

REQUIRED SYLLABUS STATEMENTS

Updated July 2026

Approved April 22, 2026

Accessibility Services Information

In accordance with federal law, it is university policy to comply with the Americans with Disabilities Act (ADA). If you believe that you have a physical, learning, or psychological disability that requires an academic accommodation, contact the Accessibility Services Coordinator by phone at **(505) 454-3250**, via e-mail at ACCESS@nmhu.edu, schedule a Zoom appointment, or visit Room 312 (Suite 311) of the Montoya Student Union building on the Las Vegas campus. If you need the document upon which this notice appears in an alternative format, you may also contact the Coordinator of Disability Services.

Title IX Information

Title IX prohibits sexual violence and gender-based harassment that occur on campus or in relation to university activities.

If you or someone you know has been harassed or assaulted, you are encouraged to make a report to the Title IX Coordinator at 505-454-3363/505-429-6888 or TIX@nmhu.edu or visit Room 313 (Suite 311) of the Montoya Student Union building on the Las Vegas campus. The Title IX Coordinator can provide information about the options for addressing your concern that Title IX offers, including support services and formal disciplinary procedures. As a reminder, faculty members are mandatory reporters of any conduct that they believe may violate Title IX.

CARES Information

The emotional and personal wellbeing of NMHU students is a priority. If you need mental health or other individual/basic needs support or resources, CARES Counseling is available to provide these services. All communication with licensed mental health counselors at CARES Counseling is confidential, student-centered, and free for all NMHU students, including center campuses. CARES Counseling is in the Student Union Building at 800 National Ave or can be reached at 505-454-3037 or cares@nmhu.edu.

Additional free resources available to you include:

- Virtual Mental Health Services provided by BetterMynd: Log in through the Portal using NMHU credentials
- Student Health Center (Medical & Mental Health): 505-454-3218 (Walk-ins available daily)
- CARES Counseling After-Hours Crisis Line: 505-795-3665 (Available 24/7)
- NMHU General Store – Food Pantry: 505-454-3529
- Campus Police: 505-454-3278
- NMHU Student Affairs/Dean of Students: 505-454-3020
- NM Crisis & Access Line: 1-855-662-7474 (Professional Counselors available 24/7)

Center students are encouraged to contact CARES Counseling for resources near the center campuses.

Student Academic Integrity Policy (edit as needed for your particular class)

This course follows the Highlands Student Academic Integrity Policy as described in the catalog. New Mexico Highlands University students are expected to maintain integrity through honesty and responsibility in all their academic work. Examples of academic dishonesty include Plagiarism, Cheating, Collusion, Facilitation, Fabrication, Multiple Submissions, and Falsification of Records, including the unauthorized use of Artificial Intelligence (AI) tools when not permitted by the instructor. The use of Artificial Intelligence tools in this course is at the discretion of the instructor and will be addressed in course-specific guidelines. Penalties may range from a reduced grade on an individual assignment to a failing grade in the class. Students may also be flagged for major cases of academic dishonesty, and multiple flaggings of academic dishonesty may result in suspension (2 flags) or expulsion (3 flags). For additional information and more detailed definitions of academic dishonesty, please see the Student Academic Integrity Policy in the catalog and/or student handbook.

+/- Grading System

Grade	Undergraduate	Graduate	Points
A+	Excellent	Excellent	4.0
A	Excellent	Excellent	4.0
A-	Excellent	Excellent	3.7
B+	Above average	Above average	3.3
B	Above average	Average	3.0
B-	Above average	Below average, but passing	2.7
C+	Average	Poor, but passing	2.3
C	Average	Poor, but passing	2.0
D	Below average, but passing	Failure	1.0
F	Failure	Failure	0.0

Use of the +/- grading system is optional and at the discretion of the individual faculty members.

NOTE: Faculty have indicated they wish to have the option to use this grading scale (+/-) or the "whole letter" grade scale in individual courses, and this information must be indicated in each course syllabus.