

General Faculty Meeting Draft Minutes

October 26, 2016

Approved November 30, 2016

4:00 p.m.

Sininger Hall 100

1. Call to Order: 4:05 p.m.

Note: quorum obtained (33 voting Faculty and 2 non-voting attendees) 25 needed for a quorum.

2. Approval of Agenda: MOTION MADE AND SECONDED to approve the agenda. Motion passed

3. Approval of Minutes: MOTION MADE AND SECONDED TO approve the minutes from September 28th. Motion passed

4. HLC Report:

- a. A campus forum was held this past Monday. There will be monthly meetings until the visit next year.
- b. The Assurance Argument is due Nov. 1st 2017, with a visit December 2017. The HLC will make a decision in June 2018.
- c. Faculty credentials policy must be in place by next fall. Will be going to association since it's a working conditions issue and is already in the CBA. Then it will come back to senate to set the policy for contingent faculty.
- d. We must disclose our probation status to all students and prospective students at the time of their application.
- e. Communication plan to students – Student Senate, open forum, student FAQ trifold brochure, Facebook live event tomorrow, op-ed for The Optic, Dr. Kempner and President Minner will come to classes.
- f. Website will be live soon. www.nmhu.edu/hlc

5. Faculty Senate Chair Report

- a. Academic Calendar will go to the Board of Regents on Friday.
- b. Please drop by the Board of Regents meeting this Friday.
- c. A retention summit will be held next Thursday & Friday. Dr. Martinez would like all departments to attend. You may drop in and out as needed.
- d. The Senate will be co-sponsoring a showing of *Starving the Beast* by John Carville, which is about University Funding issues. We will try to schedule it for some time in November.

6. Other

- a. Presentation from Career Services
 - i. Ron Garcia shared information about the career & internship fair. Please encourage students to attend. They will also do presentations for classes. There is a student employment webpage. Let him know of any job openings or career specific job sites.

- ii. Students who use the career services early have a better chance of success. Alumni can continue to use the service.
- b. ACTION ITEM: Evaluation of Faculty Senate Committees
 - i. A brief survey will be sent to all faculty so we can evaluate how well the committees are doing and send summary results to committee chairs. Committee members will evaluate the committee they are on, not all committees.
 - ii. MOTION MADE AND SECONDED to approve the evaluation form with corrections. Motion passed with 1 abstention.
- c. ACTION ITEM: Student evaluation of teaching
 - i. An Ad Hoc committee was charged two years ago to revise the questions on the evaluation. There are two separate issues regarding the process of doing the evaluation, and how to get more participation by students. Discussions included the need for questions regarding how the student perceived his learning. Faculty were surveyed two years ago regarding the questions and these were selected.
 - ii. The senate will take into account today's comments and then vote on a final version to be implemented Spring semester.
- d. Budget cut ideas and discussion – The Faculty Finance Committee will put together a survey and forward results to the President.

7. Announcements

8. Adjournment at 4:59