

Meeting Minutes for ASNMHU
2nd Regular Meeting of fall 2014 Semester
Sunday, September 7th, 2014, 5:00 p.m.
NMHU Governance Room, SUB 3rd Floor

- I. Call Meeting to Order- At 5:04pm by Gabriel Cordova (Vice President)
- II. Pledge of Allegiance
- III. Roll Call

President Joseph Dominguez - Present
Vice President Gabriel Gordova- Present
Secretary Jereece Maxwell- Present
Treasurer Danisha Phipps—Present
Senator Joshua Alcon -- Present
Senator Ryan Andrews Armijo - Present
Senator Katie Gannon – Present
Senator Brandon Gourd-Gallegos - Present
Senator Ariadna Izaguirre -- **Absent**
Senator Juan Jauregui - Present
Senator NatashaLujan- Present
Senator Guillermo Martinez – **Absent**
Senator Miranda Martinez- Present
Senator Krystol Myers- Present
Senator Julian Padilla – Present
Senator Chantel Rivera -- Present
Senator Maria Aleana Romero – Present
Senator John- Ramon Vigil --- Present
Senator Giavanna LaFerriere - Present
Senator Daniel Garza- Present
Senator Vincent Nolasco – **Absent**
Senator Sheneika Rochester -- Present
Senator Ngrochap Asong – Present
Senator Iris Mancera – Present
- IV. Approval of Agenda -- Motion to approve agenda made by Senator Armijo, 2nd by Senator Myers . Motion passed unanimously
- V. Approval of Minutes of Last Meeting - Minutes for the first meeting were not present and had to be tabled until the next meeting. Motion to table the last meeting minutes was made by Senator John Vigil, 2nd by Senator Jauregui motion passes unanimously.
- VI. Unanimous and general Consent – Nothing was presented under this agenda item.
- VII Officer Reports
 - A. President - Joseph Dominguez --- President Dominguez mentioned that enrollment was down by 3%. And that Faculty Senate discussed academic standards for transfer students.
 - B. Vice President—Gabriel Cordova -- Vice President Cordova apologized for his absence for the first meeting and welcomed all new senators and old ones as well.
 - C. Secretary—Jereece Maxwell – Secretary Maxwell spoke about sign-in hours and email confirmations.
 - D. Treasurer—Danisha Phipps - Even though the Forestry Club was not on the agenda, Treasurer Phipps recommended funding the \$250 the club requested.
 - E. Parliamentarian – Marcus Garcia – Parliamentarian Garcia stated that there has not yet been a cap for funding from the Graduate Committee, the Committee will review the matter when they meet. He also mentioned that

bills are to be in 72 hours before the next meeting and that funds will be allocated on a first come - first served basis.

- F. President Pro-Tempore --- Ryan Armijo- Senator Armijo reminded the need for discussion and funding for the Homecoming Parade float.

Senator Sheneika Rochester recognized @ 5:50 pm

VIII New Business

- A. 2014-15 ASNMHU By- Laws -- Parliamentarian Marcus Garcia presented the by-laws (attached)-- Senator Ryan Armijo made a motion to remove number eleven (11) of the by-laws. The motion was seconded by Senator Romero. Senator Armijo stated that there should not be a cap on the budget assigned to legislation. She was against stipends given to senators and said that we should give that money back to the student body (clubs and organizations). She also mentioned that money wasn't being allocated correctly, reason being that some clubs/ organizations didn't deserve what they came for while others did. Speaking against this motion were Senator Jauregui who strongly believed that there should be a cap so that we do not go over budget and Senator Rochester also mentioned that we are only here to assist and that clubs need to do most fund raising on their own. Treasurer Phipps reminded the Senate that the budget which was approved at the first meeting included maximum amounts for clubs/organizations and maximums for the times they could request funding. VP Cordova stated that student government needs to keep tighter controls on funding and we can't get carried away by just allocating funds to a few clubs and organizations. The motion was voted on and the results were eight (8) against and six (6) for. Motion to remove number 11 of the by-laws was not passed. Motion made by Senator Martinez to approve the by-laws as presented. 2nd by Senator Vigil. Motion passed 13-3.
- B. Forestry Club -- Request funding for \$250 for traveling purposes. This club does scientific research and got accreditation for the first time. They've worked with other schools including PENNS State. They've also travelled to employer Job Fairs. They have done fund raising but wasn't able to come up with the amount needed. Finance committee agreed to give them the requested funds. Motion to give the forestry club \$250 was set by Senator Sheneika Rochester and 2nd by Senator Ryan Armijo. Motion Passed Unanimously.

IX Old Business --- N/A

X Dean of Students Report --- Dr. Fidel J. Trujillo --- Dr. Trujillo started off by saying he travelled with the President and Executive Management Team for a meetings at the NMHU Farmington Center and Dine College. This meeting was about how they can improve enrollment of Native American students at Highlands, how they can better serve their students. Dr. Trujillo also mentioned about soliciting interest for the Student Regent position, and that the deadline for any students who want to sign up is October 3rd. Applications have not yet been submitted. Also, there are guidelines you must follow in order to be eligible. One has to have completed forty-eight (48) credit hours at HU and have to commit to being here for two (2) years. They are looking for probably sophomore or juniors or someone going for master's degree. Homecoming is September 20th and encourages the student senate to get involved in all activities. He also mentioned that ITS and Avians (food service provider) have partnered and purchased software that will allow students to put money on their student ID card and use it as a debit card at retail areas on campus. This will be good for bookstores and dining area etc. However there is still some discussion to be done about it such as a cap for how much can be deposited on to the card and where else the card can be used, as well as refund protocols for graduating students.

XI Public Comments: Senator Romero asked where the funds for the homecoming float will come from. Treasurer Phipps told her that they would take it from miscellaneous funds. A special meeting may be required since there was no agenda item for the funds for the float. The Activities Committee will prepare a proposal, submit it, and Executives will announce a Special Meeting for the parade float. Senator Jauregui asked all members to participate in the construction of the float and ride in the parade as representatives of the Student Body. Treasurer Phipps also had a concern about graffiti on the walls of the school campus. Senator Rochester assured her that the matter was already being taken care of by campus police.

XII. Set Date/Time of Next Meeting. -- The next ASNMHU meeting will take place on Sunday, September 21 at 5pm

XIII Adjournment -- Motion to adjourn made by Senator Garza, 2nd by Senator Myers. Motion passed unanimously.

2014-15 ASNMHU By-laws and Guidance for Legislation (Bills & Resolutions)

1. ASNMHU meeting agendas shall be posted at least 72 hours prior to a scheduled meeting except in the case of an emergency meeting. Emergency meetings shall be announced and agendas posted at least 24 hours in advance. Agendas shall be posted on the university website and campus calendar, social media such as Facebook, and on the ASNMHU Office door.
2. Proposed legislation (bills/resolutions) must be submitted to the ASNMHU Office at least three working days in advance of a meeting. For example, if meetings are scheduled on Sunday at 5 p.m., proposed legislation must be submitted by Wednesday at 5:00 p.m. This is to allow time to secure a sponsor for the legislation and for the appropriate committee to review the proposed legislation.
3. Bills are defined as legislation involving funding requests. Requests for funding from clubs/organizations/individuals should be introduced as ASNMHU Bills.
4. Resolutions are defined as legislation that does not involve allocation of funds. Legislation involving constitutional amendments or positions/statements of support by ASNMHU should be introduced as Resolutions.
5. All legislation requires sponsorship by an ASNMHU Senator. Officers without voting privileges (President, Vice President, Treasurer, Secretary, and Parliamentarian) may not sponsor or introduce legislation.
6. Only university recognized and chartered clubs/organizations are eligible for funding from ASNMHU. Charter information is available in the Office of Campus Life. A copy of the club/organization's official charter, along with membership roster that includes student names and ID numbers, should be included in requests for funding from ASNMHU.
7. Funding for individual students shall be considered on a case-by-case basis and only for the purposes of university-sponsored research activities or professional development.
8. Clubs/Organizations should include contact information (current cell phone number and e-mail address) of at least three (3) officers or members for purposes of communicating meeting dates/times and other pertinent information. Individuals requesting funding shall similarly list current contact information.
9. Funding is appropriated on a first-come, first-served basis.
10. Clubs/Organizations and individual students are limited to requesting funds from ASNMHU once per semester.
11. Funding requests to ASNMHU cannot exceed \$250.
12. Finance Committee or Graduate Committee Chairpersons shall inform the sponsoring Senator prior to the ASNMHU meeting if there are any further questions or concerns with the bill/resolution.

13. If the legislation is passed through committee (Finance/Graduate/Steering & Rules), the respective committee will make a recommendation to the full Senate for action. The committees may not allocate funds or approve amendments directly. The committee's role is to make recommendations. All funding requests require approval by a vote of the full senate.
14. It is the legislation sponsor's responsibility to ensure that individuals/clubs/organizations are represented in person at the ASNMHU Meeting when the proposed legislation will be discussed. If an individual or club/organization member is not present at the meeting, the Finance Committee/Graduate Committee will recommend for the legislation to be tabled.
15. Budget summaries and other language justifying the proposed appropriation shall be submitted to ASNMHU. Narrative that highlights the club/organizations visibility on campus, community service, and fundraising efforts are encouraged. ASNMHU reserves the right to request receipts after allocated funds have been spent.
16. Copies of all legislation must be provided to members of the Senate at least twenty-four (24) hours prior to a regular or special meeting (by the ASNMHU Treasurer and/or Secretary). If the meeting is to be held on a non-working day, the copies will be provided the last working day prior to the meeting. Bills and resolutions will be considered delivered by placing them in the ASNMHU member's mailbox in the Senate Office.
17. A bill passed by a simple majority vote of the entire Senate shall become law upon signature of the President within six days after its passage. A bill shall be considered vetoed shall the President fail to sign six days after its passage, requiring the President to inform the Senate of its veto. If legislation is vetoed, the veto can be overturned by a vote of two-thirds of the entire Senate at the following Senate meeting.
18. Upon legislation being passed by the entire Senate, the appropriate officers signatures should be affixed as soon as practical. Lack of signature by President may denote a veto. The Treasurer's signature is also required when funds are being allocated. The signed legislation must be processed to the fund supervisor (Dean of Students Office) as soon as practical. ASNMHU Officers are encouraged to submit signed legislation within two working days of the legislation being passed.
19. ASNMHU members who sponsor legislation have the responsibility to communicate with clubs/organizations/individuals regarding expected timeframes for disbursement of funds. Check Requests require at least two additional levels of approval (NMHU Dean of Students Office, as the fund supervisor, and NMHU Business Office, in their capacity for internal control). Access to funds for clubs/organizations are made through Darlene Chavez of the NMHU Foundation in Kennedy Lounge. Access to funds for individuals are made via check to the individual in care of an Advisor or Academic Dean. Clubs/organizations/individuals should allow approximately two weeks from the time legislation is passed to the time funds are disbursed.
20. ASNMHU, through the Treasurer and Finance Committee, may recommend budget adjustment requests in order to transfer available funds from one line item in the ASNMHU budget to another. BAR's require approval of the Senate.