	221	Videography (3)
MArt	233	Digital Imaging (3)

Tier 2: BFA/Major/Minor

MArt	318	Prin of Multimedia (3)
MArt	320	Color Theory (3)
MArt	373	Typography (3)

Additional Required Classes

MArt	350	Media Arts Seminar (3)
MArt	366	Audio for Video (3)
MArt	443	Digital Photography 1 (3)

Electives: 9

Students will complete 9 elective credit hours in Media Arts in consultation with an advisor.

Major Total: 36**Minor in Media Arts**

Students may minor in Media Arts if they are majoring in another discipline. The minor will give students a taste of some of the skill and topics that Media Arts students study in depth.

Tier 1: Media Arts Pre-requisites

MArt	121	Visual Concepts (3)
MArt	221	Videography (3)
MArt	233	Digital Imaging (3)

Tier 2: BFA/Major/Minor/

MArt	318	Prin of Multimedia (3)
MArt	320	Color Theory (3)
MArt	373	Typography (3)

Additional Required Classes

MArt	350	Media Arts Seminar (3)
MArt	366	Audio for Video (3)
MArt	443	Digital Photography (3)

Minor Total: 27 credit hours

Music/Theater

The music program at NMHU offers a variety of options to meet the needs of students with personal or pre-professional interests in music. A wide range of choral and instrumental ensembles provides students from all areas of the campus with opportunities to participate in active music making. These include Concert Choir, Madrigal Choir (El Coro de la Tierra Alta), Jazz Choir, HU Singers, Music Theater, Marching Band, Pep Band, Chamber Orchestra, Guitar Ensemble, Jazz Ensemble, and Mariachi (Vaqueros de la Sierra). Other choral and instrumental ensembles are offered according to student interest. Scholarship opportunities include activity awards, the Lorraine Schula Scholarship, the Thomas Mishler Scholarship and the Lorenzo Miguel Gallegos Scholarship

Students in the music program will become proficient, acquiring a thorough knowledge of the philosophy, aesthetics, literature and history of Western Art Music.

Students interested in instrumental performance should pursue the B.A. in Music, as it is the core of all Highlands music programs. In addition to the B.A., students may follow the concentration in Music Education, which prepares graduates for licensure as K-12 music teachers in the New Mexico region. Students wishing to pursue music studies in more depth may decide on the Bachelor of Fine Arts (B.F.A.) concentrations in Vocal Performance or Music Composition. The B.F.A. concentrations are appropriate for students seeking opportunities in graduate studies and professional careers.

Minors in General Music and in Music Technology and Composition are offered exclusively to non-music majors. The minor in General Music is designed for students who have a passion for music, supplementing their principal studies. The music minor programs provide opportunities for musical training in conjunction with a variety of major programs such as Business, Media Arts, and Literature.

Bachelor of Arts in Music (B.A.)

Required core: 41 credit hours

Mus	100	Intro to Music (3)
Mus	101	Rudiments of Music (3)
Mus	201	Class Piano 1 (1)
Mus	202	Class Piano 2 (1)
Mus	208	Class Piano 3 (1)
Mus	210	Functional Piano (1)
Mus	211	Theory 1 (3)
Mus	213	Theory 2 (3)
Mus	231	Aural Skills 1 (1)
Mus	232	Aural Skills 2 (1)
Mus	244	Sight Singing (3)
Mus	260	Recital Attendance (0) (4 semesters required)
Mus	311	Western Art Music to 1750 (3)
Mus	312	Western Art Music since 1750 (3)
Mus	322	Choral Conducting (2)
Mus	323	Instrumental Conducting (2)
Mus	331	Theory 3 (3)
Mus	332	Theory 4 (3)
Mus	333	Aural Skills 3 (1)
Mus	360	Half Recital (1)*
Mus	469	Recital Attendance (0) (3-4 semesters required)

*Instructors Permission and Applied Music
Required

Core Total: 41 credit hours

Bachelor of Arts in Music with a Concentration in Music Education

Required Core: 41 credit hours

Additional Requirements 24 credit hours

Mus	251	Applied Music (4)*
Mus	283	Ensemble (4)**
Mus	350	Multicultural Approaches in Music Ed (3)
Mus	383	Ensemble (3)**
Mus	425	Instrumental Tech (4)
Mus	451	Applied Music (4)*
Mus	470	Full Recital (2)

*4 semesters of approved 251 lessons and 4 semesters of approved 451 lessons

**4 semesters of approved 282 ensembles and 3 semesters of approved 383 ensembles

Major Total: 65 credit hours

Please note that Music Education Majors must choose a Minor in Secondary Education through the School of Education. Students begin integration between music and education minor as early as their sophomore year. Students choose a primary area of study in voice and/or instrumental areas. It is highly recommended that Music Education students regularly consult with advisors in both Music and Education. The Music Education degree is a "five-year" program that conforms to the state requirements for licensure.

Bachelor of Fine Arts in Music with a Concentration in Music Composition (B.F.A.)

Required courses: 41 credit hours

Additional Required Courses: 19 credits

Mus	251	Applied Music (4)*
Mus	220	Music Technology (3)
Mus	410	Form & Analysis (3)
Mus	426	Orchestration (3)
Mus	451	Applied Music (4)*
Mus	470	Full Recital (2)

Electives: 6 credit hours from the following list:

Mus	244	Sight Singing (3)
Mus	2/476	Musical Theater (2)
Mus	425	Instrumental Tech (4)
Mus	471	History of Jazz (3)

*4 semesters of approved 251 lessons and 4 semesters of approved 451 lessons

Note: Composition and Theory majors must participate in a weekly Composition Forum.

Major Total: 66 credit hours

Bachelor of Fine Arts in Music with a Concentration in Vocal Performance (B.F.A.)

Required Courses: 41 credit hours

Additional Required Courses: 26 credits

Mus	244	Sight Singing (3)
Mus	251	Applied Music (4)*
Mus	283	Ensemble (4)**
Mus	320	Diction for Singers (2)
Mus	383	Ensemble (4)**
Mus	412	History of Opera (3)
Mus	451	Applied Music (4)*
Mus	470	Full Recital (2)

*4 semesters of approved 251 lessons and 4 semesters of approved 451 lessons

**4 semesters of approved 282 ensembles and 4 semesters of approved 383 ensembles

Choose 8 credits from the following list:

Mus	244	Sight Singing (3)
Mus	350	Multicultural Approaches in Music Education (3)
Mus	425	Instrumental Tech (4)
Mus	426	Orchestration (3)
Mus	471	History of Jazz (3)

Choose 5 credits from the following list:

Mus	220	Music Technology 1 (3)
Mus	2/476	Musical Theater (2)
Mus	410	Form & Analysis (3)

Major Total: 80 credit hours

Minor in General Music

This minor is for students who are majoring in fields other than music. This minor is not appropriate for students majoring in Music Performance, Music Composition, or Music Education.

Required courses: 24 credit hours

Mus	100	Intro to Music (3)
Mus	101	Rudiments of Music (3)

Mus	201	Class Piano 1 (1)
Mus	202	Class Piano 2 (1)
Mus	211	Theory 1 (3)
Mus	213	Theory 2 (3)
Mus	231	Aural Skills 1 (1)
Mus	232	Aural Skills 2 (1)
Mus	251	Applied Music (2)*
Mus	260	Recital Attendance (0) (2 semesters required)
Mus	283	Ensemble (2)**
Mus	383	Ensemble (2)**
Mus	451	Applied Music (2)*
Mus	469	Recital Attendance (0) (2 semesters required)

* 2 semesters of approved 251 lessons and 2 semesters of approved 451 lessons

**2 semesters of approved 282 ensembles and 2 semesters of approved 383 ensembles

Minor Total: 24 credit hours

Minor in Music Technology and Composition

Required Courses: 24 hours

Mus	100	Introduction to Music (3)
Mus	101	Rudiments of Music (3)
Mus	201	Class Piano 1 (1)
Mus	202	Class Piano 2 (1)
Mus	211	Theory 1 (3)
Mus	213	Theory 2 (3)
Mus	220	Music Technology (3) (May be repeated for credit)
Mus	231	Aural Skills 1 (1)
Mus	232	Aural Skills 2 (1)
Mus	251	Applied Music (2) *
Mus	260	Recital Attendance (0) (2 semesters required)
Mus	360	Half Recital (1)
Mus	451	Applied Music (2)
Mus	469	Recital Attendance (0) (2 semesters required)

Choose 3 credits from the following list:

Mus	425	Instrumental Tech (3)
Mus	426	Orchestration (3)

*2 semesters of approved 251 lessons and 2 semesters of approved 451 lessons

**2 semesters of approved 282 ensembles and

2 semesters of approved 383 ensembles
All B.A. and B.F.A. students must pass the Keyboard Proficiency examination. Piano Classes 1, 2, 3, and Functional Piano prepare students for the exam, which occurs around the ninth week of the spring semester. Additionally, Applied Piano may be helpful; however, these courses will not substitute for passing the Keyboard Proficiency Examination.

Minor Total: 27 hours

Minor in Theatre

Degrees in Theatre are not available. However, several theater courses are offered for the enrichment of students interested in acting, the stage, and theater history.

Courses in Art (Art)

100. Introduction to Art (3)

Presents the nature, vocabulary, media, and formal elements of art. Students will gain visual literacy enabling them to appreciate artistic, aesthetic, and social values in art. *NM Common Course Number: Art 1013*

121. Fundamentals of Design (3); 2,4

An introductory studio course in design basics for both two-dimensional and three-dimensional visual arts, including the concepts of unity, emphasis, balance, scales, rhythm, line, texture, space, motion, and color.

135-435. Selected Topics in Art (1 – 4 VC)

Course in a topic or topics in media arts: may be repeated with a change of content. Prerequisite: Permission of instructor.

202. Drawing 1 (3); 2,4

Basic drawing concepts and skills to assist the student in acquiring a graphic vocabulary in a variety of drawing media.

203. Drawing 2 (3); 2,4

A continuation of Art 202, with emphasis placed on the figure, still life, landscape, and personal imagery. Prerequisite: Art 202 or permission of instructor.

221. Painting 1 (3); 2,4

This course serves as an introduction to painting materials, techniques, color and fundamental composition. A brief history of painting will be acquired through lectures. Prerequisite: Art 121 and 202, or Des 121, permission of instructor.

231. Ceramics 1 (3); 2,4

The fundamentals of ceramic construction involving activities in pottery and sculpture, throwing, hand building, glazing, firing, and equipment design and maintenance. Prerequisite: Art 203 and Des 121 or permission of instructor.

241. Sculpture 1 (3); 2,4

Study of three dimensional design and techniques for sculpture in non-permanent materials. Prerequisite: Art 121 and 202, or permission of instructor.

261. Jewelry and Metalsmithing 1 (3); 2,4

A comprehensive study of the history, techniques, and processes used in the fabrication of jewelry and related small objects. Prerequisite: Art 203 and Des 121 or permission of instructor.

271. Printmaking 1 (3); 2,4

Acquisition of the basic printmaking skills of the relief processes of linoleum and woodblock, and knowledge of intaglio processes of line etch, soft and hard ground, and aquatint. The basic history of prints and editing techniques will be acquired. Prerequisite: Art 121 and 202, or Des 121, or permission of instructor.

285. Art Foundry 1 (3); 2,4

This course is designed to introduce the student to all aspects of lost wax casting in bronze. Prerequisite: Art 241 or permission of instructor.

302. Life Drawing 1 (3); 2,4

This is an advanced drawing class working with the human figure, the landscape and still life. Students explore a variety of techniques, expressive and conceptual approaches in im-

age making. Prerequisite: Art 203 or permission of instructor.

321. Painting 2 (3); 2,4

This course is a continuation of Art 221 with an introduction to advanced painting techniques and concepts through still life, landscape, and the figure. Contemporary issues in painting will be explored through lectures. Prerequisite: Art 221 or permission of instructor.

331. Ceramics 2 (3); 2,4

The fundamentals of ceramic construction involving activities in pottery and sculpture, throwing, hand building, glazing, firing, and equipment design and maintenance. Prerequisite: Art 231 or permission of instructor.

334–434. Practicum (1 – 4 VC)

Experience in an on-campus or work placement. Prerequisite: Permission of instructor.

341. Sculpture 2 (3); 2,4

A continuation of Art 241. Exploration of three-dimensional form in permanent materials. Prerequisite: Art 241, or permission of instructor.

361. Jewelry and Metalsmithing 2 (3); 2,4

A comprehensive study of the history, techniques, and processes used in the fabrication of jewelry and related small objects. Prerequisite: Art 261 or permission of instructor.

371. Printmaking 2 (3); 2,4

A continuation of Art 271 with emphasis on advanced methods of intaglio and relief processes in color, and introduction to black and white stone lithography. Prerequisite: Art 271, or permission of instructor.

372. Printmaking 3 (3); 2,4

A continuation of Art 371 with emphasis placed on innovative techniques in intaglio, the art of monotype, and advanced practices in lithography including color. Attention will be placed highly on individual imagery. Prerequisite: Art 371, or permission of instructor.

385. Art Foundry 2 (3); 2,4

A continuation of Art 285 with an emphasis on the aesthetics of cast sculpture. Prerequisite: Art 285 or permission of instructor.

390 – 490. Independent Study (1– 4 VC)

Individual research in a selected area of art history or criticism arranged with an instructor. Prerequisite: The appropriate 300-level course and permission of instructor.

402. Life Drawing 2 (3); 2,4

A continuation of Art 302. Prerequisite: Art 302 or permission of instructor.

422. Painting 4 (3); 2,4

A continuation of Art 421 with emphasis placed on an individual topic decided upon both student and instructor resulting in a series of paintings. This course is intended for majors anticipating a B.F.A. or B.A. degree in studio art. May be repeated for additional credit.

431. Ceramics 3 (3); 2,4

A continuation of Art 331, including firing and glaze formulation. Course may be repeated for credit. Prerequisite: Art 331 or permission of instructor.

441. Sculpture 3 (3); 2,4

A continuation of Art 341, and an introduction to bronze casting. Prerequisite: Art 341 or permission of instructor.

442. Sculpture 4 (3); 2,4

A continuation of Art 441. Development of a personal aesthetic in sculpture course intended for majors anticipating the B.F.A or B.A. degree. Course is repeatable for multiple credit.

461. Jewelry and Metalsmithing 3 (3); 2,4

A continuation of Art 361. Prerequisite: Art 361 or permission of instructor.

472. Printmaking 4 (3); 2,4

Continuation of Art 372 with emphasis placed on an individual topic decided upon by both student and instructor resulting in a suite or series of images in print. This course is intended for majors anticipating a B.F.A or B.A. in art studio. May be repeated for additional credit.

485. Art Foundry 3 (3); 2,4

A continuation of Art 385 with an emphasis on refining aesthetic knowledge and technical skills. Course may be repeated for multiple credit. Prerequisite: Art 385 or permission of instructor.

491. Senior Colloquium (2)

This course is taken during the fall semester of the senior year of a B.F.A. candidate. The student will make slides, prepare a portfolio and artist's statement. Prerequisite: Permission of instructor

493. Directed Study in Art Studio (1 – 4 VC)

Advanced independent work arranged with a faculty member to expand upon knowledge and techniques gained in other studio classes. This course is intended for majors anticipating a B.F.A. or a B.A. degree in studio art. May be repeated for credit. Prerequisite: The appropriate 400 level course or permission of instructor.

495. B.F.A. Exhibit (1)

Preparation for exhibition of works in the student's major area that demonstrates ability and achievement. Faculty will provide some guidance in the projects required; however, evaluation is based on an individual's self-motivated approach. Prerequisite: Permission of instructor.

496. Exhibit Design (3)

Students will participate in mounting a multimedia exhibit on a topic in Fine Arts.

498. Professional Internship (1–6 VC)

A student will work under the joint supervision of a work-supervisor and an art faculty member either at an on- or off-campus site.

Courses in Art History (AH)

310. Art History 1 (3)

Survey course of Western art and architecture from pre-history to the Medieval period. *NM Common Course Number: AH 2113*

311. Art History 2 (3)

Survey course of Western art and architecture from the Renaissance to the modern period. *NM Common Course Number: AH 2123*

340. 19th and 20th Century Art (3)

A survey of European and American art from the late eighteenth century until the present. Major artists and trends in painting, sculpture, photography and architecture will be discussed with particular emphasis on personality and innovation. Prerequisite: AH 311 or permission of instructor.

380. Art of the Americas (3)

A survey of the arts of the Americas, covering the pre-Columbian indigenous cultures, Hispanic colonial presence, and contemporary Native American and Hispanic arts.

390–490. Independent Study (1 – 4 VC)

Individual research in a selected area of art history or criticism arranged with an instructor. Prerequisite: AH 310, AH 311, or permission of instructor.

450. Seminar in Art History (3)

Seminar course in a topic or topics of art history. May be repeated with a change of content. Prerequisite: AH 310, AH 311, or permission of instructor.

Courses in Media Arts (MArt)

121. Visual Concepts (3); 2, 2

An introductory course in visual literacy for both two-dimensional and three-dimensional visual arts, including the concepts of unity, emphasis, balance, scales, rhythm, line, texture, space, motion, and color. Students will become acquainted with these fundamental vi-

sual concepts through the use of both manual and digital tools.

124. Beginning Speech (3)

A beginning course in public speaking with emphasis on the composition and delivery of the extemporaneous speech. *NM Common Course Number: Comm 1113*

135-435. Selected Topics in Media Arts (1-4 VC)

Course in a topic or topics in media arts: may be repeated with a change of content. Prerequisite: Permission of instructor.

221. Videography (3); 2,2

The study of the basic production theories of video production, with special emphasis in the areas of camera operation, shot composition, shot sequencing, and lighting.

233. Digital Imaging (3)

An introduction to computer generated graphics technology in art and design. Students will generate and manipulate various image types including vector graphics, bitmaps, and animations, as well as, determine the image type useful for given situations.

261. History of Motion Pictures (3) 2,2

A course for both majors and non-majors intended to familiarize students with the technological and aesthetic evolution of motion picture. Students will be introduced to the major genres through viewing and analyzing representative films. Satisfies the fine arts requirement in the general education core.

290-490. Independent Study (1-4VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

298-498. Internship (1-6VC)

A student will work under the joint supervision of a work-supervisor and a faculty member either at an on or off campus site. Prerequisite: Permission of instructor.

305. Digital Painting (3)

A course designed for students interested in learning how to use Corel Painter and the

Wacom table tools to enhance their digital art skills. Painter is a digital studio application that aims to recreate the analog tools of an artist's studio (painting, ink drawing, pastels, and other techniques).

311. Graphics and Meaning (3)

An exploration of meaning in graphic art forms within social and cultural contexts. This course introduces the print media design process of conveying message through concept development and visual problem-solving. Emphasis will be on the synthesis of context, aesthetics and content in support of graphic communication. Prerequisites: MArt 121, MArt 233 or Permission of instructor.

313. Design for the Web (3)

This course is designed to introduce digitally savvy students to web site structure, design, function and terminology. Prerequisite: MArt 233 and 121.

317. Publication Design (3)

The study of digital design, layout, typography, illustration, photo manipulation, and work processing applications as it related to multipage output. Prerequisite: MArt 373 and familiarity with the operation of a Macintosh-based computer, or Permission of the instructor.

318. Principles of Multimedia (3)

Learning the basic principles and applications used to create interactive animated movies, games and websites.

320. Color Theory (3)

An introductory course examining the scientific, physiological and artistic to color perception and usage. Manual and digital color models are explained in conjunction with color exercises.

322. HD Cinema Workshop (3)

An advanced production course focusing on documentary and narrative video production as well as HD cinema production tools. Prerequisite: MArt 221 or Permission of the instructor.

326. Multimedia Project Management (3)

Through working on a creative team you will learn how to interact with clients, manage exhibition content, information flow, budget, and production schedule, and master the art of problem solving and trouble-shooting. Prerequisite: MArt 318.

327. Web Production Workshops (3); 2,2

A course dealing with internet history, information architecture, and interface design and usability. This class will address issues such as change in technologies, designing for the small interface (cell phones and palm pilots), and streaming audio and video. Prerequisite: MArt 233 or Permission of instructor.

328. Principles of Game Design (3)

This course provides the basic theories and implementation of game design. Students will study structure, strategy and work on developing their own games, digital or analog.

334. Media Arts Practicum (1-4VC)

Campus work placement with specific responsibilities appropriate to the discipline.

350. Media Arts Seminar (3)

An introduction to the basic concepts and topics of media arts, in terms of graphic design, photography, multimedia, video and audio.

362. Video Effects (3);2,2

The study of digital video post-production techniques such as chromakey matte production, image morphing and video compositing.

363. Video Animation (3);2,2

The study of 3-D video animation, utilizing Lightwave.

366. Audio for Video (3)

The course prepares students to create multi-track audio for use in a variety of video, film, and multimedia programs. Digital audio tools are given special emphasis in the course.

367. Character Animation (3)

This course focuses on character animation. Students will develop their skills in 2D and clay animation by learning the concepts of

storyboarding, character movement, walk cycles, facial expression, audio syncing and camera angles.

373. Typography (3)

An introduction to typographic form and technology. The course covers the design and appropriateness of letterform systems in the communication process and gives experience with current typographic production equipment and techniques. Prerequisite: MArt 121, MArt 233 or Permission of instructor.

413. Non-Linear Digital Video Editing (3)

The study of video editing techniques and systems which have emerged from the intersection of television and computer techniques.

415. Design Projects for the Community (3)

This course focuses on the developing critical thinking skills for relating media content to context and for understanding how social and cultural issues impact public perceptions and behaviors. Through advocacy of a non-commercial cause, students will explore the many facets of an issue, identify key points to impact public appeal, develop a media promotional strategy, and employ visual communication skills to promote social change.

436. Experimental Video Production (3)

In this course students will explore approaches to experimental storytelling using advanced HD video. Students will learn the basic of project proposal writing as well as how to secure funding and seek distribution for experimental projects. Prerequisite: MArt 221 and 322 or Permission of the instructor.

443. Digital Photography 1 (3)

This course will cover how to properly use a digital SLR camera, how to manipulate and print an image through Photoshop, and how to use those skills to successfully communicate ideas through the medium of digital photography. Prerequisite: MArt 233

445. Digital Photography 2 (3)

This course seeks to expand the possibilities of the creative, technical, and conceptual aspects

of digital photography through advanced techniques such as advanced masking, the creation of panoramic imagery, High Dynamic Range shooting, and large-format printing. Prerequisite: MArt 233 and 443

446. Screenwriting (3)

The study of the format, the writing styles, and the creative and technical techniques useful in the development of the dramatic screenplay for television and film.

452. Audio Production for Radio (3)

The study of digital audio hardware and software used in the audio production and radio industries. An introduction to audio engineering concepts.

456. Physical Computing (3);2,2

This course focuses on physically interactive technology, enabling student's work to sense and respond to its environment. This course is geared towards people interested in exploring new possibilities for screen based and installation art, robotics, and "smart" architecture. The course begins with the basic theories of electronics and leads to fully functional interactive projects. Through current examples, technical lectures, and hands-on supervised work time, students will learn the process of building projects which react to physical interactions, as well as, build a series of working prototypes.

457. Surround & Installation Workshop (3)

The course prepares students to create multimedia, interactive audio installations. Works for gallery and public art installation are given special emphasis in this course. Prerequisite: One of the following: MArt 366, MArt 326, or MArt 318

459. Advanced Interactive Multimedia (3)

A course designed for students interested in advanced multimedia and web development. This course is designed to relate directly to current professional standards in multimedia, interaction and web production. Prerequisite: MArt 318 & 327 or Permission of Instructor.

460. Alternative Photographic Techniques (3)

This course will focus on alternative processes and techniques: light box imagery, lazertran, imagery on silk, digital negatives, & cyanotypes. We'll also explore creative shooting options; hola camera and lens babies. Throughout this semester we will question and evaluate how alternative photographic techniques can be used to extend the meaning of a piece. Prerequisite: MArt 233 and MArt 443

461. Advanced Design Practice (3)

This class is an advanced design class and an advanced practice class. The course projects will focus on targeting audiences, in cohesive manner, with print, web, and interactive materials. How to identify users and buyers. Prerequisite: Permission of Instructor

464. Advanced Digital Cinema (3)

A capstone course in video production that required the student to write, produce ad direct a professional quality video piece. Prerequisites: MArt 436 or Permission of the instructor.

465. Advanced Media Projects (3)

This course is for advanced students who wish to develop professional quality projects for their portfolio. Students will have their current work evaluated, then focus on one project to highlight their strongest skills. Students will look at existing professional work in Video Effects, 3D Animation, Web Development, Interactive Media, Animation, and Video/Audio Production. Students will have one-on-one group critique, resulting in presentation of a final high quality media project.

468. Advanced Lightwave Modeling (3)

The study of three-dimensional computer modeling techniques for virtual objects. Prerequisite: MArt 363.

469. Advanced Video Animation (3)

The study of advanced techniques of lightwave animation, including the use of metanurbs, inverse kinematics, multiple-target

morphing, and quasi-cel animation. Prerequisite: MArt 363.

475. Advanced Screenwriting Workshop (3)

The goal of advanced screenwriting is to establish a workshop atmosphere, where students can develop seriously and intently into the discussions of each other's work. Students will be expected to complete a feature-length screenplay. Prerequisite: MArt 446.

490. Independent Study (1-4VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

495. Exhibition Design (3)

In this class students will be introduced to exhibition design principles. Projects include the participation in designing of a physical space, the static and interactive elements, and combining design, construction and multimedia skills to produce a final exhibit for the public.

496. Advanced Exhibition Design (3)

Through readings, class discussions, field trips, and guest presentations, you will gain a mastery of exhibition content, the principles of exhibiting design, the design of physical spaces, static and interactive exhibition elements, and how to combine design, construction and multimedia skills. Some weekend and evening meeting will be required.

498. Professional Internship (1-6VC)

A student will work under the joint supervision of a work-supervisor and a faculty member either at an on or off campus site. Prerequisite: Permission of instructor.

Courses in Music (Mus)

100. Introduction to Music (3); All

A survey of the range of musical expressions in a variety of times and places. Examines music as a uniquely expressive means, with particular attention to its historical, social, and cultural contexts. Satisfies the fine arts requirement in the general education core. *NM Com-*

mon Course Number: Mus 1013

101. Rudiments of Music (3); Fa, Sp

A study of the basic elements of music, especially the rhythmic, melodic, and harmonic aspects. Intended as a first course in music theory for students with little or no academic music background, and as a review of basic musical concepts for potential music majors and minors in preparation for the Music Theory sequence. Satisfies the fine arts requirement in the general education core. *NM Common Course Number: Mus 1213*

201. Piano Class 1 (1); 0,2; Fa

Fundamentals of piano playing.

202. Piano Class 2 (1); 0,2; Sp

Progressions, sight-reading, and harmonization with extended repertoire. Prerequisite: Mus 201

203. Voice Class (1); 0,2; Fa, Sp

Study of the fundamentals of singing, vocal production, and technique. Repertoire will be drawn from Classical, Broadway, and Folk Song traditions.

206. Guitar Class (1); 0,2; Fa, Sp

Introduction to guitar performances in all styles. Includes basic guitar performance technique, music reading, choral accompaniment, and melody playing.

207. Guitar Class 2 (1); 0,2; Sp

A continuation of Music 206. Intermediate level study of guitar technique, and exploration of various styles of guitar performance. Prerequisite: Mus 206, or permission of instructor.

208. Piano Class 3 (1)

Progressions, sight-reading, and harmonization with extended repertoire. Prerequisites: Mus 201 and 202.

210. Functional Piano (1)

Score reading on the piano, harmonic study through practical applications. Prepares learners for the Keyboard Proficiency Exam. Prerequisites: Mus 201, 202 and 208.

211. Music Theory 1 (3); 4,0; Fa, Sp

Basics of functional harmony in Western Art Music Tradition. Prerequisite: Mus 101 or successful completion of Theory Placement Exam.

213. Music Theory 2(3); 3,0; Fa, Sp

Continued study of functional harmony in Western Art Music Tradition. Prerequisite: Mus 211

220. Music Technology (3)

A study of basic and intermediate elements of music technology. Including historical background, lexicon of electronic music, computer based composition, and digital audio. For students with an interest in sound generation, audio recording, and digital audio editing. Suitable for music majors, minors, and non-majors. Course is repeatable.

231. Aural Skills 1 (1)

Develops skills in melodic, harmonic, and rhythmic dictation and sight singing. Prerequisite: Some knowledge of Music Theory recommended. Co-requisites: Mus 202 and 211.

232. Aural Skills 2 (1)

Continues to increase skills in melodic, harmonic and rhythmic dictation and sight singing. Prerequisite: Mus 231 or permission of instructor.. Recommended as a co-requisite to Mus 211 or 213.

235–435. Selected Topic in Music (1 –4 VC); All

Course in a topic or topics in music: may be repeated with change of content.

244. Sight Singing (3)

Enables the student to sing written melodies at first sight without the aid of a musical instrument. Topics include reading rhythmic notation, recognizing key signatures, seeing melodies as part of a scale, and learning the sounds of musical intervals.

251. Applied Music (1-2 VC); 1-2,0; Fa, Sp

For music majors and minors only; Individual study in voice, keyboards, guitar, string, wind, and percussion instruments. Students receive

one 30 minute lesson per week for each credit hour and perform in Convocation and before a jury at the end of the semester. May be repeated. Prerequisite: Permission of Instructor.

260. Recital Attendance (0); Fa, Sp

Music students attend and participate in convocations, concerts, and recital performances, creating a wider appreciation for the performing arts.

276-476. Musical Theatre (2); Fa, Sp

Participation in a current musical theatre production in an on-stage voice role. Assignments vary from production to production. Prerequisite: Permission of instructor.

283-483. Ensemble (1 – 2 VC); All

Musical performance in large- and small-group contexts, both choral and instrumental. See the Schedule of Classes for a list of ensembles offered during any given semester or summer session. Course may be repeated for credit. Prerequisite: Permission of instructor.

290-490. Independent Study (1 – 4 VC);

1-4, 0; All

Individual directed study arranged with an instructor. May not replace a course listed in the catalog. Prerequisite: Permission of instructor.

311. Western Art Music to 1750 (3); 3,0; Fa

An overview of the history of Western Art Music from the ancient world through the Medieval, Renaissance, and Baroque periods. Prerequisite: Mus 213.

312. Western Art Music since 1750 (3), 3,0; Sp

An overview of the history of Western Art Music from pre-Classical periods to the present. Satisfies the fine arts requirement in the GnEd core. Prerequisite: Mus 213.

320. Diction for Singers (2); 2, 0; Fa, Sp

A course in the proper pronunciation of German, French, and Italian. Prerequisite: Voice Class

322. Choral Conducting (3); 2,2; Alt Sp

A conducting course focusing on the rehearsal

and performance of works for choral ensembles. Topics include baton technique, score analysis, rehearsal techniques, and performance preparation. Prerequisite: Mus 213.

323. Instrumental Conducting (3); 2,2; Alt Fa

A conducting course focusing on the rehearsal and performance of works for instrumental ensemble. Topics include baton technique, score analysis, rehearsal techniques, and performance preparation. Prerequisite: Mus 213.

331. Theory 3 (3); 3,0; Fa, Sp

Study of harmonic function in chromatic music, particularly focusing on modulation and advanced harmonic structures. Prerequisite: Mus 213.

332. Theory 4 (3); 3,0; Sp

Exploration of theories and techniques of the 19th and 20th century composition. Prerequisite: Mus 331.

333 Aural Skills 3 (1)

Continues to increase skills in melodic, harmonic and rhythmic dictation and sight singing. Prerequisite: Instructor permission, co-requisite Mus 211 and 213.,

350. Multicultural Approaches in Music Education (3); 3,0; Alt Fa

Music education methods from a variety of perspectives. Examination of the cultural basis of music and how that focus can be important to students in the music classroom.

360. Half Recital (1); 1,0; Fa, Sp

The student will prepare a 30 minute public recital. Prerequisite: Permission of instructor.

400. Audition (3); 3,3

Explore audition techniques and preparation for community, university, and professional music theater. Prerequisite: One semester of acting class (theater) and one semester of voice class (music).

410. Form and Analysis (3); Fa, Sp

A study of the formal and harmonic structure of Common Practice, Romantic, and Twentieth

Century composition. Prerequisites: Mus 211, 213, 313 and 332 and their co-requisites

412. The History of Opera (3); Fa, Sp

An Overview of the History of Opera.

425. Instrumental Techniques (4); Alt Sp

Study of performing and teaching techniques of instruments of the band and orchestra.

426. Orchestration (3); 3,0; Fa, Sp

A study of the techniques of scoring for instruments and voices for the purpose of creating orchestra, band, choral, and other ensemble scores.

450. Seminar in Music (1 – 4 VC)

Seminar course in a topic or topics in music.

451. Applied Music (1 – 2 VC); 1-2,0; Fa, Sp

For Music Majors and Minors Only: Advanced private study in voice, keyboard, guitar, string, wind, and percussion instruments. Students receive one 30-minute lesson per week for each credit hour and perform before a jury at the end of the semester. Course may be repeated for credit. Prerequisite: Permission of instructor.

469. Recital Attendance (0); Fa, Sp

Music students attend and participate in a variety of convocation, concert, and recital performance, creating a wider appreciation for the performing arts.

470. Full Recital (2); 2,0; Fa, Sp

The student will prepare a 60-minute public recital. Prerequisite: Permission of instructor.

471. History of Jazz (3); 3,0; Alt Sp

Study of the origins and development of jazz from traditional New Orleans jazz through big band swing, bebop and contemporary styles. Satisfies the fine arts requirement in the general education core.

472. Chicano and Latino Music in the USA (3); 3,0; Alt Fa

An examination of the varied musical expressive forms of Spanish speaking groups in the United States, both in the Southwest (New Mexico, Texas, and California) and the East

coast (Florida and New York). Satisfies the fine arts requirement in the general education core.

473. Blues, Rock, and Soul Music (3); 3,0; Alt Fa

An examination of the growth and development of blues and rock musical styles from their roots in late nineteenth century folk and popular musical traditions to their emergence as an international phenomena in the twentieth century. Emphasis is on understanding the cultural significance of these styles as well as their technical musical structure. Satisfies the fine arts requirement in the general education core.

474. Country Music (3); 3,0; Alt Sp

An examination of the growth and development of country music from its beginning as a rural southern folk tradition through its emergence as a national commercial popular music industry. Emphasis on the processes of change which has determined the character and style of country music. Satisfies the fine arts requirement in the general education core.

Courses in Theatre (Thea)

100. Introduction to Theatre (3)

A general introduction to the art of theatre which acquaints the student with the elements that makes up theatrical production.

134-434. Theatre Practicum (1-3 VC)

Technical participation in theatre department shows working as set crew, light crew, stage hand, running crew, etc... Student must put in labor hours arranged with the instructor.

200. Introduction to Technical Theatre Production (3)

An introduction to basics of technical theatre as applied to the creation scenery, lighting, sound, and costumes. This course will introduce students to the basic job titles and responsibilities associated with them as found in a contemporary theatre.

201. Stagecraft 1 (3)

This course is an introduction to the design and execution of stage scenery, with an emphasis on construction techniques and the properties of construction material how to safely operate tools. The student is instructed on all aspects of stage sets and design including the art of building and painting scenery, and how to handle scenery on stage.

261. Stage Movement for the Actor (3)

State Movement for the Actor is designed to develop and expand the actor's knowledge of movement for the stage through practical, physical exercises. Included in the course are exercises for: increased body awareness and alignment, physical relaxation and flexibility, body communication, tempo/rhythm changes and scoring a character's movement choices. The class also includes an exploration of movement theory, use of props and development of a system for creating physical characterization for both theatrical realism and non-realism.

271. Acting 1: The Actor Prepares (3)

An introduction to Stanislavski approach to acting and the development of the actor's resources. Included in the course are exercises in sensory awakening, imagination, focus and concentration, observation, improvisation and storytelling. The student actor is also introduced to a basic philosophical/practical approach to the art of acting which included development of analytical skills as well as an understanding of vocal and movement conventions for the stage.

272. Acting 2: Creating a Character (3)

A continuation of Acting I, Creating a Character explores individual characterization using analytical techniques and observation and imagination resources to create character. Emphasis is placed on physical, vocal and psychological characterization developed through analysis, internal/external technique and costume/prop use.

281. Theatre History for the Actor (3)

An overview of the history of Western theatre as an individual art form from the Greeks to the present time with emphasis on the actor's place in theatre history, major acting styles in each period studies, along with the study of the major acting styles and theorists of each period. The student will also study selected plays related to specific acting styles and/or theorists.

301. Stagecraft 2 (3)

This course is intended to provide the Stagecraft student with an intensive examination of each of the primary subjects presented in Stagecraft 1. The goals include include acquainting students with the skills needed to operate in the various areas of Theatrical Production. Prerequisite: Thea 201

302. Lighting (3)

Student will gain an appreciation for the art of stage lighting by drafting light plots through play analysis. There will be an emphasis on tools and instruments involved in theatre lighting through practical application. Prerequisite: Thea 201

363. Voice and Diction for the Stage (3)

Voice and Diction for the Stage is a course dedicated to the development of the actor's voice for performance. Areas of concentration will be on voice theory, breathing techniques, developing range, power and flexibility in the voice. Through practical exercises, the actor will learn voice control and will explore how to use language, develop subtext, activate the voice and use sound to express character.

372. Acting 3: Scene Work (3)

A continuation of the study of the Stanislavski System with focus on rehearsal process, scene work with a partner, listening, moment to moment playing, creating a play's environment, creating individual characterization and the continued development of an individual philosophical and analytical approach to the craft and art of acting.

383. Play Analysis for the Actor (3)

Based primarily on the theory of play analysis developed by Constantin Stanislavski and Francis Hodge's book, *Play Directing*, the student actor is introduced to the tools of theatrical analysis; given circumstances, unites of action, objective, obstacles, tactics, through-line of action, subtext, "The Magic if...," researching the role outside the world of the play and imaging. The student will be tested by applying the tolls of theatrical analysis of the study of selected play scripts Prerequisite: Thea 281.

COLLEGE OF SCIENCE AND MATHEMATICS

Dr. Tom Ward, Dean
Ivan Hilton Science Center,
Room 132
505 454.3196
FAX: 505 426.2122

Mission of the College of Science and Mathematics

Mission

The mission of the College of Science and Mathematics at New Mexico Highlands University is to provide the highest quality undergraduate and graduate programs in the life sciences, physical sciences, computer sciences, exercise and sport sciences, mathematics, nursing, and the social and behavioral sciences. In addition to serving the needs of its majors and minors in these disciplines, the college undertakes the instruction of courses in the core curriculum as part of the university's mission to provide a well-rounded education for all of its students.

The college recognizes the integral relationship between teaching, research, and public service and strives to excel in all three areas.

Goals

The goals of teaching in the college encompass not only imparting to its students the knowledge, verbal and cognitive skills, and values and attitudes that comprise the basis of a liberal education, but also instilling in them the ability and desire to think and work independently and creatively; to appreciate learning for its own sake; and to recognize the lifelong benefits of a commitment to truth and excellence.

The purpose of research in the college is to amend and extend the bases of knowledge; to renew and enrich our teaching resources; to exemplify in our own work superlative schol-

arly habits to provide our students a model to which to aspire; and to share our knowledge with the scholarly community, our students, and the public.

The college's public service commitment signifies that in all of our scholastic endeavors, we will remember the purpose of our activities is to benefit the members of the regional, state, and global communities.

Department of Biology
Dr. Mary Shaw,
Department Chair
Ivan Hilton Science Building,
Room 325
505.424.3407
FAX: 505.454.3203

E-mail: shaw_mary@nmhu.edu

The Department of Biology offers instructional programs leading to the degree of Bachelor of Science in Biology.

Mission of the Department of Biology

The mission of this program is to provide students with a high quality science education that includes experience with research and field projects. The programs provide a scientific and technical background that empowers students to successfully pursue science and technology careers or proceed on to advanced graduate studies. Faculty in the Biology Department strive to make each student's educational experience challenging and rewarding.

Faculty

E.R. "Dick" Greene
Jennifer Hernandez Gifford
Carol Cutler Linder
Ben Nelson
Richard Plunkett
Maureen Romine
Mary Shaw

Resources and Facilities

The Department of Biology is housed in the new Ivan Hilton Science Center. Modern laboratory spaces, with state-of-the-art safety and teaching features provide students with hands-on, student-centered learning environments.

The biology program prides itself on its ability to place students into bioscience careers. Data suggests that our graduates are highly successful in being admitted to and completing medical, dental, and veterinary schools

nationwide. The department attributes this success to intensive biology laboratory experiences with cutting edge technology, and instructors committed to individual student progress. Facilities include physiology, microbiology, molecular biology, greenhouse and plant biology laboratories. A computer laboratory with bioinformatics software is available for classes and student use. Students majoring in Biology are taught the practical use of common scientific instrumentation they will encounter in their careers. All Biology students are required to complete an undergraduate research project that provides students with a realistic perspective of biology and how scientific investigations are conducted. Many of the faculty have active research programs that hire undergraduate students and provide further training. Summer internships are also available.

Consult the NMHU Natural Science website for new or additional information at <http://www.nmhu.edu/academics/undergraduate/sciencemath/biology/index.aspx>.

Major in Biology (B.S.)

Biology majors must complete a total of 81-83 hours in biology, chemistry, math, and physics courses. The minimum requirement for a Bachelor of Science (B.S.) in Biology satisfies 46 upper division credit hours and the university requires at least 51 credit hours in upper division (300-400 level) courses. No minor is required but is encouraged. Minors in geology, combined science, or chemistry can be earned by thoughtful choices of electives and satisfy the additional 5 upper level credit hours necessary for an undergraduate degree. Consult your biology advisor early in your academic career to establish degree plan.

Biology majors must take the following required courses and electives.

Required courses: 65-67 credit hours

Biol	211	General Biology 1 (4)
Biol	212	General Biology 2 (4)
Biol	300	Genetics (4)
Biol	301	General Microbiology (4)
Biol	302	Animal Structure & Function (4)
Biol	303	Plant Structure & Function (4)
Biol	405	Bacterial Phys (4)
OR		
Biol	423	Molecular & Cell Biol (4)
Biol	492	Senior Project (3)
Chem	211	General Chemistry 1 (3)
Chem	212	General Chemistry 2 (3)
Chem	215	Chemistry Lab 1 (2)
Chem	216	Chemistry Lab 2 (2)
Chem	341	Organic Chemistry 1 (4)
Math	160	Pre-Calculus (5)
Math	211	Calculus (4)
For	340	Quantitative Methods (3)

OR

Math	345	Statistics (3)
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Choose one set from the following:

Phys	151	Algebra Physics 1 (4)
Phys	152	Algebra Physics 2 (4)

OR

Phys	291	Calculus Physics 1 (5)
Phys	292	Calculus Physics 2 (5)

Electives: 16 credit hours

In consultation with your Biology advisor, choose any combination of electives to receive a minimum of 16 credit hours with at least 12 hours from Biology and the remainder from other sciences. See below for examples of electives. Most of these courses are offered every other year and some every three years. See course descriptions for prerequisites. Students anticipating advanced degrees are encouraged to take additional science electives to better prepare for the MCAT or GRE exams.

Choose at least 12 hours from the following list of Biology electives:

Biol	331	Human Anat & Phys 1 (4)
Biol	332	Human Anat & Phys 2 (4)
Biol	359	Lab Safety (1)
Biol	389	Ecology & Lab (4)
Biol	401	Pre-Med (1)
Biol	405	Bacterial Phys (4)
Biol	410	Func Genomics (4)
Biol	415	Biotechnology (4)
Biol	422	Plant Physiology (4)
Biol	425	Marine Biology (4)
Biol	427	Immunology (3)
Biol	428	Pathogenic Microbiol (4)
Biol	430	Livestock Mgmt (3)
Biol	432	Vertebrate Physiology (4)
Biol	455	Wildlife Diseases (3)
Biol	463	Animal Nutrition (3)
Biol	476	Evolution (3)
Biol	480	Parasitology (4)
Biol	481	Developmental Biol (4)
Biol	485	Endocrinology (4)
Biol	487	Histology (4)
Biol	488	Soil Ecology (4)
Biol	490	Independent Study (1-4)
Biol	493	Field Botany (2)
Biol	494	Field Zoology (2)
Biol	499	Ind Research (1-4)

Only 8 hours from Biol 331, 332, and 432 will qualify for the electives for the BS degree in Biology. Biol 332 is a continuation of Biol 331.

Major Total: 81-83 credit hours**Major in Biology with a Concentration in Teaching**

Biology Degree requirement except only the following 4 credits of electives:

Biol	359	Fund of Lab Safety (1)
Biol	420	Teaching Science & Math in Middle & Secondary Schools (3)

And must Minor in Secondary Education

Concentration Total: 69-71 credit hours

Minor in Biology**Required Courses: 16 credit hours**

Biol 211 General Biology 1 (4)

Biol 212 General Biology 2 (4)

Take at least 2 courses of the following list:

Biol 301 General Microbiology (4)

Biol 302 Animal Structure &
Function (4)Biol 303 Plant Structure &
Function (4)**Electives: 8 hours****

**Choose at least two 300 to 400 level courses in biology.

Minor Total: 24 credit hours**Major in General Science for Secondary School Teachers**

(Grades 7 – 12)

The purpose of the major is to provide science teachers in training with a fundamentally strong background in the basic sciences.

Therefore, a greater pool of talent in the field of science education will be created, from which surrounding middle schools and high schools can draw. The program has been designed to emphasize the fundamental understanding of both physical and life sciences. Courses will be selected from biology, geology, and chemistry. The objectives of the general science major are to:

- Provide science teachers in training with a multidisciplinary program that will adequately prepare them to teach the science courses expected in middle school and high school science programs.

- Prepare science teachers to develop each of the competencies required by the State Board of Education for licensure in science education. Students must complete the NMHU Core Curriculum requirements, which should include a minimum of Math 140 and eight credits from the lab sciences listed below. Math 211 and Math 160 are required for the BS rather than a BA degree. The BS degree is recommended for students preparing to teach high school.

Required core: 49 credit hours

Biol 211 Gen Biology 1 (4)

Biol 212 Gen Biology 2 (4)

Chem 211-215 Gen Chem/Lab 1 (5)

Chem 212-216 Gen Chem/Lab 2 (5)

CS 144 Intro to Computer Sci (3)

Geol 101 Survey of Earth Sci (4)

Geol 202 Earth History (4)

Biol 420 Tchng Sci & Math in
Secondary School (3)

Phys 151-152 Algebra Physics 1 & 2 (8)

OR

Phys 291-292 Calculus Phys 1 & 2 (10)

Biol 359 Fund of Lab Safety (1)

OR

Chem 359 Fund of Lab Safety (1)

Total Core: 43 credit hours**Electives: 16 credit hours**

With the advice of a science advisor, select at least one course from each of biology, chemistry and geology for a minimum of 16 credits above the 300 level. In addition the student must undertake a minor in secondary education. Students must fulfill requirements for entrance to teacher preparation and licensure. Please refer to the School of Education for details.

Major Total: 59 credit hours**Minor in General Science for Elementary School Teachers**

(Grades K – 5)

The purpose of the minor is to provide elementary school teachers in training with a strong background in a variety of concepts in life science, physical science, and earth and space science. Students should consult with an advisor early in their academic career to select the appropriate courses and avoid possible problems with prerequisites or scheduling. Not all of the 300- or 400- level classes are offered every semester or even every year. The objectives of the general science minor are to:

- Provide pre-service elementary teachers with a program that will adequately pre-

pare and encourage them to teach the most fundamental science concepts to students at the elementary school level.

- Broaden the scope of science to elementary school teachers in training, so they will be well versed in all aspects of science allowing them to develop methods in which to relay the content material to their students so that the students can fully understand the concepts. This minor does not satisfy the Secondary School endorsement requirements (grades 7-12) for the State of New Mexico.

(Please refer to Interdepartmental Programs for further details regarding this minor on page 214.)

Minor in Combined Science

The combined science minor at NMHU allows students to select courses in two or more of the science fields to include behavioral science, computer science, math, life science and /or physical science. Also, students are advised to remember that the university requires that all minors contain at least 12 credit hours at the 300- to 400- level. A minor in combined science may be used to satisfy the university requirements for the bachelor of science degree of a minor in a science field.

(Please refer to Interdepartmental Programs for further details regarding this minor.)

Pre-Professional Programs in Health and Science Fields (Medicine, Dentistry, Veterinary Medicine, Ophthalmology, Optometry, etc.)

Entry into professional school is often dependent upon success in a selected series of courses rather than completion of a particular major program. Thus, the choice of a specific major is frequently flexible. In addition, the extend of pre-professional training needed varies considerably.

Some areas where pre-professional advising

is appropriate are:

- Pre-medicine
- Pre-physical therapy
- Pre-veterinary medicine
- Pre-dentistry
- Pre-pharmacy
- Pre-optometry
- Medical technology (all levels)
- Pre-engineering

Refer to the appropriate departments for further details and advisement regarding these fields.

Courses in Biology

110. Biology Perspectives (4); 3,2

An introduction to biology that includes consideration of the diversity of life, the origin of species, and ecology. The course emphasizes those aspects of biology that are of immediate importance to the non-scientist. (Required of biology majors who ACT Science scores are below 20.) Does not count toward biology major. *NM Common Course Number: Biol 1114*

131. Human Biology (4); 3,2; Fa

Lecture and lab course that conceptually presents the basic aspects of human anatomy and physiology and their interaction with the environment. Current medical and basic science topics are discussed and made relevant. This introductory course is for non-science majors interested in professions related to human conditions.

135-435. Selected Topics in Biology (1-4 VC)

Course in a topic or topics in biology: may be repeated with change of content.

211. General Biology 1 (4); 3,2

This lecture and laboratory course analytically presents a large scale, evolutionary framework for biological systems. A rigorous, but practical, observational approach to basic evolutionary processes, biodiversity and the ecology of ecosystems is given. This course is one of two parts of a 2-semester general biology sequence, which is required for students

who major in the life sciences. Prerequisite: Eligible for English 111, and Math 120 or completion of Biol 110 with a grade of "C" or better. Recommended prerequisite/co-requisite: Chem 211. *NM Common Course Number: Biol 1214*

212. General Biology 2 (4); 3,2

Provides a general survey of the fundamental concepts of cell biology including structure and function of small and large molecules, cellular membranes and organelles, an introduction of the biochemical pathways, enzyme function, chromosomes, cell cycle, cell division, Mendelian genetics, cell communication and signaling, and molecular biology techniques and applications. The laboratory exercises follow the lecture topics and are designed to encourage students to ask questions, to pose hypotheses, and to make predictions before they initiate laboratory work. Prerequisite: Biol 211 and Chem 211 or permission of instructor. Recommended co-requisite Chem 212. *NM Common Course Number: Biol 1224*

231. Intro to Human Anatomy & Physiology (4); 3,2; Fa

Structure and function of the human body at the cellular, tissue, organ, and organ-system levels of organization. Prerequisite: Math 100, Chem 100, Engl 100 completion with a grade of a "C" or better, or permission of instructor. *NM Common Course Number: Biol 2414*

232. Intro to Human Anatomy & Physiology (4); 3,2; Sp

Structure and function of the human body at the cellular, tissue, organ, and organ-system levels of organization. Prerequisite: Biol 231 completion with a grade of "C" or better, or permission of instructor. *NM Common Course Number: Biol 2424*

300. Genetics (4); 3,2; Sp

Fundamental concepts of genetics. The course will cover Mendelian genetics, population genetics and the fundamentals of DNA replication, transcription, translation and regulation.

Prerequisite: Biol 212, Chem 211, Math 120 or permission of instructor.

301. General Microbiology (4); 3,2; Fa

This course is designed to offer students an intensive and comprehensive introduction to microbiology. The course will focus on the physiology and molecular biology of bacteria and viruses. Some emphasis will be placed on microbial pathogenesis. Prerequisite: Biol 212 or permission of instructor. *NM Common Course Number: Biol 2514*

302. Animal Structure and Function (4); 3,2; Fa

An introduction to the anatomy, embryology, and physiology of animals. Prerequisite: Biol 212 or permission of instructor.

303. Plant Structure and Function (4); 3,2; Sp

Comparative microscopic and gross structures of plants; major physiological processes. Prerequisite: Biol 212 or permission of instructor.

331. Human Anatomy & Physio (4); 3,2; Fa

Structure and function of the human body at the cellular, tissue, organ, and organ-system levels of organization. Pre-requisite: Biol 211, and 212, Chem 211, 215, and Chem 212, 216 completion with a grade of "C" or better, or permission of instructor.

332. Human Anatomy & Physio (4); 3,2; Sp

A continuation of Biol 331. Structure and function of the human body at the cellular, tissue organ, and organ-system levels of organization. Pre-requisites: Biol 331 completion with a grade of "C" or better, or permission of instructor.

359. Fundamental Principles of Laboratory Safety (1); 1

Introduction to the principles of laboratory safety including the proper use of emergency safety equipment and personal protective equipment, instructions for the safe handling, labeling, storage and disposal of chemicals, and safety in the biology and physics labs. Emphasis will be placed on preparing science

educators in safety procedures. Prerequisite: Chem 211 and Chem 212 or permission of instructor.

389. Ecology (4); 3,2; Fa

Organizational and functional processes of ecosystems: distributions, abundance, and interactions of organisms. Prerequisite: Biol 212 and Biol 302 or Biol 303 or permission of instructor.

399. Undergraduate Research (1 - 6 VC)

Special research problems for selected biology majors. A terminal research paper and oral presentation are required. Prerequisite: Permission of instructor.

401. Pre-med Education & Development (1); 1; Sp

This course is designed to aid in the preparation of students planning to apply for medical school or other health related fields. This course will provide students with MCAT review to be taught by experts in the field. Two practice exams will be administered before and near the end of the MCAT review preparation to evaluate the progress of the students. The remainder of the semester will be concentrated on preparation of the application packet for admission into med school or other health related fields. Workshops will be setup during class time and will address a variety of issues pertinent to the application process. Must meet eligibility requirements.

405. Advanced Bacteriology (4); 3,2; Alt Sp

Aspects of the physiology and molecular biology of microorganisms. The genetics, molecular structure and functional aspects of prokaryotic cells will be discussed. Bacterial metabolism will be studied, including energy production and use by aerobic and anaerobic microorganisms. Concepts of cellular growth, biosynthesis and molecular genetics will also be addressed. Prerequisite: Biol 300, 301 and Chem 212 or permission of instructor.

410. Functional Genomics (4); 2,4; Alt Sp

Functional genomics includes the study of

function-related aspects of the genome. Different techniques and tools are used to improve our understanding of gene and protein functions, their interactions, and molecular evolution. Because of the large quantity of data produced by these techniques and the desire to find biologically meaningful patterns, bioinformatics is crucial to these types of analyses. In this course students will analyze and explore the genome of a model organism to learn techniques and better understand the function and relationships of genes and proteins. Prerequisite: Permission of instructor.

415. Biotechnology (4); 2,4, Alt Sp

Introduces students to latest techniques in biotechnology including recombinant DNA, tissue culture, and organelle isolation as well as genetic engineering, industrial microbiology, and agricultural biotechnology. Prerequisite: Biol 300, and Chem 211 or permission of instructor. A special fee is charged.

420. Teaching Science and Math in Middle and Secondary School (3)

To familiarize students with learning theory and methods of teaching specifically related to middle and high school students of science and math. National and state science and math standards will be incorporated into the course. Prerequisite: Completion of all level 2 classes in general science major or at least 30 credit hours in life and/or physical science or math, Field-Base 2 or concurrent enrollment and permission of instructor.

422. Plant Physiology (4); 3,2; Alt Sp

The physiology of germination, growth, flowering, fruiting, and senescence in plants. Prerequisite: Biol 303 and Chem 341, or permission of instructor.

423. Molecular & Cell Biology (4); 3,2; Fa

Detailed exploration of basic cellular chemistry, macromolecules, cell structure and function, and mechanisms and regulation of gene expression. The laboratory will explore eukaryotic cell biology using modern molecular biology techniques. Topics include DNA and

Protein structure and function. Prerequisite: Biol 301, Biol 302, Biol 303.

424. Molecular & Cell Biology

Laboratory (1); 0,2; Fa

Laboratory course to accompany Biol 423.

This lab is required of students that have satisfied the Molecular & Cellular lecture requirement but have not taken the laboratory portion.

425. Marine Biology (4); 3,2; Alt Sp

Major groups of marine invertebrates and algae are observed and studied in their natural habitats. Students participate in a ten-day field trip during the spring break, with a transportation and room charge to be determined at the time of the class. Enrollment limited to 16. Prerequisite: Major or minor in biology, Biol 302 and Biol 303, and permission of the instructor.

427. Immunology (3); Alt Sp

Study of diseases of vertebrates with emphasis on host-parasite interactions. The course includes principles of isolation, characterization, and control of pathogenic organisms as well as principles of vertebrate response to infection, antigen-antibody interaction, hypersensitivity, and autoimmune diseases. Prerequisite: Biol 301.

428. Pathogenic Microbiology (4); 2,4; Alt Fa

This course will cover fundamental concepts in the isolation, characterization, and control of pathogenic organisms as they relate to human-host parasite interactions. Prerequisite: Permission of instructor.

430. Livestock Management (3); 3 Alt Sp

This course will address livestock health management, livestock production economics and effects on natural resources. Primary emphasis will be on beef cattle production, but other species of domestic animals and wildlife will be discussed. Prerequisite: Permission of instructor.

432. Vertebrate Physiology (4); 3,2; Alt Sp

Fundamental life processes in the vertebrates.

Prerequisite: Biol 302 and Chem 341. Prerequisite: Permission of instructor.

455. Wildlife Diseases (3); 3; Alt Fa

An introduction to viral, bacterial, and fungal diseases found in wildlife species. the diagnosis and management of the diseases are explored. Prerequisite: Permission of instructor.

463. Animal Nutrition (3); 3; Alt Fa

This course is designed to provide students with an understanding of animal nutrition and appreciation of the importance of nutrition in health and economics. Subjects to be covered will include digestive anatomy, physiology, and nutrition of various animal species. Prerequisite: Permission of instructor.

476. Evolution (3); Alt Fa

Evolution, studied in terms of molecular, Mendelian, and population genetics. Prerequisite: Biol 300 or permission of instructor.

480. Parasitology (4); 2,4

An introduction to the taxonomy and life cycles of vertebrate parasites and pathogenic effects upon their animal hosts; protozoan, trematode, scythed, nematode, and acanthocephalan parasites of domestic animals and man. Prerequisite: Biol 423 or permission of instructor.

481. Developmental Biology (4); 3,2; Alt Sp

This course investigates cellular and molecular mechanisms that regulate animal development. Topics include fertilization cleavage, gastrulation, axis specification, organogenesis, morphologies, and stem cells. Laboratory sessions focus on experimental manipulations of early invertebrate and vertebrate embryos and emphasize student-designed research projects. Prerequisites: Biol 301, Biol 302.

485. Endocrinology (4); 3,2; Alt Fa

This course will review the embryological origin, histological structure, and function of the endocrine glands. Individual organs, the hormones that it produces, and how its function may be integrated at the systemic and cellular level will be examined. Endocrine topics

will be presented with “real world” examples and presented in a comparative manner among species.. Prerequisite: Biol 302 or permission of instructor.

487. Histology (4); 2,4; Alt Sp

The microanatomy and functional organization of basic tissues: epithelium, connective tissue, cartilage, bone, muscle, and nerve. The course covers the histology of the blood and lymph vascular systems, glands, and secretions, particularly of man. Prerequisite: Biol 302 or permission of instructor.

488. Soil Ecology (4);3,2

Soil as a habitat, including physical and chemical properties of soil, classification of soils, soil organisms (emphasis on soil fungi and bacteria), and nutrient cycling. Pre-requisite: Biol 212.

490. Independent Study (1 – 6 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

491. Senior Project (2); 1,3-4; Fa

With the help of the instructor and a faculty mentor, students will use the theoretical and experimental expertise acquired in their classes to: 1, develop a scientific question; 2, design an appropriate laboratory, field or other methods of study to gather information that will help them answer the question; and 3, begin the study that will be completed next semester. Prerequisite: Senior standing in biology or permission of instructor.

492. Senior Project (3); 1,3-4; Sp

This is part two of a two semester course. With the help of the instructor and a faculty mentor, students will use the theoretical and experimental expertise acquired in their classes: 1, design an appropriate laboratory field or other methods of study to gather information that will help them answer the question; and 2, begin the study that will be completed next semester. Prerequisite: Biol 491 with a passing grade of a “C” or better and senior standing in biology or permission of instructor.

493. Field Botany (2); 1,2

Qualitative and quantitative techniques of community analysis; including floral sampling techniques for estimating population demographic patterns. The taxonomy and natural history of representative groups of land plants will be studied in the field. Prerequisite: Biol 303.

494. Field Zoology (2); 1,2

Qualitative and quantitative techniques of community analysis including faunal sampling techniques to estimate population demographic patterns. The taxonomy and natural history of representative groups of land animals will be studied in the field. Prerequisite: Biol 302.

499. Independent Research (1 – 6 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Department of Chemistry and Forensic Science

Dr. Merritt Helvenston,
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The Department of Chemistry offers both BA and BS programs in chemistry. The discipline provides courses that fulfill the university's laboratory science core curriculum requirements, as well as required cognate courses for programs in other sciences and engineering.

Mission of the Department of Chemistry

The mission of the Department of Chemistry is to teach chemistry courses required for the education of all students attending New Mexico Highlands University. The Department also offers chemistry major programs leading to the BA and BS degrees, as well as minors for those students majoring in other areas requiring significant study in chemistry. The bachelor of science degree is appropriate for those students intending to enter the science work force directly after graduation. Chemistry graduates may also continue their education in graduate school either at NMHU or at another institution. Chemistry students may also choose to enter a professional school to study for careers in medicine, veterinary science, dentistry, pharmacy, chemical or petroleum engineering. The BA degree is sufficient for students pursuing health science careers.

Faculty

Merritt Helvenston, (Chemistry)
Rodolfo Martinez, (Chemistry)
David Sammeth, (Chemistry)
Tatiana Timofeeva, (Chemistry)

Resources and Facilities

The Department of Chemistry is housed in the new Ivan Hilton Science Center. New laboratory spaces, with state-of-the-art safety and teaching features provide students with hands-on, student-centered learning environments.

Chemistry

Chemistry has modern laboratories for chemistry classes and research. Chemical measurement instrumentation includes a high-field nuclear magnetic resonance device, x-ray diffraction equipment, gas and liquid chromatographs, mass spectrometers, IR, UV, and visible spectrophotometers, and laser spectroscopy facilities. Students who major in chemistry are expected to become fully competent in the use of the instruments by the time they graduate. Students gain a practical perspective on chemistry through involvement with research projects. Chemistry has been highly successful in placing its graduates in exciting careers in industry and government, while many students proceed to advanced graduate studies in chemistry at other institutions. Most chemistry faculty have research grants that can hire students.

Chemistry has been called the central science because it is the discipline that deals with the molecular structure and reactivity of materials, areas fundamentals to the other sciences and to engineering. Consequently, chemistry is a bridge between the many science disciplines in which molecular level understanding is needed. Such disciplines range from engineering, physics, and geology through the life sciences of psychology, biology, and environmental sciences. Tradition chemistry professions include manufacturing, such as pharmaceuticals and hi-technology materials, as well as research and testing services. A chemistry major also provides an excellent background for students intent on pursuing a health professions in medicine, pre-dentistry, and pre-veterinary.

Chemistry students learn content and critical thinking skills required for scientific research. The American Chemical Society certifies the NMHU chemistry BS degree. Among the strengths of the program are the outstanding suite of instrumentation required for modern analytical procedures and small class sizes that allow students close contact with instructors.

An approved sample Recommended Curriculum and/or Plan of Study is available.

Major in Chemistry (BA)

Required Courses: 31 credit hours

Chem	211	Gen Chemistry 1 (3)
Chem	212	Gen Chemistry 2 (3)
Chem	215	Gen Chem Lab 1 (2)
Chem	216	Gen Chem Lab 2 (2)
Chem	321	Quantitative Analysis (4)
Chem	341	Organic Chem 1 (4)
Chem	342	Organic Chem 2 (4)
Chem	371	Physical Chem 1 (3)
Chem	481	Biochemistry 1 (3)
Chem	495	Senior Chem Applic (3)

Electives: 6 credit hours

Chem	317	Physical Chem Lab (3)
Chem	322	Instrumental Analysis (4)
Chem	372	Physical Chem 2 (3)
Chem	419	Adv Synth & Instr Lab (3)
Chem	441	Reaction Mech (3)
Chem	461	Inorganic Chem 1 (3)
Chem	442	Synthetic Chem (3)
Chem	442	Ch Research Sem (1)
Chem	462	Inorganic Chem 2 (3)
Chem	473	Chem Kinetics (3)
Chem	482	Biochemistry 2 (3)
Chem	499	Indep Research (1)

Additional Requirements: 15-17 credits

Engl	367	Technical Writing (3)
Math	211	Calculus I (4)
Phys	151	Algebra Physics 1 (4)
OR		
Phys	291	Calculus Physics 1 (5)
Phys	152	Algebra Physics 2 (4)

OR

Phys 292 Calculus Physics 2 (5)

Major total: 52-54 credit hours

Students must complete a minor or complete the Forensics option below. Most minors, such as Biology or Psychology, in combination with the Chemistry major will satisfy the university's requirement that students earn 51 upper division credits.

Forensics Concentration

Additional requirements: 35-36 credits

Anth	442	Forensic Anth (3)
Biol	211	General Biology 1 (4)
Biol	212	General Biology 2 (4)
Biol	300	Genetics (4)
Biol	302	Animal Struct & Funct (4)
Biol	415	Biotechnology (4)
Soc	231	Criminal Justice Syst (3)
Soc	427	Criminology (3)
Biol	310	Mensuration & Biomet (3)

OR

Bus	210	Statistical Analysis Bus (3)
Psy	301	Research Methods (4)

OR

Soc	330	Research Methods (3)
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Total hours: 87--90 credit hours

Major in Chemistry (ACS Approved B.S.)

Required courses: 47 credit hours

Chem	211	Gen Chemistry 1 (3)
Chem	212	Gen Chemistry 2 (3)
Chem	215	Chem Lab 1 (2)
Chem	216	Chem Lab 2 (2)
Chem	317	Physical Chem Lab (3)
Chem	321	Quantitative Analysis (4)
Chem	322	Instrumental Anayls 2 (4)
Chem	341	Organic Chem 1 (4)
Chem	342	Organic Chem 2 (4)
Chem	371	Physical Chem 1 (3)
Chem	372	Physical Chem 2 (3)
Chem	419	Advanced Synthesis & Instrumental Analysis (3)
Chem	461	Inorganic Chem 1 (3)

Chem	481	Biochemistry 1 (3)
Chem	495	Senior Chem Appl (3)

Electives: 6 credit hours

Chemistry majors must choose a minimum of six elective credits from the following courses or other upper division courses with the approval of the chemistry curriculum advisor:

Chem	441	Reaction Mech (3)
Chem	442	Synthetic Chem (3)
Chem	450	Seminar in Chem (1-3)
Chem	455	Chem Rsrch Sem (1)
Chem	462	Inorganic Chem 2 (3)
Chem	473	Chem Kinetics (3)
Chem	482	Biochemistry 2 (3)
Chem	499	Indep Research (1-6)

Additional requirements: 28 credits

The following courses in mathematics and physics must be completed. The inclusion of Calculus 1 meets the bachelor of science degree requirement of three credits in mathematics including Math 211.

Engl	367	Technical Writing (3)
Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	273	Calculus 3 (4)
Math	320	Linear Algebra (3)
Phys	291	Calc Physics 1 (5)
Phys	292	Calculus Physics 2 (5)

Major Total: 81 credit hours

Chemistry students may choose mathematics, physics, or biology as an optional minor. The combined science minor is sometimes used as an alternative. (See Interdepartmental Programs.)

Depending upon high school background and ACT scores, the student may be required to take mathematics courses prerequisite to Calculus 1, and it may also be advisable to take Physics 151 and 152.

The student may also choose a non-ACS approved bachelor of science program. This program deletes Chem 419, Inorganic Chem, Calculus 3, and Diff Equations from the above

list of required courses. If students choose this option, they must add nine more upper division credits in consultation with a major advisor.

Minor in Chemistry**Required courses: 18 credit hours**

Chem	211	Gen Chemistry 1 (3)
Chem	212	Gen Chemistry 2 (3)
Chem	215	Chem Lab 1 (2)
Chem	216	Chem Lab 2 (2)
Chem	321	Quantitative Analysis (4)
Chem	341	Organic Chem 1 (4)

Electives: 3-4 credit hours

Choose a minimum of one course from the following list:

Chem	322	Instrumental Anayls 2 (4)
Chem	342	Organic Chem 2 (4)
Chem	371	Physical Chem 1 (3)

Minor Total: 21-22 credit hours**Forensic Science (B.S.)**

The Forensic Science Program is currently suspended.

Courses in Chemistry (Chem)**100. Chemistry for the Non-Scientist (4); 3,2**

Introductory chemistry for the non-science major. The course includes a study of basic concepts of chemistry and offers students an understanding of the chemical aspects of nature and how they affect their lives.

105. Intro to Chemistry (4); 3,1 Recitation

Fundamental principles in chemistry, including units of measurement, characteristics of elements and compounds, atomic structure, chemical bonding, chemical equations and quantitative calculations, gas characteristics and behavior, energy, solutions and solubility, acids and bases. The course is designed primarily for students who have never had a course in chemistry and wish to have a preparatory course before enrolling for Chem 211

and Chem 215. Co-requisite: Math 120. *NM Common Course Number: Chem 1114*

211. General Chemistry 1 (3)

Fundamental concepts of chemistry including the metric system, significant figures, characteristics of matter, chemical formulas and equations, periodicity, chemical bonding, electronegativity, Lewis structures, molecular geometry, characteristics of gases, liquids, solids, solutions, and the mole concept and its applications. Prerequisite: Math 120 with a minimum grade of "C". Co-requisite: Chem 215. *NM Common Course Number: Chem 1213*

212. General Chemistry 2 (3)

A continuation of Chem 211. Topics include energy forms and changes, introductory thermodynamics, reaction kinetics, chemical equilibria, acids and bases, electrochemistry, nuclear chemistry, and introductory organic chemistry and biochemistry. Prerequisite: Chem 211 and Chem 215. Co-requisite: Chem 216 and Math 140. *NM Common Course Number: Chem 1223*

215. General Chemistry Laboratory 1 (2); 0,3,1 recitation; Fa

The recitation will focus on theoretical problem-solving skills, while the laboratory develops practical experimental skills including basic laboratory techniques, determination of physical and chemical properties of matter, separation of mixtures, determination of empirical formulas, use of molecular models, gas behavior, and colligative properties of solutions. Co-requisite: Chem 211 *NM Common Course Number: Chem 1211*

216. General Chemistry Laboratory 2 (2); 0,3,1 recitation; Sp

The recitation will focus on theoretical problem-solving skills, while the laboratory develops practical experimental skills including calorimetry, chemical kinetics, chemical equilibria, acid/base **titrations**, electrochemistry, metal reactivity, and qualitative analyses

of ions. Co-requisite: Chem 212 *NM Common Course Number: Chem 1221*

235 – 435. Selected Topic in Chemistry (3)

Course in topic or topics in chemistry. May be repeated with change of content.

241. Preview of Organic Chemistry (2)

Overview and introduction to organic chemical nomenclature, structures, and reactions.

255. Chemistry Research Seminar (1)

Lower division students participating in a chemical research project will present one or two 30-minute presentations on their project to faculty members, graduate students and other undergraduate students registered in the course. In addition the students will participate in the discussion evolving from other students' presentations.

299. Undergraduate Research (1 – 3 VC)

Problems in laboratory or literature may be undertaken as individual research arranged with an instructor. Prerequisite: Permission of instructor.

317. Physical Chemistry Lab (3); 0,6

Basic electronics, optics, thermodynamic properties, and reaction kinetics, and instrumentation analysis including IR, UV-VIS, GC, NMR, MS, X-ray, LC, and electro-analytical techniques for the determination of molecular structure and properties. Prerequisite: Chem 322, Chem 342 and Math 252.

321. Quantitative Analysis (4); 3,1,3 Fa

Quantitative aspects of chemical analysis are covered including statistical data analysis, chemical equilibrium especially in acid/base and systems, electrochemistry, and an introduction to optical methods and separations including HPLC, GC-MS, UV-vis, AA, and electrochemistry. Prerequisite: Chem 212, Chem 216, and Math 140.

322. Instrumental Analysis (4); 3,3

Instrument design, use, and range of application are considered. Major instrumentation

covered includes gas and liquid chromatography (GC and LC), extraction and pre-concentration methods, mass spectrometry, capillary electrophoresis, and X-ray methods. Prerequisite: Chem 321.

325. Environmental Chemistry (3)

Environmental chemistry explores the sources, distribution, reactions, fate, transport and consequences of chemicals in natural systems. Reactions in aquatic, terrestrial and atmospheric environments will be considered, including both biological and abiotic transformations. Prerequisite: Chem 341.

341. Organic Chemistry 1

(4); 3, 3, 1 recitation

An intensive study of the chemistry of carbon compounds, including structure, synthesis and reaction mechanisms. The lab component will include the study of the isolation, purification and identification of various classes of organic compounds. Prerequisite: Chem 212 and Chem 216

342. Organic Chemistry 2

(4); 3, 3, 1 recitation

A continuation of Chem 341. Special topics, including an introduction to biochemistry and polymer chemistry, are included. The lab component will include the synthesis of various classes of organic compounds and their identification using modern spectroscopic techniques. Prerequisite: Chem 341.

359. Fundamentals of Laboratory Safety (1)

Introduction to the principles of laboratory safety, including the proper use of emergency safety equipment and personal protective equipment, instructions for the safe handling, labeling, storage and disposal of chemicals, and safety in the biology and physics labs. Emphasis will be placed on preparing science educators in safety procedures. Prerequisite: Chem 211 Chem 212, or permission of the instructor.

371. Physical Chemistry 1 (3)

Chemical theory of states of matter, thermody-

namics, equilibria, and kinetics. Prerequisite: Chem 342, Math 212, and Phys 292.

372. Physical Chemistry 2 (3)

Topics include quantum mechanics, statistical mechanics, spectroscopy, and molecular structure. Prerequisite: Chem 371, Math 252, and Phys 292.

419. Adv Synthesis & Instr Analysis (3); 0,6

An advanced chemical preparation and chemical instrumentation laboratory. Synthesis emphasizes inorganic compounds, and uses modern separation, purification, and instrumental analysis techniques. Addition instrumental analysis will explore modern methods of trace analysis. Instrumentation may include NMR, GC-MS, FT-IR, fluorescence, HPLC, CE, powder X-ray diffraction, and electrochemistry. Prerequisite: Chem 321 or 322 are required, while Chem 317 and Chem 372 are recommended.

441. Reaction Mechanisms (3)

Theoretical organic chemistry including molecular orbital theory, photochemistry, orbital symmetry, and reaction mechanisms. Prerequisite: Chem 317, Chem 342, and Chem 372.

442. Synthetic Chemistry (3)

An advanced treatment of synthetic organic and inorganic chemistry and reaction mechanisms. Prerequisite: Chem 317, Chem 342, and Chem 372.

450. Seminar in Chemistry (1 – 3 VC)

Seminar course in a topic or topics in chemistry. Prerequisite: Chem 317, Chem 342, and Chem 372.

455. Chemistry Research Seminar (1)

Upper division undergraduate students participating in a chemical research project will present one or two 30-minute presentations on their project to faculty members and other graduate and undergraduate students registered in the course. In addition the students will participate in the discussion evolving from other student presentations. Cross-listed as: Phys 455.

461. Inorganic Chemistry 1 (3)

Quantum mechanical approach to chemical bonding, crystal and ligand field theory, acid/base theories, and transition metal chemistry. Prerequisite: Chem 317 and Chem 372.

462. Inorganic Chemistry 2 (3)

A continuation of Chem 461. Topics include metal, transition metal, and non-metal inorganic topics and symmetry as related to spectroscopy and reaction mechanisms. Prerequisite: Chem 461.

473. Chemical Kinetics (3)

An in-depth study of chemical reaction kinetics. Prerequisite: Chem 317 and Chem 372.

481. Biochemistry 1 (3)

An introduction to the chemistry of biologically important molecules, including proteins, carbohydrates, lipids, and nucleic acids; physical properties, mechanisms of action, and enzyme kinetics. Prerequisite: Chem 342.

482. Biochemistry 2 (3)

A continuation of Chem 481. Prerequisite: Chem 481.

490. Independent Study (1 – 6 VC)

Individual, directed study arranged with an instructor. A thesis and oral presentation are required. Prerequisite: Permission of instructor.

495. Senior Chemistry Applications (3)

This course will consist of an open-ended advanced chemistry project and a series of oral and written examinations that are designed to reveal each student's overall understanding of chemistry. Prerequisite: Chem 372, or permission of the instructor.

499. Independent Research (1 – 6 VC)

A research problem in chemistry, explored through individual, directed research arranged with an instructor. A thesis and oral presentation are required. Prerequisite: Permission of instructor.

Courses in Forensic Science (FSci)**201. Survey of Forensic Science (3);**

A review of the development of forensic science, mainly in the western world, from a study of the primary contributors and their works; a survey of the modern sub-fields of forensic science, their scientific methods, their contribution to the medico-legal investigations, and career opportunities in these sub-fields. The course emphasizes the importance of multipisciplinary approaches in modern forensic science study and practice.

301. Professional Practice

An introduction to standards and ethics for professional forensic scientists; analysis of cognitive processes, scientific methods and quality control and quality assurance issues in forensic investigations; and, examination of ways to maintain credibility in an adversarial legal system through the development of technical and scientific speaking and writing skills.

401. Legal Evidence (3)

A review of forensic applications of experimental science and examination of the crime scene through collection of samples, physical analysis and documentation, and ultimately, presentation of evidence in court. Case studies are used to help guide this inquiry.

402. Forensic Microscopy (3) 2, 2;

Introduction to microscopic analysis with emphasis on the fundamentals necessary for identification and characterization of trace evidence materials such as glass, hair, fibers, explosives, soil, paint, and biological samples. Prerequisites: Chem 342, and Biol 212, or permission of instructor.

434. Forensic Research/Internship (3-6 VC)

Laboratory investigations and research on forensic topics under the direction of a faculty member. Alternatively, students will serve an internship at the New Mexico State Crime Laboratory or other Forensics laboratory. Prior approval must be obtained from the faculty supervisor and the Internship Services office. Prerequisite: Senior standing in forensic science and permission of instructor.

Department of Computer Science

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Coordinator
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The Computer Science Department offers a degree in computer science with three areas of concentration: software/hardware systems, information systems, and an individualized program of study. Two minors are also offered. These are designed so that student may convert readily to the computer science major.

Mission of the Department of Computer Sciences

“The Mission of the Department of Computer Science is to train students in the field of Computer Science. By encouraging and developing problem-solving, numerical methods, mathematical process, critical/analytical thinking, and practical, laboratory-based skills, our students will be well-prepared for careers in any combination of these fields, either via solid preparation for further graduate education or immediate entrance into the workforce (industry, teaching, and government).”

Faculty

Hossein Tahani (Computer Science)
 Gil Gallegos (Computer Science)
 Dolores Gutierrez (Computer Science)
 Lonny Montoya (Computer Science)

Resources and Facilities

Computer Science now has new computer laboratories and equipment for them. There are two large teaching labs, three small research labs, a student work lab, and an area set aside for network experimentation. The labs are equipped for the most part with machines running both Windows and Linux. The department has a 16-node high performance cluster. Software includes symbolic and numerical

products, compilers for a good number of languages, integrated development environments, web and multimedia development tools, Mathematica, MATLAB, databases, and packages for special fields such as artificial intelligence. Some computers are set aside for student experimentation with the understanding that students may install any software as long as copyright laws are not violated.

Computer Science

The Computer Science Department offers a degree in computer science with three areas of concentration: software/hardware systems, information systems, and an individualized program of study. Two minors are also offered. These are designed so that students may convert readily to the computer science major.

The Computer Science Program at NMHU may be a five-year curriculum dependent on the student's academic preparation prior to enrollment at NMHU. Some students will need to fulfill five years to complete the program; however, if an entering freshman has a solid foundation in mathematics, English, and science, the student can enter the computer science curriculum at an advanced level and complete the program within four years.

Major in Computer Science (B.S./B.A.)

Required core: 22 credit hours

CS	144	Intro to Comp Sci (3)
CS	145	Intro to Obj Or Prog (3)
CS	245	Adv Comp Prog (3)
CS	350	Prog Sem I (3)
CS	431	Database Mgmt (3)
CS	451	Software Engr (3)
CS	481	Sr. Project Design (1)
CS	482	Sr. Proj Implem (3)

Core Total: 22 credit hours

Required concentration:

Choose from the software and hardware systems, information systems, or individualized software/hardware systems concentration (B.S.).

Concentration in Software/Hardware Systems (B.S.)

Students of computer science concentrating in software/hardware systems follow a program of study designed in line with the guidelines established by the Association for Computing Machinery. Students study computer programming systems for a wide variety of applications in professional, scientific, engineering, and technical settings. Thorough exposure, with plenty of hands-on laboratory work, is given in computer science basics, one or more computer languages, and such topics as data and file structures, database management, algorithms, machine organization, assembly language, and operating systems. A solid foundation is acquired in mathematics: computer science students complete mathematics courses through introductory calculus, applied linear algebra, and introductory statistics.

The program at NMHU stresses not only solid technical and theoretical knowledge, but also the real-world skills of written and oral communication, planning, and organization of tasks. Students completing the major should be prepared to work in industry or go on to graduate school. Minor students may readily convert to major status.

Required courses: 19 credit hours

CS	341	Mach Arch and Assemb Lang Prog (3)
CS	345	Data & File Struc (4)
CS	421	Adv Data Struct and Algorithm Dev (3)
CS	443	Operating Systems (3)
CS	450	Prog Sem 2 (3)
CS	461	Prog Lang (3)

Electives: 9 credit hours

Choose one course from the following list:

CS	314	The C++ Programming Language (3)
CS	316	Prog in Lisp & Prolog (3)
CS	328	C and Unix (3)
CS	418	Multimedia Progrm (3)
CS	463	Web Programming (3)
CS	471	Artificial Intel (3)

Also choose at least six credits in courses at the 300- or 400-level in computer science, mathematics, or an appropriate science, selected with the approval of the major advisor.

Additional required courses: 24 credits

Engl	367	Tech Writing (3)
Engr	384	Microprocessor Design (3)
Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	317	Discrete Math (4)
Math	320	Linear Algebra (3)
Math	345	Math Statistics 1 (3)

Major Total: 74 credit hours**Minor in Computer Science with Concentration in Software/Hardware Systems****Required courses: 10 credit hours**

CS	144	Intro to Comp Sci (3)
CS	145	Intro to Obj Or Prog (3)
CS	245	Adv Comp Prog (3)
CS	327	Hands on UNIX (1)

Electives: 9 credit hours

Choose one programming course from the following list:

CS	314	The C++ Programming Language (3)
CS	316	Prog in Lisp & Prolog (3)
CS	328	C and Unix (3)
CS	418	Multimedia Programming (3)
CS	463	Web Programming (3)
CS	471	Artificial Intel (3)

Choose at least six credits in courses at the 300- or 400-level in computer science.

Additional required courses: 4

Math	317	Discrete Math (4)
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Minor Total: 23 credit hours

Concentration in Information Systems (B.A.)

Students within this concentration learn to apply skills and knowledge in programming and systems design to the world of business. A special selection of courses from the School of Business is offered in conjunction with intensive courses in contemporary computer science and information systems. Minor students may readily convert to major status.

Computer science students with a concentration in Information Systems find work in diverse business settings, either managing or designing computer systems. The program at NMHU stresses a solid foundation in programming involving data and file structures and gives students practical experience in hardware, operating systems, and networks. In addition, specific application to the world of business systems is provided by courses in business data processing, software design, and systems analysis.

Required courses: 14 credit hours

(In addition to the computer science core)

CS	211	Intro to Obj Oriented COBOL for Bus Data Proc (3)
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OR

CS	318	Business Apps Prog (3)
CS	331	Decision Supp Sys (3)
CS	351	Sys Des & Analysis (3)
CS	457	Comp Networks (3)
CS	483	Senior Proj Pres (2)

Electives: 9 credit hours

Choose three credits from the following list:

CS	131	A Gentle Intro to Internet (1)
CS	325	Comp Hardware Install and Maint (1)
CS	326	Comp Software Installation (1)
CS	327	Hands on UNIX (1)
CS	335	Select Topics (1)

Also choose at least six credits in courses at the 300- or 400-level in computer science,

mathematics, business, or an appropriate discipline, selected with the approval of the major advisor.

Additional required courses: 16 credits

Acct	287	Prin of Fin Acct (3)
Math	317	Discrete Math (4)

OR

Math	345	Math Statistics 1 (3)
Engl	367	Tech Writing (3)
Mgmt	303	Prin of Mgmt (3)
Mgmt	386	Hum Res Mgmt 1 (3)

Major Total: 61 credit hours

Minor in Computer Science with Concentration in Information Systems

Required courses: 18 credit hours

CS	144	Intro to Comp Sci (3)
CS	145	Intro to Obj Or Prog (3)
CS	245	Advanced Computer Programming (3)
CS	351	Sys Design and Analysis (3)
Math	317	Discrete Math (4)
CS	211	Intro to Obj Oriented COBOL for Bus Data Proc (3)

OR

CS	318	Business Apps Prog (3)
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Electives: 5 credit hours

Choose one course from the following list:

CS	331	Decision Support System (3)
CS	431	Database Mgmt (3)
CS	451	Software Engr (3)

Choose two courses from the following list:

CS	325	Comp Hardware Install and Maint (1)
CS	326	Comp Software Installation (1)
CS	327	Hands on UNIX (1)

OR

CS	1/335	Sel Topics in Comp Sci (1-4)
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Minor Total: 23 credit hours

Major in Computer Science with an Individualized Concentration (B.S./B.A.)

Computer Science offers a major leading to a bachelor of arts or bachelor of science degree which permits students to develop their own computer science-related course of study.

Programs under this option must consist of a coherent sequence of courses and must be approved by a faculty member from the related field. Possible programs of study include scientific computing, communication technology, networking, computer engineering, artificial intelligence, graphics, or advanced multimedia and web programming studies to prepare students for graduate work. Students are strongly encouraged to seek approval prior to completing courses to fulfill this requirement.

Required courses: 3 credit hours

(In addition to the computer science core)

CS 443 Operating Sys (3)

Electives: 12 credit hours

Choose at least 12 credits in computer science selected with the approval of the major advisor.

Additional required courses: 30

Engl 367 Tech Writing (3)

Choose at least 12 credits in one or more related fields with the approval of the major advisor.

Choose at least nine credits in courses at the 300 or 400 level in computer science or in one or more related fields with the approval of the major advisor.

Choose at least six credits in mathematics starting with Math 140 or above.

Major Total: 67 credit hours

Computer and Mathematical Modeling

The major in computer and mathematical modeling encourages student research, fostering new creative contexts for application of theory to real world applied problems. Career opportunities for program graduates will be widened as well. Selected upper division course sequences emphasizing applied topics

will provide exposure to concepts and technical materials not usually covered in standard math and computer science majors. With the assistance of major facilities in our area, senior internships will allow students the opportunity for mentored projects design and participation in a group problem-solving environment as well as providing students with the opportunity to establish valuable connection and references. Features of this interdisciplinary major are three specialty tracks of applied upper division investigation: Modern Cryptography, Discrete Dynamical Systems and Chaos and Applied Multivariate Statistics.

Major in Computer and Mathematical Modeling (BS)

Required courses in Computer Science:

26 credit hours

CS	145	Computer Science 1 (3)
CS	245	Computer Science 2 (3)
CS	327	Hands-on UNIX (1)
CS	328	C and UNIX (3)
CS	350	Prog Seminar 1 (3)
CS	421	Advanced Data Structure & Algorithm Develop (3)
CS	451	Software Engineering (3)
CS	481	Sr. Project Design (1)
CS	482	Senior Project Implementation (3)
CS	477	Parallel & Distributed Programming (3)

Required courses in Mathematics :

41 credit hours

Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	273	Calculus 3 (4)
Math	317	Discrete Mathematics (4)
Math	320	Linear Algebra (4)
Math	325	Differential Equations (3)
Math	345	Mathematical Stats 1 (3)
Math	407	Mathematical Models (3)
Math	421	Applied Abstract Algebra (3)
Math	425	Intro to Real Analysis (3)

Math	426	Intro to Complex Variable (3)
Math	444	Matrix Theory & App's (3)

Specialization Sequences

The following comprise a list of three different 400-level tracks with a focused curriculum concentration. Students will select, with approval by their advisor, one of these tracks to study in their fifth year.

Modern Cryptography

Track 1: 12 credit hours

Math	415	Intro to Cryptography (3)
Math	419	Modern Methods of Cryptography (3)

And two 400- level Computer Science courses approved by Advisor.

OR

Discrete Dynamical Systems and Chaos

Track 2: 12 credit hours

Math	401	Discrete Chaos and Fractals (3)
Math	402	Discrete Dynamical Systems and Chaos (3)

And two 400- level Computer Science courses approved by Advisor.

OR

Applied Multivariate Statistics

Track 3: 12 credit hours

Math	460	Applied Multivariate Statistics 1 (3)
Math	461	Applied Multivariate Statistics 2 (3)

And two 400- level Computer Science courses approved by Advisor.

AND

Other requirements: 9 credit hours

Math	4XX	Elective (3)
CS	4XX	Elective (3)
Engl	367	Technical Writing (3)

Total Required: 88 credit hours

Courses in Computer Science (CS)

101. Living with Computers (3); 2,2; All

This course is an introductory survey covering the theory and practice of using computers. Besides learning the fundamental concepts of computer operations, students will study the use of computers as a tool in solving problems and obtaining information. The course will also look at the impact of computers on society. No prior knowledge of computing is assumed.

131. A Gentle Introduction to Internet (1)

An introduction to Internet, exploring the global electronic superhighway. Prerequisite: Proficiency in Windows.

135-435. Selected Topics in Computer Science (1 - 4 VC)

Course in a topic or topics in computer science. May be repeated with change of content.

140. Introduction to Problem Solving and Computers (3); 2,2

Presents methods of analyzing and strategies for solving problems of all types. Introduces a programming language while presenting a model of how a computer works as a problem-solving machine.

144. Introduction to Computer Science (3); 2,2; Fa, Sp

Introduction to computer science and its subfields including the operating systems, hardware, networking, databases, and artificial intelligence. Prerequisite: Math 120 with a minimum grade of "C", or permission of instructor.

145. Introduction to Object-Oriented Programming (3); 2,2; Fa, Sp

This course is an introduction to object oriented programming with software engineering emphasis. Major emphasis is placed on object-oriented programming techniques with focus on encapsulation and simple data structures implemented with classes and arrays. Prerequisite: Math 120 with a minimum grade

of “C”, or an ACT score of 24, or permission of instructor.

190–490. Independent Study (1 - 4 VC); All Independent study arranged with an instructor. Prerequisite: Permission of instructor.

211. Introduction to Object Oriented COBOL for Business Data Processing (3)

An introduction to Object Oriented COBOL with business applications. Students apply an object-oriented program development process that features a series of steps involving understanding of a problem, formal problem definition, object-oriented and visual design methodologies. Prerequisite: CS 145 with a minimum grade of “C” for Computer Science majors and minors; Bus 110 for Business majors and minors; or permission of instructor.

245. Advanced Computer Programming (3); Fa, Sp

Topics include the principles of software engineering, debugging and testing, string processing, internal searching and sorting, simple data structures, such as stacks, queues and lists, recursion, and object-oriented programming. Prerequisite: CS 144 and CS 145 with a minimum grade of “C”.

311. Advanced Business Data Processing with COBOL (3)

Advanced business applications programming. Report generation, file manipulation, building user interfaces, database manipulation through application programs, and use of operating system calls. Prerequisite: MIS 233 or CS 211 or CS 318 with minimum grades of “C”.

312. Advanced Fortran Programming (3); 2,2

An advanced treatment of the Fortran programming language. Emphasis will be on advanced techniques for numerical analysis and on the specialized input-output facilities of the language. Prerequisite: Permission of instructor.

314. The ‘C++’ Programming Language (3); 2,2

An in-depth study of the “C++” programming language. The significant features of the language will be discussed with a special emphasis on those that relate to object-oriented programming. Prerequisite: None; however, “C++” is not considered a good introduction to programming.

315. Introduction to Java Programming Language (3); 2,2; Fa

Introduction to object-oriented programming using Java programming language. Numerous programs will be written to exercise the material covered. Prerequisite: Permission of instructor.

316. Programming in Lisp and Prolog (3)

An in-depth study of Lisp and Prolog, the most popular computer programming languages for artificial intelligence applications. Numerous programs will be written to exercise the material covered. Prerequisite: CS 245 or permission of instructor.

318. Business Applications Programming (3); Sp

An introduction to business applications programming in a visual programming environment. Using a visual programming language to solve business application problems.

324. UNIX Operating System (3); 2,2

Introduction to the UNIX operating system and its interfaces including the file system, shel, editors, pipes, and filters, input/output system, shell programming, program development, and document preparation. Prerequisites: Any programming language or permission of instructor.

325. Computer Hardware Installation and Maintenance (1); 0,2; Fa, Sp

A practical investigation of the processes involved in the installation and debugging of complex computer hardware systems including disk controllers, sounds and graphic boards, communication hardware, and various

peripherals. Students will work on their own and in teams to build computer systems.

326. Computer Software Installation (1); 0,2; Fa, Sp

A practical investigation of the processes involved in the installation of complex computer software including operating systems, communication packages, and Windows-based programs. Students will work on their own and in teams to both prepare computers for installation and actually install a wide range of computer software. Prerequisite: CS 325 or permission of the instructor.

327. Hands on UNIX (1); 0,2; Fa

C programming language and system programming on UNIX and LINUX operating systems. Prerequisite: CS 145 or permission of instructor.

328. C and UNIX (3); 3,0; Fa

C programming language and system programming on UNIX and LINUX operating systems. Prerequisite: CS 327 or permission of instructor.

331. Decision Support Systems (3); Sp

Study of the theory and several practical techniques of computer based support systems including linear programming, simulation, and decision theory. Prerequisite: CS 245, BUS 210 and knowledge of spreadsheets, or permission of instructor. Cross-listed as: MIS 331.

332. Advanced Internet (1)

A continuation to A Gentle Introduction to the Internet focusing on advanced search techniques and methodologies for creating complex web pages. Prerequisite: CS 131 or knowledge of Windows, the internet, and simple HTML.

341. Machine Architecture and Assembly Language Programming (3); Alt Sp

An introductory course in computer systems architecture and assembly language programming. Prerequisite: Grade of at least "C" in CS 245, or permission of instructor.

345. Data and File Structures

(4); 3,2; Alt Fa

Methods of organizing data in memory and on peripheral devices and of accessing this information in an efficient manner. The course gives students experience with searching and sorting, trees, binary search trees, graphs, sequential files, merging files, and file update procedures. Prerequisite: CS 245 with a minimum grade of "C".

350. Programming Seminar I (3); 2,2; Fa

The study of advanced programming techniques and technologies involving complex data structures and algorithms, graphical user interfaces, and object-based programming. Emphasis will be placed on the use of sophisticated software development and debugging tools. Prerequisite: CS 245 with a minimum grade of "C".

351. Systems Design and Analysis (3); Fa

Design and analysis of information systems emphasizing the object approach but including elements of traditional analysis and design modeling. Software development life cycles requirements gathering, decomposition, and formal modeling will be covered. Cross-listed as: MIS 370.

380. Computer Modeling and Simulations (3)

This course introduces computer-based simulation and its applications to engineering and the sciences. The primary goals of this course are to increase students' ability to design useful models of real world situations and to implement those models so that they can be executed on computers to answer questions about the real world. Prerequisites: CS 245, Math 252.

418. Multimedia Programming (3); 2,2; Sp

Introduction to programming multimedia applications. Numerous programs will be written to exercise the material covered. Prerequisite: CS 315 or CS 245 with a minimum grade of "C" and permission of instructor.

421. Advanced Data Structures and Algorithm Development (3); Alt Sp

An investigation of computer data structures with an emphasis on the design and development of efficient algorithms for solving a wide variety of common computing problems. The course also covers the analysis and measurement of the performance of algorithms. Prerequisite: CS 345 and Math 317 with minimum grades of "C".

430. Computer Technology in the Classroom (3);

This course acts as the culminating experience for the Computer Science side of the major in Math and Computer Science for the Secondary School Teachers. Students will develop their own principles for the proper use of computer-based technology in the classroom and then work on their own project to explore some state-of-the-art hardware or software in terms of its relevance to the classroom setting. Students register once for the class, should complete the project by the end of the semester and will be given an "F" if not completed within three years.

431. Database Management (3); Fa

The development of the major types of database systems, providing the framework for some experience with at least one database model. Assignments will include accessing, updating, and organizing a database. The use of a relational model will be emphasized along with various database inquiry systems, including natural language-like systems. Prerequisite: CS 245 with a minimum grade of "C".

432. Advanced Database Management (3); Alt Sp

An investigation of advanced topics in information management and retrieval. The focus of this course may be changed from year to year. Some example topics that may be taught: multimedia databases, building digital libraries, relational or object oriented database implementation, building database-driven web sites, text and informational retrieval, data

mining. Prerequisite: CS 431 with a minimum grade of "C", or permission of instructor.

436. Human-Computer Interaction (3); Alt Fa
This course investigates theory and practice in Human-Computer Interaction. Students will study the impact of human perception and cognition on user interface design and learn to use tools for building graphical use interface (GUIs) and speech interfaces. In addition, each student will design and implement a user interface. Prerequisite: CS 245 or CS 315 with a minimum grades of "C".

442. Computer Systems Architecture (3)

Acquaints the student with the way a computer works internally. Topics to be covered include basic logic design, data coding, parity generation and detection, number representation and arithmetic, and computer architecture. Prerequisite: CS 341 with a minimum grade of "C".

443. Operating Systems (3); Alt Fa

A study of the concepts associated with the modern operating system. Topics will include supervisors, command processors, device drivers, interrupt handlers, queue managers, resource managers, memory allocation schemes, process activation and control, and timesharing or multi-task control. Prerequisite: CS 341 with minimum, grade of "C". 464.

450. Programming Seminar 2 (3); 2,2; Sp

A continuation of the study of algorithms important in software development, providing students with experience in designing and building large programs. There will be an emphasis on group projects. Prerequisite: CS 350.

451. Software Engineering (3); Alt Sp

A study of the concepts and techniques of software engineering. Emphasis will be on object-oriented design principles, the integration of systems analysis methodologies into software engineering and topics such as formal specifications and proof of program correctness. Prerequisite: CS 350 for Hardware/Software majors and minors with minimum

grade of "C"; CS 351 for Computer Information System majors and minors with minimum grade of "C"; MIS 370 for Business majors and minors with minimum grade of "C".

455. Introduction to

Computer Graphics (3)

To provide an introduction to the applications and basic techniques involved in the general field of computer graphics. The course will be a combination of surveying the different hardware and software used in graphic systems and of implementing some basic graphic algorithms. Students will have access to SGI computers. Prerequisite: CS 245 or CS 314 or permission of instructor.

456. Internet Services (3); 2,2; Fa

An introduction to telecommunications and the Internet. This course introduces the use of Internet for both research and problem-solving. Students will be expected to develop tools for enhancing and accessing the Internet.

457. Computer Networks (3); Fa

A study of the major concepts of computer networking. Topics discussed will include the Open System Interconnection (OSI) model, data communication networking, computer communications architectures and protocols as well as applications including Local Area Networks (LAN) and Integrated Services Digital Network (ISDN). Cross-listed as: MIS 420.

458. Network Management (3); Alt Sp

Application of networking concepts related to the management of local area networks. Includes topics related to repair, setup, management, and maintenance of local area networks. Prerequisite: CS 457, MIS 420, or permission of instructor.

459. Network Security (3); Alt Sp

This course addresses security issues for TCP/IP-based and NT networks. Access control and communications security issues will be covered as well as Internet and intranet security. Prerequisite: CS 457, MIS 420, or permission of instructor.

460. Wide Area Networks (3)

Application of networking concepts related to the wide area networks. Includes topics related to nature and use of wide area networks including topologies, software and hardware. Special emphasis on the TCP/IP Suite of Protocols. Prerequisite: CS 457, MIS 420, or permission of the instructor.

461. Programming Languages (3); Alt Fa

A comparative study of programming languages and their features. The course is aimed at developing an understanding of the organization of programming languages, especially the run-time behavior of programs. Students will gain experience with a variety of languages. Prerequisite: CS 245 and one other programming language course.

462. Compiler Design (3)

Formal treatment of programming language interpreter, translator, and compiler design concepts. Topics include lexical analysis, parsing, code generation, and code optimization. Emphasis will be on the theoretical aspects of parsing context-free languages, translation specifications, and machine-independent code improvement. Programming projects that demonstrate various concepts will be assigned. Prerequisite: CS 461.

463. Web Programming (3); Sp

Introduction to programming on the Internet. Prerequisite: CS 131 and CS 145, equivalent, or permission of instructor.

464. Network Programming (3)

To extend the students' knowledge and practice in analysis, design, and programming of computer networks. Prerequisites: CS 245 and 328.

471. Artificial Intelligence (3); Alt Sp

A general introduction to the theories and problems involved in the development of computer-based intelligence systems with specific emphasis on knowledge representation and search. The focus will be on artificial intelligence research that provides information

for the understanding of human intelligence and on application research in areas such as expert systems, natural language systems, and intelligent computer-aided instruction.

472. Cognitive Science (3)

An interdisciplinary investigation of the foundations of human knowledge representation and understanding, the functioning of the human mind, and how these impact on recent computer technologies. Cross-listed as: Psy 472 and Phil 472.

473. Artificial Neural Networks (3); Fa, Sp

Basic Neurobiology; Neural Networks; Single Neuron Models; Single Layer Perceptrons; Multi-Layer Perceptrons; Radial Basis Function networks; Committee machines; Kohonen networks; Applications of neural networks. Prerequisites: CS 245 and Math 273.

474. Machine Learning Algorithms (3); Fa, Sp

This course studies different machine learning techniques/paradigms, including decision trees, neural networks, genetic algorithms, Bayesian learning, rule learning, and reinforcement learning. The applications of these techniques to problems in data analysis, knowledge discovery and data mining are discussed. Prerequisites: CS 245, Math 320, Math 345 recommended.

475. Image Processing (3); Fa, Sp

The course will provide mathematical foundations and practical techniques for digital manipulation of images; preprocessing; segmentation; Fourier domain processing; and compression. Prerequisites: CS 245, Math 320

476. Animation and Visualization (3) Fa, Sp

Computer-based graphical representations, or visualizations, or scientific processes and phenomena have become commonplace in scientific communities. For example, geologists like to visualize plate tectonics; meteorologists like to visualize weather systems; and com-

puter scientists like to visualize algorithms.

After briefly surveying the use of visualization in scientific communities, this course pursues an in-depth investigation of its theoretical underpinnings, from the three diverse perspectives; the cognitive perspective, the social perspective, and the cultural perspective.

Prerequisites: CS 245, Math 320

477. Parallel and Distributed Programming (3); Fa, Sp

This course introduces algorithms and techniques for programming highly parallel computers. Topics covered include trends in parallel and distributed computing; shared address space and message passing architectures; design issues for parallel algorithms; converting sequential algorithms into equivalent parallel algorithms; synchronization and data sharing; improving performance of parallel algorithms; interconnection network topologies, routing, and flow control; latency limits on speedup of algorithms by parallel implementations. Design, coding, performance analysis, debugging and other aspects of parallel algorithm development will be covered. Prerequisites: CS 245, CS 421

481. Senior Project Design (1); Fa, Sp

The project proposal phase of an integrated senior-year course that combines each student's previous course work into a complete system design project. Prerequisite: CS 350, Senior status or permission of discipline.

482. Senior Project Implementation (3); Fa, Sp

The implementation and presentation phase of an integrated senior-year course that combines each student's previous course work into a complete system design project. Students will sign up for the course once and be given credit upon completion. If the project has not been completed by the end of the semester, the student may be given a PR. If not completed within three years, an "F" will be given. Prerequisite: CS 481.

483. Senior Project Presentation (2); Fa

Students will write a paper on some topic in Computer Science, perhaps in conjunction with their senior project and submit it to an appropriate publication or conference. Papers not accepted for publication or presentation will be presented formally on campus. Students will sign up for course once and be given credit and a grade upon completion. If it is not completed at the end of the semester, students may be given a PR. If not completed within two years, an "F" will be given.

499. Independent Research (1 – 4 VC); All

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Department of Exercise and Sport Sciences
Dr. Kathy Jenkins,
Department Chair
Wilson Physical Education Complex,
Room 227
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FAX: 505.454.3001
E-MAIL: kjenkins@nmhu.edu

Mission of the Department of Exercise and Sport Sciences

The mission of the Department of Exercise and Sport Sciences is to improve the quality of life related to the many aspects of human movement. We concentrate on a full spectrum of human potential, from young to old, fit to unfit, recreational to higher athletic, healthy to diseased, and able-bodied to disabled. Our programs are related to the study of exercise physiology, health, teaching, athletic injuries, recreation, sports administration, and coaching.

Faculty

Andrellita Chavez (Athletic Training)
 Kathy Jenkins (Exercise Science)
 Yongseek Kim (Sport Administration)
 Charles (Pete) LeRoy (Health)
 Joe Schmalfeldt (Physical Education)
 Angela Snyder (Health)

Resources and Facilities

Two undergraduate majors are available for NMHU students to pursue in the Department of ESS: Human Performance and Sport (HPS) and Health. The HPS major offers a choice of three concentration areas: Exercise Science, Physical Education and Recreation Sport Management. Additionally, three minors are available: HPS, Health, and Coaching. There are also four concentrations in Health, which are Pre-Professional Athletic Training, Health Education, Health Promotion and Wellness, and Pre-Professional Health.

The ESS faculty offers courses for the community as well as university personnel. The

New Mexico Highlands University Wellness Program (HU-Wellness) provides a variety of health promotion activities including classes, consultations, seminars and workshops. Fitness and health assessments with consultation and exercise prescriptions are available to employees, students, and community members. The Cardiovascular Health Enhancement and Exercise Rehabilitation (CHEER) Program provides supervised exercise classes for patients with heart disease.

In addition, the ESS department cooperates with other academic areas within the university by providing opportunities for students to take a variety of academic classes. There are numerous activity classes for students, faculty, and community members to take, such as skiing, swimming, golf, fitness activity, racquetball, and weight lifting. As part of their core requirements, students from across the university have an opportunity to take at least two physical education courses or the Fit for Life class (Wellness course). The Fit for Life course is a prerequisite for all ESS majors.

The career choices for students receiving a major in the ESS are numerous: activity director/instructor, aquatic manager, adapted physical education instructor, athletic director, athletic trainer, personal fitness trainer, cardiac rehabilitation specialist, community health consultant, corporate wellness director, employee wellness consultant, health promotion and wellness leader/director, exercise laboratory technician, physical education teacher, health education teacher, recreation director, senior citizen recreation director, therapeutic recreation specialist, travel and tourism director, and many more.

The John A. Wilson Physical Education Complex is the pride of the program. The building offers modern facilities for physical

and health education instruction, student and faculty research, as well as complete facilities for athletic training. The HU Wellness Program and Exercise Science Laboratory enable students to obtain practical experience in fitness testing and exercise programming.

Major in Human Performance and Sport (B.A.)

The HPS Physical Education concentration and HPS minor prepare elementary and secondary Physical Education Teachers. This area offers a broad technical foundation in scientific principles and relevant technology, including kinesiology, exercise physiology, sports techniques, and pedagogical methodology. Students in the HPS Physical Education concentration should minor in Secondary Education in order to obtain the K-12 teaching licensure in New Mexico.

The HPS Exercise Science concentration is designed to prepare students who wish to become personal trainers and/or work in the area of corporate fitness. This concentration offers a more scientifically focused curriculum, including kinesiology, exercise physiology, fitness program design, and fitness and wellness program leadership. Students in this concentration are encouraged to minor in either Health or Business.

The HPS Recreational Sport Management concentration is designed to prepare students not only in sport industry including amateur sports (youth and high school sports, collegiate sports, and international sport) and professional sport, sport facility management, even management, sporting goods and licensed products, health and fitness, and recreational sport, but the other industries which are marketing their products/services through sport. No minor is required for students completing this concentration.

Prerequisite:

PE 100 Fit for Life (2)

Required Courses: 9 credit hours

HPS 370 Kinesiology (3)
HPS 376 Exercise Physiology (3)
HPS 410 Meas & Eval in Phys Ed (3)

Students must also choose an area of concentration and complete all courses in the concentration area.

A. Concentration in Exercise Science

Required courses: 27 credit hours

Hlth 213 Nutr for Exer & Sport (3)
HPS 223 First Aid & CPR (3)
HPS 372 Appl Kinesiology (3)
HPS 405 Body Composition (3)
HPS 421 Designs for Fitness (3)
HPS 428 Nutrition & Support in Sport (3)
HPS 476 Stress Testing (2)
Hlth 489 Fitness/Wellness Prog Ldrshp (3)
HPS 430 ACSM Health Fitness Instructor Review (3)

OR

HPS 432 NSCA Strength Coach Review (3)

Major Total: 36 credit hours

B. Concentration in Physical Education

Required courses: 27 credit hours

HPS 223 First Aid & CPR (3)
HPS 350 Meth of Teaching HPE (3)
HPS 387 PE for Elem Teach (3)
HPS 402 Motor Learning (3)
HPS 421 Designs for Fitness (3)
HPS 468 PE for Special Pop (3)
HPS 495 Capstone/Senior Seminar (3)

And three of the following:

HPS 227 Water Safety Instructor Course (2)
HPS 261 Tech of Team sports (2)

HPS	263	Tech of Individual Sports (2)
HPS	265	Tech of Innovative Sports (2)

Major Total: 36 credit hours

C. Concentration in Recreational Sport Management

Required courses: 36 credit hours

Acct	287	Prin of Financial Acct (3)
Econ	217	Prin of Micro Econ (3)
Fin	341	Prin of Fin Mgmt (3)
LSvc	230	Intro to Sport Mgmt (3)
LSvc	315	Intro to Golf Course (3)
Hlth	402	US-Mexico Border Hlth Issues (3)
Hlth	489	Fit/Well Prog Lead (3)
HPS	409	Econ & Fin in Sport (3)
HPS	461	Sport Market & Prom (3)
HPS	465	Plan Areas & Facil (3)
Mktg	301	Prin of Marketing (3)
Mgmt	303	Prin of Management (3)

Electives:

In ESS choose 6 credits from the following:

HPS	412	Public Rel in Sport (3)
HPS	421	Designs for Fit (3)
LSvc	250	Aquatics Mgmt (2)

AND

HPS 334 Pract in Natatorium (1)
In School of Business, choose 9 credits of electives in consultation with Business advisor.

Major Total: 60 credit hours

Minor in Human Performance and Sport

This minor is available to all students

Required courses: 21 credit hours

HPS	223	First Aid & CPR (3)
HPS	350	Meth of Tch HPE (3)
HPS	372	Appl Kinesiology (3)
HPS	376	Exercise Physiology (3)
HPS	410	Meas & Eval in Phys Ed (3)
HPS	442	Org & Admin of Phys Ed & Athletics (3)

HPS	495	Capstone/Senior Seminar (3)
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Select 2 classes from the following:

HPS	261	Tech of Tem Sports (2)
HPS	263	Tech of Individual Sports (2)
HPS	265	Tech on Innovative Games (2)

Minor Total: 24 credit hours

Minor in Coaching

This minor is available to students with any major.

Required courses: 22 credit hours

Hlth	213	Nutr for Exer & Sport (3)
HPS	223	First Aid & CPR (3)
HPS	3/434	Practicum (1)
HPS	376	Exercise Physiology (3)
HPS	408	Prin, Ethics, & Prob of Ath Coaching (3)
HPS	421	Designs for Fitness (3)
HPS	428	Nutrition and Supplements for Sports (3)
HPS	478	Psy of Coaching (3)

Electives: 4 credit hours

Choose two courses from the following:

HPS	365	Coaching/Officiating Baseball/Softball (2)
HPS	366	Coaching/Officiating Basketball (2)
HPS	367	Coaching/Officiating Football (2)
HPS	368	Coaching/Officiating Volleyball (2)
HPS	369	Coaching/Officiating Track & Field (2)

Minor Total: 26 credit hours

Major in Health (B.A.)

The health major has four tracks. The health education track is designed to prepare the health science teacher. The health promotion and wellness track is designed to prepare students interested in health careers with commercial, corporate, community, or government health/fitness/wellness programs. The

pre-professional health track is designed to prepare students for professional school in allopathic, osteopathic, chiropractic, podiatric, naturopathic, veterinary medicine, dentistry, optometry, pharmacy, nursing, physical therapy, or similar health related areas. The HPS Pre-Professional Athletic Training concentration is designed to teach students the competencies for national certification as an athletic trainer (ATC). All tracks prepare the student for advanced training in graduate school.

Student must take:

Math 120, Math 140, Math 150, or the equivalent of algebra and trigonometry in high school and PE 100 (Fit for Life) to qualify for the major in health.

The Health Education Track

Human Biology (Biol 131) should be taken as part of the students' science requirement. Students who intend to teach health in the public schools must consult with an advisor in the School of Education for licensure requirements.

Required courses: 36 credit hours

Hlth	151	Personal & Comm Hlth (3)
Hlth	213	Nutr for Exer & Sport (3)
Hlth	350	Meth of Teaching HPE (3)
Hlth	380	Human Diseases (3)
Hlth	489	Fitness/Wellness Prog Ldrshp (3)
Hlth	402	US-Mexico Border Hlth Issues (3)
HPS	223	First Aid & CPR (3)
HPS	370	Kinesiology (3)
HPS	410	Meas & Eval in Phys Ed (3)
Psy	408	Drugs & Behavior (3)
AND		
Psy	422	Human Sexuality (3)
OR		
Hlth	353	Hlth & Drug Ed (3)
AND		
Hlth	352	Hlth & Sex Ed (3)

Electives: 3 credit hours

Choose three credits in English, Spanish, sociology, history, or psychology.

Major Total: 36 credit hours

The Health Promotion and Wellness Track

Human Biology (Biol 131) should be taken as part of the student's science requirement.

Required courses: 36 credit hours

Hlth	151	Personal & Comm Hlth (3)
Hlth	213	Nutr for Exer & Sport (3)
Hlth	3/400	Elective (3)
Hlth	402	US-Mexico Border Hlth Issues (3)
Hlth	421	Epidemiology (3)
Hlth	489	Fit/Well Prog Lead (3)
HPS	223	First Aid & CPR (3)
HPS	2/434	Practicum (3)
HPS	370	Kinesiology (3)
HPS	376	Exercise Physiology (3)
HPS	410	Meas & Eval in Phys Ed (3)
HPS	476	Stress Testing (2)

Major Total: 36 credit hours

The Pre-Professional Health Track

Required courses: 56 credit hours

Biol	110	Biol Perspectives (4)
Biol	211	Gen Biology 1 (4)*
Biol	212	Gen Biology 2 (4)*
Chem	211	Gen Chem 1 (3)*
Chem	212	Gen Chem 2 (3)*
Chem	215	Chem Lab 1 (2)*
Chem	216	Chem Lab 2 (2)*
Chem	341	Organic Chem 1 (4)*
Chem	342	Organic Chem 2 (4)*
Hlth	151	Personal & Comm Hlth (3)
Hlth	213	Nutr for Exer & Sport (3)
Hlth	402	US-Mexico Border Hlth Issues (3)
Hlth	489	Fit/Well Prog Ldrshp (3)
HPS	370	Kinesiology (3)
HPS	376	Exercise Physiology (3)
Phys	151	Algebra Physics 1 (4)*
Phys	152	Algebra Physics 2 (4)*

* This block of coursework is required for most pre-professional applicants to physical therapy schools. Other professional schools may require less laboratory preparation in which case electives may be taken instead to structure a program according to individual needs and goals. This curriculum is not designed to prepare students for medical school. If students are interested in Pre-Med, they should contact the Biology faculty.

Major Total: 56

Pre-Professional Athletic Training Track

The Major in Pre-Professional Athletic Training is rapidly changing the health care profession. Athletic Training is recognized by the American Medical Association as an allied health care profession. Traditionally athletic trainers are thought of working only in athletic setting. (University athletics, professional athletics and more recently high school athletics.) No minor is required for students completing this track.

Prerequisites: 5 credit hours

Math	140	College Algebra (3)
PE	100	Fit for Life (2)

Courses required of all students in the health major:

Hlth	151	Personal & Comm Hlth (3)
Hlth	210	Athletic Training Observation 1 (1)
Hlth	213	Nutrition for Exercise & Sport (3)
Hlth	311	Athletic Training Observation 2 (2)
Hlth	370	Prevention of Athletic Injuries and Illnesses (4)
Hlth	402	US Mexico Border Hlth Issues (3)
Hlth	410	Examination & Diagnosis of the Upper Extremities (4)
Hlth	411	Examination & Diagnosis of the Lower Extremities (4)
HPS	370	Kinesiology (3)
HPS	372	Applied Kinesiology (3)

HPS	376	Exercise Physiology (3)
Phys	151	Algebra Physics 1 (4)
Phys	152	Algebra Physics 2 (4)
Psy	101	Psychology & Society (3)
Biol	211	General Biology 1 (4)
Biol	212	General Biology 2 (4)
Biol	331	Human Anat & Phys 1 (4)
Biol	332	Human Anat & Phys 2 (4)
Chem	211	General Chemistry 1 (3)
Chem	215	General Chem 1 Lab (2)
Chem	212	General Chemistry 2 (3)
Chem	216	General Chem Lab 2 (3)
Chem	341	Organic Chem 1 (4)
Chem	342	Organic Chem 2 (4)

Major Total: 79 credit hours

NOTE: To be certified as an Athletic Trainer by the NATA, students must take an additional five credits of practicum.

Minor in Health

The Health Minor is designed for students wishing to study information related to the various aspects of health. The changes proposed under the health major. All changes and paperwork can be found under the changes to the health major. Additionally, the methods classes for both health and physical education were combined into a revised course, entitled HPS 350 Methods of Teaching HPE. The paperwork for this change is located under the HPS major.

Required courses: 24 credit hours

Hlth	151	Personal & Comm Hlth (3)
Hlth	213	Nutr for Exer & Sport (3)
Hlth	380	Human Diseases (3)
Hlth	402	US-Mexico Border Hlth Issues (3)
Hlth	489	Fitness/Wellness Prog Ldrshp (3)
HPS	350	Meth of Teaching HPE (3)
Psy	408	Drugs & Behavior (3)
AND		
Psy	422	Human Sexuality (3)
OR		
Hlth	353	Hlth & Drug Ed (3)

AND

Hlth 352 Hlth & Sex Ed (3)

Minor Total: 24 credit hours**Courses in General Physical Education (PE)****100. Fit for Life (2)**

The purpose of this course is to help students develop an understanding and appreciation for personal wellness as a healthy lifestyle. Problem solving and decision making skills on numerous topics such as design of a personal physical activity program, prudent nutrition strategy, and stress management is included. Participation in this class enables students to take advantage of the opportunities to maximize prevention of disease and improve quality of life. Fit for Life is a prerequisite for all students who plan to major in HPLS. Special lab fee.

101. Beginning Swimming (1); 0,2

Physical education activity course.

102. Intermediate Swimming (1); 0,2

Physical education activity course.

103. Advanced Swimming (1)

This course is designed to polish strokes which students already know so students can swim with more ease, efficiency, power, and smoothness over great distances. It is also an opportunity to learn the advanced strokes which are mostly taught only to swimming instructors.

106. Folk Dance (1); 0,2

Physical education activity course.

107. Square Dance (1); 0,2

Physical education activity course.

108. Modern Dance (1); 0,2

Physical education activity course.

109. Rifle (1); 0,2

Physical education activity course.

110. Tumbling (1); 0,2

Physical education activity course.

112. Self Defense (1); 0,2

Physical education activity course.

113. Weight Training (1); 0,2

Physical education activity course. May be offered in separate sections for men and women.

114. Conditioning Exercise (1); 0,2

Physical education activity course. May be offered in separate sections for men and women.

115. Aerobic Dance (1); 0,2

Physical education activity course. May be offered in separate sections for men and women.

116. Advanced Aerobic Dance (1); 0,2

Physical education activity course.

117. Water Aerobics (1); 0,2

Physical education activity course. May be offered in separate sections for senior citizens.

118. Lifetime Fitness for Senior Citizens (1 – 2 VC); 0,4

Non-medical supervision of physical activity and fitness/wellness information specifically designed for senior citizens (over 50 years of age). Seniors must have a physician's clearance prior to admission. This is an HU-Wellness Program activity.

119. Walk-Jog for Fitness (1); 0,2

Walking or jogging as a lifetime fitness exercise.

120. Basketball (1); 0,2

Physical education activity course.

122. Soccer (1); 0,2

Physical education activity course.

123. Softball (1); 0,2

Physical education activity course.

124. Volleyball (1); 0,2

Physical education activity course.

130. Archery (1); 0,2

Physical education activity course.

131. Badminton (1); 0,2

Physical education activity course.

132. Bowling (1); 0,2

Physical education activity course. Special fee charged.

133. Golf (1)

Physical education activity course. Special fee charged. Course meets for extended hours during a half-semester.

135. Selected Topic: Activity Course (1)

Course in topic or topics in Activity Course: may be repeated with change of content.

137. Beginning Tennis (1); 0,2

Physical education activity course.

138. Intermediate Tennis (1); 0,2

Physical education activity course.

140. Backpacking (1); 0,2

Physical education activity course. Course meets for extended hours during a half-semester.

141. Canoeing (1); 0,2

Physical education activity course.

142. Cross-Country Skiing (1); 0,2

Physical education activity course. Special fee charged. Course meets for extended hours during a half-semester.

144. Fitness Activity (1 – 2 VC); 0,4

Non-medical supervision of physical activity and fitness/wellness information exclusively for University employees. An HU-Wellness Program activity.

147. Beginning Skiing (1); 0,2

Physical education activity course. Special fee charged. Course meets for extended hours during a half-semester.

148. Beginning Racquetball (1); 0,2

Physical education activity course.

149. Intermediate Racquetball (1); 0,2

Physical education activity course.

150. Cardiovascular Exercise Therapy (1 – 3 VC); 0,2-4

Supervised exercise for patients enrolled in the Cardiovascular Health Enhancement and Exercise Rehabilitation (CHEER) Program. Prerequisite: Physician referred.

151. Bicycling (1)

Physical education activity course.

152. Line Dancing (1)

Physical education activity course.

153. Step Aerobics (1)

Motivational course in which the healthy student, through active participation, will develop knowledge and skills sufficiently adequate to provide enjoyment for this cardiovascular and respiratory activity.

154. Yoga I (1); 0,2

Learn body alignment principals of the yoga poses and movements. The yoga poses release tension, quiet mental anxiety, and increase circulation. Yoga increases strength and flexibility both in body and mind.

155. Yoga II (1); 0,2

A vigorous practice of fluid yoga movements linked with the breath to create overall health. A more advanced yoga to build up heat in the body to stretch and strengthen the muscles.

156. Beginning Salsa Dancing (1); 0,2

Latin Dances are the most popular contemporary dance music in the world. This class provides the environment for students to learn a variety of Latin Dances such as Salsa, Merengue, Cha Cha, and Bachata.

157. Intermediate Salsa Dancing (1); 0,2

With the growing popularity of Latin dance this section allows dancers to have lots of fun, to connect with each other, to build community, to develop body and environment awareness, to loose weight and stay in shape.

160. Wellness Program (1); 0,2

This course allows participants to utilize the NMHU Wellness Program during its normal operating hours. Additionally, students may use the Wilson Complex and the Swimming Pool.

161. Intramurals (1); 0,2

This course allows community members to participate in the Intramurals Program at NMHU. Participants may compete in the Intramurals Program for the semester that they are registered for.

Courses in Health (Hlth)

151. Personal and Community Hlth (3); Fa

Introduction and overview of both personal and community health principles, including concepts, and strategies known as health promotion. Identification and discussion of how habits, attitudes, judgements, and choices relate to quality of life and disease prevention. Introduction and overview of the philosophical and practical foundations of public and community health, including expectations of the profession. Topics include historical survey, service organization, epidemiology, societal behavior, life-span health promotion, government administration, recreation, disease control, environmental protection, information resources, and new job opportunities developing in the health profession.

210. Athletic Training Observation (1);0,2

This course will be a student's initial exposure to the role and skills of an athletic trainer. The student will learn basic workings and tasks performed as an athletic trainer. This course will include learning of the Medical Terminology and certification in Emergency Cardiac Care.

213. Nutrition for Exercise and Sport (3)

Nutrition strategy for optimal health, including disease prevention and human performance. Topics include selecting healthy foods, nutrient metabolism, energy use, ergogenic aids, herbal supplements, and holistic health science philosophy.

235 - 435. Selected Topic in Health (3)

Course in topic or topics in health. May be repeated with change of content.

311. Athletic Training Observation II (1);2,0

This course will provide clinical athletic training observations under the supervision and guidance of a program-approved health care provided in an approved setting. Course will meet for formal competency development. Course will include skill development in

first aid and taping and wrapping techniques. Minimum of 64 hours of clinical experience required.

351. Health Science Curriculum & Instruction (3)

Students will develop a health promotion or wellness philosophy and practical skills for teaching health science. Practical skills include curriculum construction, writing behavioral objectives, writing lesson plans, and carrying out effective health instruction, such as use of methods, materials, resources, and evaluation techniques. Much class time is spent in hands-on planning and teaching of lessons. Prerequisite: Hlth 151 or the equivalent.

352. Health and Sex Education (3)

Healthy sexuality and sexual abuse prevention strategies for student teachers. Health promotion, wellness, self-responsibility, and lifestyle choices and consequences are emphasized in techniques of early intervention and preventive techniques for school children. Prerequisite: Hlth 151 or the equivalent.

353. Health and Drug Education (3)

Drug and alcohol abuse prevention concepts and strategies for student teachers. Health promotion, wellness, self-responsibility, and lifestyle choices and consequences are emphasized in techniques of early intervention and preventive techniques for school children. Prerequisite: Hlth 151 or the equivalent.

370. Prevention of Athletic Injuries and Illnesses (4);3,2;

This course emphasizes the prevention of injury, and includes content on the history of athletic training, the role of the athletic trainer as a health care professional, the health care team, environmental stress issues, pre-participation screening, protective equipment fitting, nutritional aspects for the physically active and strength and conditioning principles and techniques. Prerequisites: HPS 370, Hlth 210, Chem 212,216 and Biol 212.

Co-requisite: Hlth 311.

380. Human Diseases (3); 3,0

A survey of various diseases commonly occurring in the U.S. Focus is provided for both infectious diseases and non-infectious diseases. Instruction in hemorrhagic viruses such as Ebola and Hantavirus are introduced along with other such emerging disease. Childhood diseases, acute and chronic diseases, and pathogen-caused. Control, treatment, and prevention strategies are presented.

402. US-Mexico Border Health Issues (3)3,0

A problem-based approach to case study analysis designed to instill a broader appreciation of health issues and multidisciplinary collaboration to solve complex social issues. Instruction and research reflects upon the physical, mental, emotional, social, judicial, psychological, racial, cultural, financial, spiritual, occupational, and International concerns of those living along the United States-Mexico border. Attention is given to the broader ramifications of such issues for all United States citizenry. No previous background in health or any specific discipline is required.

410. Examination and Diagnosis of Upper Extremity Injuries (4);3,2

This course will study the Upper Extremities, Spine Thorax and Abdomen as they relate to the recognition, evaluation, diagnosis and immediate care orthopedic injuries from physical activity. Prerequisites: Hlth 3XX???, HPS 370, 376, Biol 332 and Chem 342

411. Examination and Diagnosis of Lower Extremity Injuries (4);3,2; Sp

This course will study the Lower Extremities, Spine Thorax and Abdomen as they relate to the recognition, evaluation, diagnosis and immediate care of sport related orthopedic injuries. Prerequisites: Hlth 410 Examination and Diagnosis of Upper Extremity Injuries

421. Epidemiology (3)

Epidemiology, the study of "all around," is the science behind public health statistics. Epidemiological concepts and skills involving

interpretation and use of health related data in populations or groups are studied. The course enables the understanding of causes and transmission of disease, tracking community health problems, and identifying trends related to public health problems. Critical judgement in assessing health related data is developed. Prerequisite: Hlth 321 or the equivalent.

469. Public Health and Wellness (3)

This course includes advanced public health concepts and development of critical thinking about the role of public health in the community. With interactive discussions, the course reviews community health promotion objectives and epidemiologically derived statistical information. Comprehensive focus is on three major areas: Community Health Promotion, Environmental Health Promotion, and Health Resources and Services. Prerequisite: Hlth 321 or the equivalent.

489. Fitness/Wellness**Program Leadership (3)**

Practical field experience and supportive lecture in the fitness and wellness program management aspects of health promotion. Leadership skills include administration, health education, nutrition strategy, and applied exercise science/technology. Students assist in the operation of the New Mexico Highlands University Wellness Program (HU-Wellness Program). Students may choose another work site to gain valuable field experience upon approval from the professor.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Human Performance and Sport (HPS)**135 – 435. Selected Topic in Human Performance and Sport (1 – 4 VC)**

Course in topic or topics in human performance and sport. May be repeated with change of content.

223. First Aid and CPR (3)

Instruction in appropriate procedures for rendering emergency care for the victim of an accident or sudden illness; prevention techniques. American National Red Cross certification is available.

224. Emergency Medical Training (EMT) (6)

The purpose of this course is for students to understand the theory of emergency care and first aid and to be able to demonstrate the skills needed to give emergency care. This course is designed specifically for ambulance personnel who have access to specialized vehicles equipped with specialized items of equipment. The course content trains ambulance attendants to recognize and stabilize patients with life-threatening emergencies at the scene and in transport, utilizing the specialized items of equipment. Students across campus are invited to enroll to supplement their education. In addition to ambulance attendants, community members such as fire fighters, police officers, and search and rescue personnel would benefit from this class. Upon successful completion of the course, the student will receive certificates from New Mexico Highlands University, the Emergency Medical Service Academy, and the School of Medicine at The University of New Mexico.

225. Lifeguard Training (2)

Provides student with knowledge and skills to save own or another's life in an aquatic emergency. Life guarding procedures, the management and maintenance of aquatic facilities, and safety policies in and around those facilities are included in this course. American Red Cross certification is available. Prerequisite: PE 102 or equivalent.

227. Water Safety Instructor Course (2); 0,4

Training for water safety instructors. Students will be trained to teach and/or certify swimmers in the following aquatic courses: Basic and Emergency Water Safety, Infant

and Pre-school Aquatic Program, Progressive Swimming Courses (Beginning Swimming to Advanced Swimmer). Theoretical and practical knowledge of aquatic instruction is covered in depth. Prerequisite: Current lifeguard certificate or equivalent.

231. Adapted Aquatics (2); 0,4

Students will be trained to teach the physically and mentally challenged to swim. It is preferred, but not required, that students have a background in swimming.

234 – 434. Practicum (1 – 4 VC)

Hands on experience of various intensity and time in HPLS.

247. Techniques of Racquetball/Aerobic Dance (1); 0,2

Development of knowledge and skill competencies necessary for teaching; emphasis on skill progressions, practice opportunities, and error diagnosis and correction. Prerequisite: HPS 350

261. Teach of Team Sports (2);1,2;

This course is designed to prepare teachers to be able to give movement prescription regarding team skills activities. The team skill activities include: dribbling, ball handling, use of implements, catching, throwing, passing manipulation, kicking, striking, dodging and chasing. Class experiences will include analyzing movement and performance techniques including the use of specific performance feedback, and applications to team sport activities.

263. Tech of Individual Sports (2);1,2;

This course is designed to prepare teachers to be able to give movement prescription regarding individual sports activities. Individual sports activities such as racquet sports, golf, and others. Instruction in the techniques inherent to each individual sport will be presented. Class experiences will include analyzing movement and performance techniques including the use of specific performance feedback, and applications to individual sport activities.

265. Tech of Innovative Games and Activities (2);1,2;

This course is designed to prepare teachers to be able to give movement prescription regarding innovative games and activities. Innovative games and activities such as Ultimate, Disc Golf, Flickerball, and Team Handball will be introduced and discussed. Instruction in the techniques inherent to innovative games and activities will be presented. Class experiences will include analyzing movement and performance techniques including the use of specific performance feedback, and applications to regarding innovative games and activities.

270. Introduction to Athletic Training (4); 3,2

An introduction to clinical athletic training for entry-level athletic training majors. Emphasis will be on clinical education components, policies and procedures as used in the clinical/athletic training room, and beginning taping skills. The study of principles in the prevention, recognition, and immediate care and treatment of athletic injuries. Prerequisites: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, and HPS 273.

273. Medical Terminology (2); 2,0

This course is strictly lecture in nature and designed to assist the student in developing his/her recognition of medical and physiologic terminology. Prerequisites: Chem 211, Chem 212, Chem 215, Chem 216, and Hlth 213.

290 – 490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

334 – 434. Practicum (1 – 4 VC)

Field experience work placement with specific responsibility over a sustained period of time. All practicum courses will include on-campus seminars with the supervisors. Credit hours for each experience are approved separately by program area. May be repeated for a maximum of four credit hours. Practicum areas

may be offered in aquatics, adapted physical education, athletic coaching, athletic training, health education, and physical education. Prerequisite: permission of instructor.

350. Methods of Teaching Health Physical Education (3)

A comprehensive course in health education and in physical education methods and curriculum. Practical skills include curriculum construction, writing behavioral objectives, writing lesson plans, and carrying out effective health instruction and effective physical education instruction, such as use of methods, materials, resources, and evaluation techniques. Much class time is spent in hands-on planning and teaching of lessons. Students will develop a health promotion or wellness philosophy and practical skills for teaching health science. Micro-teaching in both health education and in physical education is a requirement in the course. Prerequisite: Hlth 151 or the equivalent.

365. Coaching/Officiating Baseball/Softball (2)

Philosophy, strategy, leadership, team, and practice organization and coaching methods for baseball/softball; lecture and laboratory experience in the rules and mechanics of officiating baseball/softball. This course prepares students for the New Mexico Activities Association Officials' Examination. Prerequisite: HPS 238 or equivalent.

366. Coaching/Officiating Basketball (2)

Strategy, leadership, team organization, and coaching methods for basketball, with lecture and laboratory experience in the rules and mechanics of officiating basketball. Prerequisite: HPS 237 or equivalent.

367. Coaching/Officiating Football (2)

Development of knowledge regarding offensive football, defensive football, and the kicking game, for coaching football; special phases such as scouting, film work, organization, coaching assignment, and public relations. The course prepares students for the New Mexico Activities Association Officials' Examination.

Prerequisite: HPS 240 or equivalent.

368. Coaching/Officiating Volleyball (2)

Coaching and officiating techniques in the sport of volleyball, including strategy, leadership, team organization, and budgeting. Prerequisite: HPS 245, or equivalent.

369. Coaching/Officiating Track and Field (2)

Strategy, leadership, team organization, budgeting, and methods of coaching and officiating track and field.

370. Kinesiology (3); 2,2

An examination of body structure as it relates to human movement, with particular emphasis on the musculoskeletal system and the biomechanics that govern movement.

372. Applied Kinesiology (3); 2,2

Integration of skeletal and neuromuscular anatomy with mechanical principles of human motion, and analysis of sport techniques. Prerequisite: HPS 370.

376. Exercise Physiology (3); 2,2

Physiological basis of exercise and fitness, including muscle strength, cardiorespiratory endurance, environmental factors affecting performance, and conditioning programs. Prerequisite: HPS 370.

381. Injury Assessment and Management (3)

Recognition techniques and guidelines for initial care of common athletic injuries, and prevention of injuries through conditioning, flexibility, equipment fitting, and taping techniques.

387. Physical Educ for Elementary Teachers (3)

Preparation for teaching physical education activities to elementary school children; methods and materials.

391. Assessment and Evaluation of Upper Extremities (3); 2,2

Study of the upper extremities, head, neck, and face as they relate to the prevention, recognition, evaluation and assessment, and

immediate care and treatment of injuries sustained in sport. Prerequisite: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, HPS 270, HPS 273, and HPS 372.

393. Assessment and Evaluation of Lower Extremities (3); 2,2

Study of the lower extremities, spine, thorax, and abdomen as they relate to the prevention, recognition, evaluation and assessment, and immediate care and treatment of injuries sustained in sport. Prerequisite: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, HPS 270, HPS 273, and HPS 372.

402. Motor Learning (3)

Information will be presented on motor learning with an emphasis on the learning process, the individual learner, and the task and instructional procedures that may be employed by those working in a movement setting of any kind.

405. Body Composition (3);3,2

Theory and practice of body composition assessment and weight management programs will be presented. Laboratories will include skinfolds, bioimpedance, and hydrostatic weighing techniques.

408. Principles, Ethics, and Problems of Athletic Coaching (3)

Seminar approach to non-technical, "off-field" aspects of athletic coaching, including education implications, equipment, financing, liability, and coach-athlete rapport. Prerequisite: HPS major/minor, Coaching minor, Athletic Training minor, or consent of instructor.

409. Economics and Finance in Sport (3);3,0

This course will explore the principles of financial management and economics of the sport industry. Budgeting practices, fundraising methods, economic impact analyses, methods of financing, and computer applications in financial management will be analyzed in the context of sport.

410. Measurement and Evaluation in Physical Education (3)

Measurement and evaluation principles and techniques applied to the learner and to programs in physical education.

412. Public Relations in Sports (3); 3,0

This course will provide both theoretical and practical applications of public relations with regard to the sport industry. Specific managerial functions relating to effective communication with various publics will be analyzed, including employee relations, community relations, media relations, customer relations, and image enhancement.

420. Advanced Athletic Training (4); 3,2

This one semester course is designed for student athletic trainers in their last semester/year of athletic training. It will include topics of interest on the most recent developments in the area of injury assessment, evaluation treatment and rehabilitation. Also included will be topics on nutrition and conditioning of the athlete for optimal performance. Prerequisites: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, HPS 273, and HPS 372.

421. Designs for Fitness (3); 3,0

This course teaches the fundamentals of writing exercise prescriptions for cardiorespiratory and muscular fitness, and weight management programs.

428. Nutrition and Supplements for Sports (3)

Various sports supplements used as ergogenic aids will be discussed, as to their use, safety, and validity.

430. ACSM Health Fitness Instructor Review (3)

This course will help prepare students for the certification in Health/Fitness Instructor by the American College of Sports Medicine

432. NSCA Strength Coach Review (3) 3,0

A course designed to help students prepare for the National Strength and Conditioning Association's Certified Strength and Condi-

tioning Specialist (CSCS) exam. The course will focus on NSCA terminology and training philosophy, helping to integrate the student's knowledge of personal training, exercise physiology, and kinesiology.

436. Pediatric Exercise Physiology (3) 3,0

The physiological aspects of exercise in children will be discussed. Differences between the physiology of adults and children will be compared to enhance the understanding of this special population.

438. Physical Activity and Aging (3) 3,0

The biological aspects of aging and their relationship to physical fitness and assessment are discussed.

440. Experiential Activities (3) 3,0

Developing a repertoire of activities useful in promoting self esteem, improving communication skills, promoting group cohesion and trust among individuals and developing problem-solving skills.

442. Organization and Administration of Physical Education and Athletics (3) 3,0

Organization and Administration of the total program of physical education and Athletics. Included will be classes, intramurals, interscholastic/intercollegiate athletics, and private or commercial recreational programming.

446. Administration of Athletic Training (3); 3,0

Discussion of issues in the organization and administration of athletic training programs to include the knowledge to develop, administer, and manage an athletic training room. Professional responsibilities and avenues of professional development as well as legal implications of misconduct will be addressed. Prerequisites: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, HPS 270, HPS 273 and HPS 372.

450. Seminar in Human Performance and Sport (1-4VC)

Seminar investigations in physical education and/or the related areas of health education,

recreation, and athletics.

461. Sport Marketing and Promotion (3); 3,0

Course will cover elements and salient issues in management of sport marketing and promotion including segmentation and targeting, marketing mix, research and analysis.

465. Planning Areas and Facilities (3)

Planning, financing, and managing physical education and athletic grounds and facilities, health and fitness centers, private and commercial facilities, and campsites for professional personnel.

468. Physical Educ for Special Populations (3)

Investigations of the historical aspects and current issues of providing adapted/special education programs for special populations. The course covers implications of federal legislation, practice in preparing Individual Education Programs (IEPs), and program assessment, planning, and evaluation.

476. Stress Testing (2); 2, 0

Theory and practice of graded exercise testing for analysis of safe functional capacity and for prescription of exercise training programs. Students will learn to read EKGs and monitor blood pressure during testing. Special lab fee. Prerequisite: HPS 370 and HPS 376.

478. Psychology of Coaching (3)

A practical survey of sport psychology that is grounded in science. Attitudes, feelings, and behaviors that affect athletic performance and coaching effectiveness are dealt with from the standpoint of description, explanation, and prediction. Students develop the ability to interpret research results. Major topic areas include the psychological needs of athletes and coaches and development of mental skills and control with applied techniques.

481. Therapeutic Modalities (4); 3, 2

Basic physiological responses of the human body to the application of therapeutic heat, therapeutic cold, therapeutic electricity, iontophoreses, ultrasound, and other basic therapeutic modalities used in sports medicine and orthopedic physical therapy.

Discussion of pharmacology agents on athletes and other engaged in physical activity is also an integral part of the lecture. Prerequisites: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, HPS 270, HPS 273, and HPS 372.

482. Therapeutic Exercise (4); 3, 2

A systematic responses of the human body to the application of therapeutic heat, therapeutic cold, therapeutic electricity, iontophoresis, ultrasound, and other basic therapeutic modalities used in sports medicine and orthopedic physical therapy. Discussion of pharmacological agents on athletes and others engaged in physical activity is also an integral part of the lecture. Prerequisites: Chem 211, Chem 212, Chem 215, Chem 216, Hlth 213, HPS 223, HPS 270, HPS 273, and HPS 372.

495. Capstone/Senior Seminar Course (3);3,0;

This course is designed to prepare pre-service Physical Education teachers for their student teaching experience. This capstone/seminar course is designed to review and synthesize knowledge and experience from previous coursework in the major. Assessment of the students' knowledge of history, issues, problems, NM physical education standards, technology, portfolio development and trends will be the focus. A major research project is required. Prerequisite: Senior HPE majors.

499. Independent Research (1-4VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission on instructor.

Courses in Leisure Services (LSvc)

101. Crossing (1)

At a camp in the foothills of the Sangre de Cristo Mountains, students engage in ropes-challenge initiatives, hiking group discussions with faculty and student leaders, team building activities, and other experiences that assist in a supportive transition into the academic and personal challenges of college. There are also

evening campfires and entertainment programs. A \$25 fee is required for this course.

201. Introduction to Wilderness Pursuits (3)

An introduction to the safety, technical environment, facilitation, and leadership skills of extended back-country travel. Students help plan and will participate in a seven-day backpacking trip, and students will need to supply their own approved clothing, rain gear, and hiking boots. Prerequisite: Permission of instructor.

202. Winter back-country Travel (2)

Techniques of extended back-country travel on snowshoes and back-country/telemark skis. Special techniques for cold weather camping on snow. There will be a fee to cover group gear, transportation to course sites, and supplies. Prerequisite: LSvc 201 or extensive backpacking experience, and permission of instructor.

203. Top Rope Climbing (2)

An introduction to the skills and safety systems associated with beginning rock climbing, including rope handling, knots, equipment, anchor systems, belaying, rappelling, bouldering, crack climbing, and climbing. There will be a fee to cover gear, transportation to the course sites, and supplies. Prerequisite: LSvc 201 or permission of instructor.

204. Lead Rock Climbing (2)

Advanced rock climbing course focusing on lead climbing skills, including placing of protection, special rope handling techniques, handing belays, and multiple pitch climbs. There will be a fee to cover group gear, transportation to course sites, and supplies. Prerequisite: LSvc 201 and LSvc 203.

205. Alpine Mountaineering (2)

Knowledge, skills, and attitudes of high altitude mountaineering with an emphasis on glacier travel, crevasse rescue systems, avalanche awareness and rescue. There will be a fee to cover group gear, transportation to

course sites, and supplies. Prerequisite: LSvc 201 or extensive backpacking experience, and permission of instructor.

206. Whitewater Rafting and Canoeing (2)

Equipment, techniques, and safety procedures to conduct canoeing and rafting activities on flatwater and whitewater environments. An emphasis is on paddling and steering, reading river currents, and canoe and raft group management. There will be a fee to cover group gear, transportation to course sites, canoe and raft rental, and supplies. Prerequisite: LSvc 201 and demonstrated swimming ability.

207. Sea Kayaking (2)

Techniques for loading and paddling single and double sea kayaks; water rescue techniques; knowledge of tides, winds and currents. Includes a multi-day sea kayak trip. There will be a fee to cover group gear, transportation to course sites, sea kayak rental, and supplies. Prerequisite: LSvc 201 and permission of instructor.

230. Intro to Sport Management (3); 3,0

This course will introduce the foundations of sport management, skills and competencies required of sport managers in various sport or sport related organizations including strategic management planning process, human resource management, financial management, sport marketing, facility and event management in amateur and professional industry.

235-435. Selected Topics in Leisure Service (1-4 VC)

Course in topic or topics in leisure services. May be repeated with change of content.

250. Aquatic Management (2)

Provides guidelines for safe operation efficient management of swimming pools and related aquatic facilities, and prepares the student to take the Certified Pool Operator Test for national certification by the National Swimming Pool Foundation. Prerequisite: LSvc 230.

310. Tourism Planning and Development (3)

Planning of marketing strategy in travel and tourism. Topics include marketing research, analysis, and strategy.

315. Introduction to Golf Management (3)

This course is designed to provide the student with an understanding of the golf industry and turf management of golf course. It includes a study of the history of golf and the management, operation and maintenance of clubs, including member-owned, private/corporate-owned, and city/county owned, and the turf management.

334. Pract in Tourism, Leisure, & Fitness (2)

Work in a n approved setting for a minimum of eight hours each week for an entire semester. Prerequisite: Leisure Services major, and recommendation of the coordinator of the program based on a formal request made during the prior semester.

340. Issues in Tourism and Travel (3)

Issues in the tourism industry including, but not limited to , environmental, economic, and cultural sociological considerations.

342. Leadership in Leisure Services (3)

Leadership principles and group dynamics in leisure and recreation settings. Problem-solving techniques utilized to resolve leadership issues in leisure services are presented. Prerequisite: LSvc 230.

345. Challenge Course Fundamentals (2)

The use and sequencing of a variety of low and high rope-challenge initiatives for learning problems solving, trust, team building, and communication. Fundamental processing skills related to challenge course. This course include visitations to several rope challenge course in northern New Mexico. There will be a fee to cover transportation to course sites. Prerequisite: LSvc 201 and LSvc 203.

346. Wilderness First Responder (3)

The knowledge needed to handle medical emergencies requiring extended care in remote

setting. Emphasis is on prevention, decision making, and treatment. Students receive nationally recognized certification in Wilderness First Responder. Prerequisite: LSvc 201.

347. Fundamentals of Search & Rescue (2)

Wilderness search techniques, evacuation from a variety of environments, preventing and preparing for survival situations, coordination of searches. Prerequisite: LSvc 201.

356. Foundations and Philosophy of Adventure Education (3)

A survey of how and why the outdoors is used as a medium of learning, along with the origin, setting, and clients (i.e. your at risk, chemical dependency clients, businesses, and university students) of adventure education. Description of the philosophical, historical, psychological, and social foundations of adventure education. Ethical issues of adventure leadership and education. Includes visits to area adventure education programs. Prerequisite: LSvc 201.

358. Theory and Methods of Adventure Leadership (3)

Models and methods of outdoor leadership and experimental education (i.e. conditional outdoor leadership theory, transfer of learning, framing experiences). Group process and facilitation, including metaphors, processing, and debriefing. Risk management concepts and strategies. Prerequisite: LSvc 201 plus at least one additional course taken from LSvc 202 through LSvc 207.

360/362. Leadership for Adventure Educ (6) (Two semesters for three credit hours per semester)

The knowledge and application of outdoor leadership (i.e. program design, trip planning, group facilitation, judgement and decision making, instructional methodologies, leadership styles, etc.). Student co-lead trips offered in the foundational skills courses. (Taken twice in connection with co-leading two different foundational skills course trips). Prerequisite: LSvc 201, LSvc 346, LSvc 356, LSvc 358, plus at least two additional courses

taken from LSvc 202 through LSvc 207.

365. Challenge Course Facilitation and Management (2)

Advanced processing skills related to low and high challenge course initiatives. Design principles, inspection, maintenance, supervision and rescue procedures for challenge course. This course includes visits to several rope challenge courses in northern New Mexico. There will be a fee to cover transportation to course sites. Prerequisite: LSvc 345. Co-requisite: LSvc 358.

379. Recreational Programs & Resources (3)

Acquaints students with the variety of recreational programs available and the types of resources that are necessary to provide such programs. Field trips to existing recreational setting may be a part of the course.

440. Travel and Tourism Research (4); 3,2

An introduction to tourism research, including travel trends, sources of information, elementary statistics in travel/tourism, research techniques, and formal writing procedures. Special fee. Prerequisite: MIS 233 and LSvc 310 or permission of instructor.

444. Internship in Adventure Leadership and Education, Tourism, Leisure, and Fitness (6)

External work placement with substantial independent responsibilities. Prerequisite: Leisure Services major and two practicum experiences (minimum four semester credits for Adventure Leadership).

446. Internship in Adventure Education (3)

External placement in an adventure education program with substantial independent responsibilities. Prerequisite: All previous coursework in adventure leadership and education through 300-level courses.

450. Organization and Administration of Adventure Education (3)

Processes involved in operating an outdoor adventure program including management

and leadership, educational and environmental issues, legal liability, leadership training, standards and accreditation, fiscal management. Trends and issues in adventure education. Prerequisite: Senior standing plus completion of at least twenty-four credit hours in adventure leadership and education coursework.

460. Travel and Tourism Certification (3)

An overview of travel and tourism industry relations, operations, marketing, and issues. Includes written exam. Special fee.

490. Independent Study (1-4VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

499. Independent Research (1-4VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Department of Nursing
Susan Williams, Director, RN-BSN
Engineering Building, Room 101
www.nmhu.edu/nursing
505.426.2116 or 505.454.3210
E-mail: *sdwilliams@nmhu.edu*

Mission of Department of Nursing

The mission of the nursing department is to prepare quality nurse health care providers through excellence in education, scholarship and service. This program builds on the strength of the licensed registered nurse and challenges the individuals enrolled in this program to expand their critical thinking for new professional nursing roles, methods of health care delivery and approaches to health care practice issues.

Faculty

Sharon Argenbright
 Karen Brooks
 Susan Williams

Resources and Facilities

The Nursing Department is located in the renovated section of the Engineering Building. Offices of the department and a classroom used by Nursing are available in the building. The Nursing Department cooperates with other academic areas within the university for students to take courses besides nursing, to meet the general education core requirements of the baccalaureate degree.

Bachelor of Science in Nursing

The RN to B.S.N. Program of study is specifically designed for the registered nurse student to earn a baccalaureate degree. The RN-BSN program is only available to students with a valid license to practice as a registered nurse and hold an associate degree or diploma in nursing. Baccalaureate nursing education prepares professional nurses who have a strong foundation in liberal education. The RN-BSN nursing program allows the registered

nurse to build on core nursing knowledge and experience, but through their program, expand their knowledge base as leaders in the profession. Upon completion of the program, graduates will be prepared for positions in patient care, leadership, community health and be qualified to apply for advanced work in nursing at the Masters level.

Requirements for Admission to the RN-BSN Completion Program

The applicant must have:

1. Graduated from an approved Associate Degree or Diploma program in nursing.
2. Valid unencumbered nursing license as a registered nurse in the state of New Mexico or compact state.
3. Cumulative minimum GPA of 2.5 on a 4.0 scale.
4. Applicant must apply to NMHU and also to the RN-BSN program. Admission to New Mexico Highlands University does not guarantee admission to the RN-BSN program.
5. All general core requirements of New Mexico Highlands University must be met in addition to the upper division nursing courses.
6. RN's will be awarded 30 hours of upper division credit for completion of the Associate Degree in Nursing and a valid registered nurse license. Credit will not be awarded until the successful completion of at least nine semester hours of the program.

Required pre-requisite courses: 9 hours

Soc	152	Intro to Sociology (3)
OR		
Anth	102	Intro Sociocult Anth (3)
OR		
Anth	103	Intro to Phys Anth & Archaeology (3)
Engl	367	Technical Writing (3)
Bus	210	Statistics (3)

Major Course Requirements:

31-33 credit hours

Nurs	320	Evidence Based Appl in Hlth Assessment (3)
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Nurs	332	Intro to Nursing Informatics (3)
Nurs	335	Special Topics: Nursing Elective (1-3)
Nurs	340	Advancement of Professional Nursing (3)
Nurs	360	Cultural Competencies & Health Care (3)
Nurs	370	Nursing Research & Evidence Based Practice (3)
Nurs	380	Gerontological Nursing Practice (3)
Nurs	431	Community Hlth Nurs (3)
Nurs	447	Community Hlth Prac (3)
Nurs	451	Seminar on Professional Nursing Leadership (2)
Nurs	452	Nursing Leadership Practicum (4)

Transfer Credit:

Only college courses with a grade of “C” or better will transfer.

Total Program:

Core Curriculum: 35 credits

Lower Division Courses/Electives: 33 credits

RN License Nursing Upper Division Credits: 30 credits

Nursing Upper Division: 32-33 credits

Courses in Nursing (NURS)**320. Evidence Based Application in Health Assessment (3)**

This course focuses on expanding the health assessment skills necessary for critical thinking in professional nursing. Emphasis is on identification of normal findings, with developmental and cultural variations. The course is designed to assist the student to differentiate between normal and abnormal findings, as well as furthering the development of the students’ assessment skills. Lab practice of assessment skills will be included within this course.

332. Intro to Nursing Informatics (3)

This course focuses on the importance of information systems and technology to nursing practice, education, research, and administration. Students will understand the importance of becoming knowledge workers, and develop skills for information literacy. The emphasis of the course is to provide the student with the expertise and knowledge to function effectively in the modern health care IT environment.

335. Special Topics: Nursing Elective (1-3)

Elective course related to selected topics in nursing practice.

340. Advancement of Professional Nursing (3)

This course focuses on nursing practice foundations for continuing development of the student’s knowledge essential for functioning in a rapidly changing health care system. Content includes professional issues, quality improvement, safe practice, interdisciplinary collaboration, and influences of sociocultural-political-economic factors on health care delivery systems.

360. Cultural Competencies & Health Care (3)

This course explores the role of the nurse practicing in culturally diverse health care delivery systems. Student will learn how to increase their skills in providing culturally competent care for patients across the lifespan. Skills needed to work collaboratively with health care workers from diverse backgrounds will also be emphasized.

370. Nursing Research & Evidence Based Practice (3)

This course teaches skills to increase the student’s sense on inquiry essential to evidence based practice in nursing. Skills will be taught in scholarly literature search, and the process of evaluating material for the application in the clinical setting to obtain better patient care outcomes.

380. Gerontological Nursing Practice (3)

This course explores health promotion, disease prevention, and management of acute and chronic health problems in the older adult. Emphasis is placed on chronic health problems exacerbated by the normal changes of aging and the increased risk of illness associated with old age. Learning will also include some community activities with older adults.

431. Community Health Nursing (3)

This theory course focuses on the knowledge needed for community/public health nursing practice. Concepts presented discuss the nursing care of families, groups and communities with an emphasis on community assessment, health promotion, risk reduction, disease prevention and health maintenance. Special emphasis will focus on community health nursing in diverse cultures and rural communities.

447. Community Health Practicum (3)

This course provides clinical experience in community and public health nursing focusing on the application of community health and nursing principles for the care of families, groups and communities. Clinical experiences will have an emphasis on community assessment, health promotion, risk reduction, disease prevention and health maintenance. Special emphasis will focus on community health nursing in diverse cultures and rural communities.

451. Seminar on Professional Nursing Leadership (2)

This course focuses on leadership and management principles and functions essential to the practice of professional nursing. Political, social, cultural, legal and ethical issues are explored from a leader's viewpoint. Nursing leaders from diverse health care settings will be studied to determine their influence on the nursing profession.

452. Nursing Leadership Practicum (4)

This clinical course facilitates the application of the leadership and management principles from course NURS 451 through leadership projects and activities with health care settings in the community.

**Department of Mathematics,
Engineering, and Physics**

**Dr. David Olivas,
Department Chair
Ivan Hilton Science Building,
Room 226
505 426.3165-
FAX: 505 454.3169**

E-mail: jdolivas@nmhu.edu

The Department of Mathematics, Engineering and Physics (The Department) offers bachelor of science and bachelor of arts degrees in mathematics, and minors in mathematics and physics. The Department also offers introductory courses in engineering in support of the New Mexico Higher Education Department (HED) Engineering Transfer Module for students who wish to complete the first two years of engineering studies at NMHU and transfer to other engineering colleges in New Mexico for completion of an engineering degree. The Department supports other majors at NMHU by providing undergraduate and graduate mathematics and physics classes. The Department also provides mathematics classes tailored to specific majors, such as education or business.

**Mission of the Department of Mathematics,
Engineering, and Physics**

The Mission of the Department of Mathematics, Engineering, and Physics is to train students in the fields of Mathematics, Physics, and Engineering. By encouraging and developing problem solving, numerical methods, mathematical process, critical/analytical thinking, and practical, laboratory-based skills, our students will be well-prepared for careers in any combination of these fields, either via solid preparation for further graduate education or immediate entrance into the workforce (industry, teaching, and national laboratories).

Faculty

Dr. E. R. "Dick" Greene (Bio-Engineering)
Dr. John S. Jeffries (Mathematics)
Dr. J. David Olivas (Engineering)
Dr. Joe Sabutis (Physics)
Dr. Gregg Turner (Mathematics)
Dr. George Zrilic (Engineering)
Mr. Carlos Martinez (Mathematics)
Mr. Marvin Mascareñas (Mathematics)
Mr. Gordon Mbiatem (Mathematics)
Ms. Carla Romero (Mathematics)

Resources and Facilities

The Department resides within the Ivan Hilton Science Building on the NMHU main campus. As part of the physics program, the Department maintains an astronomical observatory located on the roof of the Ivan Hilton Science Building. The observatory is equipped with a 16-inch Meade research-grade telescope.

Mathematics

For the mathematics major and minor, NMHU offers a relatively broad program. A student can emphasize the applied areas of mathematics for a future in industry, the theoretical areas for advanced study, or a combination of the two for teachers. The mathematics discipline also provides supportive courses for academic programs throughout the university at both the undergraduate and graduate levels. Proficiency and introductory courses may be required to correct deficiencies in mathematics preparation

Major in Mathematics (B.S.)*

A major in mathematics leading to a bachelor of science requires at least 47 hours, consisting of 35 hours of required mathematics courses, at least 6 hours of mathematics electives, and 6 hours of computer science courses. In addition, the student is required to obtain a minor in one of the sciences, with a minor in physics being highly desirable.

Required courses: 35 credit hours

Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	273	Calculus 3 (4)
Math	317	Discrete Math (4)
Math	325	Applied Ordinary Differential Equations (3)
Math	320	Linear Algebra (3)
Math	345	Math Statistics 1 (3)
Math	421	Applied Abstract Algebra (3)
Math	425	Intro to Real Analysis (3)
Math	430	Mathematical Problem Solving (4)

Electives: 6 credit hours

Choose two 400-level math electives

Additional required courses: 6 hours

CS	144	Intro to Computer Sci (3)
CS	145	Intro to Object Oriented Programming (3)

*Science minor required

Major Total: 47 credit hours**Major in Mathematics (B.A.)**

The bachelor of arts in mathematics comprises the same curriculum of mathematics courses as for the bachelor of science degree. However, bachelor of arts candidates will select an academic minor in a field other than science.

Major in Computer and Mathematical Modeling (BS)**Required courses in Computer Science:****26 credit hours**

CS	145	Computer Science 1 (3)
CS	245	Computer Science 2 (3)
CS	327	Hands-on UNIX (1)
CS	328	C and UNIX (3)
CS	350	Prog Seminar 1 (3)
CS	421	Advanced Data Structure & Algorithm Develop (3)
CS	451	Software Engineering (3)
CS	481	Sr. Project Design (1)
CS	482	Senior Project Implementation (3)

CS	477	Parallel & Distributed Programming (3)
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Required courses in Mathematics :**41 credit hours**

Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	273	Calculus 3 (4)
Math	317	Discrete Mathematics (4)
Math	320	Linear Algebra (4)
Math	325	Differential Equations (3)
Math	345	Mathematical Stats 1 (3)
Math	407	Mathematical Models (3)
Math	421	Applied Abstract Algebra (3)
Math	425	Intro to Real Analysis (3)
Math	426	Intro to Complex Variable (3)
Math	444	Matrix Theory and Applications (3)

Specialization Sequences

The following comprise a list of three different 400- level tracks with a focused curriculum concentration. Students will select, with approval by their advisor, one of these tracks to study in their fifth year.

Modern Cryptography**Track 1: 12 credit hours**

Math	415	Intro to Cryptography (3)
Math	419	Modern Methods of Cryptography (3)

And two 400- level Computer Science courses approved by Advisor.

OR

Discrete Dynamical Systems and Chaos**Track 2: 12 credits**

Math	401	Discrete Chaos and Fractals (3)
Math	402	Discrete Dynamical Systems and Chaos (3)

And two 400- level Computer Science courses approved by Advisor.

OR

Applied Multivariate Statistics**Track 3: 12 credit hours**

Math	460	Applied Multivariate Statistics 1 (3)
Math	461	Applied Multivariate Statistics 2 (3)

And two 400- level Computer Science courses approved by Advisor.

AND**Other requirements: 9 credit hours**

Math	4XX	Elective (3)
CS	4XX	Elective (3)
Engl	367	Technical Writing (3)

Total Required: 88 credit hours**Minor in Mathematics**

Students desiring a minor in mathematics are required to complete at least 29 hours in mathematics courses, consisting of 23 hours of required courses and at least 6 hours of mathematics electives.

Required courses: 23 credit hours

Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	273	Calculus 3 (4)
Math	317	Discrete Math (4)
Math	320	Linear Algebra (3)
Math	430	Math Prob Solving (4)

Electives: 6 credit hours

Choose two 300 or 400-level math electives.

Minor Total: 29 credit hours**Engineering Articulation Program (EAP)**

In collaboration with the New Mexico Higher Education Department (HED), and with the well-respected engineering schools at New Mexico State University (NMSU), New Mexico Tech (NMT), and the University of New Mexico (UNM), the Department offers the first four semesters of standard general engineering training via an Engineering Articulation Program (EAP). Working with their engineering advisors at NMHU, students can transfer credits seamlessly to any of the accredited engineering programs at NMSU,

NMT, and UNM. The credits earned at NMHU will apply toward engineering degrees in mechanical, civil, electrical, chemical, and other standard engineering fields at the designated schools.

Engineers are professional problem solvers. With strong social and environmental awareness and the tools of science, mathematics and communications, engineers design, build and implements processes and products. Engineers are often civic leaders and also make excellent physicians, lawyers, and other professionals. Training emphasizes analysis, teamwork, and an interdisciplinary approach to problem-solving and design. Classes and laboratories are small (generally less than 10 students), and the instructional, computer, and research laboratories are modern and well-equipped. The faculty are educational mentors and active masters of their research and industrial endeavors, and teach all the classes and laboratories. Student study groups are encouraged.

The EAP is a rigorous curriculum that prepares the student for both graduate school and licensure as a Professional Engineer. Students with a solid foundation in English, mathematics, and science may enter the program during their first semester at NMHU. Students that are not prepared for the rigorous mathematics and science classes required for engineers during their first semester of college (Math 211 and Chem 211) may enroll in the program, but will be required to spend their first few semesters at NMHU in proficiency classes. Regardless of previous academic limitations, all students are assured access to the rich and versatile profession of engineering. Although there is no guarantee of success, resources are available to optimize the student's educational experience, professional options and lifelong learning. Students can expect to complete an engineering degree in 5 years or less, including the time spent at the transfer school. All

students considering enrolling in this program engineering degree are strongly urged to contact the program coordinator and request advisement prior to enrolling or transferring to NMHU. Importantly, engineering courses are offered once a year (alternate semesters). Thus, it is important that students stay on schedule for efficient completion of their degree.

All prerequisites are enforced. A grade of "C" or better is required of all courses in the major. Students with Math ACT less than 17 are required to take Math 100. Students with Math ACT 17-22 will take Math 120. Students with Math ACT 23 or above may take Math 140, 150, 160, or with approval, Math 211. Students with Engl ACT less than 17 are required to take Engl 100.

Articulated Courses that are Transferable for BS Degree in Engineering

Engr	115	Intro. to Engineering (2)
Engr	220	Circuit Theory (3)
Engr	237	Vector Mechanics/Statics (3)
Engr	241	Strength of Materials (3)
Engr	245	Programming for Engineers & Scientists (3)
Engr	251	Digital Sys Design (3)
Engr	288	Dynamics (3)
Engr	298	Thermodynamics (3)

Additional Standard Articulated Courses for a BS Degree in Engineering

Chem	211	General Chemistry 1 (3)
Chem	215	Chemistry Lab 1 (2)
Chem	211	General Chemistry 2 (3)
Chem	216	Chemistry Lab 2 (2)
Math	211	Calculus 1 (4)
Math	252	Calculus 2 (4)
Math	273	Calculus 3 (4)
Math	320	Linear Algebra (3)
Math	325	Differential Equations (3)
Phys	291	Calculus Physics 1 (5)
Phys	292	Calculus Physics 2 (5)

Engl 367 Technical Writing (3)

Physics

Physics is the most fundamental science since, in its most basic form, it allows the direct application of the scientific method to the description and quantitative understanding of elementary phenomena that are accessible by direct observation. The central role played by physics in the exposition of modern scientific reasoning makes physics essential to the understanding of all science and engineering. Consequently, the physics curriculum is designed not only to teach the student the fundamental concepts and laws of physics, but also to develop practical and analytical tools for problem solving through use of the scientific method. Topics in physics range from the largest dimensions, as in astronomy and cosmology, to the smallest, as in sub-atomic and particle physics. Students of physics progress from an empirical description of the laws of physics to an understanding of the fundamental forces of nature at the frontiers of science. The ability to identify problems, formulate solutions and communicate these findings to others are all highly marketable skills. Today, people with a physics background are in demand in many different careers from stock market analysis to environmental monitoring.

Minor in Physics

The Department offers a minor in physics. The program of studies for a minor in physics consists of at least 22 hours of physics courses (16 hours of required physics courses and at least 6 hours of elective physics courses) and 3 hours of required mathematics (MATH 325). Prior to enrolling in this minor, students are required to complete Calculus 1, 2 and 3 (Math 211, Math 252, and Math 273 respectively).

Required courses: 16 credit hours

Phys	291	Calculus Physics 1 (5)
Phys	292	Calculus Physics 2 (5)

Phys	361	Modern Physics and Relativity (3)
Math	325	Applied Ordinary Differential Equations (3)

Electives: 6-8 credit hours**Choose two courses from the following list:**

Phys	300	Astrophysics (4)
Phys	311	Mechanics (3)
Phys	402	Statistical Mechanics (3)
Phys	421	Electricity & Magnetism 1 (4)
Phys	422	Electricity & Magnetism 2 (4)
Phys	461	Quantum Mechanics 1 (4)
Phys	462	Quantum Mechanics 2 (4)
Phys	468	Solid State Physics

Minor Total: 22 – 24**Minor in Cognitive Science**

Cognitive science is an interdisciplinary field concerned with the nature of the mind. Drawing on the resources of mathematics, philosophy, psychology, computer science, linguistics, and other disciplines, students of cognitive science study such phenomena as consciousness, the relation of the mind to the body, and the nature and limits of computation. This discipline addresses long-standing questions about the nature of thought, intelligence, perception, emotion, and other aspects of mental life by examining the way information is processed in computers, the nature of language, and the relation of cognition to the brain. Please refer to Interdepartmental Programs for further details regarding this minor.

Minor in Combined Science

The combined science minor at NMHU allows students to select courses in two or more of the science fields to include behavioral science, chemistry, computer science, math, biology, chemistry, and/or physics. Also, students are advised to remember that the university requires that all minors contain at least 12 credit hours of courses at the 300-400 level. A minor

in combined science may be used to satisfy the university requirements for the bachelor of science degree of a minor in a science field. Please refer to Interdepartmental Programs for further details regarding this minor.

Major in General Science for Secondary School Teachers (Grades 7 – 12)

The purpose of the major is to provide future science teachers a fundamentally strong background in the basic sciences. Therefore, a greater pool of talent in the field of science education will be created, from which surrounding middle schools and high schools can draw. The program has been designed to emphasize the fundamental understanding of both the physical and life sciences. Courses will be selected from such areas as: 1) forestry; 2) biology; 3) geology; 4) chemistry; 5) physics; 6) mathematics; and 7) engineering. Please refer to Interdepartmental Programs for further details regarding this minor.

Major in Math and Computer Science for Secondary School Teachers (Grades 7-12)

This major requires a core of courses from mathematics and computer science. Graduates of the program will be equipped to teach both mathematics and computer science in secondary schools. The purpose of the major is to provide secondary school teachers in training with a fundamentally strong background in mathematics and computer science. This will create a greater pool of talent in math and computer science education, from which middle and high school teachers can be drawn. The program has been designed to emphasize the fundamental understanding of both mathematics and computer science.

The objectives of the Math and Computer Science Major are to:

- Provide secondary teachers in training a program that will adequately prepare and encourage them to teach the expected

mathematics and computing courses to students in middle and high school math and computer science programs.

- Train math teachers to develop each of the competencies required by the State Board of Education for licensure in math education.
- Broaden the scope of mathematics and computing to secondary school teachers in training, allowing them to develop methods in which to relay the content material to their students so that the students can fully understand what is being taught.
- Provide secondary teachers in training with the background so they can assume responsibility for managing the computing facilities at their school.

Prerequisite courses: 6 credit hours

Math 140 College Algebra (3)

Math 150 Trigonometry (3)

Required courses: 40 credit hours

CS 144 Intro to Comp Sci (3)

CS 145 Intro to Obj Or Prg (3)

CS 245 Adv Comp Prog (3)

CS 430 Comp Tech in the
Classroom (3)

Math 211 Calculus 1 (4)

Math 252 Calculus 2 (4)

Math 273 Calculus 3 (4)

Math 320 Linear Algebra (3)

Math 345 Math Stats (3)

Math 406 College Geometry (3)

Math 421 Appld Abstract Algb (3)

Math 430 Math Prob Solving (4)

Electives: 11 credit hours

Choose one course from the following:

Math 317 Discrete Math (3)

Any 400-level Math course approved by advisor

Choose two courses from the following:

CS 325 Comp Hardware
Install & Maint (1)

CS 326 Comp Software
Installation (1)

CS 327 Hands on UNIX (1)

CS 332 Adv Internet (1)

Choose two courses from the following:

CS 350 Prog Seminar 1 (3)

CS 351 Sys Des & Analy 1 (3)

CS 456 Internet Services (3)

CS 457 Comp Networks (3)

CS 463 Web Programming (3)

Other approved three-credit senior level courses in Computer Science.

Major Total: 51 credit hours

Minor in Math and Computer Science for Elementary School Teachers (Grades K-8)

The purpose of this minor is to provide elementary school teachers in training with a fundamentally strong background in Mathematics and Computer Science.

The objectives of the Math and Computer Science minor are to:

- Provide elementary teachers in training a program that will adequately prepare and encourage them to teach the fundamental concepts of mathematics and computing to students at the elementary level.
- Broaden the scope of mathematics and computing to elementary school teachers in training, allowing them to develop methods in which to relay the content material to their students so that the students can fully understand what is being taught.
- Provide elementary teachers in training with the background so they can assume responsibility for managing the computing facilities at their school.

Prerequisites: 9 credit hours

Math 115 Math for Elementary
Teachers 1 (3)

Math 130 Math for Elementary
Teachers 2 (3)

CS 101 Living with Comp (3)

Required courses: 15 credit hours

Math 140 College Algebra (3)

Math 150 Trigonometry (3)

CS 144 Intro to Comp Sci (3)

CS	145	Intro to Obj Or Prg (3)
CS	245	Adv Comp Prog (3)

Electives: 12 credit hours**Choose two courses from the following:**

Math	317	Discrete Math (3)
Math	345	Math Statistics 1 (3)
Math	406	College Geometry (3)

Any 300- or 400-level Math course approved by advisor

Choose three courses from the following:

CS	325	Comp Hardware Install & Maint (1)
CS	326	Comp Software Installation (1)
CS	327	Hands on UNIX (1)
CS	332	Advanced Internet (1)

Any 300- or 400-level Computer Science course approved by advisor

Choose one course from the following:

CS	456	Internet Services (3)
CS	457	Comp Networks (3)
CS	463	Web Programming (3)

Minor Total: 27 credit hours**Courses in Engineering (Engr)****115. Introduction to Engineering (2); 1, 2, 1; Fa**

Seminar/laboratory course to develop a systems orientation to problem-solving. Includes reflective thinking and decision-making, questioning of paradigms and techniques for conceptualizing complex systems. Prerequisite: Engr 108 or permission of instructor.

220. Circuit Theory (3); 2,2,1

Almost all disciplines of engineering must be familiar with the basic concepts of circuit analysis and design. Topics covered in this course are: circuit principles, network theorems, natural and forced responses of first and second linear order. Computer modeling using SPICE and lab design experiments support this class. Prerequisites: Math 252 and Phys 292

237. Vector Mechanics/ Statics (3); 2, 2, 1; Sp

A lecture/laboratory course concerning the application of laws of Newtonian mechanics to stationary systems and rigid bodies. Topics included are: fundamental concepts, review of vector operations, types of forces, systems of forces and moments, objects and structures in equilibrium, centroids and center of mass, moments of inertia, friction, internal forces and moments. Prerequisite: Math 252 and Phys 291.

245. Programming for Engineers and Scientists (3); 2,2

This course is an introductory lecture/laboratory course concerned with the application of a high level computer language to solve engineering and scientific problems. Topics to be covered will include the following: data types, operators, and functions, control flow, programming methods, arrays, introduction to numerical methods, and external device/port programming. Prerequisites: A grade of "C" or better in Math 211, Engr 115 or permission of instructor.

241. Strength of Materials (3); 2, 2, 1; Fa

A lecture/laboratory course analyzing the response of static systems composed of various materials to the application of loading forces. Topics included are: tension, compression, and shear; axially loaded members, torsion of circular shafts, shear and bending moments in beams, stresses in beams, deflection of beams, columns and analysis of stress and strain. Prerequisite: Engr 237.

251. Digital Systems Modeling Analysis, Simulation and Design (3); 2, 3; Fa

This course will introduce the principles and practice of digital logic design and simulation. Contemporary computer simulation and hardware design tools such as hardware description language (VHDL) and Field Programmable Gate Array (FPGA) will be used. Basics of Boolean algebra, combinatorial and sequential circuits will be covered. Prerequisite: Math 211 or permission of instructor.

288. Dynamics (3); 2, 2; Fa

This course is a lecture/laboratory course concerned with the application of Newtonian mechanics to the motions of particles, systems of particles, and rigid bodies. Topics to be covered include the following: review of dynamic systems and MATHLAB programming, Newton's law, Energy methods, momentum methods, kinematics of particles, kinetics of particles, kinematics of rigid bodies and kinetics of rigid bodies. Prerequisite: Grade of "C" or better in Engr 237.

298. Thermodynamics (3); 2, 2, 1; Sp

A lecture/laboratory course concerning the application of classical thermodynamics to engineering systems. Topics included are: properties of a pure substance, work and heat, the first law of thermodynamics, first law of analysis for a control volume, and second law analysis for control volume, and power and refrigeration cycles. Prerequisite: Chem 211, Phys 192, and Math 273.

Courses in Mathematics (Math)**070. Fundamentals of Arithmetic (3)**

An intensive review of the properties of arithmetic and signed numbers. Note: This course does not count towards the 128 hour credit requirement for graduation.

100. Introduction to Algebra (3)

A review of the arithmetic of integers and rationals, a study of linear equations and inequalities in one variable with applications, integer exponents, scientific notation, the equation of the line, ratio, proportion, and percent. Prerequisite: Math 070 or the appropriate compass test score. Note: This course does not count towards the 128 hour credit requirement for graduation.

115. Mathematics for Elementary Teachers 1 (3); 2,2; Fa, Sp

This course is designed to provide the prospective elementary teacher with a conceptual framework for mastering K-8 mathematics.

It is the first of a two-course mathematics requirement for elementary education majors. Prerequisite: Math 100 with a minimum grade of "C", or ACT score of 17 or above.

120. Intermediate Algebra (3)

A study of linear equations and inequalities in one variable with applications, integer and rational exponents, the equation of the line, polynomials and rational expressions. Prerequisite: Math 100 with a minimum grade of "C" or ACT of 17 or above.

130. Mathematics for Elementary Teachers 2 (3); 2,2; Fa, Sp

The course is designed to provide the prospective elementary teacher with a conceptual framework for mastering K-8 mathematics. It is the second of a two-course mathematics requirement for elementary education majors. Prerequisite: Math 115 with a minimum grade of "C".

140. College Algebra (3)

A study of rational exponents and radicals, complex numbers, quadratic equations, functions including polynomial, rational, exponential and logarithmic functions, systems of equations, matrices and determinants. Prerequisite: Math 120 with a minimum grade of "C", or ACT score of 23 or above.

NM Common Course Number: Math 1113

150. Trigonometry (3); Fa, Sp

A study of the trigonometric functions, the inverse Trigonometry, polar coordinates, and conic sections. Prerequisite: Math 140 with a minimum grade of "C". *NM Common Course Number: Math 1213*

153. Quantitative Methods of Business (3)

This course is an introduction to the application of mathematics to business and economics problems. Topics include: a review of linear, quadratic, exponential and logarithmic functions, applications involving simple and compound interest, present and future values of an annuity, demand and supply curves, cost, revenue and profit functions, and an introduc-

tion to differential calculus with applications. Prerequisite: Math 140. Cross-listed as Bus 110.

155. Applied Calculus 1 (3); Fa

A short introduction to Calculus not requiring Trigonometry and including a review of logarithm and exponential functions. Both the derivative and the integral are introduced. Numerous applications are included. Prerequisite: Math 140 with a minimum grade of "C". *NM Common Course Number: Math 1213*

158. Introduction to Business Statistics (3)

An introduction to probability and statistics along with its application to the resolution of business problems. Topics include: descriptive statistics, sampling methods, confidence intervals, hypothesis testing, analysis of variance and correlation, and regression analysis. Prerequisite: Math 140. Cross-listed as Bus 210.

160. Precalculus (5); 4,2; Fa, Sp

A study of the algebra and trigonometry necessary to thoroughly prepare a student for calculus. Topics include: rational exponents, complex numbers, quadratic equations, functions including polynomial, rational, exponential, logarithmic, trigonometric and inverse trigonometric functions, trigonometric equations, linear systems of equations, trigonometric identities, vectors, polar coordinates, applications of algebra and trigonometry, and an introduction to limits. Prerequisites: Math 140 a grade of "C" or better.

205. Applied Calculus 2 (3); Sp

A continuation of Math 155. Topics include partial derivatives, max and min problems, Lagrange multipliers, brief trigonometry, techniques of integration, differential equations and probability. Prerequisite: Math 155 with a minimum grade of "C".

211. Calculus 1 (4); 4,2; Fa, Sp

A study of differential and integral calculus of functions of one variable. Topics include: limits, the product, quotient, and chain rule for differentiation, related rates, Newton's Meth-

ods, the Mean Values Theorem, optimization, antiderivatives and the definite integral, the Fundamental Theorem of Calculus, integration by substitution, and numerical methods of integration. Prerequisite: Math 160 with a grade of "C" or better. *NM Common Course Number: Math 1613*

235-435. Selected Topic in Mathematics (1 - 4 VC)

Course in a topic or topics in mathematics. May be repeated with change of content.

252. Calculus 2 (4); Fa, Sp

A continuation of Math 211 Calculus 1. Topics include numerical methods of integration, integration techniques, L'Hopital's Rule, improper integrals, applications of integration, sequences, and series.

Prerequisite: Math 211 with a "C" or better. *NM Common Course Number: Math 1624*

273. Calculus 3 (4); Fa, Sp

A study of differential and integral calculus or functions of several variables. Topics include: partial derivatives, tangent planes, the chain rule, the gradient, extremes of functions of two variables, Lagrange Multipliers, double integration in rectangular and polar coordinates, triple integration in rectangular, cylindrical, and spherical coordinates. Prerequisite: Math 252 with a "C" or better. *NM Common Course Number: Math 2614*

290-490. Independent Study (1 - 4 VC)

Independent study arranged with an instructor. Prerequisite: Permission of instructor.

301. Intro to Mathematical Proofs (3); Fa

An introduction to reading and writing mathematical proofs. Techniques of proof writing (constructive, contradiction, contrapositive, etc.) will be emphasized over a wide variety of settings (number theory, set theory, introductory analysis, e.g.). Prerequisite: Math 252 with a minimum grade of "C" or permission of instructor.

317. Discrete Mathematics (4); Fa, Sp

An algorithm-based treatment of sets, matri-

ces, functions, graphs, and relations along with a study of modular arithmetic, enumeration, induction, recursion, algorithm efficiency, Boolean algebra, trees, and graphs. Prerequisite: Math 140 or Math 150 with a grade of "C" or better.

320. Linear Algebra (3); Fa, Sp

An introduction to solutions of linear systems of equations, properties of matrices, nonsingular matrices, determinants, eigenvalues and eigenvectors, similar matrices and Euclidean vector spaces. Prerequisite: Math 211 with a minimum grade of "C".

325. Applied Ordinary

Differential Equations (3); Fa

An introduction to ordinary differential equations. Topics include linear and separable first-order equations, linear second-order equations with constant coefficients, applications of first-order and second-order equations, and Laplace transform methods. Prerequisite: Math 252 with a minimum grade of "C".

NM Common Course Number: Math 2813

345. Mathematical Statistics 1 (3); Fa

A calculus-based introductory course in statistics including probability, discrete and continuous distributions, confidence intervals, p-values and the analysis of decision rules. Prerequisite: Math 205 or Math 211 with a minimum grade of "C".

NM Common Course Number: Math 2113

401. Discrete Chaos and Fractals (3); Fa, Sp

An introduction to fractal geometry and discrete dynamics in one dimension. Topics include stability of one dimensional maps, periodic points, bifurcations, period three orbits, Sharkovsky's theorem, Schwarzian derivative, chaos in one dimension, metric spaces, transitivity, conjugacy, fractals, fractal dimension, Julia and Mandelbrot sets. Prerequisite: Math 317 and Math 273 with a minimum grade of "C", or permission of instructor.

402. Discrete Dynamical Systems and Chaos (3); Fa, Sp

A continuation of Math 401 in higher dimensions. Topics include discrete linear dynamical systems, orbits, stability, spectral decomposition theorem, affine systems, nonlinear dynamical systems, bounded invariance, global stability of fixed points, sinks, repellers and saddles, bifurcation, attractors, Li-Yorke chaos, and more on fractal dimension. Prerequisite: Math 320 and Math 401 with a minimum grade of "C".

404. Introduction to Numerical Analysis (3); Alt Fa

An introduction to numerical methods for determining the roots of nonlinear equations, numerical interpolation and integration, and numerical methods for approximating solutions to ordinary differential equations. Prerequisite: Math 320 and Math 325 with a minimum grade of "C".

406. College Geometry (4); 3,2; Fa, Sp

A rigorous treatment of the elements of Euclidean geometry. Prerequisite: Math 317 with a grade of "C" or better.

407. Mathematical Models (3)

An overview of model construction with many different examples. The course includes differential equations, Markov chains, linear programming, zero sum games, graphs, and queues. Prerequisite: Math 320 and Math 325 with a minimum grade of "C".

410. Optimization Techniques (3)

The study of unconstrained and constrained optimization computational algorithms, including both linear and nonlinear methods. Prerequisite: Math 320 and Math 273 with a minimum grade of "C".

415. Introduction to Cryptography (3); Alt Fa

An introductory course on the mathematics of cryptography. Topics include column transposition, monoalphabetic and polyalphabetic ciphers, the one-time pad, and the Hippias cipher.

Prerequisite: Math 317 with a grade of “C” or better.

417. Mathematical Statistics 2 (3)

A continuation of Math 345 covering the topics of contingency tables, multiple regression, analysis of variance, and other special topics in Mathematical Statistics. Prerequisite: Math 345 with a minimum grade of “C”.

419. Modern Methods of Cryptography (3)

A study of modern methods of cryptography and their applications. Topics include the Data Encryption Standard, the RSA public-key cryptosystem, and Digital Signatures. Prerequisite: Math 317-415 with a grade of “C” or better.

421. Applied Abstract Algebra (3); Fa, Sp

An introduction to abstract algebra and its applications to error-correction codes, cryptography, polynomial algorithms and Fast Fourier Transforms. Prerequisite: Math 317 and Math 320.

425. Introduction to Real Analysis (3); Fa

This course is to give students a solid background in theoretical undergraduate analysis with the theory and deeper understanding of calculus stressed. Students are introduced to proofs that motivate them toward clear thought and understanding of limits, continuity, differentiation, and series. This provides a rigorous training in mathematical thinking. Prerequisite: Math 301, Math 320, and Math 273 with a minimum grade of “C”.

426. Introduction to Complex Variable (3); Fa, Sp

An introduction to the properties of analytic functions. Topics include mappings, limits, continuity, differentiation, Cauchy-Riemann equations, harmonic functions, multi-valued functions and branch points, definite integrals and the Cauchy-Goursat theorem, Cauchy integral formula, maximum modulus theorem, Liouville’s theorem, fundamental theorem of algebra, Taylor and Laurent series, residues

and poles. Prerequisite: Math 425 with a minimum grade of “C”.

430. Mathematical Problem Solving (4); 3,2; Fa, Sp

A study of problem solving techniques and the applications of such techniques to challenging problems in mathematics. In addition, students will be required to demonstrate mastery of the fundamentals of undergraduate mathematics by passing a series of examinations on college algebra, trigonometry, calculus, and linear algebra. Prerequisite: Math 273 and Math 320 with a grade of “C” or better.

444. Matrix Theory with Applications (3); 3; Fa, Sp

A study of advanced topics in linear algebra and the theory of matrices with emphasis on computer-based applications. Similarity, characteristic and minimal polynomials, diagonalizable matrices and symmetric matrices, Jordan canonical form, vector and matrix norms, spectral radius, stable matrices, functions of matrices, non-negative matrices and Perron-Frobenius theory, differential equations, stability, location of eigenvalues, Rayleigh quotient and Gersgorin’s Theorem. Prerequisite: Math 317, Math 320 and Math 325 with a minimum grade of “C”.

450. Seminar in Mathematics (1-- 4 VC)

Seminar course in a topic or topics in mathematics.

460. Applied Multivariate Statistics 1 (3)

Introductory matrix analysis for statistics, multivariate distributions, multiple regression, multiple analysis of variance and covariance, principal component analysis, and canonical correlations. Prerequisite: Math 320 with a minimum grade of “C”.

461. Applied Multivariate Statistics 2 (3)

A continuation of Math 460, including discriminant analysis, factor analysis, categorical techniques, distance concepts, and cluster analysis. Prerequisite: Math 460 with a minimum grade of “C”.

499. Independent Research (1 - 4 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Physics (Phys)**105. Elementary Physics (4); 3,2**

A survey of physics for technical and general education students. Prerequisite: Math 100.

110. Survey of Astronomy (4); 3,2

A course designed to introduce the student to the concepts of modern-day astronomy. Topics to be investigated include the sun, planets, meteors, asteroids, comets, stars and star formation, galaxies and galaxy formation, black holes and quasars, cosmology, and cosmogony. *Common Course Number: Astr 1114*

151. Algebra Physics 1 (4);**3,3,1 recitation; Fa**

A non-calculus-based introduction to physics. Does not apply for credit in degree requirements for engineering or chemistry majors. Co-requisite: Math 140. *NM Common Course Number: Phys 1114*

152. Algebra Physics 2 (4);**3,3,1 recitation; Sp**

A continuation of Phys 151. Phys 151 and Phys 152 together provide a unit of introductory physics that is particularly suitable for biology and pre-medical students. Prerequisite: Phys 151. *NM Common Course Number: Phys 1124*

235 - 435. Selected Topic in Physics (1 - 4 VC)

Course in topic or topics in physics. May be repeated with change of content.

291. Calculus Physics 1 (5);**4,3,1 recitation; Fa**

This is the calculus-based introductory physics course for physics, chemistry, and engineering majors. The course covers kinematics, classical dynamics, and thermodynamics. Co-requisite: Math 211. *NM Common Course Number: Phys 1214*

292. Calculus Physics 2 (5);**4,3,1 recitation; Sp**

This is the second semester of introductory physics course for physics, chemistry, and engineering majors. The course covers electricity and magnetism, simple circuits, optics and introduction to relativity theory. Prerequisite: Phys 291. Co-requisite: Math 252. *NM Common Course Number: Phys 1224*

300. Astrophysics (4); 3,3

A study of celestial mechanics; the earth-moon system; the sun, planets and satellites, asteroids, stars and galaxies. Prerequisite: Phys 292.

305. Intro to Computational Physics (4); 3,3

Introduction to numerical techniques for solving physics problems. Includes an introduction to programming and computer graphics. Prerequisite: Phys 292, Math 252. CS 145 is strongly recommended.

311. Mechanics (3); 3,1 recitation

Review of Newtonian mechanics of point particle systems, including linear and coupled oscillators; central force motion; rigid body motion; LaGrange's equations. Prerequisite: Phys 292. Co-requisite: Math 325.

337. Mathematical Methods in Physics (4)

Vector analysis, matrices, calculus of variations, complex variables, orthogonal functions and Fourier series, and ordinary and partial differential equations with applications to physical problems. Prerequisite: Math 325.

361. Modern Phys & Relativity (3); 3,3 recitation

Introduction to post-Newtonian physics. Through examples from atomic physics, particle scattering and black-body radiation, the student is introduced to concepts from quantum mechanics such as wave-particle duality and energy quantization. The student continues the study of post-Newtonian physics with special relativistic dynamics and kinematics. Prerequisite: Phys 292. Co-requisite: Math 273.

380. Advanced Laboratory 1 (4); 2,4

Quantitative laboratory experiments in topics associated with classical and modern physics. Prerequisite: Phys 292.

381. Advanced Laboratory 2 (3), 1,4

Continuation of Phys 380. Quantitative laboratory experiments in topics associated with classical and modern physics. Prerequisite: Phys 380.

390 - 490. Independent Study (1 – 4 VC)

Independent study arranged with an instructor. Prerequisite: Permission of instructor.

402. Statistical Mechanics (3)

Mechanical theory of the thermodynamics of gases, including ensembles and distributions; connection between statistical and thermodynamic quantities. Prerequisite: Phys 292 and Math 325.

421. Electricity and Magnetism 1 (4); Fa

Electrostatics, dielectrics, boundary value problems, magnetism, Maxwell's equations. Prerequisite: Phys 292 and Math 325.

422. Electricity and Magnetism 2 (3); Sp

Continuation of Phys 421, with an emphasis on applications. Prerequisite: Phys 421.

430. Computational Fluid Dynamics (5)

This course presents a review of numerical methods, introduces the basic equations of fluid dynamics, explores computational methods for and limitations of these solutions, and provides an opportunity to computationally solve fluid dynamical problems having applications in science and engineering. Prerequisites: Phys 337.

450. Seminar in Physics (1 – 4 VC)

Seminar course in a topic or topics in physics.

453. Optics and Modern Optics (4)

This course is offered to students in the physical sciences and engineering who will be exposed to optics in such diverse areas as optical imaging, communications, spectroscopy and light. Prerequisite: Phys 292.

455. Physics Research Seminar (1)

Upper division students participating in a physics research project will present one or two 30- minute presentations on their project to faculty members and other undergraduate students registered in the course. In addition, the students will participate in the discussion evolving from other student presentations. Cross-listed as: Chem 455.

461. Quantum Mechanics 1 (4); Fa

The algebra of quantum mechanics; the Hamiltonian; examples in a finite basis; the Schroedinger equation; examples in one and three dimensions. Prerequisite: Phys 361 and Math 325.

462. Quantum Mechanics 2 (3); Sp

Continuation of Phys 461, with an emphasis on applications. Prerequisite: Phys 461.

468. Solid State Physics (4)

Mechanical and thermal properties of solids, the electron theory of metals, and band theory. Prerequisite: Phys 461.

499. Senior Project (1 – 3 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Department of Natural Resources Management

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Room 334
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FAX: 505.454.3202

E-mail: kbentson@nmhu.edu

The Department of Natural Resources Management (NRM) offers instructional programs leading to a Bachelor of Science in Forestry and Environmental Geology. Various concentrations are offered within these programs.

Mission of the Department of Natural Resources Management

The mission of the programs (Forestry and Environmental Geology) in the NRM Department is to provide students with a high quality science education that includes experience with research and field projects. The programs provide scientific and technical background that empowers students to successfully pursue science and technology careers, or, proceed to advanced graduate studies. Faculty in NRM strive to make each student's educational experience challenging and rewarding.

Faculty:

Kenneth Bentson (Forestry)
 Craig Conley (Forestry)
 David W. Hacker (Forestry)
 Jennifer Lindline (Geology)
 Edward Martinez (Forestry)
 Michael Petronis (Geology)

Resources and Facilities

The Department of Natural Sciences is housed in the new Ivan Hilton Science Center. New laboratory spaces, with state-of-the-art safety and teaching features, provide students with hands-on, student-centered learning environments.

Environmental Geology (B.S.)

The Environmental Geology program trains students for professional careers in the scientific and technical aspects of geology relevant to environmental hazards, risks, and management. The program allows students to develop an understanding of the physical function, operations, hazards, and connectivity of earth systems. Emphasis is placed on the acquisition of scientific knowledge, mathematical proficiency, research skills, technical ability, organizational skills, and writing competencies necessary in an Environmental Geology career. Environmental Geologists integrate information to critically analyze environmental problems and solve growing environmental issues, such as water supply and pollution, soil stabilization, mine remediation, and mineral resource production. The Environmental Geology major has two different tracks: Geology and Watershed Management both of which satisfy the basic requirements for federal positions in Geology and Hydrology respectively. Environmental Geology students are not required to take a minor, but are required to take a summer field course (GEOL 375) prior to graduation. Students that wish to pursue advanced degrees should talk with an advisor for recommended coursework.

Geology Concentration

Required Geology core: 52-53 credits

Geol	101	Survey of Earth Sci (4)
Geol	301	Environ Geology (4)
For	315	Soil Science (4)
Geol	317	Depositional Environ (4)
Geol	325	Earth Materials (4)
Geol	330	Structural Geology (3)
For	340	Quantitative Methods (3)
Geol	375	Field Geology (4)
For	412	Surveying and GIS (4)
Geol	421	Environ Ground Water Hydrology (4)
Geol	422	Genesis & Impact of Earth Resources (3)

Geol	424	Environ Geophysics (4)
OR		
Geol	432	Environ Geochemistry (3)
Geol	425	Geomorphology (3)
For	453	Toxicology in Life Sci (4)
Geol	495	Senior Geol Applic (1)

Additional requirements: 34-38 credits

Math	150	Trigonometry (3)
Chem	211	General Chemistry 1 (3)
Chem	215	Chemistry Lab 1 (2)
Chem	212	General Chemistry 2 (3)
Chem	216	Chemistry Lab 2 (2)
Chem	341	Organic Chemistry 1 (4)
Engl	367	Technical Writing (3)

Phys	151	Algebra Physics 1 (4)
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OR

Phys	291	Calculus Physics 1 (5)
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Phys	152	Algebra Physics 2 (4)
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OR

Phys	292	Calculus Physics 2 (5)
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Math	155	Applied Calculus 1 (3)
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OR

Math	211	Calculus 1 (4)
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Math	205	Applied Calculus 2 (3)
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OR

Math	252	Calculus 2 (4)
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Electives: 10-11 credit hours

Choose one course from each group.

Law and Economics Group

For	330	Natural Resources Law & Policy (3)
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For	305	Natural Resources Eco (3)
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Environmental Science Group A

For	400	Surface Hydrology (3)
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For	408	Limnology (4)
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For	417	Watershed Mgmt (4)
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Environmental Science Group B

For	351	Atmospheric Science (4)
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For	333	Water Science (4)
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Major totals: 96-102 credit hours

Watershed Management Concentration

Required Geology core: 23 credit hours

Geol	101	Survey of Earth Sci (4)
Geol	301	Environmental Geol (4)
Geol	317	Depositional Environ (4)
Geol	375	Field Geology (4)
Geol	421	Environmental Ground Water Hydrology (4)
Geol	425	Geomorphology (3)
Geol	495	Senior Geol Applic (1)

Additional requirements: 65-68 hours

Math	150	Trigonometry (3)
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Math	155	Applied Calculus 1 (3)
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OR

Math	211	Calculus 1 (4)
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Math	205	Applied Calculus 2 (3)
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OR

Math	252	Calculus 2 (4)
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Phys	151	Algebra Physics 1 (4)
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OR

Phys	291	Calculus Physics 1 (5)
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Chem	211	General Chemistry 1 (3)
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Chem	212	General Chemistry 2 (3)
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Chem	215	Chemistry Lab 1 (2)
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Chem	216	Chemistry Lab 2 (2)
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Engl	367	Technical Writing (3)
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Biol	211	General Biology 1 (4)
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Biol	389	Ecology (3)
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For	305	Natural Res Eco (3)
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For	315	Soil Science (4)
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For	330	Natural Resource Law and Policy (3)
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For	333	Water Science (4)
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For	340	Quantitative Methods (3)
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For	400	Surface Hydrology (3)
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For	412	Survey and Geographic Info Sys (4)
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For	417	Watershed Mgmt (4)
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For	453	Toxicology in Life Sci (4)
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Electives: 6-8 credit hours

Choose one course from each group.

Geology Group

Geol	325	Earth Materials (4)
Geol	422	Genesis of Earth Res (3)
Geol	432	Environ Geochemistry (3)
Anth	481	Cultural Res Mgmt (3)

Environmental Group

Biol	301	Microbiology (4)
For	408	Limnology (4)
For	402	Silviculture (3)
For	410	Forest Management (4)
For	420	Wildlife Hab Mgmt (3)

Major totals: 95-100 credit hours**Minor in Geology****Required courses: 20 credit hours**

Geol	101	Survey of Earth Sci (4)
Geol	202	Earth History (4)
Geol	301	Environmental Geol (4)
Geol	317	Depositional Environ (4)
Geol	325	Earth Materials (4)

Electives: 6-8 credit hours

Choose at least two additional geology courses at the 300 or 400 level for which you have satisfied the course prerequisites.

Minor totals: 26-28 credit hours**Forestry (B.S.)**

Forestry is the application of scientific principles to the sustainable management of forest resources, including alternative forest products (e.g., wildlife, medicinal herbs, craft materials, etc.). The primary goal of the Forestry program is to produce technically competent forest and natural resources managers who understand the ecological notions that underpin human use of forest resources. Students receive training in the various techniques used to determine resource quantities and qualities, economic values, and social constraints in management of natural resources.

Students that major in Forestry are not

required to take a minor. A summer field course is required of all students prior to their graduation. Students who wish to pursue graduate degrees should talk to an advisor about recommended coursework. The two concentrations within the Forestry major are Forestry and Wildland Fire.

Forestry Management Concentration**Required Courses: 58 credit hours**

For	105	Ecosystems & Humans (4)
For	200	Forestry Field Pract (4)
For	305	Natural Resources Economics (3)
For	310	Mensuration and Biometrics (4)
For	315	Soil Science (4)
For	318	Natural Resources Ecology (4)
For	321	Forest Entomology (4)
For	322	Forest Pathology (4)
For	330	Natural Resources Law and Policy (3)
For	340	Quantitative Methods (3)
For	402	Silviculture (3)
For	405	Wildland Fire Mgmt (3)
For	410	Forest Management (4)
For	412	Surveying and Geographic Information Systems (4)
For	415	Dendrology (3)
For	420	Wildlife Habitat Mgmt (3)
For	440	Senior Project (1)

Additional Requirements: 34-36 credits

Biol	211	General Biology 1 (4)
Biol	212	General Biology 2 (4)
Biol	303	Plant Structure and Function (4)
Biol	389	Ecology (3)
Chem	211	General Chemistry 1 (3)
Chem	215	Chemistry Lab 1 (2)
Engl	367	Technical Writing (3)
Geol	101	Survey of Earth Sci (4)
Math	155	Applied Calculus 1 (3)
OR		
Math	211	Calculus 1 (4)

Phys 151 Algebra Physics 1 (4)

OR

Phys 291 Calculus Physics 1 (5)

Electives: 6 – 8 credit hours

Choose one course from each group:

Resources Group:

Anth 481 Cultural Resources Management (3)

For 351 Atmospheric Science (3)

For 408 Limnology (4)

For 400 Surface Hydrology (3)

For 417 Watershed Mgmt (4)

For 333 Water Science (4)

Biology Group:

Biol 300 Genetics (4)

Biol 301 Microbiology (4)

Biol 432 Vertebrate Physiology

Biol 476 Evolution (3)

Major Concentration Total: 98-102

Wildland Fire Concentration

Required Courses: 64-65 credit hours

For 105 Ecosystems & Humans (4)

For 200 Forestry Field Pract (4)

For 305 Natural Resources Economics (3)

For 310 Mensuration and Biometrics (4)

For 315 Soil Science (4)

For 318 Natural Resources Ecology (4)

OR

For 450 Fire Ecology (3)

For 321 Forest Entomology (4)

For 330 Natural Resources Law and Policy (3)

For 340 Quantitative Methods (3)

For 351 Atmospheric Science (4)

For 402 Silviculture (3)

For 410 Forest Management (4)

For 412 Surveying and Geographic Information Systems (4)

For 415 Dendrology (3)

For 420 Wildlife Habitat Management (3)

For 440 Senior Project (1)

For 451 Project Fires and Rehabilitation (3)

For 452 Prescribed Fire Laboratory (4)

For 454 Landscape Ecology and Wildfires (3)

Additional Requirements: 34-36 hours

Biol 211 General Biology 1 (4)

Biol 212 General Biology 2 (4)

Biol 303 Plant Structure and Function (4)

Biol 389 Ecology (3)

Chem 211 General Chemistry 1 (3)

Chem 215 Chemistry Lab 1 (2)

Engl 367 Technical Writing (3)

Geol 101 Survey of Earth Sci (4)

Math 155 Applied Calculus 1 (3)

OR

Math 211 Calculus 1 (4)

Phys 151 Algebra Physics 1 (4)

OR

Phys 291 Calculus Physics 1 (5)

Electives: 6 – 8 credit hours

Choose one course from each group:

Resources Group:

Anth 481 Cultural Resources Management (3)

For 333 Water Science (4)

For 408 Limnology (4)

For 400 Surface Hydrology (3)

For 417 Watershed Mgmt (4)

Major Concentration Total: 104-109 hours

Minor in General Science for Elementary School Teachers

(Grades K – 5)

The purpose of the minor is to provide elementary school teachers in training with a fundamentally strong background in a variety of concepts in life science, physical science, and earth and space science. Courses will be selected from those areas listed below. Students should consult with an advisor early in their academic career to select the appropriate

courses and avoid possible problems with pre-requisites or scheduling. Not all of the 300- or 400- level classes are offered every semester or even every year.

The objectives of the general science minor are to:

- Provide pre-service elementary teachers with a program that will adequately prepare and encourage them to teach the most fundamental science concepts to students at the elementary school level.
- Broaden the scope of science to elementary school teachers in training, so they will be well versed in all aspects of science allowing them to develop methods in which to relay the content material to their students so that the students can fully understand the concepts.

Please refer to Interdepartmental Programs for further details regarding this minor.

Minor in Combined Science

The combined science minor at NMHU allows students to select courses in two or more of the science fields to include behavioral science, computer science, math, life science and/or physical science. Also, students are advised to remember that the university requires that all minors contain at least 12 credit hours at the 300- to 400- level. A minor in combined science may be used to satisfy the university requirements for the bachelor of science degree of a minor in a science field.

(Please refer to Interdepartmental Programs for further details regarding this minor.)

Pre-Professional Programs in Health and Science Fields (Medicine, Dentistry, Veterinary Medicine, Ophthalmology, Optometry, etc).

Entry into professional schools is often dependent upon success in a selected series of courses rather than completion of a particular major program. Thus, the choice of a specific

major is frequently flexible. In addition, the extent of pre-professional training needed varies considerably.

Some areas where pre-professional advising is appropriate are:

- Pre-medicine
- Pre-physical therapy
- Pre-veterinary medicine
- Nursing
- Pre-dentistry
- Pre-pharmacy
- Pre-optometry
- Medical technology (all levels)
- Pre-engineering

Refer to the appropriate departments for further details and advisement regarding these fields.

Courses in Environmental Geology (Geol)

101. Survey of Earth Science (4); 3, 2 Fa, Sp

An introduction to the broad spectrum of modern earth sciences, including astronomy, meteorology, oceanography, and physical geology for the science and non-science major student. Volcanoes, earthquakes, continental drift, glaciers, wind action, groundwater, rivers, and landslides are some of the topics discussed. NM Common Course Number: Geol 1114

105. The Planets (4); 3, 2

This course is designed to give the student a basic understanding of the nine planets in our solar system, with emphasis on geologic and atmospheric processes. Topics include the study of faults and tectonic features, impact craters, evolution and internal structures, atmospheres, meteorites, comets, asteroids, and analysis of spacecraft images

202. Earth History (4); 3, 2; Sp

A study of the 4.5 billion-year history of the earth based on information derived from rocks, minerals, and fossils. Trilobites, dinosaurs, saber tooth tigers are but a few of the

organisms to be investigated. Prerequisite: Geol 101 NM Common Course Number: Geol 1214

235-435. Selected Topic in Geology (1-4 VC)

Course in topic or topics in Geology. May be repeated with a change in content.

290-490. Independent Study (1-4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

301. Environmental Geology (4); 3, 2; Alt Sp odd yrs

A course designed to instruct students in the geological principles that can be utilized to both prevent and ameliorate environmental problems.

317. Depositional Environments (4); 3, 2; Alt Fa even yrs

Survey of sedimentary rock types, principles of description and classification, sediment genesis and transport, distribution and origin of sedimentary deposits. Includes paleoenvironmental determinations from analysis of modern marine, transitional, and continental environments with the information applied to problems in environmental geology. Course includes an investigation of evolution of life on a dynamic earth. The course will investigate stratigraphic and paleontologic principles to aid in paleoenvironmental interpretation and evolutionary studies. Students will gain an appreciation of the dynamic nature of the Earth and the importance of scientific thought processes. Laboratory portion of the course emphasizes lecture topics through hands-on laboratory experiences, including several field trips. Prerequisites: Geol 101 and 202.

320. Mineralogy (4); 3, 2

A study of the fundamental aspects of mineralogy, including crystal symmetry, crystal structures, crystal chemistry, and the physical properties of minerals. Students will practice hand specimen identification, optical mineral-

ogy, and powder x-ray diffractometry towards the study of elected mineral groups. Prerequisite: Geol 101 or permission of instructor.

321. Petrology (4); 3, 2

An introduction to the fundamentals of igneous and metamorphic rocks. The lecture will focus on the experimental and field evidence for interpreting rock associations and the interplay between igneous and metamorphic rock formation and the plate tectonic model. Topics include textures, structures, microscopic identification, geochemistry, and rock classification as a background for discussing rock origins. Prerequisites: Geol 101, 320, or permission of instructor.

325. Earth Materials (3); Alt Fa even yrs

A study of the origin, identification, and significance of geologic materials and processes. The course blends basic descriptive aspects with theory and quantitative analysis. Course objectives include: the recognition of major rock-forming minerals and other selected minerals in hand specimen and thin section; the mastery of hand specimen and petrographic microscope analyses for mineral identification and rock interpretation; and the ability to relate crystal chemistry, crystallographic alignment, and physical attributes of a mineral to its identification as well as rock petrogenesis. Prerequisite: Geol 101.

330. Structural Geology (3); Alt Fa odd yrs

A detailed study of the forces acting on the Earth's crust and a resolution of these forces in terms of joints, faults, folds, uplifts, and related phenomena. Prerequisites: Geol 101, Math 120, Phys 151 or 291, or by permission of instructor.

350. Seminar in Geology (3)

Seminar course in topic or topics in Geology.

375. Field Geology (4); 0, 12, Summer

Principles of geologic mapping, including the use of a Brunton compass, barometer, hand-level, plane table, and other instruments. The course also includes the solution of actual field

problems and preparation of reports. Prerequisites: Geol 315, 322, 330, or permission of instructor.

421. Environmental Groundwater

Hydrology (4); 3, 2; Alt Sp odd yrs

Study of the origin, movement, method of entrapment, and removal of subsurface waters. Course includes extensive discussion of problems associated with groundwater pollution, and remediation. Prerequisites: Geol 101 and 301

422. Genesis and Environmental Impact of Earth's Resources (3); Alt Sp even yrs

Study of the distribution, mineralogy, classification, modes of occurrence and economic implications to industry and world affairs of mineral deposits. Prerequisites: Geol 101, 301, and 322.

424. Environmental Geophysics

(4); 3, 2; Alt Fall odd years

Environmental Geophysics provides students with an understanding of the geophysical tools, processes and concepts applied in environmental geology. Processes (e.g., volcanism, plate tectonics, mountain building, and climates) are discussed in the context of the Earth and other planets. Prerequisites: Geol 101, Phys 151, or permission of instructor.

425. Geomorphology (3); Alt Sp odd yrs

An introduction to the description of landforms and landscapes on Earth's surface. Emphasis is placed on the basic processes that govern landform evolution, human impact on land surfaces, and on the history of geomorphic study. Several field trips are required. Prerequisites: Senior standing.

432. Environmental Geochemistry

(3); Alt Sp even yrs

A study of the chemistry of the Earth, including mineral mobility, cosmochemistry, chemical weathering, diagenesis, igneous and metamorphic chemistry, stable isotopes, pollution, and the thermodynamics and kinetics associated with these systems. Prerequisites:

Chem 211 and 215, Geol 101 and 301, or by instructor's permission.

495. Senior Geology Applications (1)

Required class for all graduating seniors.

The purpose of the course will be to assess the student's understanding of environmental geology, critical thinking, and applications to geology and research methods. Assessment will consist of oral and written examinations and problem solving. Prerequisite: Permission of instructor.

499. Independent Research (1-4 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Forestry (For)

105. Ecosystems and Humans

(4); 3, 2; Fa, Sp;

A survey of environmental and ecological sciences with an introduction to the ways humans interact with and change ecosystems. The course introduces students to ecological and environmental concepts that bear on environmental issues, the current practices and management strategies utilized to preserve and sustain ecosystems, and, examples of solutions to environmental and natural resources problems.

200. Forestry Field Practices (4); 1,6; Fa

An intensive summer experience in which various forest types in New Mexico are visited. Forest management practices, harvest systems, and natural catastrophes will be assessed by students for their ecological repercussions. Measurement methods used in Forestry will be introduced throughout the session. This is a required introductory course that students must take prior to declaring a major in Forestry.

235-435. Selected Topic in Forestry (1 - 4 VC)

Course in a topic or topics in Forestry. May be repeated with a change in course content.

305. Natural Resources Econ (3); Alt Fa

This course will provide an overview of the market economy in development and allocation of scarce resources, and the economic impacts of policy measures used in natural resource systems, and achieving environmental goals.

310. Mensuration and Biometrics (4); 3, 2; Fa

Mensuration is the practice of measuring lengths and angles. Biometrics is the set of techniques for measurement and analysis of biological phenomena. Together, these topics provide a comprehensive overview of measurement and analysis techniques used in Life Sciences and allied disciplines. Prerequisites: Math 155 or Biol 211, or permission of instructor.

315. Soil Science (4); 3, 2; Alt Fa

This course provides students with basic soil science concepts. The physical, chemical, and ecological properties of soils are applied to soil classification, genesis, fertility, productivity, irrigation, and erosion. Prerequisites: Biol 212, Chem 211, Math 140 (or equivalent), For 105, or permission of instructor.

318. Natural Resources Ecology (4); 3, 2; Alt Fa

The ecology of natural and artificial groups of organisms managed for production of values is the focus of this course. Course topics include ecosystem productivity, biodiversity, habitat types, ecosystem management, plant stand dynamics, and endangered species roles in range, forest and aquatic ecosystems, and pest populations. Prerequisite: Biol 389 can be taken concurrently, or instructor's permission.

321 Forest Entomology (3); 3, 2; Alt Fa

A survey of the arthropods and insects found in forest and range communities. Particular focus will be on insects that reduce commodity value, threaten human and animal health, or have beneficial effects in ecosystems. Methods to manipulate arthropod populations

to achieve management goals are discussed.

322. Forest Pathology (4); 3, 2; Alt Fa

A survey of the beneficial and pathogenic microorganisms found in forests. Particular focus will be on pathogens that reduce commodity value and stand productivity, and microorganisms that have beneficial effects in forested ecosystems. Methods of detection and response to pathogen infestations will be examined. Prerequisite: Biology 389, which can be taken concurrently, or permission of instructor.

330. Natural Resources Law and Policy (3);Sp

Natural resources and environmental ethics doctrines and applications with regard to laws and polices are examined. Introduction to laws, regulations, and policies that focus on natural resources and environmental concerns are the focus of this course.

333. Water Science (4); 3, 2; Alt Sp

A course designed to teach the standard methods of water analyses and interpretation of results for surface water, ground water, water supply, and wastewater. The focus will be on the analysis of coliform bacteria, nutrients, organic matter, heavy metals, pesticides and water quality standards. Prerequisites: Biol 212, Chem 211, Math 140 (or equivalent), For 105, or permission of instructor.

340. Quantitative Methods (3) Sp

Quantitative methods are the techniques used to numerically and statistically analyze observational and experimental data. Students will gain first-hand experience with data analysis of biological, geological, and natural resources data sets. Prerequisite: Math 140, or permission of instructor.

351. Atmospheric Science (3); Alt Sp

The physical structure and dynamics of the atmosphere are explored. Air pollutant movement dissipation, and chemistry will be discussed. Weather phenomena and local air circulation patterns will be discussed in terms

of pesticide spray movement and wildfire behavior. Prerequisites: Phys 151, Chem 212, or permission of instructor.

400. Surface Hydrology (3) Alt Sp

A course designed for upper-division undergraduate students in earth sciences and natural resources management. The course combines (1) a qualitative conceptual understanding of hydrologic process, (2) an introduction to the quantitative representation of those processes, and (3) an understanding of approaches to hydrological measurements and the uncertainties involved in those measurements. Prerequisite: Geol 101, or permission of instructor.

402. Silviculture (3); Alt Fa

Silviculture is the set of practices to grow and manage trees in stands. The course focuses on the factors that affect tree growth, tree stand dynamics and health, and the impact of management on ecosystem values. The ecological practices to sustainably produce forest products are emphasized. Prerequisite: For 318, or permission of instructor.

405. Wildland Fire Management (3) Alt Fa

A course on the behavior of wildfires in forest and range communities. Methods of prescribed fire use are discussed. The course reviews methods for fuel load estimation, fire weather prediction, and fire suppression. Prerequisites: For 315 and 318, or permission of instructor.

408. Limnology (4); 3, 2 Alt Fa

A study of the interrelationships among plants, animals, and environmental factors in aquatic ecosystems. The course is field oriented and concentrates on the development of sampling techniques and the analysis of biotic and abiotic components of nearby lakes and streams. Prerequisites: Biol. 389, or 333, or, permission of instructor.

410. Forest Management (3); Sp

This course focuses on the economic and scientific decisions for large tracts of land and multiple types of forest stands over land-

scapes. The elements of planning management activities to create the least costs and greatest benefits for a landowner are explored. Prerequisite: FOR 310 and Math 155 or 211, or permission of instructor.

412. Surveying and Geographic Information Systems (4); 3, 2; Fa

Surveying is the determination of boundaries and positions on the earth's surface. Geographic Information Systems (GIS) are geospatially-referenced databases that relate positions of points or areas to data and properties. The course will explore the applications of these technologies to environmental and natural resources problems. Prerequisites: For 318, Math 140 w/ at least a "C", or permission of instructor

415. Dendrology (3); 2, 2; Alt Fa

Dendrology studies the biology of trees and woody vegetation. This course explores tree and shrub identification with associated botanical nomenclature, and, the structure and function of shrub and tree morphology. A collection of local trees and shrubs is a requirement for the course. Prerequisite: For 318, or permission of instructor.

417. Watershed Management (4); 3, 2; Alt Sp

This course will emphasize the interdisciplinary characteristics of watershed management. The need to incorporate ecological and socioeconomic factors when planning and implementing programs to achieve sustainable, socially viable natural resource development is emphasized. Prerequisites: Biol 212, Chem 211, Math 140 (or equivalent), For 105, or permission of instructor.

420. Wildlife Habitat Management (3); 2, 2 Alt Sp

Principles and practice of wildlife management; with an emphasis on habitats, distribution, abundance and legal considerations.

440. Senior Project (1); Fa, Sp

A capstone course that requires students to

integrate information from across the Forestry major's courses in the production of a professional management plan. Prerequisite: Senior standing.

425. Field Safety Practices (1); Alt Sp

This course provides training to students in OSHA'S heavy equipment and field operations regulations, safe practices for field workers, and risk management and liability issues surrounding field work by various types of personnel.

450. Fire Ecology (3) Alt Fa

This class investigates the ecology of fire in a variety of ecosystems; and, includes the effects of fire on plants, animals, soils, water, and air. The course will emphasize the prediction and characterization of fire effects over time and space, and the role of fire in restoration ecology. Case studies of restoration projects using fire in prairies, ponderosa pine and white bark forests will be examined. Prerequisites: Biol 389, For 315, or permission of instructor.

451. Project Fires and Post-Fire Rehabilitation (3) Alt FA

This class is designed to investigate the potential problems resulting from fires including erosion on slopes and in stream channels, sediment and debris jams in streams, weed infestations, loss of vegetation and forest cover, hazards from fire-killed trees falling, and potential damage from post-fire activities like salvage logging.

452. Prescribed Fire Practices (4); 3, 2; Alt Fa

Prescribed fires are used to meet management objectives of fuel reduction and ecosystem restoration. This course explores the design, planning, conduct and monitoring in prescribed fire utilization. The course includes two (2) mandatory Saturday field trips, and, participation in a prescribed fire. Prerequisites: For 105, For 318, or permission of instructor.

453. Toxicology in Life Sciences (3); Alt Sp
Students will develop an understanding of the general process of conducting release, contamination and risk assessments. Furthermore, students will be able to understand and work with federal and state guidances and regulations that bear on the conduct of environmental public health investigations. The ultimate goal is to equip students with knowledge and skills that are utilized to assess the general impact of substances on human health. Prerequisites: Biol 212, Chem 212, or permission of instructor.

454. Landscape Ecology and Wildfires (3) Alt Sp

Wildfire behavior depends on vegetation and fuel loading over landscapes. Fires that burn through landscape mosaics of habitat types have variable effects on wildlife, vegetation, and surface hydrology. This creates impacts to water quality and yield, wildlife production, and plant distributions that persist for decades. This course will investigate landscape features of wildfires, and, modelling tools to predict landscape-level fire behavior and impacts. Prerequisites: For 405, or permission of instructor

490. Independent Study (1-6 VC)

Individual directed study arranged with an instructor. Prerequisite: Permissions of instructor.

499. Independent Research (1-6 VC)

Study of a special topic in Natural resource management in an individual, directed research-based project, arranged with an individual instructor.

Department of Social and Behavioral Sciences

Dr. Ian Williamson,
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E-mail: iwilliamson@nmhu.edu

The department offers undergraduate programs in psychology, sociology, anthropology, and criminal justice.

Mission of the Department of Social and Behavioral Sciences

The mission of the Department of Social and Behavioral Sciences is to contribute to meeting the educational and research needs in psychology, sociology, anthropology, and criminal justice and the related fields; contribute to meeting the career needs in psychological and social services and social sciences, as well as contribute to training for careers in education, engineering, physical and biological sciences, medicine, and other science fields; contribute to meeting the need for secondary school teacher certification in sociology and/or anthropology; and to provide psychological and socio-cultural service and expertise for the region, as well as the greater global community.

Faculty

Erika Derkas (Sociology)
Camea Gagliardi-Blea (Psychology)
Mario Gonzales (Anthropology)
Jean Hill (Psychology)
Warren Lail (Anthropology)
Linda LaGrange (Psychology)
Maura Pilotti (Psychology)
Gerald Russell (Psychology)
Arlie Tagauna (Sociology/Criminal Justice)
Orit Tamir (Anthropology)
Thomas Ward (Sociology)
Ian Williamson (Psychology)

Resources and Facilities

The human riches of northern New Mexico provide an outstanding context for psychological, social, and cultural studies at New Mexico Highlands University. Students may engage in field archaeological digs, ethnographic, psychobiological research, and clinical practicum. Additionally, students have the opportunity to conduct research in our psychobiology and anthropology labs. Studies of human behavior emphasize field data and computer applications for analysis and interpretation.

The department provides a computer laboratory for student use. Students have access to word processing, spreadsheets, and statistical packages, as well as the Internet.

Student professional societies and organizations, such as Psi Chi, and the Sociology and Anthropology Club, provide opportunities for student participation and program enrichment beyond the classroom.

Sociology and Anthropology

The disciplines of sociology and anthropology combine to offer a holistic approach to the study of humankind. The program offers both bachelor of arts and bachelor of science degree options with four possible emphases: sociology, anthropology, criminology, and American Indian studies. The region's long and varied human traditions, dating from the prehistoric past of 10,000 years ago with Clovis and Folsom to the 21st century mixed culture traditions, provide an excellent natural laboratory for socio-cultural studies. The program emphasizes student participation in field and campus laboratory experiences, practicum, and computer competence in analysis of data. Small classes provide an enriched educational environment for both students and faculty. Career opportunities include preparation for graduate studies, teaching, cultural resource management, and practice in federal, state, and

local agencies, as well as in private businesses and non-profit sectors.

Major in Sociology and Anthropology (B.A.)

Required core: 22 credit hours

Soc	152	Intro to Sociology (3)
Anth	102	Intro to Sociocultural Anthropology (3)

OR

Anth	103	Intro to Phy Anth/ Archaeology (3)
Soc/Anth	300	Socio-Cult Theory (3)
Soc/Anth	330	Res Meth Soc Rel (4)
Soc/Anth	4XX	400 Level Elective (3)

Choose one course from the following:

Anth	274	Indian Cult N.A. (3)
Anth	374	Indian Cultures of Central America (3)
Anth	424	Socio/Cult Dyn in the SW (3)
Anth	474	Contemp Indian Issues (3)
Anth	476	Indians of the SW (3)
Anth	477	The Hispanic SW (3)

Choose one course from the following:

Soc	323	Deviant Beh (3)
Soc	429	Gender, Society, & Culture (3)
Soc	412	Social Strat (3)
Soc	427	Criminology (3)
Soc	431	Political Sociology (3)
Soc	493	Race & Ethnic Rel (3)

Core Total: 22 credit hours

Sociology Emphasis

Required courses: 13 credit hours

Soc	283	Social Problems (3)
Soc	412	Social Strat (3)
Soc	430	Applied Soc Res & Data Analysis (4)
Soc	439	Classical Soc Theories (3)

Electives: 9 credit hours

Select in consultation with your advisor.

Emphasis Total: 22 credit hours

Major Total: 44 credit hours

Criminology Emphasis

Required courses: 25 credit hours

Soc	231	Crim Justice Sys (3)
Soc	427	Criminology (3)
Soc	428	Comp Legal Sys (3)
Soc	430	Applied Soc Res & Data Analysis (4)
Soc	498	Field Experience (1-4)

Select two courses in consultation with your advisor:

Soc	283	Social Problems (3)
Soc	323	Deviant Behavior (3)
Soc	327	Juv Del & Justice (3)
Soc	329	Inst Corrections (3)
PolS	XXX	Law Elective (3)

Select one course in consultation with your advisor:

Anth	442	Forensic Anth (3)
Anth	461	Comm & Culture (3)

Emphasis Total: 25 credit hours

Major Total: 47 credit hours

Anthropology Emphasis

Required courses: 9 credit hours

Select one course from each of the following categories:

Physical Anthropology/Archaeology

Anth	103	Intro to Phy Anth and Archaeology (3)
Anth	410	Archaeology (3)

Social Cultural Anthropology

Anth	102	Intro to Sociocultural Anthropology (3)
Anth	415	Dev & Socio-Cult Change (3)

OR

Anth	422	Rel & Culture (3)
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OR

Anth	461	Comm and Culture (3)
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Applied Anthropology

Anth	442	Forensic Anth (3)
Anth	480	Issues App Anth (3)
Anth	481	Cult Res Mgmt (3)
Soc/Anth	456	U.S.-Mexico Immigration: Border Issues (3)

Electives: 12 credit hours

Select in consultation with your advisor.

Emphasis Total: 21 credit hours

Major Total: 43 credit hours

American Indian Emphasis**Required courses: 12 credit hours**

Anth	274	Indian Cult N.A. (3)
Anth	374	Indian Cultures of Central America (3)
Anth	474	Contemp Indian Issues (3)
Anth	476	Indians of the SW (3)

Electives: 9 credit hours

Select in consultation with your advisor.

Emphasis Total: 21 credit hours

Major Total: 43 credit hours

Major in Sociology and Anthropology (B.S.)

For a bachelor of science degree, complete requirements for bachelor of arts major in sociology and anthropology plus: complete a minor of at least 20 credits in one of the science fields other than sociology and anthropology, or complete a combined science minor, or complete a second major in a bachelor of science degree program, or complete a two-year degree in a science field; and complete eight credits in mathematics, including Math 211.

Minor in Anthropology**Required courses: 9 credit hours**

Soc	152	Intro to Sociology (3)
Anth	102	Intro to Sociocultural Anthropology (3)
Soc/Anth	300	Socio-Cult Theory (3)

Electives: 12

Select in consultation with your advisor.

Minor Total: 21 credit hours

Minor in Sociology**Required courses: 9 credit hours**

Soc	152	Intro to Sociology (3)
Anth	102	Intro to Sociocultural Anthropology (3)
Soc/Anth	300	Socio-Cult Theory (3)

Electives: 12 credit hours

Select in consultation with your advisor.

Minor Total: 21 credit hours

Minor in Sociology and Anthropology (Secondary Education Certificate)

Complete at least 24 credits in sociology and anthropology or a combination of 12 credits in each, in consultation with your minor advisor.

Minor Total: 24 credit hours

Criminal Justice Studies

A Bachelors Degree in Criminal Justice Studies provides an excellent foundation for students interested in working within the Criminal and Juvenile Justice Systems. In addition, it offers a strong foundation for those interested in pursuing a law degree or a masters degree in Public Administration or a closely related field. The Criminal Justice System is quite broad, and professionals, regardless of their specialization, must integrate information from a variety of academic disciplines. The program is designed with this objective in mind.

Major in Criminal Justice Studies (B.A.)**Required courses: 18 credit hours**

Soc	152	Intro to Sociology (3)
Soc/CJS	231	The Criminal Justice System (3)
Soc/CJS	327	Juv Del and Just (3)
Soc/CJS	329	Inst Corrections (3)
Soc/CJS	427	Criminology (3)
Soc	493	Race & Ethnic Rel (3)

Elective Courses: 33-36 Credits

CJS	310	Process & Procedure of Criminal Law (3)
PolS	314	Intro to the Law (3)
CJS	315	Issues in the CJS (3)
CJS	460	Appr to Dispute Resolution (3)
Psy	408	Drugs & Behavior (3)

Psy/CJS	409	Domestic & Sexual Violence (3)
Soc/CJS	428	Compar Legal Sys (3)
Ant	442	Forensic Anthropology (3)
Psy	301	Psychological Research Methods *(4)

OR

SW	330	Research Methods 1* (3)
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OR

Soc/Ant	330	Research Methods in Social Relations (4)
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Psy	302	Statistics for the Behavioral Science (4)*
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OR

SW	430	Research Methods 2* (3)
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OR

Soc/Anth	430	Appld Social Research & Data Analysis (4)
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SW	432	Field Practicum* (4)
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OR

Soc	498	Field Experience (1-4)
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*Can only be substituted at NMHU Centers

Major Total: 51-54 credit hours

Psychology

Psychology, the study of human behavior and mental processes, includes such topics as learning, memory, cognition, motivation, emotion, sensation, perception, personality, attitudes, social interactions, and psychopathology.

The special focus in this field is the individual rather than human societies or cultures. Although the study of psychology contributes to the understanding of abnormal human behavior, knowledge of psychology also enhances the understanding of normal human behavior.

Psychological research is conducted exclusively with the scientific method in applications that range from multifactorial laboratory experiments to single case studies. At NMHU, students experience the diversity within the

field through a broad selection of courses. Behavioral and psychodynamic emphases are offered in the study of mental disorders, while research psychology is represented by cognitive, biological, social, and personality approaches.

Career goals of psychologists include teaching, research, and service. Psychologists, counselors, and psychometricians work at such sites as mental health centers and hospitals, geriatric facilities, and correctional institutions. The psychological profession also includes school psychologists and human relations or organizational behavior psychologists for industry or government.

Major in Psychology (B.A.)

All transfer students majoring in Psychology must complete a minor approved by their major advisor.

Required courses: 11 credit hours

Psy	101	Psych & Society (3)
Psy	301	Psychological Research Methods (4)
Psy	302	Statistics for the Behavioral Science (4)

Other Requirements: 19 credit hours

Choose courses as indicated below in consultation with your major advisor:

Choose at least one course from each of Groups A, B, C, and D below, including one laboratory or techniques/methods courses.

Take both courses in Group E:

A) Social

Psy	321	Soc Psych: Theories & Research (3)
Psy	405	Positive Psychology (3)

B) Personality

Psy	324	Abnormal Psy (3)
Psy	328	Theories of Person (3)

C) Learning and Cognitive Processes

Psy	317	Lrng: Basic Proc (3)
Psy	318	Exp Tech in Lrng (1) (Co-requisite: Psy 317)

Psy	319	Memory & Cog Proc (3)
Psy	320	Research in Memory and Cognition (1)

D) Psychobiological

Psy	408	Drugs & Behavior (3)
Psy	410	Physiological Psych (3)
Psy	411	Tech in Phys Psych (1) (Co-requisite: Psy 410)

E) Other Required Courses

Psy	340	Develop Psych (3)
Psy	433	History of Psych (3)

Electives: 6 credit hours

In addition, the student may select two (2) other elective psychology courses to complete the 36 credits for a psychology major.

Additional requirements for this major (not counted toward the 36- credit minimum):

In the core curriculum, select the courses Soc 152 and Anth 103 (or 102), or substitutes approved by the major advisor. For computer proficiency, select CS 101 or an equivalent approved by the discipline. Completion of Math 120, 140, 150, and 211 is also recommended.

Major Total: 36 credit hours**Major in Psychology (B.S.)**

For the bachelor of science in psychology, complete the bachelor of arts program described above, with the following changes:

1. Complete 3 credits of Psy 499.
2. Select within the science options of the core curriculum either one year of biology or chemistry.
3. Complete Math 140, 150, and 211, and select an academic minor in one of the science fields.

Major Total: 36 credit hours**Minor in Psychology****Required courses: 3 credit hours**

Psy	101	Psych & Society (3)
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Electives: 21 credit hours

Choose courses as indicated below in consultation with your minor advisor.

Choose at least one course from three of the

four groups of courses listed above for the major in psychology (B.A.), including at least one laboratory or techniques/methods course. In addition, the student may select one other elective psychology course to complete the 24 credits for a psychology minor.

Minor Total: 24 credit hours**Courses in Anthropology (Anth)****102. Introduction to Sociocultural Anthropology (3)**

A study of the concepts of culture and its application in the analysis of human group behavior. *NM Common Course Number: Anth 2113*

103. Introduction to Physical Anthropology and Archaeology (3); Fa, Sp

Introduction to the sub-disciplines of physical anthropology and archaeology in the investigation of the origin, distribution, adaptation and evolution of early humans, up to the rise of civilization in the Old and New World. *NM Common Course Number: Anth 1113*

235 - 435. Selected Topic in Anthropology (I - 4 VC)

Course in a topic or topics in anthropology. May be repeated with change of content.

274. Indian Cultures of North America (3); Sp
Introduction of peoples and cultures of Native North America, including Mexico, at time of first European contact, employing "Culture Area Concept." Prerequisite: Permission of instructor.

300. Sociocultural Theory (3); Fa

Survey of the principal developments of sociocultural theory that have contributed to the emergence, development, and consolidation of the disciplines of anthropology and sociology. Prerequisite: One introductory course in anthropology or sociology.

303. Anthropological Theory (3)

A survey of the major directions in contemporary American and Western European anthro-

pology. Prerequisite: One introductory course in sociology or anthropology.

330. Research Methods in Social Relations (4); Fa

The social context, structure of inquiry, and modes of observation in research of social and cultural phenomena. Prerequisite: One introductory course in sociology or anthropology. Cross-listed as: Soc 330.

352. Laboratory Research (1 -3 VC)

Research experience in the anthropology laboratory. May be repeated.

374. Indian Cultures of Central America (3); Sp

A study of the native people, cultures, and culture areas of Central America. Prerequisite: One introductory course in sociology or anthropology.

398. Anthropological Field Studies (2 - 4 VC)

Ethnological and/or archaeological field studies in selected sites. The destination and time in the field vary and are announced at the time of offering. A preparation session before departure is required.

410. Archaeology (3); 2,2; Fa

The purpose, techniques, methods and theory of archaeology in the study of the human past and in the context of modern science. Prerequisite: Anth 221 and 241 or Permission of instructor.

411. Paleoethnobotany (3)

The question of subsistence is central to every archaeological inquiry. The specialized field of paleoethnobotany allows us to infer dietary habits from charred plant remains recovered during archaeological excavations. The purpose of this course, therefore, is to familiarize students with field methods employed in the recovery of botanical remains (samplings, flotation, capture, and drying) and lab methods used to identify and interpret them. Special emphasis will be placed on identifying wild and domestic plants used by prehistoric

peoples of northeastern New Mexico.

412. Lithic Technology and Analysis (3)

The purpose of this course is to familiarize students with the study of stone tools in archaeological contexts. We wish to learn from which materials these tools were made, the techniques that were employed to make them, how they came to be discarded to become part of the archaeological record. We also wish to know from where the materials came and what properties caused them to be selected for the purpose or purposes for which they were chosen. Accordingly, the course is broken into four general areas: geology, technology, analysis, and interpretation.

413. Archaeology of the Southwest (3); 2,2; Sp

Study of prehistoric cultures, before 1500, of the Greater Southwest and northern New Mexico. Prerequisite: One introductory course in sociology or anthropology.

414. Field Methods In Archaeology (2 - 6 VC); Su

Instruction in archaeology field and laboratory techniques and methods. Prerequisite: Anth 410 or Permission of instructor.

415. Development and Sociocultural Change (3); Sp

This course concerns the nature and consequences of development and culture change. The focus is on contemporary issues and the many ways in which anthropology is used outside its purely academic context: how anthropology is applied to contemporary human issues, how it benefits society, and how it advances theoretical knowledge. Prerequisite: One introductory course in anthropology or sociology. Cross-listed as: Soc 415.

420. Anthropology Goes to the Movies (3) Alt Sp

The course will feature ethnographic films that explore cross-cultural themes about identities (race-ethnicity, nationality, political organization, religion, gender, class, sexuality,

and so on) primarily through film and secondarily through ethnographic texts. Course readings, films, class lectures and discussions will examine the themes of cinematic (visual and auditory) manipulation of audience's perceptions and interpretations, research and ethics and accountabilities, and the politics of ethnographic representation. You will learn about film in anthropology by viewing and discussing films that reflect various anthropological principles. Thinking about anthropology films will require taking and writing about the subject.

421. Ethnology (3); Fa

An advanced study of the development of the discipline and close examination of selected ethnological texts. Prerequisite: Permission of instructor.

422. Religion and Culture (3); Fa

The course addresses the origins, elements, forms, and symbolism of religion, provides a comparative survey of religious beliefs, myths, practices and symbolism, and focuses on religion in the context of culture, and teaches the appreciation of religious differences. Prerequisite: One introductory course in sociology or anthropology. Cross-listed as: Soc 422.

424. Social/Cultural Dynamics in the Southwest (3); Fa

Investigation of the interrelationships among the major cultural groups living in the Greater Southwest and northern New Mexico today.

428. Comparative Legal Systems (3); Fa

A sociological and anthropological analysis of social control and law in a variety of social and cultural contexts.

429. Gender, Culture, and Society (3); Fa

This course provides a foundation for understanding gender as expressed within and influenced by society. Cross culturally men and women are perceived as different, often as opposites. This perception can affect the quality of life, both on a structural level (in terms of wages earned, jobs held) and on an

interpersonal level (in terms of expression of self/autonomy). Various theoretical perspectives are explored in order to understand why this perception of difference exists, how it translates into inequality and how it is learned.

442. Forensic Anthropology (3); 2,2; Sp

Presentation and application of biological anthropology techniques in the identification of humans from skeletal remains.

451. Senior Seminar (3); Sp

A capstone course designed to synthesize and integrate knowledge in anthropology and sociology. Cross-listed as: Soc 451.

454. Women and Globalization (3) Sp

This course examines how women's lives are shaped by globalization through the feminization of labor and migration, environmental degradation, Diaspora, sexuality, cultural displacement, and militarization. It explores the ways women have confronted these conditions as well as the possibilities and challenges of cross-border feminist coalitions.

456. U.S.-Mexico Immigration: Border Issues (3); Sp

Socially and culturally, economically and demographically no international process has affected everyday life in the United States more than Mexican immigration. The course will examine the evolution, expansion and maintenance of processes and structures that have come to institutionalize the unspoken immigration "agreements" between these two nations.

461. Communication and Culture (3); Fa

Anthropological linguistics, focusing on investigations of the relationships between language and culture. Prerequisite: One introductory course in sociology or anthropology.

474. Contemporary Indian Issues (3); Sp

An examination of emerging social and cultural issues in American Indian society today.

476. Indians of the Greater Southwest (3); Sp

A survey of the Native American cultures in

the Greater Southwest since 1500, including both Pueblo and non-Pueblo cultures. Prerequisite: One introductory course in sociology or anthropology.

477. The Hispanic Southwest (3); Fa

An ethnohistorical and socioanthropological examination of Spanish speaking people in the Southwest from their establishment to contemporary times.

480. Issues in Applied Anthropology (3); Sp

This course focuses on what applied anthropology is, how it is done, how it benefits society, and how it advances anthropology's theoretical knowledge of culture and society. It is also for student who are interested in learning about the various ways in which anthropology is used outside the academia.

481. Cultural Resource Management (3); Fa

This course provides students with the foundation's for conducting Cultural Resource Management. It addresses laws, regulations, agencies, and techniques needed for conducting CRM work and practical experience. Prerequisite: One Culture Area course.

490. Independent Study (1 - 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

496. Ethnographic Fieldwork (1 - 4 VC)

Training and practice in the traditional ethnographic methods, i.e., mapping, census-taking, participant observation, informal interviewing, formation of projects, and data analysis. Prerequisite: One introductory course in sociology or anthropology.

499. Independent Research (1 - 4 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Criminal Justice (CJS)

235 - 435. Selected Topic in Criminal Justice (3)

Course in a topic or topics in Criminal Justice. May be repeated with a change of content.

310. Process and Procedures of Criminal Law (3)

This course examines processes and procedures of the American legal system. The primary focus is on the American adversarial system of criminal law and alternatives to these systems of law and justice. The adversarial system will be compared with the inquisitorial criminal and civil codes of Continental Europe. *NM Common Course Number: CRJI 2503*

315. Issues in the Criminal Justice System (3)

This course provides an advanced exploration of issues currently impacting law enforcement, models of adult and juvenile corrections, and the judicial system. The course is designed to provide students with in-depth knowledge of the interdependence of the components of the criminal justice system continuum. The type and effectiveness of rehabilitative efforts and constitutional requirements for mental and medical health care will be examined.

409. Domestic and Sexual Violence (3)

This course will focus on physical, sexual, and emotional abuse that occurs within families. A particular emphasis will be a focus on the psychological consequences of exposure to physical and sexual trauma and neglect. Victim and offender characteristics will be discussed in the context of family dynamics. Typical and potential criminal justice system responses will be explored.

460. Approaches to Dispute Resolution (3)

This course provides a theoretical and practical understanding of dispute resolution processes in use in the private and public sectors. The course examines how and why dispute resolution processes function in particular environments, and critiques the strengths and weaknesses of each process. Prerequisite: Introductory course in psychology or introductory course in sociology.

Courses in Psychology (Psy)

101. Psychology and Society (3); Fa

A survey of the major concepts of modern psychology and their application to some of the issues in modern society. Two lecture hours per week are scheduled along with a weekly small group discussion, which supplements the lectures by means of discussion, films, and demonstrations. *NM Common Course Number: Psyc 1113*

201. Cognition and Life Processes (3)

A presentation of the fundamentals of human cognition, critical thinking skills, and the application of these skills to everyday life processes. Topics will include reasoning, judgment, problem-solving, and decision-making.

235 - 435. Selected Topic in Psychology (1 - 4 VC)

Course in a topic or topics in psychology. May be repeated with a change of content.

240. Life-Span Human Development (3)

A systematic study of individual growth and development from conception through old age. The course is appropriate for students other than psychology majors, including such disciplines as education, social work, and nursing. Prerequisite: Psy 101.

301. Psychological Research Methods (4); 3,2; Fa

The purpose of this class is to give students a basic understanding of the types of research methods that apply to psychology. Students will be introduced to experimental, quasi-experimental, and correlational designs, among others. Majors will be required to conduct their own research project in psychology over the year in conjunction with the Psy 302.

302. Statistics for the Behavioral Science (4); 3,2; Sp

The first purpose of the course is to reduce the fear of statistics by using examples that make sense to everyone. The second purpose of the course is to teach you basic statistics. You will

be deriving answers with hand calculations to give you a good basic overview of simple statistics including descriptives, correlations, t-test, and ANOVAS. Majors will be finishing the research project they began in Psy 301 by analyzing their data with the statistical techniques they learn in the class.

317. Learning: Basic Processes (3)

A review of the primary phenomena associated with instrumental and classical conditioning. Some attention is given to adaptations of conditioning principles to behavior modification. Prerequisite: Psy 101 or permission of instructor. Co-requisite: Psy 318.

318. Experimental Techniques in Learning (1)

Laboratory experimental work demonstrating basic phenomena in animal learning and memory. Co-requisite: Psy 317.

319. Memory and Cognitive Processes (3)

A review of human processes involved in encoding, storing, and retrieving information. Recommended: Psy 301 and Psy 302.

321. Social Psychology: Theories and Research (3)

A review of the major social-psychological theories and research. Topics include person perception, attributional processes, attitudes, stereotyping, group processes, aggression, interpersonal attraction, and altruism. Prerequisite: Psy 101 or permission of instructor. Co-requisite: Psy 322.

320. Research in Memory & Cognition (1) 0; 2 Sp

This course is an exercise in critical thinking directed at one's own mind. The aim of this course is to familiarize students with key cognitive psychological studies by means of practical experimental demonstrations and critical analysis of research articles. The course will cover topics such as selective attention, automatic vs. conscious processing, reconstructive memory processing and semantic integration, forms of learning, and the role of generic knowledge and heuristics in

everyday thinking. This course compliments Psy 319.

322. Social Psychology Research (1) Sp

This course is strongly recommended as a discussion course to accompany Psychology 321. In this class, you will be discussing modern and classic research in the area of social psychology. You will be reading primary source material covering relationships, prejudice, aggression, helping, and related areas of social psychology. Co-requisite: Psy 321.

324. Abnormal Psychology (3)

An analysis of each of the major syndromes of psychopathology in terms of basic psychological processes. Special attention is given to the clinical observation and experimental research underlying the delineation of each syndrome. Prerequisite: Psy 101 or permission of instructor.

328. Theories of Personality (3)

A review of the major theories of personality such as Freud, Jung, Horney, and Erickson. A sampling of non-western approaches to this topic is also addressed including the Hindu, Buddhist, and Islamic perspectives. Prerequisite: Psy 101 or permission of instructor. Co-requisite: Psy 329

340. Developmental Psychology (3); Fa

In-depth coverage of developmental theory and research with emphasis alternating among child, adolescent and adult development. Prerequisite: Psy 101. Cross-listed as: EcEd 302.

377. Environmental Psychology (2)

An examination of environmental factors affecting behavior and socio-psychological functioning, including such topics as physical/architectural factors, crowding, and personal space.

405. Positive Psychology (3)

This course will provide an overview of the dynamic field of positive psychology. What does this mean? Positive psychology is oriented to the study of optimal human

performance, quality relationships, well-being, and flourishing. How can we be happy? How can we enhance our own lives and the lives of others? How can we be creative, productive, satisfied, and live meaningful lives? These are a few of the questions we would like to tackle in this course.

408. Drugs and Behavior (3); Fa, Su

Psychological and pharmacological study of alcoholism, drug abuse, and drug use, including tranquilizers and non-prescription drugs, throughout society.

409. Domestic and Sexual Violence (3), Su

This course will focus on physical, sexual, and emotional abuse that occurs within families. A particular emphasis will be a focus on the psychological consequences of exposure to physical and sexual trauma and neglect. Victim and offender characteristics will be discussed in the context of family dynamics. Typical and potential criminal justice system responses will be explored.

410. Physiological Psychology (3)

An overview of the neuroanatomical and neurophysiological processes underlying behavior. Topics include neurological disorders, brain organization, sensory systems, and applied human neuropsychology. Co-requisite: Psy 411

411. Techniques in Physiological Psychology (1)

Laboratory work designed to develop skills needed to collect data in physiological psychology. Exercises include brain dissection techniques and the use of the following instruments: centrifuge, balance, spectrophotometer, and high performance liquid chromatography (HPLC). Co-requisite: Psy 410.

416. Motivation and Emotion (3)

A review of the major phenomena and theories that relate to motivation and emotion. Prerequisite: Psy 301 and Psy 302, or permission of instructor.

419. Introduction to Behavior Therapy (3)

Introduction to and survey of behavior therapy procedures and their application to child and adult populations in a variety of settings including homes, schools, prisons, and hospitals.

422. Human Sexuality (3)

Review of contemporary, socio-psychological issues relating to human sexuality. Topics include sexual anatomy, sexually-transmitted diseases, sexual dysfunctions, sexual attitudes and mores.

425. Introduction to Group Psychotherapy (3)

An overview of group therapy, theory and techniques. Course includes an experiential component designed to provide experience with group process and group leadership. Prerequisite: Permission of instructor.

430. Gender Roles (3)

An examination of gender roles and role theory in understanding the behavior of women and men. Topics include development, stereotyping, sex differences in personality, abilities, achievement, and status. Attention is given to implications of changing female and male roles in society.

433. History of Psychology (3)

Review of the major figures associated with the development of psychology as a science from Plato's time to the present, with special emphasis on the nineteenth and twentieth centuries. Prerequisite: Psy 301 and Psy 302, or permission of instructor.

445. Behavior Disorders in Children (3)

Etiology and treatment of behavioral problems in children in a variety of settings, including home and school environments. An eclectic coverage of the major theories, approaches, and research is provided. Prerequisite: Psy 240 or 340, or permission of instructor.

450. Seminar in Psychology (1 - 4 VC)

Seminar course in a topic or topics in psychology. May be repeated with a change in content.

464. Organizational Behavior (3)

Analysis of formal organizations and informal relationships among individuals and small groups. Study of business organizations as a system of authority and status, control and communication, decision-making centers, and leadership positions. Use is made of cases and research studies.

471. Psychological Testing (3); 2,2

Presentation of the principles underlying psychological testing and measurement. Major areas of psychological testing are surveyed and special attention is given to social and ethical aspects of psychological testing. Prerequisite: Psy 301 and Psy 302, or permission of instructor.

472. Cognitive Science (3)

An interdisciplinary investigation of the foundations of human knowledge representation and understanding, the functioning of the human mind, and how these impact on recent computer technologies. Cross-listed as: Phil 472 and CS 472.

475. Abnormal Psychology and Literature (3)

Characters from many literary works analyzed in terms of psychopathology. Various theories of abnormality will be utilized. Prerequisite: Permission of instructor.

477. Culture and Mental Illness (3)

An examination of current descriptions and explanations of mental disorders in a sample of countries from all major regions of the world. Historical, technical, ethical, and pragmatic aspects of international research in the realm of psychology/psychiatry are also addressed. Prerequisite: Psy 101, Psy 324, or permission of instructor.

479. Psychology of Religion (3)

An examination of the relationship between the discipline of psychology and mysticism. Perspectives addressed include the historical, cultural, philosophic, psychoanalytic, and scientific. Prerequisite: Psy 101.

480. Community Psychology (3)

An introduction to community psychology with emphasis on theories and research regarding prevention and consultation. Prerequisite: Psy 101 or permission of instructor.

490. Independent Study (1 - 4 VC)

Individual, directed readings and library research arranged with an instructor on a topic of mutual interest to the student and instructor. Prerequisite: Permission of instructor.

498. Field Experience (1 - 4 VC)

A field placement in a local service agency providing opportunity for observation and learning under staff supervision. May be taken twice for credit. Prerequisite: Senior status in psychology and permission of instructor.

499. Independent Research (1 - 4 VC)

An individual, directed research investigation arranged with an instructor on a topic of mutual interest to the student and the instructor. Projects require a final written report that includes a presentation of the problem, review of the literature, description of procedures, data analysis, and interpretation of results. Prerequisite: Permission of instructor.

Courses in Sociology (SOC)**152. Introduction to Sociology (3)**

A broad survey of the basic concepts and principles that sociology uses to understand the development of the human social environment and its phenomena. NM Common Course Number: Soci 1113

212. Marriage and the Family (3)

Marriage, family life, and the family as a social institution.

NM Common Course Number: Soci 2213

231. Criminal Justice System (3); Fa

A sociological analysis of the criminal justice process in the United States with special emphasis on law enforcements and the courts.

NM Common Course Number: Crji 1113

235 - 435. Selected Topic in Sociology (1 - 4 VC)

Course in a topic or topics in sociology. May be repeated with change of content.

283. Social Problems (3)

The study of specific social problems that are significant at the present time.

NM Common Course Number: Soci 2113

300. Sociocultural Theory (3); Fa

Survey of the principal developments of Sociocultural Theory that have contributed to the emergence, development and consolidation of the disciplines of anthropology and sociology.

323. Deviant Behavior (3)

Analysis of behavior that deviates from institutionalized expectations, by using specific sociological theory and method.

327. Juvenile Delinquency and Justice (3)

An overview of definitions and social theories of delinquency and an analysis of the legal system for processing juvenile offenders in the United States; special consideration of juvenile justice in New Mexico. *NM Common Course Number: Crji 2603*

329. Institutional Corrections (3)

A sociological analysis of the role of jails and prisons in the criminal justice system and larger society in the United States; emphasis on operation of adult correctional facilities, from perspective of both staff and inmates, with special consideration of institutional corrections in New Mexico.

330. Research Methods in Social Relations (4); Fa

The social context, structure of inquiry, and modes of observation in research of social and cultural phenomena. Prerequisite: One introductory course in sociology or anthropology. Cross-listed as: Anth 330.

411. The Community (3)

Analysis of human communities in terms of social structure, social class, participation in formal and informal associations, power struc-

ture, and intergroup conflict.

412. Social Stratification (3); Sp

Differentiation, status, social mobility, class, and caste in selected societies. Prerequisite:

One introductory course in sociology or anthropology.

415. Development and Sociocultural Change (3)

This course concerns the nature and consequences of development and culture change as understood by social scientists. Course will address theoretical Orientations, consequences of development, and case studies. Prerequisite: One introductory course in sociology or anthropology. Cross-listed as: Anth 415.

422. Religion and Culture (3)

The origins, elements, forms, and symbolism of religion including a comparative survey of religious beliefs, myths, practices, and symbolism. Course focuses on religion in the context of culture with an emphasis on appreciating religious differences. Prerequisite: One introductory course in sociology or anthropology. Cross-listed as: Anth 422

424. Social/Cultural Dynamics in the Greater Southwest (3)

Investigation of the interrelationships among the major cultural groups living in the Greater Southwest today.

427. Criminology (3); Sp

An overview of definitions and types of crime, and social theories of crime causation; special issues related to crime, crime control, and crime prevention.

428. Comparative Legal Systems (3); Fa

A sociological and anthropological analysis of social control and law in a variety of social and cultural contexts.

429. Gender, Culture, and Society (3)

This course provides a foundation for understanding gender as expressed within and influenced by society. Cross culturally men and women are perceived as different, often as opposites. This perception can affect the

quality of life, both on a structural level (in terms of wages earned, jobs held) and on an interpersonal level (in terms of expression of self/autonomy). Various theoretical perspectives are explored in order to understand why this perception of difference exists, how it translates into inequality and how it is learned.

430. Applied Social Research and Data Analysis (4) 3, 2; Sp

Instruction in and application of techniques used in the analysis of quantitative and qualitative social science research data. Prerequisite: Soc 330 or permission of instructor.

431. Political Sociology (3)

Sociological theory and research as applied to the study of political behavior, including such topics as the social bases of power (class, occupation, religion, cultural values), decision-making, leadership and communications.

439. Classical Sociological Theories (3); Sp

An analysis of classical sociological theory and theorists, including Marx, Durkheim, and Weber.

450. Seminar in Sociology (1-4 VC)

Seminar course in a topic or topics in sociology: may be repeated with change of content.

454. Women and Globalization (3)

This course examines how women's lives are shaped by globalization through the feminization of labor and migration, environmental degradation, Diaspora, sexuality, cultural displacement, and militarization. It explores the ways women have confronted these conditions as well as the possibilities and challenges of cross-border feminist coalitions.

490. Independent Study (I -4 VC)

Independent, directed study arranged with an instructor. Prerequisite: Permission of instructor.

493. Race and Ethnic Relations (3)

The basic processes operating in the present day interrelations of ethnic groups.

498. Field Experience (1- 3 VC); Sp

A field placement in an institution or agency providing opportunity for observation and limited exposure to the use of professional techniques under staff supervision. Prerequisite: Permission of instructor.

498. Field Experience (1 - 3 VC)

A field placement in a local service agency providing opportunity for observation and learning under staff supervision. May be taken twice for credit. Prerequisite: Senior status in psychology and permission of instructor.

499. Independent Research (1 - 4 VC)

An individual, directed research investigation arranged with an instructor on a topic of mutual interest to the student and the instructor. Projects require a final written report that includes a presentation of the problem, review of the literature, description of procedures, data analysis, and interpretation of results.

Prerequisite: Permission of instructor.

One introductory course in sociology or anthropology.

School of Business

Administration

Dr. Charles Swim, Dean

Sininger Hall, Room 208

E-mail: charlesswim@nmhu.edu

505.454.3522

FAX: 505.454.3354

The school offers undergraduate programs in accounting, finance, international business, management, management information systems, marketing and general business.

Accreditation

The School of Business Administration is accredited by the Association of Collegiate Business Schools and Programs (ACBSP) at the undergraduate and graduate level.

Mission of the School of Business

New Mexico Highlands University's School of Business Administration is committed to being the best small HSI Business school in the nation. The school prepares students with tools necessary to be competitive, ethical professionals in the global business environment.

Excellence in teaching is evidenced by:

- Faculty recruiting and development that fosters enhancement in the quality of teaching
- Scholarly and research activity that supports and enhances classroom teaching
- Faculty service that narrows the gap between classroom theory and the needs of the business community

Education experience is offered through:

- Small class enrollments to foster interactive and high involvement learning
- Opportunities for students to participate in many real-world scenarios in classroom and internship settings
- Faculty-student relationships that extend from academic advising through career choices, including facilitating employment opportunities

Faculty

Elizabeth Alexander (Finance)

Ali Arshad (Economics)

Carrie Goodman (Accounting)

John V. Hayes (Financial Planning)

Ron Maestas (MIS)

Emmanuel Nkwenti (Mgmt & Int'l Business)

Hal Olafson (Finance)

Luis Ortiz (Mgmt & Int'l Business)

James Peters (Accounting)

Hormuzd Rassam (Business)

Mary Romero (Accounting)

Charles Swim (MIS/Mgmt)

William Taylor (Economics)

Kent Tucker (Finance)

Donna Vigil (Accounting)

Margaret Young (Marketing)

Business

The School of Business Administration provides academic programs that provide a solid foundation for students in leadership roles in business, government and education. Performance standards are high for both undergraduate and graduate programs. Academic programs reflect the philosophy and common professional components of the accrediting body, the Association of Collegiate Business Schools and Programs (ACBSP). In order to prepare students for professional careers, the curricula address both the specifics of the work place and the more general aspects of society.

The School of Business Administration offers one degree, the bachelor of business administration (B.B.A.) with concentrations in accounting, finance, international business, management, marketing, management information systems, and general business. Students may select a second major or minor in a field outside the School of Business or may select a minor from within the School of Business. The school's majors and minors are listed below:

The general education requirements for B.B.A.

degree (See University Core Requirements) are 42 to 45 credit hours. All business majors and minors (including non-business minors) are required to take CS 101, Econ 216.

Students, in conjunction with their advisors, may select upper divisional electives from the following disciplines: Anthropology, Business, Sociology, Psychology, Media Arts, Exercise and Sport Science. The number of electives varies by concentration.

Exit Requirements for the BBA degree

During the last year of coursework all undergraduate students are required to complete Mgmt 489, Strategic Management. Students will work as a team to prepare and present a strategic business analysis as the final aspect of their undergraduate business preparation. The business case will be presented to members of the School of Business Administration faculty at the end of each semester.

University Core: 3 credit hours

Econ 216 Macroeconomics (3)

Business Education Core: 45

Acct 287 Prin of Fin Acct (3)

Acct 288 Prin of Mgr Acct (3)

BLaw 360 Business Law & Ethics (3)

Bus 110 Bus Analys Meth (3)

OR

Math 153 Quant Meth for Bus (3)

Bus 210 Stat Analys for Bus (3)

OR

Math 158 Intro to Business Stat (3)

Econ 217 Prin of Microecon (3)

Engl 367 Tech Writing (3)

Fin 340 Personal Finance (3)

Fin 341 Financial Mgmt 1 (3)

Mgmt 303 Prin of Management (3)

Mgmt 325 Oper Resrch 1 (3)

Mgmt 489 Strategic Mgmt (3)

Mktg 302 Prin of Marketing (3)

Mktg 411 Marketing Rsrch (3)

MIS 145 Microcomp Appl in Bus (3)

Core Total: 45 credit hours

Concentration in Accounting (B.B.A.)

The following categories reflect the philosophy of the American Institute of Certified Public Accountants and the standard for educational components of the ACBSP accrediting body.

Required courses: 27 credit hours

Acct 301 Cost Accounting (3)

Acct 387 Intermed Acct 1 (3)

Acct 388 Intermed Acct 2 (3)

Acct 392 Intermed Acct 3 (3)

Acct 321 Individual Taxation (3)

OR

Acct 408 Tax Planning (3)

Acct 481 Accounting Sys (3)

Acct 485 Financial Statement Analysis (3)

Acct 487 Adv Acct Topics (3)

Acct 492 Auditing (3)

Electives: 6 credit hours

Choose two courses from the following list:

Acct 401 Budgeting (3)

Acct 410 Accounting Tech (3)

Acct 422 Corp, Partnership, & Estate Taxation (3)

Acct 482 Int'l Accounting (3)

Acct 489 Govt Accounting (3)

Concentration Total: 33 credit hours

Minor in Accounting for Non-Business Majors

Students must take Bus 110 (or Math 153) and MIS 145 before enrolling in this minor.

Required courses: 15 credit hours

Acct 287 Prin of Fin Acct (3)

Acct 288 Prin of Mgr Acct (3)

Acct 301 Cost Accounting (3)

Acct 387 Intermed Acct 1 (3)

Acct 388 Intermed Acct 2 (3)

Electives: 9 credit hours

Choose three upper division courses from the following list in consultation with an advisor.

Acct 392 Intermed Acct 3 (3)

Acct 401 Budgeting (3)

Acct 408 Tax Planning (3)

OR

Acct	321	Individual Taxation (3)
Acct	422	Corp, Partnership, & Estate Taxation (3)
Acct	481	Accounting Sys (3)
Acct	482	Int'l Accounting (3)
Acct	485	Financial Statement Analysis (3)
Acct	487	Adv Acct Topics (3)
Acct	489	Govt Accounting (3)
Acct	492	Auditing (3)

Minor Total: 24 credit hours

Minor in Accounting for Business Majors

Required courses: 9 credit hours

Acct	301	Cost Accounting (3)
Acct	387	Intermed Acct 1 (3)
Acct	388	Intermed Acct 2 (3)

Electives: 12 credit hours

Choose four courses from the following list:

Acct	392	Intermediate Acct 3 (3)
Acct	401	Budgeting (3)
Acct	321	Individual Taxation (3)

OR

Acct	408	Tax Planning (3)
Acct	410	Accounting Tech (3)
Acct	422	Corp, Partnership, & Estate Taxation (3)
Acct	481	Accounting Sys (3)
Acct	482	Int'l Accounting (3)
Acct	485	Financial Statement Analysis (3)
Acct	487	Adv Acct Topics (3)
Acct	489	Govt Accounting (3)
Acct	492	Auditing (3)

Minor Total: 21 credit hours

Concentration in Finance- Managerial Finance Track (B.B.A.)

Required courses: 18 credit hours

Fin	332	Money & Banking (3)
Fin	342	Financial Mgmt 2 (3)
Fin	409	Investment Planning (3)
Fin	410	Real Estate Investments (3)
Fin	460	Portfolio Analysis (3)

Fin	475	Int'l Fin Mgmt (3)
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Electives: 12 credit hours

Choose 4 upper division courses in consultation with an advisor.

Concentration Total: 30 credit hours

Minor in Finance for Non-Business Majors- Managerial Finance Track

Students must take Bus 110 (or Math 153) and Fin 341 before enrolling in this minor.

Required courses: 21 credit hours

Acct	287	Prin of Fin Acct (3)
Fin	332	Money & Banking (3)
Fin	340	Personal Finance (3)
Fin	409	Investment Planning (3)
Fin	410	Real Estate Investments(3)
Fin	460	Portfolio Analysis (3)
Fin	475	Int'l Fin Mgmt (3)

Minor Total: 21 credit hours

Minor in Finance for Business Majors

Required courses: 18 credit hours

Fin	332	Money & Banking (3)
Fin	342	Financial Mgmt 2 (3)
Fin	409	Investment Planning (3)
Fin	410	Real Estate Investments (3)
Fin	460	Portfolio Analysis (3)
Fin	475	Int'l Fin Mgmt (3)

Electives: 3 credit hours

Minor Total: 21 credit hour

Concentration in Finance- Personal Finance Planning Track (B.B.A)

Required courses: 21 credit hours

Fin	407	Risk and Insurance Planning (3)
Acct	408	Tax Planning (3)
Fin	409	Investment Planning (3)
Fin	411	Retirement Planning and Employee Benefits (3)
Fin	412	Estate Planning (3)
Fin	413	Financial Planning Capstone (3)
Acct	485	Financial Statement Analysis (3)

Electives: Choose 9 hours from the following list:

Fin	332	Money & Banking (3)
Fin	342	Financial Mgmt 2 (3)
Fin	410	Real Estate Investments (3)
Fin	460	Portfolio Analysis (3)

Concentration Total: 30 credit hours

Minor in Finance for Non-Business Majors - Personal Financial Planning Track

Students must take Bus 110 (or Math 153) before enrolling in this minor

Required courses: 27 credit hours

Acct	287	Prin of Fin Acct (3)
Fin	340	Personal Finance (3)
Fin	341	Financial Mgmt 1 (3)
Fin	407	Risk and Insurance Planning (3)
Acct	408	Tax Planning (3)
Fin	409	Investment Planning (3)
Fin	411	Retirement Planning and Employee Benefits (3)
Fin	412	Estate Planning (3)
Fin	413	Financial Planning Capstone (3)

Minor Total: 27 credit hours

Minor in Finance for Business Majors- Personal Financial Planning Track

Required courses: 21 credit hours

Fin	407	Risk and Insurance Planning (3)
Acct	408	Tax Planning (3)
Fin	409	Investment Planning (3)
Fin	411	Retirement Planning and Employee Benefits (3)
Fin	412	Estate Planning (3)
Fin	413	Financial Planning Capstone (3)
Acct	485	Fin Statement Anal (3)

Minor Total: 21 credit hours

Concentration in International Business (B.B.A.)

Required courses: 25 credit hours

Span	201	Intermediate Span (4)
Span	425	Span for the Profession (3)
IntB	440	Intl Business (3)
Mgmt	440	International Human Resource Management (3)
Mktg	474	International Mktg (3)
IntB	480	Doing Business in the Spanish-Speaking World (3)
Fin	475	Intl Financial Mgmt (3)
Mktg	430	Intl Negotiations (3)

Electives 6 credits required. Choose two IntB upper division courses offered by the School of Business Administration

IntB	420	Intl Economics (3)
IntB	430	International Law (3)
IntB	454	Residency in Hispano America (6)
Acct	482	Int'l Accounting (3)

Concentration total: 31 credit hours

Concentration in Management

Required courses: 21 credit hours

Mgmt	364	Organizational Theory (3)
Mgmt	386	HR Management (3)
Mgmt	440	Int'l HR Mgmt (3)
Mgmt	453	Org Leadership (3)
Mgmt	465	Personnel Pract & the Law (3)
MIS	480	Project Mgmt (3)
Econ	408	Intermediate Microeconomics (3)

Note: Students must choose nine hours of electives in consultation with your advisor.

Concentration Total: 30 credit hours

Minor in Management for Non-Business Majors

Student must take Bus 110 (or Math 153) and Bus 210 (or Math 158) before enrolling in this minor.

Required courses: 18 credit hours

Acct	287	Prin of Fin Acct (3)
Mgmt	303	Prin of Mgmt (3)

Mgmt	325	Oper Research I (3)
Mgmt	364	Org Behavior (3)
Mgmt	386	HR Management (3)
MIS	145	Microcomp App in Bus (3)

Electives: 6 credit hours

Choose two upper division courses in consultation with an advisor (at least one must be a management course).

Minor Total: 24 credit hours**Minor in Management for Business Majors****Required courses: 15 credit hours**

Mgmt	364	Org Behavior (3)
Mgmt	386	Human Resource Mgmt (3)
Mgmt	440	Int'l HR Mgmt (3)
Mgmt	465	Personnel Pract & Law (3)
Mgmt	487	Adv Oper Rsch & Sci Mgmt (3)

Electives: 6 credit hours

Choose three upper division courses in consultation with an advisor (at least one must be a management course).

Minor Total: 21 credit hours**Concentration in Management Information Systems (B.B.A.)****Required courses: 26 credit hours**

CS	325	Computer Hardware Inst & Maintenance (1)
CS	326	Comp Softwre Inst (1)
MIS	236	Intro to Bus & Info Sys (3)
MIS	370	Sys Des & Analysis (3)
MIS	374	Info Sys Environ (3)
MIS	380	Info Modeling & Databases (3)
MIS	420	Networking in Bus Environ (3)
MIS	485	Sys & Software Architecture (3)

Choose two courses from the following:

CS	211	Intro to Obj Ori COBOL for Bus Data Processing (3)
CS	318	Bus Appl Prog (3)

CS	463	Web Programming (3)
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Electives: 6 credit hours

Students interested in a more technical background may choose up to nine hours from selected Computer Science (CS) courses. Students should check the prerequisite requirements. All electives require advisor's approval for course of study.

CS	458	Network Mgmt (3)
CS	471	Art Intelligence (3)
MIS	331	Decision Support Systems (3)
MIS	371	Obj Ori Program (3)
MIS	376	Integrated Bus Appl (3)
MIS	480	Proj Mgmt (3)
MIS	486	Web Site Auth & Mgmt (3)
Mktg/MIS 445		Elec Commerce (3)
MIS/Mktg 451		Internet Marketing Strat (3)

Concentration Total: 32 credit hours**Minor in Management Information Systems for Non-Business Majors****Required courses: 15 credit hours**

MIS	236	Intro to Bus & Info Sys (3)
MIS	370	Sys Des & Analysis (3)
MIS	380	Info Modeling & Databases (3)
MIS	480	Project Mgmt (3)

Choose one programming course selected from the following three options:

CS	211	Intro to Obj Orient COBOL for Bus Data Proc (3)
CS	318	Bus Appl Prog (3)
CS	463	Web Programming (3)

Electives: 9 credit hours**Choose nine credits from the following:**

CS	331	Decision Sup Sys (3)
CS	458	Network Mgmt (3)
CS	471	Art Intelligence (3)
MIS	371	Obj Ori Program (3)
MIS	376	Integr Bus Apps (3)
MIS	480	Project Mgmt (3)
MIS	445	Web Site Auth & Mgmt(3)

Mktg	445	Elec Commerce (3)
Mktg	451	Internet Marketing (3)

Electives: 15 credit hours

Choose five upper division courses in consultation with an advisor (at least two must be marketing courses)

Minor Total: 24 credit hours

Minor in Management Information Systems for Business Majors**Required courses: 15 credit hours**

MIS	236	Intro to Bus & Info System (3)
MIS	370	Sys Des & Analysis (3)
MIS	380	Info Modeling & Databases (3)
MIS	480	Project Mgmt (3)
MIS	485	Systems & Software Architecture (3)

Electives: 6 credit hours**Choose six credits from the following:**

CS	458	Network Mgmt (3)
CS	471	Art Intelligence (3)
MIS	331	Decision Sup Sys (3)
MIS	376	Integ Bus Apps (3)
MIS	378	Enterprise Apps (3)
MIS	480	Project Mgmt (3)
MIS	486	Web Site Auth & Mgmt (3)
Mktg	445	Electr Commerce (3)

Minor Total: 21 credit hours

Concentration in Marketing**Required courses: 15 credit hours**

Mktg	320	Professional Sales (3)
Mktg	373	Advertising (3)
Mktg	415	Consumer Behav (3)
Mktg	474	Int'l Marketing (3)
Mktg	484	Mktg Management (3)

Electives: 15 credit hours

Choose five upper division courses in consultation with an advisor (at least two must be a marketing courses).

Concentration Total: 30 credit hours

Concentration in Media Marketing (B.B.A.)

The optional Media Marketing Emphasis integrates traditional marketing knowledge with tools from the creative side of marketing. Students learn design fundamentals and applications to plan and implement marketing campaigns in media such as digital film, internet advertising, and traditional print media.

Required courses: 24 credit hours

Mktg	373	Advertising (3)
Mktg	415	Consumer Behavior (3)
Mktg	445	E-Commerce (3)
Mktg	451	Internet Mktg Strategy (3)
Mktg	484	Mktg Management (3)

Media Emphasis:

MArt	121	Visual Concepts (3)
MArt	317	Publication Design (3)
MArt	327	Web Production Workshop (3)

Electives: 6 credit hours

Choose two additional courses from Media Arts with approval of advisors in Marketing and Media Arts.

Concentration Total: 30 credit hours

Minor in Marketing for Non-Business Majors

Students must take Bus 110 (or Math 153) and Mktg 302 before enrolling in this minor.

Required courses: 12

Mktg	320	Professional Sales (3)
Mktg	415	Consumer Behav (3)
Mktg	373	Advertising (3)
Mktg	484	Marketing Mgmt (3)

Electives: 9

Choose three upper division courses in consultation with an advisor (at least two must be marketing courses).

Minor Total: 21 credit hours

Minor in Marketing for Business Majors

Required courses: 15 credit hours

Mktg	320	Professional Sales (3)
Mktg	415	Consumer Behav (3)
Mktg	373	Advertising (3)
Mktg	474	Int'l Marketing (3)
Mktg	484	Marketing Mgmt (3)

Electives: 6 credit hours

Choose two upper division courses in consultation with an advisor (at least one must be a marketing course).

Minor Total: 21 credit hours

Concentration in General Business (B.B.A.)

Part One: Courses completed at a Community College Associate of Applied Science Minimum Requirements: 88 credit hours

A. Open to students with an Associate's Degree with a concentration in a functional business area.

B. Completion of General Education core and Statistics and Microeconomics.

Part Two: Business courses to be completed at NMHU

Required courses: 51 credit hours

Econ	408	Intermed Econ (3)
Fin	341	Fin Mgmt 1 (3)
Fin	342	Fin Mgmt 2 (3)
Mgmt	325	Oper Research 1 (3)
Mgmt	364	Org Behavior (3)
Mgmt	489	Strategic Mgmt (3)
Mktg	302	Prin of Marketing (3)
Mktg	411	Marketing Rsch (3)

Social Sciences 300/400 (9)

Upper division business electives (18)

Concentration Total: 139 credit hours

Minor in Business: 24 credit hours

Bus	181	Intro to Business (3)
Acct	287	Prin of Fin Acct (3)
BLaw	360	Business Law & Ethics (3)
Econ	217	Prin of Microecon (3)
Fin	341	Financial Mgmt I (3)
Mgmt	303	Prin of Management (3)

Mktg	302	Prin of Marketing (3)
Mktg	411	Marketing Rsrch (3)
MIS	145	Microcomp Appl in Bus (3)

Minor Total: 24 credit hours

Courses in Accounting (Acct)

287. Principles of Financial Accounting (3)

A study of the fundamentals of financial record-keeping and basic accounting principles. *NM Common Course Number: Acct 2113*

288. Principles of Managerial Account (3)

An introduction to management accounting and application of accounting to business decisions. Prerequisite: Acct 287, MIS 145, or permission of instructor. *NM Common Course Number: Acct 2123*

290 – 390. Independent Study (1 – 4 VC)

Independent study arranged with an instructor. Prerequisite: Permission of instructor.

301. Cost Accounting (3)

A study of the job order, process, and standard cost system. Prerequisite: Acct 288, Bus 110 or Math 153 or Permission of instructor.

321. Individual Taxation (3)

Study of federal tax legislation as applied to individual incomes, with some study of taxation on business. Recommended for non-business majors. Prerequisite: Acct 287 or instructor permission.

387. Intermediate Accounting 1 (3)

Critical study of standards for asset valuation and income determination. Prerequisite: Acct 287, Bus 110 (or Math 153) or permission of instructor. *NM Common Course Number: Acct 2133*

388. Intermediate Accounting 2 (3)

A continuation of Acct 387. Study of liabilities recognition and measurement and stockholder's equity. Prerequisite: Acct 387 or permission of instructor.

392. Intermediate Accounting 3 (3)

A continuation of Acct 388. Preparation and analysis of financial statements and issues

related to income measurement. Prerequisite: Acct 388 or permission of instructor.

401. Budgeting (3)

A study of comprehensive profit planning and control. Prerequisite: Acct 288 or permission of instructor.

408. Tax Planning (3)

Study of Income tax principles and law applied to the financial planning process. The course focuses on how income taxes impact financial planning for individuals and families. Prerequisite: Acct 287 or permission of instructor.

410. Accounting Technology (3)

A study of computerized financial accounting technology using integrated accounting systems. Prerequisite: Acct 287

422. Corporate, Partnership, and Estate Taxation (3)

A continuation of Acct 321, with emphasis on corporation tax, estate tax, and partnership and gift tax. Prerequisite: Acct 321 or permission of instructor.

481. Accounting Systems (3)

The formal accounting-information system with emphasis on the application of general theory of information to the problem of efficient economic operations. Prerequisite: Acct 387 or permission of instructor.

482. International Accounting (3)

A study of the differences in reporting procedures between US GAAP and IFRS, the convergence agreement between FASB and IASB, and their importance to business. Prerequisite: Acct 392

483. Not-for-Profit Accounting (3)

This course provides a foundation of Not-for-Profit accounting. Student will compare and contrast not-for-profit enterprises with for-profit businesses, apply basic accounting concepts to not-for-profit organizations, and understand and construct basic financial statements. Prerequisite: Acct 287 *This course*

does not count toward the Accounting Concentration.

485. Financial Statement Analysis (3)

This course provides a foundation for reading and interpreting a firm's financial statements. The course focuses on firm's 10-K filings with the Securities and Exchange Commission (SEC). The course will analyze various components of the firm's filings including financial statements, management discussion and analysis, footnotes and auditor's opinion on financial statements and footnotes. The course covers both the practical interpretation from reading the firm's 10-K and the underlying accounting theory. Prerequisite: Acct 392 and Fin 341.

487. Advanced Accounting Topics (3)

Advanced topics in accounting, with emphasis on consolidated financial statements. Prerequisite: Acct 301, and Acct 392, or permission of the instructor.

489. Governmental Accounting (3)

Accounting principles and procedures in governmental and institutional units and fiduciaries. Prerequisite: Acct 287 or permission of the instructor.

490. Independent Study (1-4 VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

492. Auditing (3)

Techniques of auditing procedures. Prerequisite: Acct 387 or permission of instructor.

495. CPA Review (3); Alt Su

This course provides the CPA candidate an effective way to prepare for the CPA examination. The class will help you focus on specific weak areas. Prerequisites: Acct 321, 422, 489, 483, 392, 492, and Econ 216, Fin 342 or permission of instructor.

Courses in Business Law (BLaw)

360. Business Law 1 (3)

Introduction to legal institutions; nature and sources of law, the ethical foundations underlying the law, and in-depth study of the law of contracts. *NM Common Course Number: BLaw 2113*

361. Business Law 2 (3)

Overview of the history and nature of laws with specific regard to the business community. Specific areas of concentration will be the Uniform Commercial Code, commercial paper, warranties, governmental regulations, personal property and real property. *NM Common Course Number: BLaw 2123*

Courses in General Business (Bus)

110. Business Analysis Methods (3)

Review and/or introduction to the principles of algebra, along with an introduction to the use of functions as mathematical representation of practical business situations. Create an understanding on the application of mathematics to business economic and finance solutions. Prerequisite: Math 140 or permission of instructor. *Cross listed Math 153.*

181. Introduction to Business (3)

Introduction to business explains the relationship between business and the rest of society. It describes various business ownership forms and applies stakeholder analysis to issues of accountability, ethics and social responsibility. The course also explores various aspects of the business environment including politics, culture, law the economy and the environment. The course introduces fundamental business concepts in the areas of accounting, finance, management and marketing. *Common Course Number: BUSA 1113*

210. Statistical Analysis for Business (3)

An introduction to statistics that will create an understanding of the basic principles of statistics along with the application of probability

theory to the resolution of business problems. Create skill in the application of statistics and the use of spreadsheet models and statistical software programs to practical business problems and situations. Prerequisite: Math 140 or permission of instructor. *Cross listed Math 158.*

235 – 335. Selected Topics in Business (1 – 4 VC)

Course in a topic or topics in business. May be repeated with a change in content.

434. Practicum (1 - 4 VC)

Work placement with specific responsibilities over a sustained period of time. Prerequisite: Permission of instructor.

Courses in Economics (Econ)

216. Principles of Macroeconomics (3)

The course emphasizes fundamental macroeconomic concepts and models: opportunity costs, comparative advantage, gains from trade, gross domestic product, unemployment and inflation. The course introduces monetary policy and fiscal policy and explains how the government uses policies to influence macroeconomic performance. Prerequisite: Math 140 or permission of instructor. *NM Common Course Number: Econ 2113*

217. Principles of Microeconomics (3)

The course emphasizes fundamental microeconomic concepts and models: opportunity costs, the laws of supply and demand, price and income elasticities, consumer and producer surplus and various market structures, including perfect competition, monopoly, monopolistic competition and oligopoly. The course also explains how government interventions impact markets. Prerequisite: Math 140 or permission of instructor. *NM Common Course Number: Econ 2123*

305. Public Economics (3)

The study of government's effect on the

economy. The course explains why government behaves as it does, how government behavior influences the behavior of private firms and households, and the welfare effects of government intervention on the allocation and distribution of an economy's resources.

Prerequisite: Econ 217.

405. Financial Markets and Public Institutions (3)

Focuses on the use of financial markets by the private and public sectors, and the facilitating role played by intermediary agents. The course relies on the basic tools of micro- and macro-economic theory in the study of private and public financial behavior, and the problems posed for public policy. Prerequisite: Econ 217.

408. Intermediate Microeconomics (3)

Applied theory of the firm, with emphasis on allocation of resources, marginal analysis, cost analysis, market structures and information. The course emphasizes the application of micro-economic theory to business management and strategy. Prerequisite: Econ 217.

410. Human Resource Economics (3)

This is a course in Human Resource economics, a relatively new field of study. Human Resource Economics employs the tools of economic analysis to common personnel issues. Major course topics include: employee recruitment, hiring, salary and benefits, turnover, evaluations, training and empowering workers.

Courses in Finance (Fin)

332. Money and Banking (3)

Monetary theory, the role of financial intermediaries, and the mechanics of central banking. Prerequisite: Econ 216, 217 and Fin 341 or permission of instructor.

340. Personal Finance (3)

The course is an introduction to personal financial decision making. The topics include

personal financial planning, budgeting, tax planning, and consumer credit. Strategies used in buying and selling cars, homes and other major consumer items will be explored. In addition investments in financial instruments including bonds, stocks and mutual funds will be addressed. The relation of these investments to 401K and other retirement plans are discussed. Financial tools dealing with the time value of money are introduced.

341. Financial Management 1 (3)

Financial Management I addresses corporate financial planning. The topics include ratio analysis, forecasted income statements, cash budgets and balance sheets, break even analysis, and other tools used to maximize the value or minimize the costs to a firm or organization. The calculation of short-term interest rates for periods less than one year and installment loans will be introduced. The time value of money concept will be utilized. The course focuses on using these tools to solve specific problems encountered by most organizations, both profit and non-profit. Prerequisite: Acct 287. *NM Common Course Number: BFin 2113*

342. Financial Management 2 (3)

Financial Management II deals with long term financial needs to the corporation. The time value of money techniques will be applied to valuation and rates of return for the firm, the cost of capital to the firm and the capital budgeting process. Long-term debt and lease financing, common and preferred stock financing, and the use of other financial instruments including convertible securities and warrants will be discussed. Finally, external growth through mergers will be addressed. Prerequisite: Acct 287.

407. Risk and Insurance Planning (3)

This course introduces students to risk management and insurance within the personal financial planning process. Topics include insurance for life, health, disability, property,

liability, long term care, group insurance and annuities.

409. Investment Planning (3)

This course provides students with an understanding of investment theory and practices and the various types of securities traded in financial markets. It focuses on investment strategies and portfolio construction and management.

410. Real Estate Investments (3)

This course provides the framework to understand the real estate an investment vehicle. Value will be addressed from the aspect of the investor and the lender. The three approaches to value including the Cost, Market and Income Approach, used by real estate appraisers will be defined. The use of ratios, Direct Capitalization, Net Present Value and discounted Cash Flow models will be applied in the valuation process. The legal foundation, the mortgage function, the role of real estate brokerage, and tax implications will be discussed.

411. Retirement Planning & Employee Benefits (3)

This course provides students with and understanding of public and private retirement plans and programs. It describes such public programs as Social Security, Medicare and Medicaid and how they relate to retirement and benefits planning. The course also compares and contrasts the workings and regulation of defined benefit and defined contribution retirement plans.

412. Estate Planning (3)

Estate planning focuses on the efficient conversion and transfer of wealth. The course explores the legal, tax and financial aspects of estate planning and covers such topics as trusts, wills, probate, advanced directives, charitable giving, wealth transfers and taxes.

413. Financial Planning Capstone (3)

This course requires students to use various financial management tools to analyze and

evaluate various personal finance situations and to develop and communicate financial plans to the client. Prerequisite: Permission of the instructor.

452. Mutual Fund Investing (3)

This course introduces the student to mutual funds in the context of today's financial environment. Students will generate a portfolio of mutual funds to meet their needs. Prerequisite: Fin 341

460. Portfolio Analysis (3)

This course introduces the student to the financial analysis of common stock in the context of today's financial environment. Student will generate a portfolio of stocks to meet their needs. Prerequisite: Fin 341

475. International Financial Management (3)

An overview of the workings of trade and finance in an international setting. Particular attention is given to handling problems associated with exchange rate movements, sources of funds for overseas operations and investments, and criteria to judge foreign investment opportunities. Prerequisite: Fin 341.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of the instructor.

Courses in International Business (IntB)

420. International Economics (3)

International Economics uses the fundamentals of economics analysis to study international trade and investments flow among nations. Key themes of the course include: the gains from trade, the pattern of trade, protectionism, the balance of payments, exchange rate determination, international policy coordination and the international capital market. Prerequisite: Econ 216 and Econ 217

430. International Law (3)

The goal of this course is to show how firms doing business in other countries are governed and regulated by various legal frameworks. Several legal systems are reviewed and the role of international organizations, treaties, laws and conventions are explored.

440. International Business (3)

International Business surveys key elements of international business, focusing on factors influencing management decision making in an international setting. The course explores how managers respond to economic, political, cultural and social factors facing business. Prerequisites: Econ 216 and 217 or permission of the instructor.

454. Residency in Hispano America (6)

The goal of this course is to allow the student to have an international experience. The student will register in two courses offered at a participating institution. Supervision from the Major Advisor is required. The courses are most likely to be taught in Spanish reinforcing the language component for the student. Additionally, visits to local firms and living in a different cultural environment will provide first hand knowledge and experience.

480. Doing Business in the Spanish Speaking World (3)

The goal of this course is to expose students to how business is conducted in different Spanish speaking countries. The course requires students and their professor to visit numerous businesses as well as major cultural destinations in the country. The course exposes students to various kinds of business, but focuses on those involved in international commerce. Students are required to observe, describe and analyze major factors affecting business in the country and propose courses of actions that business should consider to compete in international markets.

Courses in Management (Mgmt)**303. Principles of Management (3)**

A introduction to management theory and practice with major emphasis on current management trends and issues. Course content is taught through the use of extensive reading and case studies.

321. Business Ethics (3)

Moral reasoning and issues in business with an emphasis on the application of ethical theories to practical business decision making.

325. Operations Research I (3)

This course prepares the student to apply analytical approaches to formulating and solving business and technical management problems including the use of linear programming for resource allocation, transportation problems, and forecasting. Prerequisite: Bus 110 (or Math 153), Bus 210 (or Math 158).

330. Entrepreneurship (3)

A study of the problems encountered and special knowledge needed for successfully starting a new business. Particular attention is given to the development of the business concept and its implementation through the development of a business plan.

345. Principles of Quality Management (3)

This course will cover the history of the quality movement, the paradigmatic shift to quality, and the concepts, principles, and basic tools needed to successfully implement and manage quality. Prerequisite: Mgmt 303.

364. Organizational Behavior (3)

Analysis of formal organizations and informal relationships among individuals and small groups. The course stresses the study of business organization as a system of authority and status, control and communication, decision-making centers, and leadership positions. Use is made of cases and research studies.

372. Management Communications (3)

A study of basic human relations through effective communication, in business and

commercial contexts.

386. Human Resource Management (3)

Theories, policies, practices, and problems underlying public and private programs for the development of human resources. Methods of management such as TQM will be introduced.

435. Selected Topics (1 - 4 VC)

Course in a topic or topics in management. May be repeated with a change of content.

440. International Human Resource Management (3)

The goal of this course is to sensitize students to the complex issues that exist in the international business environment. The topics of HR planning, selection, appraisal, training, cross-cultural adaptation, motivation, and empowerment, and management will be studied.

452. Technological Entrepreneurship (3)

This course explores the problems and issues facing a new firm (or a new product in an existing firm) based on an invention or technological advancement. Prerequisite: Mgmt 303 or permission of instructor.

453. Organizational Leadership (3)

This course addresses the fundamental aspects of leading and motivating people. Includes understanding and working with people on an individual basis as well as leading groups. Studies high-performing organizations and the challenges of leading change in organizations. Prerequisite: Mgmt 303.

455. Management History (3)

This course examines the evolution of management theory from its earliest days to the present. The emphasis is on various significant contributors to the body of management knowledge and their ideas. The history of great ideas in management on motivations, job design, human resource management, ethics, social responsibility, leadership, production/operations management, business policy/strategy, and the management process are explored.

460. Training and Development of Human Resources (3)

This course covers the training cycle and the development of human resources: needs assessment, training approaches and techniques, and evaluation of training effectiveness.

465. Personnel Practices and the Law (3)

This course addresses the increasing intrusion of the law into personnel functions by familiarizing students with the EEO and personnel law. Such topics as the Family Medical Leave Act and the Americans with Disabilities Act will be discussed as they relate to personnel practices. Prerequisite: Mgmt 303.

466. Performance Evaluation and Compensation (3)

This class will focus in the concepts and theories applicable to the design, development, implementation and maintenance of a pay system that treats all employees fairly and recognizes differences in benefits and work life issues will be discussed. Special attention will be given to measuring and rewarding performance and contribution at the individual, group and organizational level.

487. Operations Research II (3)

This course is a continuation of the introductory course, Mgmt 325. Linear programming will be extended to include multiple decision criteria and goal programming. The course also includes non-linear programming, the application of probability distributions to business decision analysis, queuing analysis, and simulation. Students will be expected to solve a variety of business problems using a PC with Excel and add-ins. Prerequisite: Mgmt 325.

489. Strategic Management (3)

Designed as the capstone business course. Strategic management and business policy is studied using various analytical tools and case studies. The outcome assessment test will be given to all students enrolled in this class. The test may be scheduled for a time other than the class meeting. Prerequisite: Completion of

business core and senior standing, or permission of instructor.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of the instructor.

Courses in Management Information Systems (MIS)

145. Microcomputer Applications in Business (3)

This course is designed to introduce the student to the practical application and use of Microsoft Office applications. The course focuses on two programs that are widely used in business: Excel and Power Point. Excel spreadsheet models represent a powerful tool for data analysis. Power Point is a powerful tool for business communication. Prerequisite: CS 101. *NM Common Course Number: BCIS 1113*

236. Introduction to Business and Information Systems (3)

An introduction to business systems and the information technology that supports them. Topics include system theory, organization structure and culture, role of information systems and convergent engineering to model and re-engineer business systems.

331. Decision Support Systems (3)

Study of the theory and several practical techniques of computer based support systems including linear programming, simulation, and decision theory. Prerequisite: CS 245, Bus 210, and knowledge of spreadsheets or permission of instructor. Cross-listed as: CS 331.

335. Selected Topics in Information Systems (1 - 4 VC)

Course in a topic or topics in Information Systems. May be repeated with a change of content.

370. System Design and Analysis (3)

Analysis and design of information systems

emphasizing the object approach but including elements of traditional analysis and design modeling. Software development lifecycles, requirements gathering, decomposition, and formal modeling will be covered. Cross-listed as: CS 351.

371. Object Oriented Programming (3)

Object programming is fundamentally different from procedural programming. This course will teach good object design, cover programming idioms, investigate the use of design patterns, and look at the strengths and limitations of various languages for object oriented programming.

374. Information Systems Environments (3)

This course will cover the role of operating systems as support environments for business automation and stress the planning and design issues (security, user management, etc.) that precede selection and implementation of a modern multi-user operating system like Windows 2000 or Linux.

376. Integrated Business Applications (3)

A course designed to familiarize students with standard business application software, especially integrated software suites. Sharing of data among applications and extended the capability of standard applications with macros is covered.

380. Information Modeling and Databases (3)

This course will focus on how to identify and model information and knowledge requirements for a business organization. Additional topics include the formal modeling and specifications of data and the selection and use of appropriate database management systems.

420. Networking in the Business Environment (3)

An introduction into the use and role of LAN's in the business environment. The course discusses the function of file servers in the LAN environment and provides hands-on experience. Prerequisite: MIS 145 Cross-listed as: CS 457.

425. Information Systems: Management Issues and Techniques (3)

A capstone course addressing the management, education, and control issues associated with information systems. The course addresses the problem of staying technically current, TQM issues, and systems selection processes. Prerequisite: MIS 370.

445. Electronic Commerce (3)

This course provides an introduction to electronic commerce. The course will focus on the impact of electronic commerce on business, its current state of development, successful electronic business strategies and the future of electronic commerce. Prerequisite: Mktg 302, cross listed as Mktg 445.

451. Internet Marketing Strategies (3)

The course focuses on the place of internet marketing in an internet marketing strategy, consumer behavior on the internet, current internet marketing practices, and the future of internet marketing. Prerequisite: Mktg 451, cross listed as Mktg 302

480. Project Management (3)

This course illustrates important aspects of Project Management, an essential function in both for-profit and not-for-profit organizations. Students will work in teams to study the importance of planning, resource allocation, metrics, tracking, and reporting project costs and schedules. State-of-the-art software will be used for an extensive project during the course of the semester.

485. Systems and Software Architecture (3)

A capstone course. Students will extend their understanding of the design of comprehensive systems that integrate business requirements, work flow, organization structure, and information processing. Students will also demonstrate with a practical application design, their understanding of MIS principles.

486. Web-Site Authoring and Management (3)

This course covers the basics of web-page de-

sign, including interactive and dynamic pages. Use of basic technology like HTML, XML, CGI programming and page creation tools is covered. Also stressed are site management and maintenance using dedicated web-tools.

490. Independent Study (1-4 VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Marketing (Mktg)**302. Principles of Marketing (3)**

A study of the principles of marketing goods and services. *NM Common Course Number: Mktg 2113*

320. Professional Sales (3)

The business to business sales function is examined from the viewpoint of the sales professional and the viewpoint of the buyer. This course stresses application through the use of role-play situations, analyzing customer needs and social styles. It focuses heavily on professional sales ethics. Prerequisite: Mktg 302.

373. Advertising (3)

Management of advertising including background, roles, planning, media strategy, message testing, research, evaluation, and administration of advertising. Prerequisite: Mktg 302.

375. Retail Management (3)

Analysis of decisions in the areas of store location and layout, retail personnel management, merchandising policies and control, and marketing strategies. Prerequisite: Mktg 302.

411. Marketing Research (3)

Gathering, recording, and analyzing data about problems relating to the marketing of goods and services. Prerequisite: Mktg 302, Math 153 (or Bus 110), Math 156 (or Bus 210), and Engl 367.

415. Consumer Behavior (3)

Introduction of the study of how and why consumers buy products and services. Study of the psychological, sociological, behavioral,

and cultural aspects of the buying decision, and how firms can use this information to sell more effectively in the marketplace. Prerequisite: Mktg 302.

420. Sales Management (3)

Analysis of the sales management process from a decision-making perspective. Includes defining the strategic role of the sales function, designing the sales organization, sales force development and direction, and sales force performance evaluation. Prerequisite: Mktg 302.

430. International Negotiations (3)

The main goal is to study the fundamentals of international negotiations and the effect of cultural differences among regions of the world in the negotiation processes.

435. Selected Topics in Marketing (1 – 4 VC)

Course in a topic or topics in marketing. May be repeated with a change of content.

440. Marketing Channels and Marketing Logistics (3)

Principles, methods, and problems relating to wholesaling, retailing, and physical distribution. Prerequisite: Mktg 302 and Engl 367.

445. Electronic Commerce (3)

This course provides an introduction to electronic commerce. The course will focus on the impact of electronic commerce on business, its current state of development, successful electronic business strategies, and the future of electronic commerce. Prerequisite: Mktg 302, cross listed as MIS 445.

451. Internet Marketing Strategies (3)

The course focuses on the place of Internet marketing in an integrated marketing strategy, consumer behavior on the Internet, current Internet marketing practices, and the future of Internet marketing. Prerequisite: Mktg 302, cross listed as Mktg 451.

474. International Marketing (3)

Objectives, problems, and challenges facing those who engage in marketing operations in

foreign countries. Foreign marketing organizations, cultural dynamics, trade channels, the legal environment, and political considerations are examined. Prerequisite: Mktg 302.

484. Marketing Management (3)

The approaches and problems of marketing decision making, considered from the standpoint of the marketing manager. Prerequisite: Mktg 302, Engl 367, or permission of instructor.

490. Independent Study (1-4 VC)

Individual directed study arranged with an instructor. Prerequisite: Permission of instructor.

School of Education
Dr. Michael Anderson, Dean
Victoria D. de Sanchez
Teacher Education Center,
Room 114B
505 454-3357
FAX: 505 454-3384

Mission of the School of Education

The School of Education at NMHU carries forward a long-standing tradition of teacher education that dates back to 1893. The School of Education is committed to providing experiences and knowledge to students seeking a degree or licensure in education. The School of Education also promotes continuous personal and professional scholarly development activities and graduate work to achieve lifelong learning. The School of Education subscribes to the philosophy that views optimal living as a function of the personal ability to pursue a meaningful life in work, leisure, and home, while respecting, tolerating, and valuing all people.

Faculty

James M. Alarid (Special Education)
 Michael Anderson (General Education)
 Jeanette Baca (Counseling)
 Alice Blake-Stalker (Reading Education)
 David Brawn y Barycki (General Education)
 James B. Burns (Educational Leadership/
 General Education)
 Joan Gallini (General Education)
 Jayni Flores (Elementary Education)
 Aline Edna Harrison (Elem Educ; Bilingual)
 Stella Helvie (Special Education)
 Evelyne Hinds (Elementary Education)
 Marie Hummel (Early Childhood Multicultural Education)
 Michael Immerman (General Education)
 Effie Laman (Special Education)
 Karen Lehman (Special Education)
 George Leone (Counseling)
 Merryl Kravitz (Secondary Education)
 Linda Martinez (Educational Leadership)

Shirley Meckes (Early Childhood
 Multicultural Education)
 Kara Moloney (Curriculum & Instruction)
 Chris Nelson (Special Education)
 Carolyn Newman (Early Childhood
 Multicultural Education; Curriculum & Instr)
 Sandra Tammie Ortega (Educ Leadership)
 Flora Ida Ortiz (Educational Leadership)
 Barbara Reider (Curriculum & Instruction)
 Joseph Sabutis (General Education)
 Carolyn Stupin (Elementary Education)
 Gayle Anne Talaga (Educational Leadership;
 Curriculum & Instruction)

Resources and Facilities

The Victoria D. de Sanchez Teaching Education Centers is a modern 3-level building that houses classrooms, an Interactive Television room and classrooms with LCD projectors and computer, a Graduate Seminar Suite, an Instructional Materials Evaluation Center and the Pre-Kindergarten Classroom and Early Childhood Development Center.

The TEC building also serves as a home for Vista sin Limites, the Regional Education Collaborative, the Center for the Education & Study of Diverse Populations, Advanced Placement-New Mexico and MESA-Northern New Mexico.

- The School of Education has an on-site Child Development Center with educational programs for infants, toddlers and preschool age children. The Child Development Center provides practicum and field work experience for students in early childhood education, as well as for other university programs.
- Established by the School of Education, the Center for the Education and Study of Diverse Populations studies diverse populations whose needs are unmet and who encounter barriers to services and opportunities, and develops strategies for

removing those barriers.

- The School of Education houses a regional Instructional Materials Evaluation Center that contains publisher-supplied samples of state-approved texts and materials for review by school district administrators, teachers, parents, and education faculty and students. The Center also functions as an institutional curriculum library, providing selected samples of resources for short-term loan.
- Finally, the School of Education offers selected undergraduate and graduate programs at the Centers in Santa Fe, Rio Rancho, and Farmington with the cooperation of the Educational Outreach Services Program.

The School of Education “STURDY” Model (*Being Revised Fall 2009*)

Student-centered Teaching for Understanding, with Reflection and Diversity for Youth

This model is the foundation for the conceptual framework of the NMHU School of Education.

Teaching for Understanding

Teaching for understanding means taking students as they arrive in our classroom, building on knowledge, skills, and experience to reach the desired understanding. Teaching for understanding has been expanded to include the notion of “backwards curriculum development.” It is necessary to identify the desired outcomes before developing a curriculum (and in our case, syllabus for a course). We ask ourselves, “What evidence would demonstrate that the student has achieved the desired outcome?” Given that information, the instructor develops a series of lessons, activities, and learning experiences to reach those goals. A student who has achieved true understanding can explain, predict, apply or adapt, justify, critique, judge, make connections, and avoid common misconceptions.

Teaching for Reflection

Reflective teaching assumes an active role for the instructor – that of a reflective practitioner. The reflective teacher focuses not only on content, but on the interaction of the learner with that content, on the teaching environment and classroom culture, the teacher’s own behavior and the student’s reactions to it, and on the class in the larger context of the school, community, etc. The ultimate goal is continual renewal of the teaching practice.

Teaching for Diversity

The faculty of the Teacher Preparation Program at NMHU recognizes that in order to prepare pre-service teachers for successful and effective instruction in our nation’s public schools, the issue of equity in education should be addressed. A well-prepared teacher should be able to deliver quality instruction in any diverse setting. Preparation for quality instruction begins with culturally responsive teaching through a comprehensive approach, rather than a particular method to be added to other techniques. The faculty also extend the traditional definition of “culture” to a broader scope so as to include a great number of characteristics in an individual which may result in bias from others. Such characteristics include, but are not limited to, race, ethnicity, religion, socioeconomic status, educational level, sexual orientation, age, area of origin, varying ability, gender, or language. The ultimate goal of education for diversity is to provide equity among students through the practice of presenting and giving voice to diverse perspectives in the classroom.

Associate of Arts Two-Year Degree Program

The two-year associate of arts degree in elementary education prepares skilled professionals for work as educational paraprofessionals. A broad selection of courses from the general education curriculum of the university includes requirements in writing and mathe-

matics. A core of courses in the foundations of education enhances knowledge of educational theory and professional practices. All students complete a practicum course that involves a work placement in an actual school setting.

The associate of arts degree students are prepared in the competencies that are mandated by the State of New Mexico Public Education Department. They receive the opportunity to specialize in emphases such as bilingual education, early childhood education, language arts, social studies, science, or special education. In addition, there is an opportunity to expand into a bachelor's degree in elementary or secondary education.

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Associate of Arts in Elementary Education (A.A.)

This associate of arts degree includes courses in the major field, supplementary courses

that may reflect an area of specialization and courses in general education, constituting a total two-year curriculum. The intent of this program is to provide a foundation that allows for the completion of a bachelor of arts degree in approximately two years.

Proficiency requirements:

Satisfy the university's proficiency requirements of English and math before undertaking 100- or higher level courses in English and math.

Required courses: 16 credit hours

GnEd	201	Intro to Teaching (3)
Elem	251	Field-Base I (1)
Psy	340	Dev Psy (3)
Engl	111	Freshman Comp 1 (3)
Engl	112	Freshman Comp 2 (3)
Math	115	Math for Elem Teachers 1 (3)

Supplemental courses in this program: 36

In consultation with the program advisor, select 36 credits in course work. The courses may be selected so as to reflect some specialization, such as early childhood, special education, bilingual education, mathematics, language arts, science, or social studies teaching.

Elective courses: 12 credit hours

Choose at least 12 additional credits in courses from the university's core curriculum, in consultation with the program advisor, to include exposure to science, social science, math, and communication arts.

Program Total: 64 credit hours

Teacher Preparation and Licensure Programs

Entrance to undergraduate teacher preparation programs at NMHU is evaluated through advisement and assessment of students' skills and motivation entering the teaching profession. Preparation for the profession requires an academic course of study through a major in elementary, early childhood, or special education or a minor in secondary education

together with an academic minor or major in an appropriate content field. *The following describe the GATEWAYS, that will help the student navigate through the School of Education. This process will initiate an in-school file for the student as he or she matriculates in the School of Education.*

All Education students will be assessed for appropriate basic skills prior to entering teacher training. Student will take and pass the Basic Skills Test of the New Mexico Teacher's Exam, with a minimum score of 240. They will earn at least a 2.5 GPA in the last 24 hours. This is inclusive of transfer students. Students then plan their academic programs in careful consideration of the subjects they wish to teach. They receive support and guidance from faculty advisors throughout the period of their studies and also in seeking their first jobs.

Of special note for all education candidates is the university's practicum-based program for teacher training. At three different points in their advanced studies, elementary, early childhood, special education, and secondary teaching candidates gain on-the-job experience through field placements in actual school settings. The final placement is a full student teaching assignment undertaken in the student's final semester of studies. The school makes arrangements for student teaching with school systems at some distance from campus, as well as in the nearby region. Advanced planning and a formal application are required at least one semester in advance of student teaching.

Requirements for Entrance to Teacher Preparation and Licensure Programs

The following conditions must be met for entrance into the Teacher Preparation Program (TEP). Students should contact the School of Education early in their freshman year to receive guidance in the process. *Early advise-*

ment is essential to avoid delays in meeting all requirements.

1. Complete the following courses with a grade of "C" or better:

GnEd	201	Intro to Teaching (3)
GnEd	251	Field-Base 1 Teacher Prep Experience (1)
SpEd	214	Intro to Special Ed (3)
ECME	300	Professionalism (2)
		ECME students only

2. Complete and submit a TEP application.

Complete the appropriate freshman and sophomore courses in the university's *core curriculum together with additional "extended core" courses required for education majors and minors by the New Mexico Public Education Department.* The choices to be made will reflect the requirements for licensing that have been set by the New Mexico Public Education Department (NMPED). These courses include:

- 12 hours in English
- 12 hours in Science
- 12 hours in History
- 6 hours in Fine Arts
- 6 -9 hours in Mathematics
- 6 hours in Social/Behavioral Science

Consultation with an education advisor is essential to establish this program of courses. An overall grade point average of at least 2.5 is required. In addition, "C" or better grades are required in Engl 111, Engl 112 and Math 140.

3. Take the New Mexico Teacher Assessment (NMTA) exam in order to be eligible for student teaching. Students must have passed the "Basic Skills," and "Content" exams of the NMTA in order to be approved for student teaching and students must pass the Competency Exam of the NMTA prior to graduating with a degree in Education. Students have no more than two opportunities to complete successfully any of the field-based experiences. With the submission of the TEP application, the candidate must have established an electronic

portfolio, completed disclosure forms, submitted dispositions from classes and field base experiences, and appropriate artifacts from GnEd 201 and ECME 300. Students will also be asked to submit other artifacts from other education classes. If needed, please meet with your education advisor for appropriate interventions.

Details of this process, and the minimum required scores, are available from the School of Education. Students seeking a bilingual endorsement are required to take the *Prueba de Español para la Certificación Bilingüe* exam. Students must maintain close communication with Academic Support Services and the School of Education regarding these important examinations.

Requirements for Admission to Clinical Practice and for Placement in Student Teaching (Field-base teacher preparation or internship in teaching)

Students must submit a formal application for admission to the Teacher Education Program and receive a positive review from the program. The application form is available in the education office and the NMHU website (www.nmhu.edu). Adverse decisions can be appealed first to the program's admission committee, then to the school dean.

For admission to clinical practice, a 2.75 overall grade point average is required. Students must complete a degree check with the Office of the Registrar and meet periodically with their education advisors for a check on their advancement through the Gateways, academic progress, and verification of passing the appropriate sections of the NMTA exam. Prospective candidates should discuss this requirement with their education advisors.

Candidates for placement in student teaching will file a formal application prior to mid-term of the preceding semester (available in the education office and the NMHU website

(www.nmhu.edu). Prerequisites for advancement to student teaching (Field-Base III) will be the following:

- 1) a 2.75 overall grade point average;
- 2) completion of required education courses up to those for the final semester;
- 3) completion of at least 24 credits in the academic major, with at least a 2.5 GPA, and 20 credits in the academic minor and
- 4) a passing score on the NMTA Basic Skills and Content Area Exam
- 5) Submit progress of your e-portfolio
- 6) Submit appropriate disposition from your classes and Field Base II
- 7) Submit appropriate reference letters with documented dispositions

To avoid any unnecessary delays in obtaining an educational license, all PED core courses must be taken prior to Field-Base III approval and placement. Candidates will also present a certificate stating that they have been tested for tuberculosis (TB), and three recommendation letters.

The education program's Coordinator of Student Teaching and each teaching discipline's program committee review the applications for approval, and those students whose applications are denied may appeal to the Office of the Dean.

Student teaching is a full-time assignment during the period of the placement and requires the candidate to participate fully in the life and work of the school. The student teacher follows the daily schedule of the school, assumes regular faculty and out-of-classroom duties, and participates in faculty meetings, PTA/PTO meetings, school plays, and other school-related activities as appropriate. Because this constitutes a full-time commitment, no additional course work may be taken without special permission from the field-base coordinator. In all cases, the school's cooperating teacher and principal, in consultation with the

university supervisor, make the determination of the student teacher's involvement, duties, and course loads.

Final placement of a student teacher in a school is decided by the School of Education, contingent upon the student being acceptable to the school.

To receive a degree in Education, the student must also pass the NMTA Competency Exam; submit summative supervisor and cooperating teacher ratings that indicate which INTASC Standards have been met; submit electronic portfolio and class and field dispositions. If needed, please meet with your advisor for interventions and advisement.

Majors and Minors

A major and minor in general science for teachers is available. See College of Arts and Sciences for information.

Major in Early Childhood Multicultural Education (B.A.)

The early childhood multicultural education program in the School of Education at New Mexico Highlands University is a four-year (66 hours) bachelor of arts degree. The program prepares classroom teachers and other professionals to work with children from birth to age eight. The program fulfills the New Mexico Public Education Department competency requirements which include child growth, development and learning; developmentally appropriate content; and learning environments and curriculum implementation, health, safety and nutrition assessment and professionalism. The program meets the state requirements of teacher certification/licensure for teaching Pre-K-3 in the public schools and the early childhood special education (developmentally delayed) preschool classroom.

Students majoring in early childhood education are not required to take a minor.

Complete and submit a TEP application.

Professional Education (45 hours)

ECME 300 Professionalism (2)

ECME	301	Health, Safety & Nutr (2)
ECME	302	Child Growth, Development and Learning (3)
ECME	303	Family & Community Collaboration (3)
ECME	304	Curriculum Development & Implementation 1 (3)
ECME	305	Guiding Yng Children (3)
ECME	306	Curriculum Development & Implementation 2 (3)
ECME	315	Intro to Reading & Literacy Development (3)
ECME	328	Assessment of Children & Evaluation of Prog (3)
ECME	403	Family & Community Collaboration 2 (2)
ECME	411	Teaching Reading & Writing (3)
ECME	420	Research in Child Growth & Development (3)
ECME	424	Integrated Early Childhood Curriculum (3)
ECME	426	Meth & Materials for the Early Primary Grades (3)
ECME	428	Assessment & Eval 2 (3)
GnEd	445	Knowledge of the Profession (3)

Field Experience and Practicums (21 hours)

ECME	332	Curriculum Develop & Implementation Lab 1 (2)
ECME	334	Curriculum Develop & Implementation Lab 2 (2)
ECME	412	Teaching Reading & Writing Practicum (1)
ECME	425	Integrated Early Childhood Curriculum Lab (2)
ECME	427	Methods & Materials for the Primary Care Pract (2)
ECME	452	Early Childhood Educ Student Teaching (12)

Major Total: 66 credit hours

In addition to the above requirements, licensing for early childhood education teaching in the State of New Mexico requires passing the New Mexico Teacher Assessment (NMTA)

ECE content area examination mandated by the State of New Mexico Public Education Department. Students must have passed “Basic Skills” in order to be approved for student teaching.

Minor in Early Childhood Multicultural Education

Early childhood multicultural education offers an undergraduate minor field which may be selected by students majoring in elementary education or special education. Early childhood multicultural education is a valuable specialization field for those intending to work with newborns to eight-year old children. Additional courses beyond the minor in early childhood multicultural education are required for a teaching license.

Required courses: 26 credit hours

ECME	300	Professionalism (2)
ECME	302	Child Growth, Development and Learning (3)
ECME	303	Family & Comm Collaboration (3)
ECME	304	Curriculum Development & Implementation 1 (3)
ECME	306	Curriculum Development & Implementation 2 (3)
ECME	332	Curriculum Development & Implementation Lab (2)
ECME	334	Curriculum Develop & Implementation Lab 2 (2)
ECME	420	Research in Child Growth & Development (3)
ECME	424	Integrated Early Childhood Curriculum (3)
ECME	425	Integrated Early Chld Curr (2)

Minor Total: 26 credit hours

Major in Elementary Education (B.A.)

Elementary education is offered at NMHU as an academic major field. Elementary education majors study such topics as cognitive, physical, emotional, and social development; human relations, instructional planing and implementation, classroom

management, assessment and evaluation, and they receive training in skills and competencies for elementary subject matter in mathematics, reading and languages arts, social studies, science, and other foundational fields. The program complies with the instructional competencies established by the State of New Mexico Public Education Department for entry-level elementary teachers. Before registering for the required major courses, students must complete the requirements for entrance to the Teacher Preparation Program which include GnEd 201, taken in conjunction with GnEd 251, and SpEd 214. Students must have passed the “Basic Skills” component of the NMTA in order to be approved for student teaching.

Required credits: 36 credit hours

RdEd	315	Rdg & Child Lit (3)
RdEd	411	Tch/Diag of Rdg (3)
Elem	312	Tch Elem School Math (3)
Elem	317	Multicultural Ed (3)
Elem	361	Assessment and Eval of Students (3)
Elem	417	Teaching Engl as Second Lang (3)
Elem	442	Tch Elem School Sci & Soc Studies (3)
Elem	451	Field-Base 3 Teacher Prep Exp: Elem (6)
GnEd	251	Field-Base 1 Teacher Prep Exp (1)
GnEd	351	Field-Base 2 Teacher Prep Exp (2)
GnEd	444	Comp App in Ed (3)
GnEd	445	Know of the Prof (3)*

* GnEd 445 must be taken in conjunction with Elem 451.

Major Total: 36 credit hours

Minor in Bilingual Education/ TESOL (Teaching of English to Speakers of Other Languages)

The minor in Bilingual Education/ TESOL offers an undergraduate preparation to instruct pupils bilingually so as to improve their ability to succeed in the public school. *Spanish 111, 112, 211, (or 101, 102, 201) and Span 325 are

prerequisites for Spanish 433, 441, and GnEd 437. Consult Spanish Department for test-out option of lower division courses. Courses listed above **do not** reflect the sequence in which they should be taken.

Required credits: 24 credit hours

Anth	461	Comm & Cult (3)
OR		
Engl	443	Sociolinguistics (3)
Elem	417	Teaching English as a Second Language (3)
RdEd	416	Teaching Reading & Language Arts in the Bilingual Classroom (3)*
GnEd	412	Theories & Prin of Biling Ed (3)
GnEd	437	Instr Meth for Use in Span-Biling Class (3)*
Span	325	Span for Written Comm (3)*
Span	433	NM & SW Civil & Culture (3)*
Span	441	Span for the Bilingual Classroom (3)*

* Prerequisites: Span 111, 112, 211, 212 (or 101, 102, 201, 202) Co-requisite: Span 325

Minor Total: 24 credit hours

Minor in English as a Second Language (ESL)

The ESL program meets the requirements of the Public Education Department for an endorsement in English as a Second Language. The program includes courses offered in the departments of Education English and Anthropology

Required credits 21 credit hours

Prerequisite/Co-requisite: Minimum of 2 semesters of a second language or demonstrated proficiency

Engl	317	Intro to Modern Grammar (3)
GnEd	320	Language Acquisition & Ling for Teachers (3)
GnEd	412	Theories & Principles of Bilingual Educ (3)

Engl	443	Sociolinguistics (3)
OR		
Anth	461	Communication and Culture (3)
Elem	417	Teaching English as a Second Language (3)
GnEd	420	Sheltered English for Content Area Inst (3)
RdEd	4XX	Early Literacy (3)
OR		
RdEd	427	Reading in the Content Area (3)

Minor Totals: 21 credit hours

Minor in Secondary Education

(Teacher Preparation in Secondary Education) Students who are preparing to become secondary-level teachers complete a major from the many academic fields offered at the university; some will also select a content-area minor field. In addition, they must undertake a secondary education minor in the university's School of Education to prepare them for their chosen profession. The selection of courses in the university's major field and in the general education curriculum combine to provide the necessary subject-matter competencies for secondary teaching. This is best done through early advisement from the School of Education.

Additional considerations for professional placement in secondary teaching: In addition to the above requirements, licensing for secondary teaching in the State of New Mexico requires the following:

1. Completion of the general education core as well as the university core. Students must have passed the "Basic Skills" component of the NMTA in order to be approved for student teaching.
 2. The completion of an appropriate content field or fields. This is accomplished through an academic major. (Secondary education minors may add a content-field minor as well.)
- In order to complete a minor in Secondary Education, students must have 24 credits, in-

cluding 12 upper division credits, in a content area, compatible with a subject area taught in the 7-12 classroom. The advisor may assist the student in selecting the content field(s). To plan the selected major (or additional minor), students will meet with their major and minor advisor.

Before registering for required minor courses, students must complete the requirements for entrance to the Teacher Preparation Program, which include GnEd 201, and SpEd 214 with a minimum grade of "C."

Required courses: 28 credit hours

GnEd	251	Field-Base I Tch Prep Exp (1)
GnEd	302	Ed Psych (3)
GnEd	318	Instruct Media (3)
OR		
RdEd	427	Rdg in the Content Area (3)
GnEd	351	Field-Base II Tch Prep Exp (2)
GnEd	410	Art & Sci of Tch in Sec Schools (4)
GnEd	444	Comp Appl in Ed (3)
GnEd	445	Know of the Prof (3)*
GnEd	451	Field-Base III Tch Prep Exp: Sec (6)
GnEd	455	Classroom Mgmt (3)*

* Taken in conjunction with GnEd 451 as a Field Base 3 block.

Minor Total: 28 credit hours

Major in Special Education (B.A.)

Education students may select a major in special education and elementary or secondary education students may select a major or a minor in special education. The major program meets requirements for special education licensure set by the State of New Mexico Public Education Department.

Special education students receive instruction in using evidence based teaching approaches

for students with exceptionalities. Field base experiences are integrated into the instructional program.

Complete the requirements for entrance to Teacher Preparation Program.

GnEd	201	Intro to Teaching (3)
SpEd	214	Intro to Special Educ (3)
Required courses: 30 credit hours		
GnEd	251	Field Base I Teacher Prep Exp (1)
GnEd	351	Field Base II Teacher Prep Exp (2)
GnEd	444	Comp Appl in Ed (3)
SpEd	455	Classroom Mgmt (3)*
SpEd	401	Diagnosis of the Exceptional Child (3)
SpEd	410	Curr & Methods for Stud with Mild and Moderate Exceptionalities (3)
SpEd	451	Field Base 3 Teacher Prep Exp: Spec Ed (6)
SpEd	420	Curr & Meth for Stud with Severe Exceptionalities (3)
RdEd	411	Teaching & Diagnosis of Reading (3)
SpEd	430	Reading Instruct in Special Education (3)

*SpEd 455 is taken in conjunction with SpEd 451 as Field Base 3 block.

Major Total: 30 credit hours

Minor in Special Education

The minor in special education is available to students completing a teacher preparation program (i.e. majoring in elementary education** or minoring in secondary education*). This minor satisfies university requirements; however, it does not satisfy New Mexico Public Education Department licensure requirements.

Prerequisite: 3 credit hours

SpEd	214	Intro to Special Educ (3)
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Required credits: 24 credit hours

SpEd	2/434	Pract in Sp Ed (1-6)**
SpEd	401	Diag of the Except Child (3)
SpEd	410	Curr & Methods for Stud

		with Mild and Moderate Exceptionalities (3)
SpEd	451	Field-Base 3 Tch Prep Exp: Sp Ed (6)*
SpEd	420	Curr & Meth for Stud with Severe Exceptionalities (3)
RdEd	411	Teaching & Diagnosis of Reading (3)
SpEd	430	Reading Instruct in Special Education (3)
SpEd	455	Classroom Mgmt (3)

Minor Total: 24 credit hours**Major in General Science for Secondary School Teachers (Grades 7 – 12)**

The purpose of the major is to provide science teachers in training with a fundamentally strong background in the basic sciences. Therefore, a greater pool of talent in the field of science education will be created from which surrounding middle schools and high schools can draw. The program has been designed to emphasize fundamental understandings of both physical and life science. Courses will be selected from such areas as 1) environmental sciences, 2) biology, 3) geology, 4) chemistry, 5) physics, 6) mathematics, and 7) engineering.

The objectives of the General Science Major are as follows:

To provide science teachers in training with a multi disciplinary program that will adequately prepare them to teach expected science courses in middle and high school science programs.

To train science teachers to develop each of the competencies required by the State Board of Education for licensure in science education.

To provide specialized/advanced training in specific science subject areas of interest to the science teacher in training.

Refer to Interdepartmental Programs for

further details regarding this major.

Minor in General Sciences for Elementary School Teachers (Grades K – 8)

The purpose of the minor is to provide elementary school teachers in training with a fundamentally strong background in a variety of basic science concepts of both physical and life sciences. Courses that provide the needed basic understanding of the sciences will be selected from those listed in the major.

The objectives of the General Science Minor are as follows:

To provide elementary teachers in training with a program that will adequately prepare and encourage them to teach the most fundamental science concepts at the elementary level.

To broaden the scope of science to elementary school teachers in training, so they will be well versed in all aspects of science; this will allow them to develop methods by which to relay the content material to their students so that the students can fully understand what is being taught.

Refer to Interdepartmental Programs for further details regarding this major.

Courses in Early Childhood Multicultural Education (ECME)**300. Professionalism (2)**

This course provides a broad-based orientation to the field of early care and education. Early childhood history, philosophy, ethics and advocacy are introduced.

NM Common Course Number: ECED 2152

301. Health, Safety, and Nutrition (2)

This course provides information related to standards and practices that promote children's physical and mental well being, sound nutritional practices, and maintenance of safe learning environments. *NM Common Course*

Number: ECED 301

302. Child Growth Development & Learning (3)

This basic course in the growth, development, and learning of young children, prebirth through age eight, provides students with the foundation for becoming competent early childhood professionals and knowledge of how young children grow, develop and learn.

NM Common Course Number: ECED 1113

303. Family and Community Collaboration 1 (3)

This course examines the involvement of families from diverse cultural and linguistic backgrounds in early childhood programs.

NM Common Course Number: ECED 1133

304. Curr Development & Implementation 1 (3)

This beginning curriculum course focuses on developmentally appropriate content in early childhood programs. It addresses content that is relevant for children birth through age eight and developmentally appropriate ways of integrating content into teaching and learning experiences.

NM Common Course Number: ECED 2163

305. Guiding Young Children (3)

This course explores various theories of child guidance and the practical application of each. It provides developmentally appropriate methods for guiding children and effective strategies and suggestions for facilitating positive social interactions.

NM Common Course Number: ECED 2183

306. Curr Development & Implementation 2 (3)

This basic course focuses on the learning environment of curriculum in early childhood programs. Students will use their knowledge of content, developmentally appropriate practices, and language and culture to design and implement experiences and environments that promote optimal development and learning for children from birth through age eight, includ-

ing children with special needs.

NM Common Course Number: ECED 2173

315. Introduction to Reading & Literacy Development (3)

This course is designed to prepare early childhood professionals for promoting children's emergent literacy and reading development. Through a developmental approach, the course addresses ways in which early childhood professionals can foster young children's phonemic awareness, literacy problem solving skills, fluency, vocabulary, comprehension, and language development.

NM Common Course Number: READ 2113

328. Assessment of Children and Evaluation of Programs 1 (3)

This basic course familiarizes students with a variety of culturally appropriate assessment methods and instruments, including systematic observation. The course addresses the development and use of formative and summative program evaluation to ensure comprehensive quality of the total environment for children, families, and the community.

NM Common Course Number: ECED 328

332. Curriculum Development and Implementation Practicum 1 (2)

This course provides opportunities for students to apply knowledge gained from Curriculum Development and Implementation I and develop skills in planning developmentally appropriate learning experiences for young children from birth through age eight, including young children with special needs.

Co-requisite: ECME 304

NM Common Course Number: ECED 2162

334. Curriculum Development and Implementation Practicum 2 (2)

This course provides opportunities for students to apply knowledge gained from Curriculum Development and Implementation II and develop skills in planning learning environments and implementing curriculum in programs serving young children, birth through age

eight, including those with special needs. Co-requisite: ECME 306 *NM Common Course Number: ECED 2172*

403. Family and Community Collaboration 2 (2)

This advanced course prepares prospective teachers for working effectively as partners with family and community members to facilitate the development and learning of children birth through age eight, including lifestyles, and linguistic, cultural and ethnic groups. The complexity and dynamics of families as systems will be included, and community resources to support families will be identified. Prerequisite: ECME 303.

411. Teaching Reading and Writing (3)

This advanced course is designed to prepare early childhood professionals for teaching reading and writing in the early primary grades. The course focuses on reading as a complex, interactive, constructive process. Prerequisite: ECME 315. Co-requisite: ECME 412

412. Teaching Rdg & Writing Pract (1)

This advanced practicum provides opportunities for students to apply knowledge gained from the course Teaching Reading and Writing. In kindergarten through 3rd classrooms, students will develop skills in organizing a literature rich environment, planning effective reading and writing instruction and assessment, and implementing culturally, linguistically and developmentally appropriate literacy curricula. Co-requisite: ECME 411

420. Research in Child Growth, Development, and Learning (3)

This advanced course in child growth, development, and learning builds upon the foundational material covered in the basic course in child growth, development, and learning. An integration of major theories of child development is provided by focusing on contemporary research in all aspects of development, including bio-ecological, social-affective, cognitive-

learning, language-cultural, and methodological aspects of research in early childhood development and education.

424. Integrated Early Childhood Curriculum (3)

This advanced course focuses on developmentally appropriate content, learning environments, and curriculum implementation for children birth to age five. It emphasizes integration of content areas (the arts, literacy, math, health, science, social studies, adaptive learning) and the development of rich learning environments for infants, toddlers, and pre-school children. Co-requisite: ECME 425

425. Integrated Early Childhood Curriculum Practicum (2)

This advanced course provides opportunities for students to apply knowledge gained from Integrated Early Childhood Curriculum and develop skills in planning and implementing developmentally appropriate learning experiences, integrated curriculum, and learning environments for children. Co-requisite: ECME 424.

426. Methods and Materials for the Early Primary Grades (3)

This advanced course focuses on developmentally appropriate content, learning environments, and curriculum implementation for children in K-3rd grade. It emphasizes integration of content areas (the arts, literacy, math, health, science, and social studies) and the development of rich learning environments for the early primary grades. Co-requisite: ECME 427

427. Methods & Materials for the Primary Grades Practicum (2)

This advanced practicum provides opportunities for students to develop, implement, and evaluate developmentally appropriate and integrated learning experiences for children in K-3rd grade. Co-requisite: ECME 426

428. Assessment of Children and Evaluation of Programs 2 (3)

This advanced course builds upon student understanding of the connections among learning, teaching, and assessment and strategies for evaluation programs. Assessment, identification, and monitoring of typical and atypical development in the cognitive, motor, affective and social domains will be explored. Multiple and diverse assessment approaches, including, responsiveness to cultural and linguistic differences, will be emphasized.

435. Selected Topic in Early Childhood Education (1 – 4 VC)

Course in topics in early childhood education: may be repeated with change of content.

452. Early Childhood Education Student Teaching (12)

The student teaching experience in early childhood education has two components: 1.) placement and assigned tasks in an early childhood classroom with a mentor teacher, and 2.) a weekly seminar in which students review and reflect on their own teaching practice, make connections between theory and practice, study particular topics of interest, conduct self-evaluations, and contribute to group discussions. Co-requisite: GnEd 455.

482. Early Childhood Special Education (3)

Early childhood educators will acquire skills to develop and adapt curriculum to work with families and to collaborate with professionals in meeting the needs of children with developmental variations. Cross-listed as: SpEd 482.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Elementary Education (Elem)

234. Field-Based Paraprofessional Education Experience (2 – 3 VC)

Observations of classroom environments for the future teacher aide; determining what classroom teachers and aides do. This course

may be offered in sections with special emphasis for bilingual aides.

235–435. Selected Topic in Elementary Education (1 – 4 VC)

Course in topic or topics in elementary education: may be repeated with change of content.

312. Teaching Elementary School Mathematics (3)

Methods, materials, and curriculum of modern mathematics in the elementary school. Observation and laboratory periods are required. Prerequisite: Math 115 with a minimum grade of “C.”

317. Multicultural Education (3)

A study of educational trends, issues, and problems of students and the teaching methods and strategies necessary to teach respect and tolerance among people.

361. Assessment and Evaluation of Students (3)

Problems in the construction and use of teacher-made and standardized tests. The course also emphasizes the gathering and interpreting of data, reporting of test information, and development of a district-wide testing program.

417. English as a Second Language (3)

A study of English as a second language, conveying methods and procedures of teaching English to children and adults for whom English is not the native tongue. Students will be introduced to second language acquisition theories and basic elements of the sound system. Prerequisite: RdEd 315.

434. Practicum in Elementary Education (1 – 4 VC)

Field and/or lab experiences with specific responsibilities over a sustained period of time. Prerequisite: Permission of instructor.

442. Teaching Elementary School Science and Social Studies (3)

Development of teaching strategies appropriate to recent innovations in science and social science teaching for multicultural classrooms.

This course incorporates project based leaning.

451. Field-Based 3 Teacher Preparation Experience: Elementary (6)

Analysis and evaluation of the student's own performance in student teaching, based on knowledge of the profession and reflective observation. A special fee is charged.

Prerequisite: Admission to student teaching.
Co-requisite: GnEd 445.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

Courses in General and Secondary Education (GnEd)

201. Introduction to Teaching (3)

Introduction to the historical, philosophical, and sociological foundations of education, especially as it relates to a multicultural environment. Students will use those foundations to develop strategies related to problems, issues, and responsibilities in the broad and specific educational arenas. Co-requisite: GnEd 251.

210. NMTA Preparation (2)

This two credit course is designed to assist candidates, for teaching licensure in the state of New Mexico, prepare for the New Mexico Teacher Assessment series of examinations. The primary intent of the course is to acquaint candidates with the structure, tone and format of the assessments with specific attention to content and accompanying competencies.

235 – 435. Selected Topic in General Education (1 – 4 VC)

Course in topic or topics in general education: may be repeated with change of content.

251. Field-Based 1 Teacher Preparation Experience (1)

Initial observations of classroom environments; determining what classroom teachers do. The class combines field observations (28

clock hours) with an on-campus seminar. Co-requisite: GnEd 201.

302. Educational Psychology (3)

Theories and research in learning and their implications for curriculum and instruction.

318. Instructional Media (3); 2,2

Principles and methods of utilizing instructional media and materials to enhance the classroom delivery in the school curriculum. Labs include simulated purchasing, operation and use of equipment in both media center and classroom settings.

320. Language Acquisition and Linguistics for Teacher (3)

This course provides for in-depth study of first and second language acquisition and a broad background in linguistics.

351. Field-Based 2 Teacher Preparation Experience (2); 1,2

The development of analytical and reflective reports based on field observation (42 clock hours) of different methods and teaching strategies used in the classroom. These reports form the basis for class discussions. Students will also have the opportunity to implement classroom lessons.

410. The Art and Science of Teaching in Secondary Schools (4); 3,2

Designed to provide an overview of curriculum and organization in the secondary school and to offer actual teaching experience in a "micro-teaching" situation, applying basic teaching strategies and techniques for the purpose of developing teacher competency. A special fee is charged.

412. Theories and Principles of Bilingual Education (3)

Fundamental theories and principles of bilingual education, preparing the prospective teacher to address the issues and concerns intelligently in the classroom.

420. Sheltered English for Content Area Instruction (3)

This course provides a set of linguistic, instructional, assessment, and classroom-management practices that allows English Language Learners (ELLs) from the advanced-beginner level on the develop content-area knowledge, operational skills and increased language proficiency. Prerequisite: Engl 317.

425. Reasoning Skills for the Schools (3)

A general introduction to the basic skills involved in reasoning and critical thinking and how they may be incorporated into the curricula of the schools.

434. Practicum in Secondary Education (1 – 4 VC)

Secondary campus work placement with specific responsibilities over a sustained period of time. Prerequisite: Permission of instructor.

437. Instructional Methodologies for Use in Spanish-Bilingual Classrooms (3)

Demonstrate knowledge of and use theories, approaches, methods and techniques for teaching literacy, biliteracy and other academic skills in English and the native language. Spanish is the language of instruction and student participation/presentations. Prerequisite: Span 201 or Span 202.

444. Computer Applications in Education (3)

Provides teachers a working knowledge of the PC and its applications in education. A special fee is charged. This course incorporates project based learning.

445. Knowledge of the Profession (3)

Legal, ethical, professional and organizational issues related to education. Developing skills in collaborating and communicating effectively with colleagues, administrators and other professionals. Prerequisites: Completion of core and major requirements. Co-requisite: Student teaching.

450. Seminar in General or Secondary Education (1-4)

Seminar course in a topic or topics in general or secondary education.

451. Field Base 3 Teacher Preparation Experience: Secondary (6)

Analysis and evaluation of the student's own performance in student teaching, based on knowledge of the profession and reflective observation. A special fee is charged. Prerequisite: NMTA exam, 2.5 GPA, admission to student teaching. Co-requisites: GnEd 445 and GnEd 455.

452. Field Base 3 Teacher Preparation Experience: K – 12 (6)

Analysis and evaluation of the student's own performance in student teaching, based on knowledge of the profession and reflective observation. Both elementary and secondary settings are utilized. A special fee is charged. Prerequisite: NMTA exam, 2.5 GPA, admission to student teaching. Co-requisite: GnEd 445 and GnEd 455.

453. Field Base 3 Internship (6 – 12 VC)

The internship program in the School of Education is a New Mexico State Department of Education approved equivalent to the Field-Base III block. Internships are ONLY considered at the request of a school district. A special fee is charged. Prerequisite: Admission to student teaching, passed all three parts of the New Mexico Teachers Exam (NMTE), completed all required coursework, and permission of the instructor.

455. Classroom Management (3)

Introduces the student to a variety of techniques for managing behavior in the classroom. Major areas and specific techniques within each will be presented and practiced both in the class and in the student's own teaching situation. Prerequisite: Admission to student teaching. Co-requisite: Appropriate major Field-Based III Experience and GnEd 445.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

Courses in Reading (RdEd)**315. Reading and Children's Literature (3); 2,2**

Structure, genres, and style in children's literature, authors, classics, and contemporary developments in literature for elementary grades. Emphasis is placed on knowing books and authors for the elementary classroom. A 2-hour lab is also required. Prerequisite: GnEd 201.

335–435. Selected Topic in Reading (1 – 4 VC)

Course in topic or topics in reading. May be repeated with change of content. Permission of instructor is required.

411. Teaching/Diagnosis of Reading (3); 2,2

An overview of teaching reading in the primary and intermediate grades and diagnostic tools and corrective instructional techniques in the classroom. Emphasis is placed on developing competencies in the teaching of reading and adopting reading instruction based on knowledge of reading processes, methods, and materials. A 2 hour lab is also required. Prerequisite: Field Base I and II.

416. Teaching Reading and the Language Arts in the Bilingual Classroom (3)

Methods and materials in the Spanish-English bilingual classroom with emphasis upon the development of reading and language arts skills in bilingual children. The class is taught primarily in Spanish. Prerequisite or Co-requisite Spanish 325 or permission of instructor.

426. Reading and Literature for Children and Young Adults (3)

Exploration and evaluation of the artistic qualities of folk and fairy tales, myths, legends, fables epics, hero tales, and realistic stories for children (pre-school to grade 8) and young adults (grades 9 to 12), with a view toward helping teachers to motivate youngsters to

develop reading skills while reading relevant literature.

427. Reading in the Content Area (3)

Survey of techniques for the development of reading/study skills needed at the secondary level as students employ reading as a tool for learning.

434. Practicum (3 – 6 VC)

Tutorial experience in classroom reading techniques and/or practice in diagnosis and remediation. Prerequisite: RdEd 411 and permission of the instructor.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with the instructor. Prerequisite: Permission of the instructor.

499. Independent Research (1 – 4 VC)

Individual, directed study arranged with the instructor. Prerequisite: Permission of the instructor.

Courses in Special Education (SpEd)**214. Introduction to Special Education (3)**

Identification of exceptional children with respect to educational opportunities; current concepts and goals of special education; specific consideration of educational programs; and a survey of trends and professional opportunities. Prerequisite to special education courses.

234–434. Practicum in Special Education (1 – 6 VC)

Supervised work in a special education program setting. Special fee. Prerequisite: Permission of instructor.

235 – 435. Selected Topic in Special Education (1 – 4 VC)

Course in topic or topics in special education. May be repeated with change of content.

401. Diagnosis of the Exceptional Child (3)

Practice in the use of a variety of data-collection instruments and techniques, as well as procedures for writing up the data collected,

making referrals, and developing an instructional program.

410. Curriculum & Methods for Student with Mild and Moderate Exceptionalities (3)

An examination of curriculum content, instructional methods, and individualized education programs appropriate for students with mild and moderate cognitive or behavioral exceptionalities whose education focuses primarily on the general education curriculum.

420. Curriculum & Methods for Students with Severe Exceptionalities (3) NEW

An examination of curriculum content, instruction methods, and individualized education programs appropriate for students with severe cognitive or behavioral exceptionalities whose education focuses on both the functional curriculum and the general education curriculum.

430. Reading Instruction in Special Education (3)

The study and application of developmental, corrective and remedial reading strategies, and assistive technology devices used to support students' reading both the general education curriculum and in the functional, life-skills curriculum, across all content areas.

450. Seminar in Special Education (3)

A seminar course in a topic or topics in special education.

451. Field-Based 3 Teacher Preparation Experience: Special Education (6)

Analysis and evaluation of the student's own performance in student teaching, based on knowledge of the profession and reflective observation. A special fee is charged. Prerequisite: Admission to student teaching. Co-requisite: GnEd 455.

455. Classroom Management in Special Education (3)

An examination of behavior management techniques, reward systems, fading and intermittent reinforcement schedules used

with students who exhibit more severe behavior exceptionalities. School-wide, classroom and individual student behavior intervention plans will be reviewed with emphasis on behavior manifestation determination and other IDEA mandates for addressing students' behavioral needs.

482. Early Childhood/Special Educ (3)

Developing an awareness in educators concerning an understanding of children with or without special needs. Cross-listed as: EcEd 434.

490. Independent Study (1 – 4 VC)

Individual, directed study arranged with an instructor. Prerequisite: Permission of instructor.

499. Independent Research (1 – 4 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

School of Social Work

Alfredo A Garcia, Ph. D, Dean
Lora Shields Science Annex
505.454.3310 or 505.260.6180
FAX: 505.454.3290

www.nmhu.edu/socialwork

Accreditation

The School of Social Work and all of its program locations are accredited by the Council on Social Work Education.

Mission of the School of Social Work

The Mission of the School of Social Work is to educate students to practice social work sensitively and competently with the diverse, multi-cultural populations of New Mexico and the Southwest. The school has a primary commitment to Hispanic and American Indian peoples. Its curriculum grounds students in social work skills, values, ethical principles and awareness of and respect for cultural and gender differences. The school prepares undergraduate students for entry-level generalist practice and graduate students for advanced practice through the integration of classroom and field practicum instruction.

The School of Social Work offers the BSW Program at the main campus, Las Vegas, New Mexico, and also at the following four (4) campus locations:

NMHU @ Albuquerque-Rio Rancho, NM

NMHU @ Farmington, New Mexico

NMHU @ Española, New Mexico

NMHU Las Vegas (Main Campus)

P. O. Box 9000

Las Vegas, NM 87701

505.454.3307

FAX: 505.454.3290

Faculty (NMHU - Las Vegas)

David Arguello, Ph.D.

Jill Baker, Ph.D.

Jane Gorman, Ph.D.

Andrew Israel, J.D., LMSW, Associate Dean

Rey Martinez, Ph.D.

Dolores Ortega, Ph.D.

Julia D. Lucero, MSW, LISW, Director,
Field Education

Mario Rodriguez, Ph. D.

Lou Ann Romero, MSW, Director,
Admissions & Recruitment

NMHU @ Albuquerque-Rio Rancho

5041 Indian School Rd. NE

Albuquerque, NM 87110

505.260.6182 FAX: 505.896.6122

Social Work Faculty

(NMHU-@ Albuquerque-Rio Rancho)

Alfredo Garcia, Ph.D., Dean

Kevin Barnas, LISW

Judith Barnstone, Ph. D.

Cristina Duran, Ph.D., LISW

Mark Dyke, Ph.D. LMSW

Julius Harrington, Ph.D.

George Mercer, MSW, LISW

Aria Ponciroli, LISW

Jessie "Rocky" Romero, MSW, LMSW,
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Jose Sisneros, Ph. D.

NMHU at San Juan College

4601 College Boulevard

Farmington, NM 87402

505.566.3552 FAX: 505.566.3584

Social Work Faculty (NMHU - San Juan)

Craig Stern, MSW, LISW, Academic Program
Coordinator

Jennie Russell, MSW, LMSW

NMHU-SWW at Northern New Mexico College

Elaine Benavidez, LISW Program Coordinator
505.753.6704

Admissions Office

Lou Ann Romero, MSW, Director, Admissions
& Recruitment 505.454.3087

Bachelor of Social Work Program (B.S.W)

The Bachelor of Social Work prepares generalist social work practitioners with the knowledge, skills, values and ethical principles necessary to practice with Hispanic, American Indian, and other diverse populations of New Mexico and the Southwest.

The curriculum builds upon a liberal arts perspective and prepares students at a generalist level to understand and evaluate the role of the social work practitioner in the delivery of human services.

The program is a 52 credit unit major, completed in four full-time semesters. Students majoring in social work are not required to complete a minor program of study. Core curriculum and general elective courses may be taken at other two-year or four-year accredited educational institutions and may be accepted for transfer credit with the approval of the students academic advisor. The BSW program is accredited by the Council on Social Work Education (CSWE). The School of Social Work has been recognized by North Central Accreditation as an "Academic School of Excellence."

Please note that course sequencing is subject to change depending on program needs. For current information concerning course sequencing and major requirements, please contact a Social Work Program Office.

Advisement

A faculty advisor is assigned to students at the time they declare their intent to major in social work. Students may enroll for the major courses following the completion of the university's lower-division course requirements or are within 9 to 12 credit hours from completion of the core requirements. Although most students complete the BSW program within two years

of their undergraduate education, it is the responsibility of the student, with the assistance of an academic advisor, to develop a "Program of Study" that details the semesters in which individual courses are to be taken.

Academic and Behavioral Expectations

All social work students are provided with a copy of the School's academic and behavioral policy at the commencement of the academic year. The policy outlines expectations regarding students' professional behavior and academic performance, sets forth grounds for suspension and expulsion from the social work program, and describes the procedures for disciplinary action. As more specifically detailed in the policy, students must demonstrate suitability for the profession of social work via appropriate and adequate classroom and field performance, ability to appropriately relate to colleagues and compliance with all other provisions of the academic/behavioral policy. Students must demonstrate that they have read and understand this policy by signing it and returning it to their academic advisors. The School's policy concerning grade appeals is also provided to students at the commencement of the academic year.

Code of Ethics

All students in social work are required to have knowledge of and adhere to the National Association of Social Workers (NASW) Code of Ethics.

Transfer of Credit

Transfer of credit for Social Work courses will not be considered unless courses have been completed at another School of Social Work accredited by the Council of Social Work Education (CSWE). Courses must have been completed within five years from the date of enrollment.

Incomplete Grades

Incomplete grades in prerequisite courses

must be completed prior to registering for the following semester. Students will not be permitted to continue until the Incomplete "I" is removed from the official transcript.

Associate of Arts or Science Degree

Any student with an Associate of Arts degree may present an academic transcript to be considered for course credit transfer. Upon verification that the A.A. academic transcript demonstrates completion of course work equivalent to the required university proficiency and core curriculum requirements, the A.A. degree will be accepted for transfer and the student will be given credit toward completion of the BSW degree. A minimum of 128 hours are needed to complete a bachelor's degree; this includes completion of the university core and 52 credits of social work courses.

The transfer courses will be evaluated on a course-by-course basis to determine whether they meet the general core requirements. Students transferring from a regionally accredited institution of higher education with an earned associate degree will have New Mexico Highlands University proficiency, extended core, and minor requirements waived. Students are encouraged to complete the AA or AS degree and the 35-hour common core and program prerequisites during their freshman and sophomore years to assure completion of the bachelors degree within two additional years.

Field Practicum

BSW students are required to complete 448 hours of Field Practicum during their senior year, either in a concurrent or a block placement. Students in field practicum must complete all university core requirements and all 300 level (junior standing) courses prior to enrolling in field practicum. All practicum placements require the approval of the Director/Coordinator of Field Education. Students are placed with the same community

agency for two days (16) hours per week for two (2) consecutive semesters. BSW students enrolled in concurrent practicum placement must also register for one field practicum seminar course each semester.

Block field practicum placements are only offered during the summer semester. Students must complete all required social work courses prior to beginning block placement/practicum. Students enrolled in a block field practicum placement are placed with a community agency for five days, (40) hours per week for approximately 12 weeks. BSW students must enroll in two field seminar and two field practicum courses the summer they are in block practicum.

Student Stipends

The School of Social Work, in partnership with the Children, Youth, and Families Department (CYFD), offers stipends to students who wish to pursue a career in child welfare under the Title IV-E stipend program. All undergraduate senior level students are eligible to apply for the stipends. Students must conduct their field practicum with a CYFD office for one academic year.

Stipend recipients are required to take the SW 400 Children's Services course. The average stipend amount awarded to students is \$10,000 per academic year. *Amount of stipend award is subject to change.*

Upon completion of the BSW program, stipend recipients must work for CYFD for a period of 18 months for each academic year a stipend is received. *Stipend application information is provided to all students during the second semester of the junior year.*

Student Association

Students are encouraged to participate in the Undergraduate Social Work Student Associa-

tion (UGSWSA) and other university student associations.

Student Responsibilities

Students are responsible for knowing and following the correct procedures and for meeting the conditions established for their academic programs. This includes completion of all university and school course requirements.

Grade Point Average

A grade point average of 2.5 is required for admission to the bachelor of social work major program. Additionally, the student must maintain at least a 2.5 GPA to continue in and complete the program.

Application and Admissions Process for Entrance to the Social Work Major

Students majoring in social work must declare their major during their sophomore year. Students interested in pursuing a BSW degree at New Mexico Highlands University must:

- Apply for admission to NMHU (this applies to students who have not previously attended NMHU).
- Have a minimum of a 2.5 GPA.
- Complete lower division course work that meets the university proficiency and liberal arts requirements.
- Complete a Declaration of Intent form with the School of Social Work.

A minimum of 128 hours are needed to complete a Bachelors degree. This includes completion of 40 hours of the university core and 52 credit hours of Social Work courses. A student may have to take additional elective courses to meet the 128 hour requirement to complete the required university and school course requirements.

Major in Social Work (BSW)

The social work major, which leads to a Bachelor of Social Work degree is comprised of 52 credit units. Students majoring in social work are not required to have a “minor” program of study. Students must complete all required 300-level courses before proceeding to take 400-level senior courses.

Required courses: 52

SW	330	Research Methods 1 (3)
SW	333	Aspects of Aging (3)
SW	341	Social Policy & Serv 1 (3)
SW	346	Theories of SW Practice (3)
SW	365	Generalist Social Work Practice 1 (3)
SW	366	Generalist SW Practice 2 (Interviewing & Assessment) (3)
SW	385	HBSE 1 (Individual & Family Theories) (3)
SW	386	HBSE 2 (Group, Org, & Com Theories) (3)
SW	400	Children’s Services (3)
SW	430	Research Methods 2 (3)
SW	432	Field Practicum 1 (4)
SW	433	Law and Ethics in Social Work (3)
SW	434	Field Practicum 2 (4)
SW	451	Field Practicum Sem 1 (1)
SW	452	Field Pract Sem 2 (1)
SW	465	Generalist Social Work Practice 3 (3)
SW	466	Generalist Social Work Practice 4 (Macro Practice) (3)
SW	485	HBSE 3, (Human Diversity & Multicultural Theory) (3)

Major Total: 52 credit hours

COURSES IN SOCIAL WORK (SW)

330. Research Methods 1 (3) Sp

This is the first course in the undergraduate research sequence. It introduces students to qualitative and quantitative methodologies

used in social research and assessment. The course also covers statistical analysis and the use of computer technology in social research. Research on behalf of the diverse populations of New Mexico and the Southwest is emphasized. Prerequisites: SW 341, and SW 342.

333. Aspects of Aging (3) Fa, Su.

The course covers the emotional, biological, environmental, mental, and legal aspects of aging that occur in the elderly, with special emphasis on the Hispanic and Native American populations of New Mexico and the Southwest. Summer courses offered at the Rio Rancho Campus only.

335 – 435. Selected Topics in Social Work (1 – 4 VC); Fa, Sp

One or more elective courses relating to selected topics in social work practice.

341. Social Policy and Services I (3) Fa

This first course in the two-part sequence covers the history of social work, the history and current structures of social welfare services, and the knowledge, values, and skills necessary to understand major social welfare policies. This foundation course introduces analysis of organizational, local and state issues, and policy analysis and advocacy. All course content is oriented to understanding the effects of social policies on Hispanics, Native Americans and other historically oppressed populations.

346. Theories of Social Work Practice (3); Sp

This course focuses on a comparative analysis of frameworks, theories and models of social work practice. The course examines the four forces in psychology as the building blocks of an integrative, multicultural, ecosystems approach to social work practice. Implications of each practice approach for work at the micro, mezzo, and macro level are examined. Emphasis is placed on the evaluation of the practice approaches for work with diverse populations, with

special emphasis on the Native American and Hispanic Populations of New Mexico.

365. Generalist Social Work

Practice 1 (3); Fa.

This first course in the practice sequence introduces students to multiple theoretical approaches to generalist practice with diverse individuals. The philosophical and ethical foundations of social work are examined as they manifest in each step of the social work process. Practice knowledge and skills necessary for ethical and competent generalist practice with emphasis on the diverse populations of New Mexico and the Southwest are covered.

366. Generalist SW Practice 2:

Interviewing and Assessment (3); Fa

This second course in the practice sequence focuses on skills and strategies for competent and ethical foundation level interviewing and assessment with diverse clients throughout the life span. Generalist practice interviewing and assessment techniques for children, adolescents and adults will be included. Emphasis is placed upon practice with Hispanic, American Indian, and other oppressed populations of New Mexico and the Southwest. Prerequisite: SW 365.

385. Individual and Family Theories (HBSE 1) (3); Fa

This two-semester course sequence surveys theoretical perspectives of human life course development and the environmental contexts within which development occurs. The sequence explores the interactions among individuals and between individuals and families, groups, organizations, communities, society, and culture. The sequence emphasizes ethno-cultural contexts with special attention on the diverse populations of New Mexico and the Southwest.

386. Group, Organization, and Community Theories (HBSE 2) (3); Sp

This is the second course of a two-semester

sequence described in SW 385. Prerequisite: SW 385.

400. Children's Services (3); Sp

This course provides an overview of services for the protection of children. The intersection of human behavior theory with micro level generalist practice and with macro level program and policy formulation in child welfare is presented within a framework of critical thinking and sound decision-making. Medical and legal aspects of child abuse and neglect are addressed as well as federal, state and community based child welfare policies and programs. Emphasis is placed on child welfare practice with Hispanic, American Indian, and other oppressed populations of New Mexico and the Southwest. Prerequisites: Completion of all 300 level SW courses.

429. Family Violence (2) Elective

The course surveys major sociological and psychological theories of family violence throughout the life span. Social and interpersonal factors contributing to family violence are explored in an ethno-cultural context, with special emphasis on the Hispanic and Native American populations of New Mexico and the Southwest.

430. Research Methods 2 (3); Fa

This second course in the undergraduate research sequence builds on knowledge and skills introduced in SW 330. Additional topics presented include hypothesis development, variables, methods of data collection, research design, instrumentation, and applied research strategies. Research on behalf of the diverse populations of New Mexico and the Southwest is emphasized. Prerequisite: SW 330.

432. Field Practicum 1 (4); Fa

The purpose of field practicum is to offer students the opportunity to apply classroom knowledge to practice. The field practicum requires students to be placed with a community agency during their senior year. In their agency placement, students

are expected to demonstrate social work skills, knowledge, and values in working with individuals, groups, families, and communities. A total of 208 hours of field practicum/placement are required. Co-requisite: SW 451 and SW 465.

433. Law and Ethics in Social Work (3); Sp

The course examines areas of the law in which social work and our legal system intertwine. It also surveys ethical principles and related legal concepts that impact professional social work, and introduces a framework for the resolution of practice dilemmas. Finally, the course provides students with basic practice skills necessary to find and interpret the law. Major emphasis is placed on the operation of the legal system in New Mexico and the Southwest.

434. Field Practicum 2 (4); Sp

This foundation practicum sequence is designed to help students apply foundation knowledge of social work skills, values and ethics in practice. By providing a series of supervised assignments and tasks, the practicum experience will expose students to a variety of social work roles. Students will apply generalist social work knowledge, skills and values to practice with individuals, couples, families, groups and communities. Co-requisites: SW 452 and SW 466.

451. Field Practicum Seminar 1 (1); Fa

This seminar provides students an opportunity to integrate practice theory with field (practicum) experience. Students are exposed to a wide range of practice situations and will have an opportunity to address pragmatic and procedural aspects of field instruction. Prerequisite or Co-requisites: SW 432 and SW 465.

452. Field Practicum Seminar 2 (1); Sp

This seminar provides students an opportunity to integrate practice theory with field (practicum) experience. Students are exposed to a wide range of practice situations and will have an opportunity to address pragmatic and

procedural aspects of field instruction. Prerequisite or Co-requisite: SW 434.

465. Generalist Social Work

Practice 2 (3); Fa

This third course in the practice sequence builds upon the knowledge and skills developed previously. The course focuses on practice skills necessary for competent and ethical practice with diverse families and groups. Emphasis is placed upon generalist social work practice with Hispanic, American Indian and other oppressed populations of New Mexico and the Southwest. Prerequisites: Completion of all 300 level SW courses. Co-requisites: SW 432 and SW 451.

466. Generalist Social Work

Practice 3 (3); Sp

This final course in the undergraduate practice sequence builds upon the knowledge and skills previously developed. This course introduces students to macro-level practice theory and skills necessary for competent and ethical practice. Topics include community organizing, development, and resource-building with a focus on the rural and urban communities of New Mexico and the Southwest. Emphasis is placed on macro practice with Hispanic, American Indian and other oppressed communities. Prerequisites: Completion of all 300 level SW courses and SW 465. Co-requisites: SW 434 and SW 452.

485. Human Diversity and Multicultural Theory (HBSE 3) (3); Sp

The course surveys relevant theory describing the ethno-cultural context of human behavior. The manner in which culture impacts the social functioning of individuals, families, organizations and communities is addressed. Consistent with the mission of the social work program, primary emphasis is placed upon Hispanic, Native American, and other diverse populations of New Mexico and the Southwest. Prerequisite or Co-requisites: SW 385, SW 386.

492. Independent Research (1 – 4 VC)

Individual, directed research arranged with an instructor. Prerequisite: Permission of instructor.

Interdepartmental Programs

New Mexico Highlands University offers a number of interdepartmental studies. Faculty and administrators from various disciplines work together in offering these courses and programs.

Inquiries may be directed to the dean of the College of Arts and Sciences.

Minor in Cognitive Science

Cognitive science is an interdisciplinary field concerned with the nature of the mind. Drawing on the resources of mathematics, philosophy, psychology, computer science, linguistics, and other disciplines, students of cognitive science study such phenomena as consciousness, the relation of the mind to the body, and the nature and limits of computation. This discipline addresses long-standing questions about the nature of thought, intelligence, perception, emotion, and other aspects of mental life by examining the way information is processed in computers, the nature of language, and the relation of cognition to the brain.

Required courses: 12 credit hours

CS	471	Art Intelligence (3)
CS	472	Cognitive Science (3)
Phil	3/405	Major Phil Move (3)
Psy	319	Mem & Cog Proc (3)

Electives: 12

Choose four courses from the following list:

Anth	461	Comm & Cult (3)
OR		
Engl	442	Contemp Engl Ling (3)
CS	316	Prog in Lisp & Prolog (3)
CS	431	Database Mgmt (3)
Math	320	Linear Algebra (3)
Math	460	Appl Multivar Stat (3)
Phil	211	Formal Logic (3)
Psy	410	Physiological Psy (3)
Psy	411	Tech in Phys Psy (1)
Psy	418	Comp Cognition (3)
Soc	438	Soc of Knowledge (3)

Minor Total: 24 credit hours

Minor in Combined Science

The combined science minor at NMHU allows students to select courses in two or more of the science fields to include behavioral science, computer science, math, life science and/or physical science. Also, students are advised to remember that the university requires that all minors contain at least 12 credit hours of courses at the 300 to 400 level. A minor in combined science may be used to satisfy the university requirements for the bachelor of science degree of a minor in a science field.

Required courses: 28 credit hours

Complete at least 28 credits in courses from at least two of the science fields (not to include the field of the major) with at least eight credits in two of the fields selected. The science fields are biology, chemistry, engineering, forestry, geology, computer science, mathematics, physics, psychology, and sociology/anthropology. The selection of courses in the combined science minor must be approved by the student's bachelor of science major advisor.

Minor Total: 28 credit hours

Major in General Science for Secondary School Teachers

(Grades 7 – 12)

The purpose of the major is to provide science teachers in training with a fundamentally strong background in the basic sciences. Thus, a greater pool of talent in the field of science education will be created, from which surrounding middle schools and high schools can draw. The program has been designed to emphasize the fundamental understanding of both physical and life sciences. Courses will be selected from biology, geology, and chemistry.

The objectives of the general science major are to:

- Provide science teachers in training with a multi disciplinary program that will adequately prepare them to teach the science courses expected in middle school and high school

science programs.

•Train science teachers to develop each of the competencies required by the State Board of Education for licensure in science education. Students must complete the NMHU Core Curriculum requirements, which should include a minimum of Math 140 and eight credits from the lab sciences listed below. Math 211 and Math 160 are required for the BS rather than a BA degree. The BS degree is recommended for students preparing to teach high school.

Required core: 41-43 credit hours

Biol	211	Gen Biology 1 (4)
Biol	212	Gen Biology 2 (4)
Chem	211-215	Gen Chem/Lab 1 (5)
Chem	212-216	Gen Chem/Lab 2 (5)
CS	144	Intro to Computer Sci (3)
Geol	101	Survey of Earth Sci (4)
Geol	202	Earth History (4)
Biol	420	Tchng Sci & Math in Secondary School (3)
Phys	151-152	Algebra Physics 1 & 2 (8)

OR

Phys	291-292	Calculus Phys 1 & 2 (10)
Biol	359	Fund of Lab Safety (1)

OR

Chem	359	Fund of Lab Safety (1)
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Total Core: 43 credit hours

Electives: 16 credit hours

With the advice of a science advisor, select at least one course from each of biology, chemistry and geology for a minimum of 16 credits above the 300 level. In addition the student must undertake a minor in secondary education. Students must fulfill requirements for entrance to teacher preparation and licensure. Please refer to the School of Education for details.

Major Total: 59 credit hours

Minor in General Science For Elementary School Teachers

(Grades K – 5)

The purpose of the minor is to provide elementary school teachers in training with a

fundamentally strong background in a variety of concepts in life science, physical science, and earth and space science. Courses will be selected from those areas listed below. Students should consult with an advisor early in their academic career to select the appropriate courses and avoid possible problems with prerequisites or scheduling. Not all of the 300- or 400- level classes are offered every semester or even every year.

The objectives of the general science minor are to:

- Provide pre-service elementary teachers with a program that will adequately prepare and encourage them to teach the most fundamental science concepts to students at the elementary school level.
- Broaden the scope of science to elementary school teachers in training, so they will be well versed in all aspects of science allowing them to develop methods in which to relay the content material to their students so that the students can fully understand the concepts.

Core:

Students should select at least one course at the 100 or 200 level from each of Biology, Chemistry, Geology, Physics and Forestry. Each student should choose a speciality in one science and take two courses in this field that will enable them to take upper division credits in this field. Combinations that would satisfy this requirement include: Biology 211 and 212; Chemistry 211, 215, 212, and 216; Geology 101 and 102; Forestry 105 and Biology 212. Please consult with an advisor early in the course of studies to make sure that prerequisite are met.

Biol	359	Fund of Lab Safety (1)
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OR

Chem	359	Fund of Lab Safety (1)
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Total Core: 20-27 credit hours

With the advice of a course/science advisor, select at least two courses from the specialty science. In addition students must also choose

at least two credit hours from the following:

Selected Topics in (335/435) Biology, Chemistry, Environmental Geology, Forestry or Physics.

OR

Independent Study in (390/490) Biology, Chemistry, Geology, Forestry, or Physics

OR

Independent Research (399/499) in Biology, Chemistry, Geology, Forestry, or Physics

To make a total of 10 additional required credits

Minor Total: 32-37 credit hours

Note: This minor does not satisfy the Secondary School Endorsement requirements (grades 7–12) for the State of New Mexico.

College Survival Skills

Courses in college survival skills are offered to assist students in developing appropriate university-level skills. These interdepartmental courses focus on topics that provide supplemental instruction in library skills, reading comprehension, and general learning skills. A structured tutorial course is offered to assist individuals with particular academic problems. These developmental courses do not count toward the graduation requirement of 128 credit hours, nor do grades earned compute into a student's grade point average: developmental courses are numbered less than 100.

Women's Studies Minor (WMST)

Women's studies is an interdisciplinary field that grew out of the recognition that the experience and potential of over half the world's population has real consequences for academic study and teaching, research and scholarship. by considering women-both-as subjects of inquiry and as inquiring subjects-we have discovered new ways of thinking about gender, sexuality, race, ethnicity and their intersections in disciplines, for a total of 21 credit hours.

The Women's Studies minor is under development. For detailed information please contact Dr.'s Erika Derkas at 505.454.3432 or Kristie Ross at 505.454.3212.

Interdepartmental Courses (InDp)

070. Academic Reading Enhancement (3)

Computer-aided skill development for academic reading. Includes comprehension, vocabulary building, opinion vs. fact, critical reading and other reading enhancement skills. Linkages are made to actual college class work with regard to reading.

081. Structured Tutorial (1 – 3 VC)

Individual or small-group work in the tutorial laboratory or in the appropriate school. The course is open to students after the second week of classes each academic semester. Students may contract to complete individually formulated programs in one or more academic disciplines in which deficiencies have been identified. Credits are earned at the rate of 24 contact hours per credit hour. May be repeated with change of discipline emphasis.

101. Freshmen Seminar (3)

The NMHU Leadership Course is designed to ensure success for NMHU students. Freshmen will sharpen their study skills, become familiar with university resources, and improve academic inquiry and electronic access skills. An advanced/challenge section is available for students with strong academic skills.

107. Freshmen Seminar: SMET Section (3)

This freshmen course is intended to provide tools, techniques, hints, ideas, illustrations, examples, methods, procedures, processes, skills, resources, and suggestions in the areas of science, math, engineering, and technology. Prerequisite: Permission of instructor required.

131. Freshmen Seminar: Honors Section (3)

This section of the freshmen, or leadership course is designed for students who have a "B+" (usually 3.5 GPA) in high school, or for non-traditional students who offer other indications of above average ability. In it,

students will have to do more of the presenting themselves, and study skills they have clearly already acquired will not be present. On the other hand they will have a few more guest speakers, and will also have to do a more complete life plan and graduation plan than most sections will be doing. Special attention will be paid to future Honors opportunities at Highlands, in the context of major and career choices. Prerequisite: Permission of instructor required.

Cooperative Education Placement Practicum

234. Coop Educ Practicum (1 – 6 VC)

This course provides hands-on experience in a work assignment related to a student's academic field of study. This experience will give purpose and fulfillment to the learning direction of the student. Arrangements for practicum assignments should be made through the Career Services Office. Prerequisite: Successful completion of 30 semester hours and a 2.2 GPA.

434. Coop Educ Practicum (1 – 6 VC)

Open to upper-division students, this course provides hands-on experience in a work assignment related to a student's academic field of study. This experience will give purpose and fulfillment to the learning direction of the student. Arrangements for practicum assignments should be made through the Career Services Office. Prerequisite: Successful completion of 60 semester hours and a 2.5 GPA.

435. Selected Topics in Coop Educ Placement Practicum (1 – 6 VC)

Open to upper-division students, this course provides topics in interdisciplinary studies. The specific topic is stated when the course is scheduled. ensure success for NMHU students. Freshmen will sharpen their study skills, become familiar with university resources, and improve academic inquiry and electronic access skills. An advanced/challenge section

is available for students with strong academic skills.

107. Freshmen Seminar: SMET Section (3)

This freshmen course is intended to provide tools, techniques, hints, ideas, illustrations, examples, methods, procedures, processes, skills, resources, and suggestions in the areas of science, math, engineering, and technology. Prerequisite: Permission of instructor required.

131. Freshmen Seminar: Honors Section (3)

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Bachelor of University Studies Office of Academic Affairs Rodgers Hall, Room 105 505.454.3311

Mission Statement

The Bachelor of Arts in University Studies (USBA) is a comprehensive degree that provides a focused undergraduate education without a catalog-defined program of study. The USBA is intended for students whose academic path has resulted in a collection of coursework which does not align with a traditional major. With careful planning and curriculum guidance, students will build individualized 60+ credit programs of study in which they investigate novel combinations of coursework.

The USBA degree program has two tracks. Track I is intended for student who have been away from school for more than two years but wish to return to NMHU to complete their degree. Students can enter credits from military training, or other standardized training that gives students college credit. Students fulfilling Track I requirements can follow either Option I (one 30-credit Primary Concentration Area and two 15-credit Secondary Study Areas) or Option II (three 20-credit Study Areas). Track II is intended for any NMHU full time student with greater than 60 credit hours or an Associate degree from an accredited institution. Students fulfilling Track II are required

to define three 20-credit Study Areas. The remaining upper division elective coursework will be for the students to choose as they develop their program of study.

Track I; Option II

Study Area 1 (20 credit hours)
Study Area 2 (20 credit hours)
Study Area 3 (20 credit hours)

Track II

Study Area 1 (20 credit hours)
Study Area 2 (20 credit hours)
Study Area 3 (20 credit hours)

Curriculum Requirements

1. University Core Curriculum Requirements (37-43 credit hours)
2. University Studies Program Requirements
 - a. UNIV 100 Intro to University Studies (1)
 - b. UNIV 400 Univ Studies Capstone (3)
 - c. Major Areas of Study (at least 60 credit hours)
3. Electives (27-32 credit hours)

The minimum total credit hours required for graduation is 128. Fifty-one (51) of the 128 credit hours must be upper division credit hours (300-400). **The final year must be completed as an NMHU student with a declared USBA form completed and approved by the USBA Coordinator.** An overall GPA of a 2.0 is required for graduation.

Courses in Bachelor of University Studies (USBA)

100. Introduction to University Studies (1)
USBA 100 is an introduction to the theory of interdisciplinary studies. The course focuses on exploring common pathways and connections among disciplines. It enable students to develop a personal theory of interdisciplinary studies and culminates in a detailed plan for an individualized major.

400. Capstone Course (3)

This multidisciplinary capstone course is designed to be a culminating experience for a general education. Students from a range of study areas will work, in groups, on various projects. They will explore connections among their various disciplines and between their own college and off-campus community experiences

ADMINISTRATION

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Gilbert Rivera, Ph.D.	Vice President for Academic Affairs
William Taylor, Ph.D.	Vice President for Finance and Administration
Judy Cordova-Romero	Vice President for Student Affairs

Deans:

Roy Lujan, Ph.D.	Dean, College of Humanities and Fine Arts
Tom Ward, Ph.D.,	Dean, College of Science and Mathematics
Charles Swim, Ph.D	Dean, School of Business Administration
Michael Anderson, Ph.D.	Dean, School of Education
Alfredo Garcia, Ph.D.	Dean, School of Social Work

Administrative Support:

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Eileen Sedillo	Director of Financial Assistance/Scholarships
Scott Scarborough	Chief of Campus Security
Steve Watson	Golf Pro
Sean Weaver	Director of University Relations
Yvette Wilkes	Director of Student Housing

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ACADEMIC CALENDAR

Fall Semester	2009	2010
**Early Registration	M-Apr 6-Sunday-Aug 16	M-April 5-Sunday Aug 22
Classes Begin	M-Aug 17	M-Aug 23
Last Day to Register	M-Aug 24	M-Aug 30
Last Day to Drop	F-Aug 27	F-Sept 3
Labor Day Holiday	M-Sept 7	M-Sept 6
Census	F-Sept 4	F-Sept 10
Mid-Term Exams	W-F Oct 7-9	W-F Oct 13-15
Fall Break	M-T Oct 12-13	M-T Oct 18-19
*Last day to Withdraw	F-Oct 23	F-Oct 29
Fall Recess	W-F Nov 25-27	W-F Nov 24-26
Final Exams	M-F Dec 7-11	M-F Dec 13-17
Semester Ends	M-Dec 14	M-Dec 20
Spring Semester	2010	2011
**Early Registration	M-Nov 9-Sunday Jan 10	M-Nov 8- Sunday Jan 16
MLK Holiday	M-Jan 18	T-Jan 17
Classes Begin	M-Jan 11	M-Jan 18
Last Day to Register	T-Jan 19	M-Jan 24
Last Day to Drop	F-Jan 22	F-Jan 28
Census	F-Jan 29	F-Feb 4
Mid-Term Exam	W-F Mar 3-6	W-F Mar 9-11
Spring Break	M-F Mar 22-26	M-F Mar 21-25
*Last Day to Withdraw	F-Mar 19	F-Mar 18
Spring Recess	F-Apr 2	F-April 22
Final Exams	M-F May 3-7	M-F May 9-13
Commencement	Saturday-May 8	Saturday-May 14
Semester Ends	M-May 10	M-May 16
Summer Session	2010	2011
**Early Registration	M-Mar 1-Sunday-May 30	M-March 7- Sunday June 5
Classes Begin	M-May 31	M-June 6
Last Day to Register	F-June 4	F-June 10
Last Day to Drop	F-June 4	F-June 10
*Last Day to Withdraw	F-June 25	F-June 24
Independence Day Holiday	Sunday-July 4	Monday-July 4
Final Exams	W-Thu July 22-23	W-Th July 21-22
Semester Ends	M-July 26	M-July 25