

NMHU Academic Affairs - COURSE PROPOSAL COVER

I. Course Discipline, Number and Title:

Creation

Revision

Deletion

II. Majors/Minors with Course:

III. Credit Hours: _____ Total Contact Hours: (Lecture: _____ ; Lab: _____ ; Other: _____)

IV. Other programs affected by these changes:

V. Have these programs been notified of the proposed changes?

VI. Catalog Description:

VII. Semester(s) Course to be Offered:

VIII. Prerequisites:

IX. Course(s) that are duplicated, or, to be discontinued or revised if this course is approved:

X. Briefly explain how the course will be utilized within the program(s) (e.g., University core course, major course, elective, substitution, etc.):

XI. Additional Resource requirements: (e.g., library materials, instructional materials, faculty, staff, etc.)

XII. Contact person: _____ Department: _____

E-mail: _____ Phone: _____

XIII. Term these changes would go into effect:

Date Submitted/*Syllabus Attached*:

Date AAC Review:

RECOMMENDATION:

Approval _____ Denial _____

 School/College Dean

Approval _____ Denial _____
Academic Affairs Committee

ACTION:

_____Approval _____Denial _____
Vice President for Academic Affairs