



# NEW MEXICO HIGHLANDS UNIVERSITY®

## Career & Internship Fair 2016 Registration Form

Thursday, November 10, 2016 • 10 a.m. - 2:30 p.m.

NMHU Student Union Ballroom, 800 National Ave., Las Vegas, NM

Organization Name:	Organization Website:
Contact Name/Title:	Recruiter Name and E-mail (HU Alumnus: Yes ):
Contact's E-mail:	Recruiter Name and E-mail (HU Alumnus: Yes ):
Mailing Address:	Additional Recruiter Name and E-mail (HU Alumnus: Yes ):
City: State: Zip:	Additional Recruiter Name and E-mail (HU Alumnus: Yes ):
Phone Number:	Additional Recruiter Name and E-mail (HU Alumnus: Yes ):
Fax Number:	Size of Display Board: ____ feet high x ____ feet wide

Type of positions: ☐ Full-Time ☐ Internships ☐ Providing Career Information Only ☐ Other \_\_\_\_\_

Majors seeking: \_\_\_\_\_

Organization Description: \_\_\_\_\_

**Registration form and payment must be received by Monday, October 17, 2016**

**Invoice will be issued upon receipt of registration.**

Employer Registration Fee: (\$50.00)\* ..... \$ 50.00

\* Fee Includes 6' table, two chairs, morning snacks, buffet lunch for two recruiters

Additional Recruiters: # \_\_\_\_\_ x \$10 each ..... \$ \_\_\_\_\_

Please Pay This Amount: ..... \$ \_\_\_\_\_

### Payment Options

☐ **Check:** Make Checks Payable to **NMHU Career Services**

Total: \$ \_\_\_\_\_

☐ **Purchase Order:** PO Number: \_\_\_\_\_

Total: \$ \_\_\_\_\_

☐ **Credit Card:** ☐ I will call HU Career Services at (505) 454-3048 with my card information when I receive receipt of registration ☐ My card information is provided below:

(Check One) ☐ Visa ☐ Mastercard

Name on card: \_\_\_\_\_ Card Number: \_\_\_\_\_ Exp. \_\_\_\_\_

Three Digit CVV Code: \_\_\_\_\_ Zip Code: \_\_\_\_\_

NMHU Tax ID # 856000406

**Please note: Due to processing costs, there will be no refunds for cancellations.**

**Send your registration form and payment to:**

**NMHU Career Services, Box 9000, Las Vegas, NM 87701**

Fax: (505) 454-3469 • Phone (505) 454-3048 • E-mail: [careerservices@nmhu.edu](mailto:careerservices@nmhu.edu)