

Faculty Senate Meeting Minutes
April 13, 2022
Approved April 27, 2022

ZOOM: <https://nmhu.zoom.us/j/95589633634>
3:00 to 5:00 p.m. Faculty Senate

- 1. Called meeting to order.**
- 2. Called roll.**

<i>ZOOM</i> - https://nmhu.zoom.us/j/95589633634	ATTENDANCE		
	Present	Absent	Excused
Biology; Justine Garcia, At-Large	X		
Business Administration; Ali Arshad	X		
Chemistry; David Sammeth	X		
Computer and Mathematical Sciences; John Jeffries	X		
Education - Counseling and Guidance; Sulema Perales	X		
Education - Curriculum & Instruction; Ann Wolf, At-Large	X		
Education - Educational Leadership; Rod Rock	X		
Education - Special Education; PJ Sedillo	X		
Education - Teacher Education; Melani Buchanan-Farmer	X		
English and Philosophy; Benjamin Villarreal	X		
Exercise and Sport Sciences; William Hayward, At-Large	X		
Forestry; Blanca Cespedes	X		
History and Political Science; Steven Williams	X		
Languages and Culture; Norma Valenzuela	X		
Library; April Kent	X		
Media Arts and Technology; Morgan Barnard	X		
Natural Resources Management; Jennifer Lindline, Secretary	X		
Nursing; Sandra Gardner	X		
Psychology; Daniel Chadborn, Vice Chair	X		
Social Work; Beth Massaro, Chair	X		
Sociology, Anthropology, and CJ; Mario Gonzales	X		
Visual and Performing Arts, Edward Harrington	X		
President; Sam Minner	X		
Provost/VPAA; Roxanne Gonzales	X		
Staff Senate; Inca Crespín/Doris Gallegos/Veronica Black	X		
Undergraduate Student Senate; K Espinosa	X		
Graduate Student Senate; VACANT		X	

Additional attendees: D. Aguirre, V. Black, K. Blea, M. Casias, C. Duran, P. Linder, M. Earick, C. Miller, D. Montoya, R. Moore, S. Pooble, H. Romero, K. Verba, I. Williamson,

3. **Approval of Agenda.** Motion made and seconded to approve the agenda with the addition of Changes to the Academic Calendar as first item under New Business. Motion passed unanimously with 18 votes counted in approval.
4. **Approval of Minutes from March 23, 2022 (attachment).** Motion made and seconded to approve the minutes with a correction to the spelling of WICHE. Motion passed unanimously with 18 votes counted in approval.
5. **Communication from the President (S. Minner).**
 - Gave update on area forest fires. Working with United World College to assist with and accommodate any evacuations. Likewise, providing support to impacted faculty, staff, students.
 - Commented on awfulness of conflict in Ukraine. Gave thoughts and good wishes.
 - Gave brief update on the budget. First priority is compensation for faculty and staff.
 - Said remains goal for our faculty to be the best in class in terms of compensation in the state among the regional comprehensive universities. Wants to check that goal off of the list. Has moved everyone to the \$15/hr minimum. Proud of that. Next goal is \$18 and beyond (to “infinity and beyond!”) Did compensation study for staff. Some stayed the same, some went up, no one went down.
 - Said wants to add \$100k in advertising, recruitment. Candidate slated for the new position has experience in this realm. Next is Academic Affairs; hoping to expand programs and fund needs. Let’s move down in intuition from AA office to dean offices. Interested in providing additional resources to recruitment and retention teams. In conversations with T. Law about moving efforts down to southern NM and into Mexico. Noted that Dean Blea is also requesting monies for health initiatives. Solve issues before they become major issues.
 - Said other items on his list is support to game day (cheer, band) and faculty-student collaborative research. We mostly depend on soft money, so hoping to fund initiatives in-house.
 - Said admissions goal is 2800 applicants at the front end of the funnel. Meeting/exceeding that goal and working towards end of the funnel – acceptance and enrollment!
 - Reported commencement issues. Promised all students that participated in virtual commencement that they would have opportunity to physically walk across the stage. Posing challenge. Limiting tickets 4 / graduate. Hoping to assuage any difficulties and support the students and families.
 - Noted that there are 71 job vacancies at NMHU all of which are important to institution.
 - DM commented to act quickly on applicants. Hired HR Director in matter of 2 ½ weeks because acted fast, got applicant off of the market.
6. **Communication from the Administration (R. Gonzales). I. Williamson.**
 - Updated on getting Nursing degree programs through Council of Graduate Deans. Only able to get the FNP approved; DNP help up on a 3-3- tie vote. Pushing through the FNP to next level. Awaiting final confirmation for NSF Caminos grant which will include faculty student collaboration.
 - Reported that university awarded “a bunch of monies” for GAINS lab via Michael Petronis (and Jennifer Lindline and Joe Zebrowski!).

- Reported that committed to setting up a WAGS thesis award.
- Shared intention to work more with Foundation to ensure monies available to graduate students are getting to them so that students are aware of the monies to apply, receive.
- Reported that working to support articulations for advanced credit eligibility.
- Updated on Faculty Excellence celebration. Will be putting the brochure together which will be compendium of 3 years. Will be doing award ceremony during Faculty Development Days.
- Submitted modifications to Research Handbook as a proposal to Faculty Senate for review and input. Revisions are mostly federal compliance allowances, safety issues, intellectual property committee requirement.
- MB asked question about Faculty Research. Said link is non-functional. Cannot find 2022 research applications. IW said to email him respond. Directed MB to make inquiries to Eric Griffin, FRC Chair.

7. Communication from the Chair (B. Massaro).

- Updated that Annual Evaluations of Administrators is out and encouraged response.
- Reported that the FS EC is examining the Faculty Handbook for potential edits, changes. Will continue to review and update the body with findings.
- Reminded Senators about Faculty Association meeting at 5:00.

8. Communication from Academic Affairs (A. Kent).

April 6, 2022 meetings of the AAC

1. Subcommittee Reports

- Undergraduate Appeals - none
- Graduate Appeals – received second appeal
- Ballen – Ballen Scholar Greg Cajete is on campus. Early fall call for proposals soon.

2. Program Review Subcommittee Reports

- Ongoing: Health; Education – Special Education; Teacher Education; Native American Hispano Cultural Studies; Mathematics; Chemistry; Music; Psychology; Biology; and Southwest Studies (Anthropology)
- Final report: Human Performance and Sport, BA, Minor
 - Dr. Gadsden presented subcommittee’s final report to the AAC.
 - Recommendation to track graduate’s accomplishments. Challenge to track graduate noted. Need for more faculty.
 - Next step is for report to go to the provost.
- Final Report: Media Arts, MA, MS, BA, BFA, Minor, Certificate
 - Dr. David Pan presented the subcommittee’s final report to the AAC. Questions about marketing of program. Need for more funds and resources for recruitment. MFA growth has slowed during the pandemic.
 - Next step is for report to go to the provost.

3. Appeals Reports - discussion item

- Dr. Gonzales has information; will have it formatted for discussion at next meeting

4. Department of Sociology, Anthropology, and Criminal Justice - Course revision, Women and Globalization (SOCI/ANTH 4/5540) - discussion/action item

- Motion to approve passed.

5. School of Education, Special Education - discussion/action item

- Program revision, MA, Special Education Certificate Leading to Licensure
- Certificate deletion, Special Education Certificate Leading to Licensure
- New course, Introduction to Teaching and Special Education Case Management (SPED 5XXX)
- New Course, Special Education: Field Based I: Teacher Preparation Experience (SPED 5XXX)

- New Course, Special Education Field Based II: Teacher Preparation Experience (SPED 5XXX)
 - New Course, Special Education Field Base III: Teacher Preparation Experience (SPED 5XXX)
- a. Motions to approve all passed.
- 6. Department of Sociology, Anthropology, and Criminal Justice - discussion/action item**
 - Course revision, Introduction to Women's Studies (SOCI 2225)
 - Course revision, Introduction to Women, Gender, & Sexuality (GNDR 2110)
 - a. Motion to approve passed.
 - 7. Department of Sociology, Anthropology, and Criminal Justice - Course revision, Process and procedures of criminal law (CJUS 3100) - discussion/action item**
 - a. Motion to approve passed.
 - 8. Faculty Senate Charge: Inclement Weather Policy and Compressed Schedule for Late Start Days**
 - a. Registrar, Dr. Romero, has researched other institution's policies on this. This has been posted to the AAC Brightspace page.
 - b. Issue will be sent to the policy subcommittee for review.
 - 9. Department of Psychology – Revision of Minor, Psychology – discussion item.**
 - a. Dr. David Pan presented the revision of psychology minor. Can be an action at the next meeting.
 - 10. Department of Biology Course Revision, Animal Structure & Function (BIOL 3020)**
 - a. Dr. Romine presented change.
 - b. Possible action item at next meeting.
 - 11. School of Social Work - discussion item**
 - New course, Field Preparation (SOWK 5XXX)
 - New course, Telehealth and Social Work Services (SOWK 5XXX)
 - a. Dr. Ben Bencomo presented the new courses. No larger program change.
 - 12. Forestry Department**
 - New program, Master of Science
 - New program, Master of Forestry in Forest Resources
 - a. Dr. Blanca Cespedes presented the proposed new programs.
 - b. Questions and discussion followed. Including proposal process; request for ROI; cost of program post grant; concerns of other programs, need for new program, grant support.
 - 13. Communication from the Chair**
 - a. Election of officers
 - i. Gloria Gadsden elected chair
 - ii. Luke Ritter elected secretary
 - 14. Communication from Registrar**
 - a. Early fall 2022 registration begins on Monday, April 11, 2022
 - b. Fall 2022 book orders due by April 15
 - c. Staffing change has delayed catalog change call to chairs. Call will go soon.
 - d. Commencement list will be presented at the next meeting.
 - e. Up 3% for summer 2022
 - 15. Communication from the administration**
 - a. MSN approved; not approved for DNP with a tied vote at the state-wide graduate council. Can bring to council again.
 - 16. Other communications submitted as written reports**
- 9. Communication from the Undergraduate Student Senate (Cole Robinson; S. People)**
 - Reported that SS is having a debate tonight for the Executive Senate positions.
 - Shared that SS is readying for gala at the end of the month.
 - Shared that SS is holding elections. Didn't receive applicants for the Graduate Senate positions. Encouraged faculty to encourage graduate student involvement in senate.

- Shared that wishing for a full functioning Student Senate next year.
- JL asked, *What is the gala?* Responded that it is an event to thank past reps for service and welcomes new senators.

10. Communication from the Staff Senate. (V. Black)

- Shared that SS had plans to hold April meeting in Santa Fe to connect with Center colleagues. Didn't work out, so hoping for a summer get-together.
- Shared that SS is in recruit mode; need to recruit more Staff Senate members. Encouraged getting the word out.

11. Informational updates from NMHU Invited Speakers.

- **Dean of Students Kimberly Blea re Chosen First Name Policy.**
 - Described first step in process in moving this initiative forward. Has other offices and committees to present the plan.
 - Individuals will have the ability to change in Banner System to their chosen first name. We have a realistic goal of implementing this through university technology by Spring 2023.
 - GG asked, *How will we look up students in Banner, under formal or chosen name?* Will come up on class rosters and Banner listings.
 - HR responded that the Registrar is testing that in initial phase. Need to be able to implement on self-service side.
 - DS guessing that certain situations where students have allowances to use a chosen name rather than a legal name. Legal first name will continue to show in legal documents (billing, registrar records, financial aid, employment, time-entry systems).
 - DS asked, *What is the motivation behind this?* Any time we have an active student body we want to support them on an issue that is important to them. Now that the university has made it a goal to support a diverse and equitable living and learning environment, want to ensure our policies support this perfect example. Some students, for various reasons, identify with a new name rather than their legal name. Want to give students the support they need to feel safe in their living and learning environment. If an individual wants to do this to misrepresent themselves, NMHU reserves the right to revert back to legal name.
 - WH asked if the proposal could open up the door to misrepresentation? Said his department has fully supported name changes.
- **AVPAA-Finance Denise Montoya/BBA Staff re Inclusive Access Book Program (attachment).**
 - Invited team gave a presentation on the "Inclusive Access" book service.
 - Faculty had questions about opt in, billing, accessibility. CM responded that there are complexities with company projections, analytics.
 - DC suggested that the presentation should be given to General Faculty, rather than Faculty Senate. Sales pitch option not appropriate.
 - CM noted that they presented to Student Senate and Deans, then instructed to present to the Faculty Senate.

- AP made a motion that the FS EC have conversation with Denise Montoya about how to disseminate information among General Faculty and best move forward. Motion carried with 16 in support and 2 in opposition.

12. Old Business.

- **Academic Hardship Definition** (G. Gadsden) (attachments).
 - Motion made and seconded to support the AH definition. Discussion.
 - BV shared that English Department is worried about the term “unforeseeable.” Gave examples. Thought too exclusive for students to take advantage of petition process. JL said that NRM department also worried about narrowness of wording, limiting. GG mentioned that that was purposeful. Medical, situational hardships should be rare. A difficulty is a difficulty. Hardship should be rare, extreme.
 - DS asked how does the definition provide a service? GG responded that there should be a common understanding. There is a wide difference on how various levels of the petition process define a “hardship.” DS asked for examples. GG responded with a student’s efforts to drop a class because of financial problem. One Dean might approve; another may disapprove. Need consistency.
 - WH hoped that common sense would prevail with timing, individual and circumstances all of which can play into these things. Yes, we have to come up with something but let us not preclude the chance to discuss.
 - RR moved to call the question. Motion seconded and passed with 14 in favor; 4 in opposition.
 - Original motion (support of the Academic Hardship Definition) passed with 16 in favor; 4 in opposition.
- **Retro Add/Drop Policy changes from Academic Affairs** (G. Gadsden) (attachment).
 - Motion made and seconded to approve the Retro Add/Drop Policy changes.
 - BV offered confusion with Drop/Withdrawal – where does the form go, how does it bounce around? GG responded that trail still in place, goes to Deans. Only goes to subcommittee if there is a controversy. DS asked if there would be a problem with centralization?
 - SW asked about instructor role of approval without any of the pertinent information.
 - RR moved to call the question. Motion passed with 13 in favor; 5 in opposition.
 - Original motion (approval of Retro Add/Drop Policy) passed with 14 in favor; 3 in opposition.

13. New Business.

- **Calendar changes.** Motion made and seconded to approve. Motion passed unanimously with 18 votes counted.
- **2022-23 Faculty Senate Executive Committee Nominations.**
 - Motion made and seconded to nominate D. Chadborn as Vice Chair. Motion passed unanimously with 18 votes counted.
 - Motion made and seconded to nominate J. Lindline as Secretary. Motion passed unanimously with 18 votes counted.

- Motion made and seconded to nominate W. Hayward as At-Large member. Motion passed unanimously with 18 votes counted.
 - Motion made and seconded to nominate J. Garcia as At-Large member. Motion passed unanimously with 20 votes counted.
 - Motion made and seconded to nominate A. Wolf as At-Large member. Motion passed unanimously with 20 votes counted.
 - **Changes to ADA Policy Statement in Syllabus.**
 - Motion made and seconded to approve the ADA Policy Statement.
 - Faculty discussed possibility of a uniform policy, outside of new motions, to make syllabi changes. Can't there be unified names/offices/numbers in order for consistency?
 - Senator made a comment about disconnect between on-line and on-ground participants. FS is an important body and should have ITS support. BM shared that she did make that request for ITS support and it was denied.
 - AK recommended that approve the revised syllabi statement as submitted and that the FS EC recommend a generic contact information for the Disabilities Office for course syllabi. RR revised motion to reflect AK's suggestions. Policy should simply state the name of position so that students don't have to look up a particular named director.
 - RR called the questions. 17 in favor; 0 in opposition.
 - Original motion (approval of the ADA Policy Statement) passed with 17 in favor; 0 in opposition.
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- AVPAA-Forestry Organizational Structure.

14. Adjournment.