a. General Faculty meeting time

A motion was made and seconded that information regarding available times be distributed to faculty and that Faculty be asked for feedback.

The proposal was approved unanimously.

b. Draft of Distance Education Manual

A motion was made and seconded to approve the Distance Education Manual. The motion was approved with one abstention.

c. Election of Merritt Helvenston to the Student Affairs Committee

Dr. Helvenston was unanimously elected to the Student Affairs Committee.