

NMHU Student Academic Integrity Policy Flagging Form

Fill out the following form and return a hard copy in a sealed envelope to the Registrar's office, c/o the registrar. See the full NMHU Student Academic Integrity Policy for more details.

Faculty who impose a major penalty for academic dishonesty as defined by the Academic Integrity Policy must document the infraction. Documentation is important as evidence to support academic or disciplinary penalties, or in the event of a legal or administrative challenge to action taken as a result of a violation of this policy. Documentation needs to state the student's name, the date academic dishonesty was discovered, the type of academic dishonesty and a descriptive statement of the situation by the instructor. Supporting documents or copies of academic dishonesty need to be retained by the instructor and forwarded to the registrar by the instructor within ten (10) calendar days after imposing the penalty.

Student Name: _____

Student @ Number: _____

Semester and Year: _____

Course Number and Name: _____

Course CRN from Banner: _____

Instructor's Name: _____

Date: _____

Date Academic Dishonesty Discovered: _____

Type of Academic Dishonesty (choose one):

Plagiarism

Fabrication

Cheating

Multiple Submissions

Collusion

Falsification of Records

Facilitation

Other

Description of Academic Dishonesty (attach longer description if needed):

Action Taken:

Will the penalty result in the student failing the course?

Yes

No

Attach appropriate documentation of the academic dishonesty for the registrar's permanent record. Examples of appropriate documentation can be found in the Student Academic Integrity Policy.