

General Faculty Meeting Draft Minutes
January 25, 2017
Approved February 22

4:00 - Sininger Hall 100 and via ZOOM

1. Call to Order: 3:58 p.m.

Note: quorum obtained (35 voting faculty attendees, and 2 non-voting) 25 needed for a quorum.

2. Approval of Agenda: MOTION MADE AND SECONDED to approve the agenda with the deletion of Kim Blea's presentation. Motion passed unanimously.

3. Approval of Minutes: MOTION MADE AND SECONDED TO approve the minutes from November 30th. Motion passed unanimously.

4. HLC Report:

- a. Will be submitting dates for the HLC visit next fall.
- b. NMHU will be sending representatives to the HLC professional development workshop and annual conference. The institution update is due in March. NMHU has been accepted to attend the Persistence and Completion Academy.
- c. Outcomes Assessment – A process was developed and approved by Faculty Senate.
- d. Center Services and contingent faculty evaluations are also being worked on.
- e. Thanks to everyone who volunteered to work on the final report. Work groups will be assigned next week.

5. Faculty Senate Chair Report

- a. 3 faculty hires over the winter break. Still planning to hire 2 more Spanish tenure-track faculty.
- b. Food vendor changed to Sodexo. They would like to have focus groups to determine what should be in the current Einstein's facility.
- c. Big music festival being planned for April.
- d. Still need faculty marshals for graduation. Contact Dr. Kempner.
- e. Dr. Kempner will chair the search for new Police Chief.
- f. Faculty cannot change modalities after the semester begins, based on several policies, and not fair to students. You need to articulate how you want to teach the class when the schedule is set. Double check the modality in Banner before the semester begins.
- g. Budget – 60 day legislature has begun and they will be looking at ways to close budget gaps for this year, as well as looking at next year. Proposals include increase to retirement contributions by employee, and less from state.
 - i. For Highlands, another tuition raise is a possibility.
 - ii. There was no notification when the 5% was actually taken out of department's budgets, nor were they consulted as to which account they should be taken from.

6. Other

- a. Invited Guest: Dean of Students Kim Blea – postponed to February.
- b. Invited guest: VP-Advancement Edward Martinez, to discuss retention efforts and Ruffalo-Noel-Levitz
 - i. Set-up a retention council which put together a retention plan, which has been approved by all governing bodies.
 - ii. Recruitment and Undergraduate admissions, Academic Support, Financial Aid, International Education, and the Native American Center all fall under the new office. They also work closely with the registrar's office.
 - iii. They are doing more targeted recruitment so students actually enroll.
 - iv. Need to work with transfer students more.
 - v. RNL services – developed profile of our demographic and then target students with those characteristics.
 - vi. Retention, SRP model (probability of students being successful at NMHU), student satisfaction surveys
 - vii. Discussion continued after the meeting was adjourned.
- c. Budget discussion - tabled
- d. Issue to tackle Spring 2017 - tabled
 - i. Faculty Credentials HLC Policy
 - ii. Outcomes Assessment
 - iii. Chair elections
 - iv. Faculty Senate Officer elections
 - v. Evaluation of Center for Teaching Excellence
 - vi. Evaluation of Administrators
 - vii. Survey of Contingent Faculty on Contingent Faculty Handbook + Evaluation
 - viii. Retreat rights for administrative hires
 - ix. Disruptive student policy
 - x. Interim policy

7. Announcements

8. Adjournment at 4:49 p.m.