

Faculty Senate Meeting
September 12, 2018 Minutes
Approved September 26, 2018

Lora Shields, Room 329 and via ZOOM, 3:00 p.m.

1. Call to Order: 3:00 p.m.

2. Roll Call:

Present: Bustos, Leon (Psychology); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Fath, Lauren (English & Philosophy); Garcia-Nuthmann, Andre (Visual & Performing Arts); Gardner, Sandra (Nursing); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sports Sciences); Kent, April (Library); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Education; Teacher Education); Meron, Angela (Media Arts & Technology); Moreno, Yvonne (Education; Special Education/Gifted); Ortiz, Luis (School of Business); Rodriquez, Elaine (History & Political Science); Romine, Maureen (Biology); Sammeth, David (Chemistry); Tamir, Orit (Sociology, Anthropology & Criminal Justice); Valenzuela, Norma (Languages and Culture); Yerende, Eva (Education; Curriculum & Instruction)

Absent: Karaba, Robert (Education; Educational Leadership)

Also Present: Flood, Jeanie (Nursing); Gonzales, Roxanne (VPAA/Provost); Marrs, Diana (Center for Teaching Excellence)

3. Approval of Agenda: - MOTION MADE AND SECONDED to approve the agenda. Motion passed unanimously.

4. Approval of Minutes: – MOTION MADE AND SECONDED to approve the Meeting Minutes from August 22nd. Motion passed unanimously.

5. Communication from the Administration (R. Gonzales)

- Greeted faculty from Las Cruces, NM, where attending the 2018 Domenici Public Policy Conference.
- Shared that I. Williamson is attending upcoming HED meeting that is addressing common core and common numbering efforts.
- Announced that the Academic Affairs Office is seeking volunteers to serve on several committees (see 09/11/18 email from D. Sammeth on behalf of Provost Office).
- Shared that the Department Chairs and Program Directors submitted budgets on-time. Budget process well on its way.
- Noted that there are a few outstanding Strategic Plans.
- Shared that the Straighterline Company will be giving a presentation on October 3rd. Noted that Straighterline courses have been reviewed and recommended by American Council on Education credit recommendations.

- Shared that there is a Provost Forum tentatively scheduled for October 3 to discuss the Academic Affairs Office 2018-19 Strategic Plan. Dr. Gonzales is looking forward to feedback.
- Shared that NMHU is running a pilot program with School of Education and School of Business with Northern New Mexico College combining courses for low enrolled courses. Currently co-running 6 low enrolled classes.
- Communicated that the Academic Affairs Office will be distributing a survey of the August 2018 Professional Development activities, including the Chairs Academy and Brookfield keynote. *How did it go? Anyone interested in follow-up webinar? Was it useful? Is it something we would like to schedule next year?*

6. Communication from the Chair (Sammeth).

- Shared that Denice Spicer, Senior Administrative Assistant in Academic Affairs Office, will be providing secretarial support to the Academic Affairs Committee. Still need a faculty member from AAC to serve as Secretary and coordinate efforts with Denice.
- Shared that the Student Senate is looking for Faculty Senator liaison. Meets on Sunday evenings.
- Communicated that the Faculty Senate is seeking goals from NMHU Administration to be considered at year's end during administration evaluation.
- Noted a number of documents for Faculty Senate review:
 - 1) University-wide assessment guidelines for all courses in the statewide core (Outcomes Assessment Committee)
 - 2) Revised undergraduate advising manual (Student Affairs Committee)
 - 3) Environmental Health and Safety Standard Operating Guidelines
 - 4) Executive Summary of EHS SOG (Brian Henington)
 - 5) AY 2018/19 Draft Goals for Strategic Planning (Academic Affairs Office)
 - 6) Two-Year Outcomes Assessment Cycle
 - 7) Changing the Process for Online Courses
- Reminded group that reorganization is a big possibility in the upcoming year. *Do we want to support suggested reorganization? Do we like current organization?*
- Shared that he communicated the Faculty Senate's concern with Provost Gonzales about continuing placement of an Interim Dean CAS, Graduate Dean, and Dean SOE well passed 18-month time period. Question from Senator – *How proceed? What do we do about it?* KJ offered that a grievance is a possible avenue. DS shared that university at this point waiting to see if/how reorganize before going through search and screen process. Another Senator expressed that process was troublesome.
- Communicated that the NNMC shared course process is being brought up as issue of concern by students, faculty.

7. Communication from Academic Affairs (Elaine Rodriguez).

- Shared (with a smile) that the last meeting did not go past the scheduled 2 hours (yeah!).
- Shared that the committee spent lot of time talking about core changes. Created Core Change subcommittee; there are AA members who will be looking at syllabi for core changes. HED is moving all 100- and 200-level courses to shared 4-number designations. AA considering changing ALL classes to 4-numbers.
- Committee is moving forward with Fall Program Reviews; FYE and Forestry Program moved to Spring.
- Passed on a reminder from the Registrar that faculty need to follow Retroactive Add policy.
- Shared that the Academic Affairs Committee is looking for a secretary.

8. Communication from the Student Senate (?). None provided.

9. Communication from the Staff Senate (?). None provided.

10. Old Business

11. New Business

- Filling vacancies of Faculty Senate Committees. Lindline noted that many committees have been updated. Those committees for which the Faculty Senate elects the members is postponed until have updated slated of nominees.
- Filling vacancies of Faculty Executive Committee.
 - MOTION MADE AND SECONDED for **Jennifer Lindline** to serve as **Secretary** of Faculty Senate Executive Committee in AY 2018-19. Motion approved unanimously.
 - MOTION MADE AND SECONDED for **Kip Coggins, Angela Meron, Maureen Romine, and Kathy Jenkins** to serve as **At-Large** members of Faculty Senate Executive Committee in AY 2018-19. Motion approved unanimously.
 - MOTION MADE AND SECONDED for **Orit Tamir** to serve as **Vice Chair** of Faculty Senate Executive Committee in AY 2018-19. Motion approved unanimously.
- Preparing charges to Faculty Senate Committees
 - DS distributed 2 handouts (Simplified Rules of Order and DRAFT Charges to Faculty Senate Committees for AY 2018-2019. RG noted that NMHU just received approval from HED for online programs; will provide the Faculty Senate with a list.
 - MOTION MADE AND SECONDED to approve the Charges to the Faculty Senate Committees for AY 2018-2019 (with edits). Motion passed unanimously.

12. Executive Session

13. Public Action as Necessary on Other Closed Session Discussions

- MOTION MADE AND SECONDED to solicit comments from Faculty Senators for submission to Faculty Senate Executive Committee to then prepare a response to the Academic Affairs Office draft goals. Motion passed unanimously.
- MOTION MADE AND SECONDED to make an IPRA request for the number of days the Provost and Dean CAS were absent from campus in 2018 and how much money each individual is spending on university travel. Motion passed unanimously.

14. Adjournment of meeting at 5:10.