

Academic Affairs Committee Minutes

May 2, 2012 (Approved September 5, 2012)

- 1. Roll Call (3:03 pm) Members Present:** Donna Woodford-Gormley, Cheryl Zebrowski, Jim Burns, Andrellita Chavez, Craig Conley, Cristina Duran, Andre Garcia-Nuthmann, John Jeffries, Emmanuel Nkwenti, Mary Shaw, Carmen Vidal-Lieberman, Warren Lail, Seonsook Park
Also in Attendance: Pete LeRoy, John Coca, Linda LaGrange
Absent:

2. Approval of the Agenda

The agenda was approved with the addition of an international studies announcement. (Shaw/Warren)

3. Approval of the Minutes

Minutes of April 18th were approved. (Shaw/Conley)

4. Report from VP, Academic Affairs

Linda LaGrange reports that a formal policy should be submitted to the catalog regarding graduate students who wish to come back after 5 years, in that they must re-apply under current catalog requirements. This committee should take this up next year.

5. Report from Registrar

John Coca reports that 843 will be graduating, a record number. More details may be requested from John. Motion to approve graduation list providing that all requirements are met. (Conley/Shaw). Motion carried unanimously. New catalogs will be published next year.

6. Report from Faculty Senate

Pete LeRoy gave a brief summary of the Faculty Senate meeting who extend their thanks to this committee on moving on the ACT/SAT requirement. A general faculty meeting is scheduled for Friday to vote on the handbook changes. The full report is attached.

7. Reports from Subcommittees/Centers

- a. Centers: Rio Rancho/Albuquerque graduation scheduled for May 10th.
- b. Ballen Endowment is complete.
- c. Undergrad appeals: no appeals
- d. Graduate appeals: one pending appeal

8. Program and Course Revisions

- a. Biology. Program change to require either Biol 389, Ecology or Biol 476, Evolution as a required course in order to further meet the Core Concepts in Biological Literacy requirements. An upper division elective will be dropped. Motion made to accept program changes (Zebrowski/Garcia-Nuthmann). Motion carried unanimously.

- b. Exercise and Sports Science. Proposed changes to course requirements in Recreation and Sport Management major and Physical Education in order to update the curriculum and make students more job ready. Course requirement changes to Health Education major and minor, including a new course in Health, Culture, and Diversity. Motion made to approve course changes/addition. (Burns/Jeffries) Motion carried with 1 abstention.
- c. Education. Proposal to change licensure programs to certificate programs leading to licensure, five in all. Motion made to approve changes. (Shaw/Garcia-Nuthmann). Motion carried unanimously.
- d. Creation of Business 502 by splitting 501 into 2 courses. This is for MBA students who do not have an undergrad business degree, so they can be prepared with the accounting/finance subjects. Motion made to approve creation of course. (Vidal-Lieberman/Burns) Motion carried with 1 abstention.
- e. Political Science Courses – Per discussion from last meeting, course proposal forms have been submitted. Motion made to approve course proposals. (Burns/Warren) Motion carried with 1 abstention.

9. Old Business

- a. Update on program review of education. Met last week to discuss how the university can help. NCATE has passed with no conditions. Updated the executive summary.
- b. Program review of Social Work will meet this week. Will e-mail.
- c. Continued discussion of Program Review process. Tabled until next year.

10. New Business

- a. Election of Officers
 - i. Donna Woodford-Gormley was nominated as Chair for fall semester. (Shaw/Andre) Voted by acclamation. Postponed election of secretary until fall.
- b. Science 135 will be a multidisciplinary, inquiry science lab course to be used as a leveler course. Wish it to count as a lab course.
- c. International Studies signed an agreement with OAS (Organization of American States) in order to recruit from Latin America.

11. Meeting adjourned at 4:41