

NMHU PURCHASING DEPARTMENT

SOLE SOURCE JUSTIFICATION FORM

A sole source procurement is one for which only one vendor is capable of or allowed to perform a particular service and/or construction or for a tangible item that can be offered by only one vendor. A sole source procurement must comply with §13-1-126 and §13-1-128 N.M.S.A. 1978 and all other state statutes and federals pertaining to sole source procurements.

Submittal of this form is one of the steps required prior to approval of the procurement (approved via issuance of a purchase order). If this procurement is approved by the NMHU Purchasing Department it will then be posted onto the University's website and the State of New Mexico's Sunshine Portal. The posting will be for no less than thirty (30) calendar days. If a potential vendor submits a protest against a sole source procurement within that timeframe, the sole source will not be awarded until, and if the protest is resolved.

This form must be completed in its entirety. If it is not completed in its entirety it will not be accepted and will be returned to the requestor.

Describe the tangible item(s), construction and/or service(s) you would like to procure.

I would like to procure 36 2015 Yamaha Fuel Injected Golf Cars.

Provide the following:

Vendor Name Yamaha

Address 21827 Seminole Oaks San Antonio, TX 78261

Name of Company Representative *David Stewart*
Company Contact Information

Email dstewart@ymmc.yamaha-motor.com

Telephone 512-585-3891

Fax 210-579-7316

Amount of Proposed Sole Source \$ 82,080

Can this procurement be made by the regular Invitations for Bids (lowest bid amount) or Request for Proposals (qualifications-based) process? If not, explain why.

No this cannot be done because we are leasing directly from Yamaha and they are giving us the lowest price available in the golf car market.

What other tangible items, services or construction methods did you consider? Specify the specifications, sources, technical data and any other non-tangible factors that you considered.

We looked at Club Car and EZ-Go golf cars as other sources for golf cars but neither of these could offer us the cars we needed for our golf course. Yamaha was the only golf car manufacturer that provided us with fuel injected gas golf cars that would perform to the expectations of the climate.

Which other companies did you contact for the tangible item(s), construction and/or service(s)? Provide the name of the company, representatives you spoke to and contact information.

We spoke to Club Car Representative, Eric Eggelston and Jerm Bug, about leasing 36 2015 golf cars but they could not provide us with fuel injected gas golf cars and their electric cars were more expensive than Yamaha's for the 48 months term.

Did you rely on information from other individuals to make your determination, if so by who and what information did they provide?

I did rely on information provided by Pendaries Head Golf Professional Stephen LeDonne and ASU's Head Golf Professional on information about operation costs on golf cars. They both highly recommended Yamaha Fuel Injected Golf Cars because they are have the cheapest operating costs and are the best for high altitude golf courses.

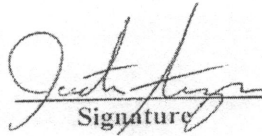
Provide any additional information that may be useful in making a determination.

The 2015 Yamaha Fuel Injected Golf Cars were the best value versus all other golf car manufacturers and are the only company to build their own engine that is designed specifically for golf course use.

I certify that all the information provided in this document and all attachments (if applicable) are to the best of my knowledge and I understand that there are penalties for willful violations of the State of New Mexico Procurement Code.

Justin Aragon

Requestor Name and Title


Signature

5/6/15
Date

APPROVALS:

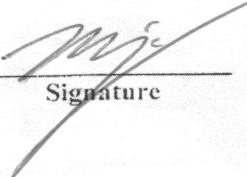
Max Baca

Department Head or Dean
Name and Title


Signature

5/7/2015
Date

Michael Saaveha, Director
Purchasing Department
Name and Title


Signature

5/14/15
Date

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