

# Welcome to

### New Mexico Highlands University Libraries

## Ruben F. Aragón

- Library Director
- Phone: 454-3332
- Email: <u>rubenaragon@nmhu.edu</u>
- Contact Ruben to
  - Get statistical information about the library
  - Get information about state wide library concerns

### Library Administration

#### • Associations/Consortiums.

- National (American Library Association), Regional (AMIGOS Bibliographic Services), State (New Mexico Consortium of Academic Libraries & New Mexico Library Association) and Local (Northeastern NM Library Group).
- Budget.
- Building.
  - Houses a collection of approximately 615,500 volumes in print and microform, on three floors with ample study areas in over 53,000 usable square feet.

#### • Faculty Library Committee.

- Recommendations and concerns can be channeled through the FLC as well.
- Legislation.
  - Working on a State-wide Library 2016 GO Bond initiative.
- Statistical Information.
  - Available in the Library Administrative Offices.
- Personnel.

### Leslie Broughton

- Librarian, Head of Collection & Instruction
- Phone: 454-3408
- Email: labroughton@nmhu.edu
- Contact Leslie to:
  - Schedule library instruction
  - Recommend the purchase of a book, journal, video, or database
  - Donate your books to the library

## Collection Development

- Supports research and curriculum needs
  - Books: print, electronic
  - Audio-visual material
  - Online databases
    - Scholarly and peer-reviewed journal articles
    - Streaming video: VAST Academic Video Online
- Subject specialist librarians
- Faculty requests and recommendations
- Database trials

### Library Instruction

- Bibliographic citation
- Navigation and searching of library catalog and electronic databases
- Library homepage and library services
- Research resources
- Library research course:
  - Basic and advanced, 1-credit: LIB100, LIB400/500
- Individual class instruction and tours

### Lynn E. Gates

- Librarian, Head of Archives and Cataloging Division
- Phone: 454-3255
- Email: <u>legates@nmhu.edu</u>
- Contact Lynn to
  - Learn more about the Special Collections, University Archives, or Beisman Collection
  - Report a problem with LIBROS
  - Use Oral History equipment

### Special Collections

- Home to books, maps, and microfilm emphasizing the environment, history, culture, and peoples of New Mexico, the greater Las Vegas area, and the Southwest.
- Includes:
  - CCHP Photographs
  - Arrott's Fort Union Collection
  - Las Vegas History Programs broadcast on KFUN
  - Rare Book collection

### Beisman Collection

- Collection relating to surveying and land use of northeastern New Mexico.
- Donated by the heirs of Henry Beisman, and includes records of J. B. Franzini, V. K. Jones, and George Zimmerman
- Includes:
  - Survey and plat maps
  - Field notebooks
  - Plat descriptions
  - Surveying equipment
  - Business records
  - Early books on surveying

### University Archives

- Contains the permanently valuable, but noncurrent records of the University
- Provides a historical, legal, and financial record of Highlands and its many parts
- Includes copies of student theses, books written by faculty, and books about the University.

## Oral History Equipment

- Digital recorders, small portable scanner, transcription foot pedals
- Transcription software

### Rocky Mountain Online Archive

Search our collections through RMOA: <u>rmoa.unm.edu</u>

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			Advanced Search » Welcome to the The Rocky Mountain of archival collections in called finding aids, gi located at twenty-sex discover what historic collections are locate The Rocky Mountain of University of New Me of the three participa Participating Institution	Colline Archive is yo Colorado, New Mex ve detailed descripti ren different repositi cal materials are avi d. Online archive is ma xico. Leadership is p ting states.	ur source of informa ico and Wyoming. S ons of primary sour ories. Search the fin ailable for study and unaged by University	tion about pecialized guides, ce materials ding aids to where those Libraries at the
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		© 2006, Univ	ersity of New Mexico			

## April J Kent

- Librarian, Head of Public Services
- Phone: 454-3139
- Email: <u>ajkent@nmhu.edu</u>
- Contact April to
  - Get reference and research assistance
  - Schedule an exhibit\* or display in the library
  - Get a Passport to other New Mexico Academic Libraries
  - Coordinate an event with the library
  - Put material on electronic or physical reserve
  - \* For the Ray Drew Gallery, contact Bob Read x3338

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AUTHORIZING LIBRARY AUTHORIZING SIGNATURE				

### Set Up a Book Display or an Exhibit



### The Pulitzer Prizes 2016 Reading Challenge Read 5 Pulitzer Fiction Winners (and Finalists) in 5 Months

Join us @ Donnelly Library for a reading and discussion series featuring lively discussion of novels and short stories that are Pulitzer Prize for Fiction Winners or Finalists.

#### **August Discussion Meeting**

Thursday, September 1, 2016, 6:00 pm - 7:30 pm *Beloved* by Toni Morrison

#### **September Discussion Meeting**

Thursday, September 22, 2016, 6:00 pm – 7:30 pm *The Plague of Doves* by Louise Erdrich

#### **October Discussion Meeting**

Thursday, October 13, 2016, 6:00 pm – 7:30 pm *The Stories of John Cheever* by John Cheever

#### **November Discussion Meeting**

Thursday, November 10, 2016, 6:00 pm – 7:30 pm

#### *Lovely, Dark, Deep* by Joyce Carol Oates **December Discussion Meeting** Thursday, December 1, 2016, 6:00 pm – 7:30 pm *The Brief Wondrous Life of Oscar Wao* by Junot Diaz



All discussions will run from 6 p.m. to 7:30 p.m. in Donnelly Library at 802 National Ave. Copies of the books are available from Donnelly Library. Brandon Kempner, Associate Professor of English at Highlands University, will lead a discussion of the book at each session. This program was made possible by the generous support of New Mexico Humanities Council and the Pulitzer Campfires Initiative.

## Josephine Sena

- Librarian, Government Documents & Periodicals
- Phone: 505-454-3411
- Email: jlsenag@nmhu.edu
- Contact Josephine to:
  - Obtain information on maps and federal and state documents
  - Get information on newspapers and journals
  - Get information on submitting theses and professional papers for binding
    - Note: Thesis paper is required to be white, 100% cotton, and between 20 to 26 pounds in weight.

## Cheryl Zebrowski

- Librarian, Head of External Programs and Interlibrary Loan Division
- Phone: 505-454-3337
- Email: <u>czebrowski@nmhu.edu</u>
- Contact Cheryl:
  - With Questions about Interlibrary Loan
  - With questions about services to center and distance education faculty, students or staff
  - To report a problem with one of our electronic resources.

### Interlibrary Loan Policies

Current New Mexico Highlands University faculty, students, alumni, staff and courtesy card holders are able to request and receive research material, books or articles, not available at Donnelly Library, through interlibrary loan. You must be a registered user in good standing to be eligible for this service.

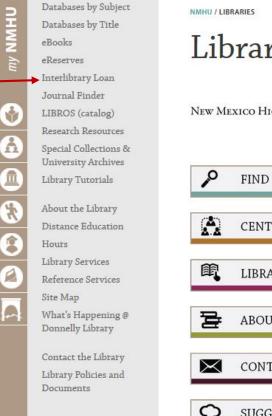
Articles are sent to you electronically through your ILLiad account.

### Interlibrary Loan Policies Request Restrictions

- Faculty and Graduate students may have 10 outstanding requests.
- Undergraduate students may have 5 outstanding requests, or 10 with the permission of an instructor.
- Community patrons may have 3 outstanding requests.

Send an email to <u>libraryloan@nmhu.edu</u> to request increased borrowing privileges for yourself or your students.

### Interlibrary Loan



### Libraries

NEW MEXICO HIGHLANDS UNIVERSITY LIBRARIES LAS VEGAS/RIO RANCHO/ALBUQUERQUE

FIND RESEARCH RESOURCES

**CENTERS & DISTANCE EDUCATION** 

LIBRARY SERVICES



CONTACT

SUGGESTIONS

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About ILLiad								
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### eBooks

- It is suggested that eBooks be viewed online.
- But they can be downloaded/checked-out to one person at a time, just like a print book. (Instructions are on the Library Tutorials page)
- Check-out period is 7 days, and books are not able to be "returned" earlier.
- Please put a hard copy on reserve, or a specific chapter on electronic reserve if needed for a class.

### Journal Finder – Link Resolver

- Link from a library database citation directly to article if available
- Most databases will automatically populate Interlibrary Loan request.

### JournalFinder



### Library Website URL

### www.nmhu.edu/library

Or

At the bottom of the main page, or left hand-navigation of all pages



Databases by Subject Databases by Title eBooks eReserves Interlibrary Loan Journal Finder LIBROS (catalog) Research Resources

Special Collections & University Archives Library Tutorials

About the Library Distance Education Hours Library Services Reference Services Site Map What's Happening @ Donnelly Library

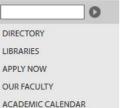
Contact the Library Library Policies and Documents

LOG INTO MY NMHU

CAMPUS MAP

CLASS SCHEDULE HU VISION 2020 CAMPUS POLICE STATEWIDE CENTERS

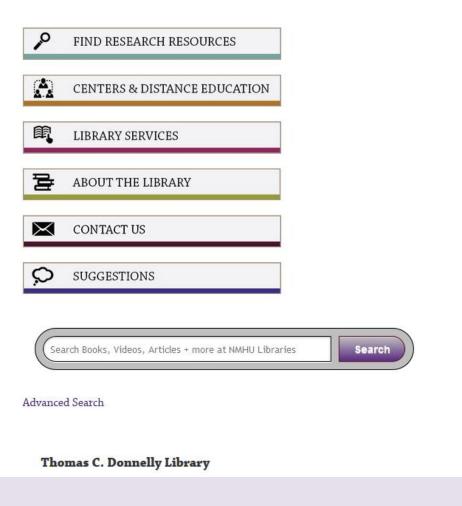
CENTER FOR TEACHING



NMHU / LIBRARIES

### Libraries





# Contact the Library



Online!

e-Mail

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Las Vegas, NM 87701

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Contact Us Make an Call Us! Come on By! Appointment! Phone-Physical Address Staff Directory 505 454 3401 Library Online 802 National Avenue Library Hours Help Desk Toll Free Rio Rancho & Off-1.877.850.9064 Mailing Address Campus Suggestions x3401 Thomas C. Donnelly Fax: 505.454.0026 Library Box 9000