



# NEW MEXICO HIGHLANDS UNIVERSITY®

## Dependent Student Verification Form (FERPA)

Under the Family Educational Rights and Privacy Act (FERPA), New Mexico Highlands University is permitted to disclose information from a student's education records to a natural parent, a guardian or an individual acting as a parent in the absence of a parent or guardian (parent), of a dependent student, as defined in §152 of the IRS Code of 1986. If you are a parent and the student is claimed as a dependent under §152 of the Internal Revenue Code, you may request education records or specific information from the education records regarding your dependent student. This form must accompany a copy of the current year tax return, including the signature page, showing the student has been claimed as a dependent under §152 of the Internal Revenue Code. (Financial information may be removed by whiting out or marking off the amount from the tax return.)

Student Name: \_\_\_\_\_ NMHU Student ID#: @ \_\_\_\_\_

Parent requesting information: \_\_\_\_\_

(Print name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Day-time phone number) (email address)

Please check one of the following:

- ☐ I certify that I am the parent of the student named above and claimed the student as my dependent on my most recent federal income tax return.
- ☐ I certify that I am the parent of the student named above and the student is currently being claimed on the most recent income tax return by: \_\_\_\_\_, also a parent of the student.  
(Printed name of parent claiming for Federal Income Tax)

I request the following document(s) or information concerning my dependent student:

\_\_\_\_\_  
(Please specify the document(s) and/or information requested)

I certify that the information I have provided is correct and true to the best of my knowledge.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Must be presented with a valid ID to the Office of the Registrar**  
**Felix Martinez Building, Room 120**  
**Las Vegas, NM 87701**  
**505.454.3455**