

**Staff Senate Meeting
September 3, 2009
12:00, LS Science Annex – NMHU
Minutes**

1. **Call to Order** – The meeting was called to order at 12:20.
2. **Pledge of Allegiance** – Noted
3. **Staff Advisory Senate Credo Recited** - Noted
4. **Present:** Maxine Salas, Rick Loffredo, Amanda Ortiz, Lou Ann Romero, Margaret Gonzales, Brenda Quezada, Mario Romero, Raul Valdez, David Whorton, Alex Montoya.
Others Present: Donna Castro, Thomasinia Gallegos, Rick Griego, Alexis Duran and Joanne Martinez.
5. **Approval of agenda** – Secretary, Lou Ann R. recommended we change the date of the last meeting held from August 29th to August 26th. Member, Brenda Q. corrected a typo on the agenda. Chair, Maxine S. requested to strike out item #12. Recommendations were approved and the agenda was changed.
6. **Approval of Minutes** - Approval of the minutes for August 26th meeting were unanimously approved with no changes.
7. **Resignation of Leroy Cruz** – Leroy Cruz’s letter of resignation was presented to the Senate. Lou Ann R. motioned to accept his resignation and was seconded. Motion carried. Leroy Cruz is no longer of member of the Staff Senate.
8. **Vacancy Appointments** – Rick Griego was nominated and voted on by the membership to serve as a representative from Maintenance Dept. Both Alexis Duran and Joanne Martinez were nominated as representatives for Clerical Staff. Alexis Duran won the majority vote of 7 to 4. Alexis Duran was appointed as a new representative for Clerical Staff.
9. **Approval of Senate Budget** – Treasurer Amanda O. distributed the Staff Senate budget for review and asked the Senate for feedback before submitting to VP Taylor. Line-items were questioned and discussed. Amanda O. made a motion to approve and was seconded. Motion carried to submit budget proposal as presented to VP Taylor.
10. **Next Meeting Time** – VP Gonzales made a motion to change the Staff Senate regular meetings to 11:00 with special meetings taking place as needed. The intent was to attract more staff knowing they would only be gone one hour from work and would have the noon hour if they needed it to remain at the meetings. Discussion held.

Motion was seconded and carried. Regular Staff Senate meetings will be held at 11:00. Next meeting set for September 15, 2009 at 11:00. A location will be identified.

11. **Persons wishing to address the Senate** – No comments from general Staff. Chair, Maxine S. asked for items to be placed on the agenda at the next meeting. Member Alex M. asked to speak to the Senate about a Sick Bank being established through HR. Member Brenda Q. asked for more training on the Roberts Rules. Treasurer Amanda O. asked that the training attended by Staff members on Mediation be shared with the Staff Senate as a whole. Requests will be considered as agenda items for the next meeting.

12. **Adjournment** – Meeting adjourned at 1:00.