

Academic Affairs Committee Minutes

November 6, 2013

(Approved November 20, 2013)

- 1. Roll Call (3:00 pm) Members Present:** Craig Conley, Patricia Cruz, Cristina Duran, Andre Garcia-Nuthmann, Margot Geagon, Warren Lail, Seonsook Park, Jesus Rivas, Carmen Vidal-Lieberman, Ruthy Watson, Donna Woodford-Gormley, Cheryl Zebrowski
Also in Attendance: Michael Raine
Absent: Kerry Loewen, Gregg Turner
- 2. Approval of the Agenda**
The agenda was approved. (Lail/Vidal-Lieberman)
- 3. Approval of the Minutes**
Minutes of October 16th were approved with corrections to item 6a and 12c. (Lail/Conley)
- 4. Communication from the Administration**
No one present
- 5. Communication from the Chair**
 - a. 12 credits are allowed to be used for both a major and minor. (double-dipping)
 - b. Brief summary of today's agenda and discussion of how to proceed.
- 6. Communication from the Registrar**
 - a. Revised NMHU diploma to include color, as it has only been in b&w.
- 7. Communication from the Faculty Senate**

Dr. Woodford-Gormley gave a summary of business she received from Professor Loewen:

 - Dr. Romine delivered an update on the VPAA search—phone interviews are scheduled to begin November 10th. The ad hoc Committee on Student Evaluation of Classes will be sending out a survey to the faculty to get input on the current evaluation system on Banner.
 - The Senate is reviewing a draft retention plan developed by the Student Affairs Committee.
 - Work continues on the plan for the Center for Teaching Excellence. The Senate is working on goals for the Center.
 - The NMHU home page now has a link at the top called "About Our Faculty". This links to very short summaries of current work:
<http://www.nmhu.edu/research/default.aspx> Faculty wanting to be included in this section should send a short summary to April Kent or Dr. Brandon Kempner. This is an ongoing project.
 - Dr. Rivera discussed ways he thought the university could increase enrollment. Specifically, thinks we should be targeting transfer and Native American

students, we should increase articulation with other colleges, and he believes there should be more faculty interaction with Sophomores.

8. Communication from Subcommittees

- a. Undergrad appeals: no new appeals
- b. Graduate appeals: 1 withdrawal appeal was approved
- c. Ballen Endowment: Ballen letter went out last week. We may be able to fund 2 visits.

9. Course and program proposals

a. AA Social and Behavioral Sciences

- i. Motion made to approve the Associate of Arts Degree in the Social and Behavioral Sciences. (Lail/Rivas) Motion carried unanimously.

b. ECME

- i. Motion made to approve the revision of the Associate of Arts Degree and the Bachelor of Arts Degree in Early Childhood Multicultural Education. (Vidal-Lieberman/Conley) Motion carried unanimously.
- ii. Motion made to approve the 25 course revisions in ECME. (Watson/Geagon) Motion carried unanimously.
 - 1. Page x-xi of their proposal has a summary of the changes.

c. Social Work

- i. Motion made to accept the 8 new and revised Social Work 4xx/5xx electives. (Geagon/Watson) Motion carried unanimously

d. Social Studies

- i. Motion made to accept the deletion of the Minor in Social Studies, Secondary Education. (Vidal-Lieberman/Rivas) Motion carried unanimously
- ii. Motion made to accept the deletion of the Major in History with a concentration in Social Studies, Secondary Education. (Lail/Geagon) Motion carried unanimously.
 - 1. Michael Raine wanted to clarify that we were not deleting the Major in History, just the concentration.

e. Library

- i. Motion made to approve the LIB100 Library Research Class. (Lail/Conley) Motion carried unanimously.
- ii. Motion made to approve the LIB400/500 Advanced Library Research Class. (Conley/Rivas) Motion carried unanimously.

f. Counseling

- i. Since there are some new items that have just come up, this will be revisited at the next meeting.

10. Program Review schedule and procedures

- a. Reviewed comments and suggestions. Some questions could be combined. Dr. Conley reviewed SWOT analysis.
- b. We need to try to distill the questions, so committee members should pick 5 or 6 questions they feel should be included for our next meeting.

11. Late Arrivals

12. Meeting adjourned at 4:45