

**Faculty Senate Meeting**  
**March 8, 2017 Minutes**  
Approved March 29th

**Lora Shields, room 329 and via ZOOM, 3:00 p.m.**

**1. Call to Order: 3:01 p.m.**

**2. Roll Call:**

**Present:** Burns, Jim (Educational Leadership); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Flood, Jeanne (Nursing); Gadsden, Gloria (Sociology, Anthropology & Criminal Justice); Harrington, Edward (Visual & Performing Arts); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Kempner, Brandon (English & Philosophy); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Meron, Angela (Media Arts & Technology); Rodriquez, Elaine (History & Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Williams, Emily (School of Education); Williamson, Ian (Psychology); Zebrowski, Cheryl (Library)

**Excused:**

**Absent:** Ortiz, Luis (School of Business); Marrs, Diana (Center for Teaching Excellence); Padilla, Julian (Student Senate); Thornton, Laird (Staff Senate)

**Also Present:** Linder, Carol (VPAA/Provost); Rob Deacon

- 3. Approval of Agenda:** - MOTION MADE AND SECONDED to approve the agenda. Motion passed.
- 4. Approval of Minutes:** – MOTION MADE AND SECONDED to approve the Minutes from February 22<sup>nd</sup>. Motion passed unanimously.
- 5. HLC Update**
- a. There was a budget review last Thursday, with President Minner presenting his top 20 priorities. Budget information is posted on the HLC webpages.
    - i. There were some issues with Dean Stokes not communicating and reviewing his priorities with department chairs.
  - b. Outcomes assessment need to be finished and posted
- 6. Communication from the Administration**
- a. The General Education Steering committee met to review HB108, which was significantly changed to make sure faculty has more say in curriculum. Faculty Senate and Academic Affairs Committee chairs can input comments.
  - b. The new provost will start April 10<sup>th</sup>.
- 7. Communication from the Chair**
- a. Since March 22<sup>nd</sup> is spring break, we will have Faculty Senate and General Faculty meetings on March 29<sup>th</sup>.

- b. Faculty Research Committee is funded by grant indirect monies which has been declining. They were able to get about \$8,000 more added to their budget.
- c. The bookstore may be going out to bid. The Executive Committee will put out a survey to get faculty input on their needs, and try to put someone from the Senate on the bid committee.
- d. Recruitment is now sending out a nice admissions packet, instead of a single letter.
- e. The Diversity Council will have some space which they will make available to DACA students.
- f. President Minner is doing a “360 Review” with his management team and wanted to know if the Senate Chair wanted to be involved. This may blur the advocacy role of the Senate Chair, and he’s not a direct report. It was decided that Dr. Kempner should not participate.
- g. Chair Elections – Languages & Culture: Eric Romero for 1 year; Nursing: Jeannie Flood; Business: Mary Romero; Exercise and Sports Science: Joe Schmalfeldt; Natural Resources: There is a tie and Dean Stokes will make a 1 year interim appointment.
- h. Registration opens at midnight, but if there’s problems, there’s no one to call. Should we change the time? Apparently SW students do register at midnight.
- i. The University of Maryland is doing a faculty time study –a 20 minute survey on how they spent their time for a day. It was decided not to participate.
- j. Kathy Jenkins reported that there are rumors that the last two weeks of athletics were cancelled because they don’t have money. Brandon will verify with President Minner

**8. Communication from Academic Affairs**

- a. Ballen scholar finished last week and a call will be going out for Fall.
- b. Courses and program changes to catalog need to be approved by Academic Affairs. The Registrar will be meeting with chairs to review their entries in the catalog..
- c. New forms were approved and will be posted on AAC website

**9. Communication from the Student Senate**

- a. No one present

**10. Communication from the Staff Senate**

- a. No one present

**11. Old Business**

- a. ACTION ITEM: Bookstore Survey
  - i. Dr. Kempner had sent out some suggested questions
  - ii. Several other questions were proposed.
  - iii. MOTION MADE AND SECONDED to survey all faculty on bookstore issues with a deadline of March 17<sup>th</sup>. Motion passed unanimously.
- b. DISCUSSION ITEM: HLC Faculty Credentials policy
  - i. Dr. Kempner presented a revised draft policy based on previous comments.
  - ii. Lively discussion on new proposed language and process.
- c. DISCUSSION ITEM: Contingent Faculty Survey on Contingent Faculty Handbook - Tabled

- d.** TABLED ACTION ITEM: Graduate faculty definition. in the Graduate Handbook.
  - i. This item has been tabled because Dr. Lail has not received an answer from HLC.

**12. New Business:**

- a. Syllabus Guidelines - Tabled

**13. Committee Reports and Announcements**

**14. Meeting adjourned at xxx p.m.**