

# Minutes

Approved April 11, 2012

## Faculty Senate Meeting

March 28, 2012

Science Annex Building, Room 329 - New Mexico Highlands University, 3:00 p.m.

1. **Call to Order: 3:09 pm**
2. **Roll Call:**

**Present:** Braun y Harycki, David (School of Education); Dutoit, Tatiana (Visual & Performing Arts); Flores, Jayni (School of Education); Gonzales, Margaret (*Staff Senate*); Greene, Richard (Computer & Mathematical Sciences); Harrington, Julius (School of Social Work); Helvie, Stella (School of Education); Kempner, Brandon (English & Philosophy); Kent, April (Library); LeRoy, Peter (Exercise & Sport Sciences); Loewen, Kerry (School of Business, Media & Technology); Manafy, Abbas (History/Political Science/Language & Culture), Martinez, Edward (Natural Resource Management); Pilotti, Maura (Social & Behavioral Sciences); Romine, Maureen (Biology & Chemistry); and Williams, Susan (Nursing).

**Absent:**

Gorman, Jane (School of Social Work) – Excused absence;  
\_\_\_\_\_, \_\_\_\_\_ (*Student Senate*).

**Also present:**

Rivera, Gilbert (VPAA).

1. **Approval of Agenda:** March 28, 2012 - Approved with one change
2. **Approval of Minutes:** February 22, 2012 - Approved
3. **Communication from the Administration**  
Dr. Rivera discussed details of implementing the ACT/SAT admission requirement. After discussion, the following motion was made, seconded and approved with one abstention:

The Faculty Senate charges the Academic Affairs Committee to review the document sent by the VPAA to the Chair of the Faculty Senate. To review are also comments expressed by Senators during the meeting of the Faculty Senate and documentation regarding the current appeal process.

4. **Communication from the Chair**  
The Chair of the Senate reported that all chair elections had been successfully completed and then distributed a list of names of the newly elected chairs. She then

mentioned purchasing/renting regalia for Commencement and discussed the Dean Selection Process.

**5. Communication from Academic Affairs**

Recent activities and actions of the Academic Affairs Committee and the Emergency Planning Committee were reported in a memo distributed by Dr. LeRoy to members of the Faculty Senate via e-mail.

**6. Communication from the Student Senate**

None

**7. Communication from the Staff Senate**

Mrs. Gonzales mentioned upcoming elections and imminent distribution of the staff survey. She also reminded Senators of the employment recognition breakfast scheduled for May 1<sup>st</sup>.

**8. Old Business**

(a) *Topics for the Board of Regents Retreat – Tabled*

The Chair of the Senate asked that topics be sent to her via e-mail.

**9. New Business**

(a) *Web site information – Mike Petronis*

Dr. Petronis discussed with Faculty issues arising from the new website and its management. The following motion was proposed, seconded and approved with one abstention:

The Chair of the Senate is asked to work with the Staff Senate to draft a letter addressing concerns of the Faculty regarding management of the website.

(b) *ACT/SAT admission requirement – This topic was discussed earlier (see section labeled ‘Communication from Administration’).*

(c) *Faculty Senate Committee revisions*

The Chair of the Senate asked Senators to review the document that was distributed prior to the meeting. The following motion was proposed, seconded and approved with one abstention:

The section of the Faculty Handbook devoted to composition of Committees is to be sent to the full Faculty for review.

(c) *Faculty Association Representative on the Senate*

The following motion was proposed, seconded and approved with one abstention:

A representative of the Faculty Association is to be added to the Faculty Senate as Ex-Officio fellow.

**10. Committee Reports and Announcements**

Faculty Senators were reminded of the possibility to purchase tickets for the upcoming gala. They were also reminded that raffle tickets (\$ 50) were still available for purchase.

**11. Adjournment: 4:45 pm**