

Academic Affairs Committee Minutes

April 17, 2013 (Approved May 1)

- 1. Roll Call (3:02 pm) Members Present:** Warren Lail, Cheryl Zebrowski, Andrellita Chavez, Craig Conley, Cristina Duran, Andre Garcia-Nuthmann, John Jeffries, Carmen Vidal-Lieberman, Seonsook Park, Margot Geagon, Jesus Rivas, David Korb, proxy for Andrew Wollner

Also in Attendance: Pete LeRoy

Absent:

2. Approval of the Agenda

The agenda was approved (Conley/Zebrowski)

3. Approval of the Minutes

Minutes of April 3rd were approved (Vidal-Lieberman/Rivas)

4. Report from Registrar

Not in attendance

5. Report from Faculty Senate

Pete LeRoy gave a brief summary of the Faculty Senate meeting. Dr. Rivera could not accept the recommendations of AAC regarding the scheduling blocks. This will be further discussed in item 7C. The full report was e-mailed to committee members.

6. Reports from Subcommittees

- a. Undergrad appeals: All appeals have been resolved
- b. Graduate appeals: Resolved 1 appeal
- c. Ballen Endowment: Very successful
- d. VPAA Catalog Committee: Committee has not yet met

7. Charges from Faculty Senate

- a. Review and Investigate Catalog Organization, Proofing, and Production (ongoing). Suggestions that the online catalog be updated annually, so it won't affect current students. Also, we should go back to how the old catalog was organized. How does the catalog link to Degree Audit? We should bring this up with the registrar's office at our next meeting.
- b. Call for volunteers to form sub-committee to assist Dr. Rivera with catalog (see A.) Dr. Geagon and Cheryl Zebrowski will serve on the committee.
- c. Scheduling blocks revisited (feedback from Dr. Rivera) AAC had acknowledged the conflicts of schedules and rooms, and recommended that any deviations should be approved by the chair and dean. Dr. Rivera still had some concerns and thought he should be the final approver. Dr. Warren will discuss with Dr. Rivera.
- d. Complete College America. Faculty Senate recommends that the 2 hour PE requirement should be dropped for athletes, if the student has been certified by the athletic director. They would be exempt from the requirement. Some

concerns about graduating with less than 128 credits or loss of tuition revenue.

- i. AAC will recommend that student athletes be exempt from the PE requirement.
- e. AAC Review of Programs: There's supposed to be a schedule which should be available from Jean Hill or Dr. Bentson. Dr. Lail will check into it.
- f. Dr. Rivas questioned if Dr. Rivera had approved the dual degree for 3 science students, as some of them are graduating. Dr. Lail will forward the revised chart and explanation.

8. Business School proposal (previously approved – minor changes)

- a. HED requires that certificate programs only be 18 credits. Current programs have 21 credits, so the programs need to drop 3 credits. This was accomplished by moving some classes to a prerequisite and/or choose from a list of classes.
- b. Motion made to consider all changes at once (Jeffries/Vidal-Liebermann). Motion carried unanimously.
- c. Motion made to accept proposed changes to the certificate programs, as amended with the corrected course number. (Chavez/Geagan). Motion carried unanimously.

9. Late Arrivals: None

10. Meeting adjourned at 4:16.