New Mexico Highlands University
Board of Regents Meeting
Margaret J. Kennedy Alumni Hall
NMHU Main Campus
Las Vegas, NM 87701
July 27, 2011

1. Call to Order – Chairman Leveo V. Sanchez
2. Roll Call
3. Approval of Agenda for July 27, 2011
4. Approval of the Minutes from April 25, 2011
5. Consent Calendar – Action Item
   a. Five Year Capital Projects
   b. FY13 Funding Requests
      - Capital Projects
      - RPSP Programs
   c. Space Utilization Report
   d. Surplus Property Disposal
6. Open Meetings Act Resolution – Action Item
7. Academic and Student Affairs Committee Report
   a. ASNMHU Constitution Amendments – Action Item
   b. Informational Items
8. Finance and Administration Committee Report
   a. FY12 Board Rates for Fall – Action Item
   b. Informational Items
9. Faculty Senate Report – Dr. Maurine Romine
10. Staff Advisory Senate Report – Ms. Margaret Gonzales
11. Student Senate Report – Mr. Chris Burns
12. Graduate Student Senate Report
13. Persons Wishing to Address the Board
14. President's Report
15. Executive Session – (1) limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee; (2) bargaining strategy preliminary to collective bargaining; and (3) real estate acquisition or disposal. Pursuant to provisions of NMSA 1978, §10-15-1(H)(2)(5)&(8)
16. Adjournment

New Mexico Highlands University
Board of Regents Special Meeting
July 27, 2011

The New Mexico Highlands University Board of Regents met on July 27, 2011 in the Margaret J. Kennedy Alumni Hall, on the New Mexico Highlands University main campus in Las Vegas, New Mexico. Chairman Sanchez called the meeting to order at 9:10 a.m.

Attendance
Board Members Present: Mr. Leveo V. Sanchez, Ms. Nancy R. Long, Mr. Jesus L. López, Mr. Frank Marchi, and Ms. Caitlin Syner.

Administrative Personnel Present: Dr. James Fries, President; Dr. Gilbert Rivera, Vice President for Academic Affairs, Mr. Lawrence Trujillo, Associate Vice President for Finance & Administration, and Dr. Fidel Trujillo, Dean of Student Affairs.

Others Present: Dr. Maureen Romine, Faculty Senate Chair; Ms. Margaret Gonzales, Staff Advisory Senate Vice President; Mr. Desmond Besong, ASNMHU Vice President; Mr. Muluhngwi Penn, AGS Secretary; and Ms. Carolina Martínez, Executive Administrative Assistant; and numerous other individuals in the audience, including faculty, staff, students, community representatives, and media. The Board meeting was broadcast live via instructional television video to the NMHU Rio Rancho Center, the NMHU Raton Site, and over the KEDP Radio Station.

Approval of Meeting Agenda for July 27, 2011
Regent Long moved to approve the July 27, 2011 agenda as presented. Regent Marchi seconded. Voting in favor were: Chairman Sanchez, Regent Long, Regent López, Regent Marchi, and Regent Syner. Motion passed unanimously.

Approval of the Minutes from April 25, 2011
Regent López moved to approve the minutes from April 25, 2011 as presented. Regent Long seconded. Voting in favor of the motion were: Chairman Sanchez, Regent Long, Regent López, Regent Marchi, and Regent Syner. Motion passed unanimously.

Consent Calendar – Action Items

a. Five Year Capital Projects (**Attachment A**)
b. FY13 Funding Requests (**Attachment B**)
   - Capital Projects (**Attachment C**)
   - RPSP Programs (**Attachment D**)
c. Space Utilization Report (**Attachment E**)
d. Surplus Property Disposal (**Attachment F**)

President Fries informed the Board that the consent calendar items were presented and approved during the subcommittee meeting held earlier this Monday.

Regent López stated that he and Regent Marchi discussed the consent calendar items at the Finance and Administration Committee meeting. Regent López added that there were no out of the ordinary budgetary issues to report.

Regent López moved to approve consent calendar items A-D as presented. Regent Marchi seconded. Voting in favor of the motion were: Chairman Sanchez, Regent Long, Regent López, Regent Marchi, and Regent Syner. Motion passed unanimously.

Open Meetings Act – Action Item
Ms. Rachel King, NMHU Legal Counsel informed the Board that the state requires that the Open Meetings Act Resolution be adopted annually.

Regent Long moved to approve the Open Meetings Act as presented (**Attachment G**). Regent López seconded. Voting in favor of the motion were: Chairman Sanchez, Regent Long, Regent López, Regent Marchi, and Regent Syner. Motion passed unanimously.

Academic and Student Affairs Committee Report
Regent Long informed the Board that the Academic and Student Affairs Committee met on Monday and the only action item is the ASNMHU Constitution Amendments. Regent Long called on Dr. Trujillo to present the item.

Dr. Trujillo reported that the last ASNMHU Constitution amendment was in 2001. The ASNMHU Steering and Rules Committee led by Mr. Stephen Salas worked hard researching and gathering information to amend the constitution. The amendments were approved by the ASNMHU on April 18, 2011 and by the student body on April 28, 2011. The ASNMHU is requesting Board approval.

a. **ASNMHU Constitution Amendments – Action Item**
   Regent Long moved for approval of the ASNMHU Constitution Amendments as presented (**Attachment H**). Regent Syner seconded. Voting in favor of the motion were: Chairman Sanchez, Regent Long, Regent López, Regent Marchi, and Regent Syner. Motion passed unanimously.

b. **Informational Items**
   Regent Long called on Vice President Rivera to present.

   Vice President Rivera informed the Board that a two member team Higher Learning Commission team will be conducting an on-site visit September 12-13, 2011. The team will evaluate the distance learning programs in which 50% or more of the coursework for a major can be completed online.

   Vice President Rivera reported that the National Council for Accreditation of Teacher Education (NCATE) team will visit the campus November 12-16, 2011 to evaluate the School of Education for reaccreditation. Vice President Rivera called on Dr. Michael Anderson to give an overview of the accreditation process.

Dr. Anderson provided a written summary (**Attachment I**) of the NCATE accreditation process. He informed the Board that the School of Education is working on an Institutional Report that consists of six standards with 198 sections.

President Fries informed the Board that during the 2006 NCATE visit NMHU was evaluated on six standards and was found to be in compliance with five standards. NMHU did not pass the assessments standard. President Fries pointed out that the assessments standard was an issue with many schools throughout the country.

Vice President Rivera reported that the NMHU-Santa Fe enrollment doubled since last year. Vice President Rivera also informed the Board that after four orientation sessions, 311 new freshmen are enrolled as compared to 329 at last year's census date. The university will host two more orientation sessions before the fall semester begins. On census day, in 2010, there were 156 graduate students enrolled; to date there are 86 graduate students enrolled for this fall semester. Vice President Rivera commented that he is confident NMHU's enrollment numbers will surpass those of 2010. Vice President Rivera commended Mr. Gil Gonzales, Director of Recruitment; Dr. Trujillo; and Dr. Sharon Caballero, Director of the NMHU Foundation for their Recruitment efforts. Vice President Rivera reported that a bus load of high school seniors, their parents, and school representatives visited the campus. Approximately 30 of those students enrolled.

Chairman Sanchez asked for the reason for the enrollment increases. Vice President Rivera responded that he believed the enrollment increases are due to the Academic Support, Recruitment Office, faculty and staff working together.

Vice President Rivera and Regent Long thanked Chairman Sanchez for his generous donation to NMHU for the development and implementation of the Reading Acceleration Program which has 19 student participants. President Fries informed the Board that the program is running seven day weeks for four weeks under the direction of Dr. Maura Pilotti and that at last count 21 students were participating.

Finance and Administration Committee Report

a. FY12 Board Rates for Fall – Action Item

President Fries reported that during the spring semester action was taken to establish room and tuition rates. Establishing board rates was delayed because a request for proposal for a food service contract was in process. ABL, our current vendor, has agreed to continue providing services through the end of the fall semester under their existing contract. ABL is entitled to an increase based on the CPI which amounts to a 3.2% increase of the current board rates.

Regent Marchi moved for approval of the FY12 Board Rates as presented (**Attachment J**). Regent Long seconded. Voting in favor of the motion were: Chairman Sanchez, Regent Long, Regent Marchi, and Regent Syner. Motion passed.

b. Informational Items

No informational items were discussed.

Faculty Senate Report – Dr. Maureen Romine
Chairman Sanchez asked Dr. Romine if she would report on the administration evaluations completed in the spring. Dr. Romine informed the Board that the evaluation was made available to the Board and she would be available for discussion regarding the evaluation, however the evaluation is not available to the public.

Dr. Maureen Romine read her written report (**Attachment K**).

Staff Advisory Senate Report – Ms. Margaret Gonzales
Ms. Gonzales read her written report (**Attachment L**).

Ms. Gonzales informed the Board that the third issue of *The Pony Express*, the staff newsletter, was provided in their meeting packets (**Attachment M**) and that the next issue would be available in late September or early October.

Student Senate Report – Mr. Desmond Besong
Mr. Besong, ASNMHU Vice President reported that the ASNMHU had not met during the summer semester because most of the students are on break

Mr. Besong informed the Board that the ASNMHU is planning a retreat and will be inviting administrators from various departments to present at the retreat in an effort to improve knowledge of the department functions and to establish better communication. Mr. Besong stated that legislative members will also be invited to the retreat to discuss legislative funding for the university.

Mr. Besong reported that the ASNMHU is discussing the possible merger of the ASNMHU and the AGS.

Graduate Student Senate Report – Mr. Muluhngwi Penn
Muluhngwi Penn, AGS Secretary reported that the AGS was working on the following issues: students not reading their university email; transportation; providing sponsorship for clubs; providing funding to students who attend conferences; amendments to the AGS constitution; the possible merger of the two student governments.

Mr. Penn informed the Board that the AGS currently only has 9 out of 19 AGS senate positions filled, and therefore, an executive committee has not been elected.

Person's Wishing to Address the Board
Chairman Sanchez called on Mr. Ed Manzanares to report on the Athletic Department.

Mr. Manzanares informed the Board of the following:

- The first football game is scheduled for September 3, 2011 at Eastern New Mexico University. The football team has 50-60 new players.
- The Soccer games will be held in the evenings to allow for more fan attendance at games.

- The Baseball team had a successful recruitment season, which may be due in part to the new field.
- Ms. Jordan Taton was hired to coach the Rodeo teams.
- Mr. Mike Koldyke made a generous donation commitment to the Rodeo program to assist with the upcoming season.
- The Wrestling team was able to recruit a few new wrestlers with increased scholarship offerings. The lack of a practice facility remains a problem for the team.

President Fries informed the Board that he was elected to chair the President's Council of the RMAC conference. Since Nebraska-Kearney's departure from the conference, the RMAC invited three schools to join the conference, Eastern New Mexico University declined. Black Hills State University accepted the invitation and will be an associate member in softball beginning the fall of 2011 and a full member in 2012.

Dr. William Taylor was appointed the NMHU Faculty Athletic Representative. He will replace Dr. Roy Lujan who recently retired.

President's Report
President Fries informed the Board of the following:

- New Mexico State revenue projections are up by $110 million for FY11; projections for FY12 increased by $120 million; and projections for FY13 increased by $367 million.

- The educational retirement benefit payment shift of 1.75% from the employer to the employee will reverse if state revenues projections exceed $100 million and the projected state reserve is 5%.

- Expect to demolish two buildings purchased by the university and build a parking lot before the fall semester begins

- Homecoming is scheduled for October 3-8, 2011 (**Attachment N**). The rededication of Stu Clark is scheduled for October 6th at 4:30 p.m., before the H Club Banquet. The rededication of the Lora Shields Building is scheduled for October 8th at 3:00 p.m.

- Las Vegas is facing a serious water problem. NMHU has reduced water consumption despite adding a new residence hall on average of 20% per year.

- Dr. Rivera has agreed to stay on as Vice President for Academic Affairs. Dr. Kenneth Bentson is the new Interim Dean of the College of Arts & Sciences. Dr. Kathy Jenkins is the new Associate Dean of the School of Education/Director of NMHU-Rio Rancho. Dr. William Sayre is the new Environmental Health & Safety Officer.

- The NMHU bookstore is now operated by Follett Books. They will offer book loan and digital books as new options for students.

- Food service contract bids will be opened July 28, 2011. The new food service provider will begin services in January.

- The Felix Martínez Building received LEED Gold Certification. President Fries added that he is hopeful that the Lora Shields Building, the Natatorium and the new student union building will attain LEED Gold certification as well.

- The student union building construction is moving forward. Working closely with the contractor to assure the level of quality that will serve the university well.

- A parking plan for the Newman parking lot and additional space on the north side of Washington Avenue will create approximately 260 spaces.

- The university has approached the City to vacate the section of 9th Street by the new residence hall.

- Drilling at the student union site is slow due to water gushers.

- Working with the City regarding the City's Gateway project and involving National and University Avenues. The university has a quit claim deed from 1991 from the New Mexico Department of Transportation (NMDOT) transferring ownership of the streets, where they run through the campus. The City has a plat from 1898 suggesting ownership of University Avenue which was called Main Street at that time.

- The City continues to be interested in changing the direction of traffic flow of University to flow from East to West. The university received a grant from the NMDOT to assist with this and various other engineering project evaluations.

- The university is working to sell or lease the four radio station licenses it was granted across northern New Mexico. The Foundation is working to sell their in Romeroville. Federal funding for programs to establish the radio stations was cut.

- The audit process is underway.

President Fries stated that building the enrollment at NMHU is one of the primary goals of the university and we are doing so by improving retention and recruiting students. The university should focus on enhanced scholarship support especially for transfer students and for students who are at NMHU and are doing well academically but do not qualify for the Lottery Scholarship.

President Fries further stated that he is encouraged by the enrollment numbers compared to this time last year which show a significant increase and remarked that the increases were due to the hard work of the Board, faculty, staff, and the facilities staff for making the campus more attractive and supportive and thereby improving the university's reputation.

Executive Session – (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee; (2) bargaining strategy preliminary to

collective bargaining; and (3) real estate acquisition or disposal. Pursuant to provisions of NMSA 1978, 10-15-1 (H)(2)(5)&(8). Regent López moved to enter into executive session for the sole purpose of discussing the items listed. Regent Long seconded. A roll call was taken and voting in favor were: Chairman Sanchez, Regent Long; Regent López, Regent Marchi, and Regent Syner. Motion carried and the Board went into executive session at 10:45 a.m.

Regent López moved to come out of executive session into open session. Regent Marchi seconded. Regent López stated for the record that only those items specified under the executive session item were discussed and that no action was taken. Regents present confirmed. A roll call was taken and voting in favor of coming out of executive session into regular session were: Chairman Sanchez, Regent Long, Regent López, Regent Marchi, and Regent Syner. Motion carried unanimously and the meeting was called back to order at 12:07 p.m.

Adjournment

Regent López moved to adjourn. Regent Long seconded. Motion carried and the meeting adjourned at 12:08 p.m.

Chairman
NMHU Board of Regents

Secretary/Treasurer
NMHU Board of Regents