

General Faculty Draft Minutes
Approved August 12, 2014

Wednesday, April 30, 2014

3:00 p.m.

Sininger Hall, Room 100

1. Call to Order: 3:28 p.m.

Note: quorum obtained (25 voting Faculty attendees)

2. Approval of Agenda: April 30, 2014 – Approved with reordering of items

3. Approval of Minutes: February 8, 2013 – Approved

4. Student Academic Integrity Policy – possible action item

- a. Discussion of policy including the interviewing of students before assessing a penalty, level of academic dishonesty that should require reporting, faculty grading, responsibility of faculty, faculty workload, bureaucracy, and the Academic Affairs Committee appeals policy.
- b. Suggestions:
 - i. Creating a standardized form for reporting plagiarism.
 - ii. Having a place or box to indicate academic dishonesty when entering grades in banner.
 - iii. Linking to the Academic Affairs Committee's appeals policy for the Appeal for Academic Dishonesty in Courses.
- c. There was general support for having a mechanism for flagging serial violators of academic integrity.
- d. Executive Committee will look at level of penalty and other suggestions.

5. Proposed Changes for the Faculty Handbook

a. Meeting times for Senate Committees

- i. General support for some kind of minimum or standardization of committee meetings. Discussion of what the minimum should be. Three times a semester minimum, not dictating one per month, was agreed upon.
- ii. General discussion of the purpose of committees.
- iii. Dr. Romine will send out the three times a semester minimum proposal to the faculty.

b. Faculty Affairs Committee

- i. Discussion of the nature of the Faculty Handbook, the Collective Bargaining Agreement, grievances, and the need to file grievances within the handbook.
- ii. The executive committees of the Faculty Senate and the Faculty Association will discuss further. Comments can be sent to Dr. Romine.

6. Discussion of other changes to the Faculty Handbook

a. Dean section of the Handbook

- i. The Faculty Association and the Faculty Senate will work together this summer to revise this section to send out to faculty. The whole section regarding the dean will be looked at.
- ii. Timeline was also discussed.

b. Online voting for Handbook changes

- i. A handbook change would be required to allow this.
- ii. Some would like this as an option to allow for greater participation.
- iii. Some stressed the importance of in person discussion and the need for an informed vote.
- iv. The 30 days for review of policy and intradepartmental discussion also allow for informed vote.
- v. Proxy votes, closed group Facebook or other social media could also allow for greater discussion and participation.
- vi. Some kind of compromise solution where some items could be voted on online and other not was proposed. Controversial items would require in person vote; routine/clean up faculty handbook changes could be handled online.
- vii. Discussion will continue on this matter.

7. Meeting times for the general faculty meetings

- a. Discussion of times/days, the importance of involving new faculty, the need for personal encouragement to go to meetings, using Outlook calendar scheduling to put meeting on faculty calendars, scheduling meetings at the beginning of the semester, and having a meeting during Faculty Development Week and one during midterm week when faculty might be free.
- b. For fall 2014, we will try for three per semester on second Wednesday of the month at 4:00 pm.

8. Center for Teaching Excellence update – Brandon Kempner

- a. The 2007 draft proposal for the center was updated by a 6 person committee. The provost has reviewed it. The committee is now looking at her comments. The provost has secured funding for a Center for Teaching Excellence position.

9. Faculty activities update

- a. Spring 2014 brochures are at the printers. Prototypes were given to the Board of Regents.
- b. Continue to send activities to the Faculty Activities Committee.

10. Relationship between the Faculty Senate and the Faculty Association

- a. Will continue to discuss and work on communication.

11. Other

- a. Discussion of current budget issues, including daycare closure, and athletics.
- b. Athletics schedules. Need to address excessive practices.

12. Announcements

13. Adjournment: The meeting adjourned at 5:05 p.m.