

Faculty Senate Meeting Minutes
November 29, 2017
Approved January 24, 2018

Lora Shields room 265 and via ZOOM, 3:00 p.m.

1. Call to Order: 3:00 p.m.

2. Roll Call:

Present: Coggins, Kip (School of Social Work); Cruz, Patricia (Education; Educational Leadership); Ensor, Kevin (Counseling & Guidance); Fath, Lauren (English & Philosophy); Gadsden, Gloria (Sociology, Anthropology & Criminal Justice); Garcia-Nuthmann, André (Visual & Performing Arts); Gardner, Sandra (Nursing); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sport Sciences); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Teacher Education); Meron, Angela (Media Arts & Technology); Ortiz, Luis (School of Business); Romine, Maureen (Biology); Ross, Kristi (for Rodriguez, Elaine; History and Political Science); Sammeth, David (Chemistry); Sedillo, PJ (Education; Special Education/Gifted); Valenzuela, Norma (Languages & Culture); Williamson, Ian (Psychology); Yerende, Eva (Education; Curriculum & Instruction); Zebrowski, Cheryl (Library)

Also Present: Hennington, Brian (Environmental Health and Safety Director); Marrs, Diana (Center for Teaching Excellence)

3. Approval of Agenda: – MOTION MADE AND SECONDED to approve the agenda. Motion passed.

4. Approval of Minutes: – MOTION MADE AND SECONDED to approve the Minutes from October 25th. Motion passed.

5. Communication from the Administration. None provided.

6. Communication from the Chair

- a. Shared that the 2017 Celebration of Learning showcase of freshmen integrated projects went very well.
- b. Shared that the discussions of on-line learning and adult learning are being rolled into one vision; will be discussed at great length next semester. VPAA working on white paper. Discussions will start in December (finals week forums). FS Executive Team may develop survey to spearhead focus points. Some questions received so far include:
 - *How maintain academic standards on-line?*
 - *How balance on-ground and on-line modalities?*
 - *How ensure on-line students receiving same services as on-ground?*One senator brought up faculty distance issue; already hiring faculty who are solely on-line. *How maintain office hours? How maintain face-face relationships?* Faculty is encouraged to attend forums with consultant David York.
- c. Shared that Brian Hennington (Environmental Health and Safety Director) is coming to today's meeting to discuss Safety Plans.
 - Plans circulated among departments, Chairs.
 - Received feedback about Foundry plan and edited accordingly.

- KJ asked : *What are implications of responsible party within guidelines? What is a named individual does meet responsibility? Is s/he open to reprimand?*
- d. Noted that there are a number of action items on General Faculty agenda; encouraged Faculty Senators to stay for GF meeting so can meet 26 person quorum.
 - e. Noted that Pino Endowment Committee has stagnated; needs reconstitution, reinvigoration for opportunities for faculty development.

7. Communication from Academic Affairs (K. Ross)

- a. Summarized activities from 11/09 meeting:
 - No pending undergraduate student appeals at this time.
 - Graduate Council reports that we may expect increased enrollment because of interstate agreements; graduate assistantship problems should be resolved.
 - HLC visit outcome for Federal Compliance issue – all OK.
 - HLC visit outcome for Outcomes Assessment – not OK, mostly because programs not distinguishing one-line versus on-ground outcomes. Buddy Rivera (Interim OIER Director) and Lauren Fath (OA Committee Chair) working on issue.
 - Faculty credential concerns; VPAA wants to work more on standardizing tested experience across university.
 - Prior Learning Assessment in progress.
 - VPAA wants Academic Affairs to review Faculty Absence Policy. KJ said that this involves working conditions and invites to bring to the table.
 - VPAA wants AA to work on liability issue re faculty traveling in own vehicles for university business.
 - VPAA wants to provide training “How to Be a Chair.”
 - Recommendation by subcommittee looking into Class Minimums/Course Cancellation policy being discussed.
 - Course Revision and Curriculum Modification forms nearing completion. In review by Registrar.

8. **Communication from the Student Senate (N. Lujan).** None provided.

9. **Communication from the Staff Senate (L. Thornton).** None provided.

10. Old Business

a. Safety Policies (Action Item)

- Draft Safety Plans for Hazardous Materials for 6 buildings were circulated: Recreation Center, Natatorium, Ivan Hilton Science Building, Facilities Building, Burris Hall, and Art Foundry.
- Brian Hennington, Environmental Health and Safety Officer, available for questioning. Shared that ultimate goal is that there is an emergency evacuation and fire prevention plan available for university buildings. Concerned that he cannot be everywhere all the time and that there is awareness and training among supervisors so that safety guidelines are being met. Mentioned lack of AEDs in Wilson Complex a concern.
- MOTION MADE AND SECONDED to support the proposed Safety Guidelines with the understanding that any responsibilities that affect working conditions be brought to the appropriate Collective Bargaining Unit to negotiate. Motion passed with no opposition.

b. Planning Academic Vision Forum (Discussion Item) (tabled)

11. New Business

- a. **LFC Evaluation of Higher Education (Discussion Item)** (tabled)
- b. **Luna and the HLC Show Cause Notification (Discussion Item)** (tabled)

12. Meeting Adjourned at 3:58 p.m.