

Faculty Senate Meeting
Approved Minutes - January 23, 2008
Kennedy Lounge - New Mexico Highlands University
4:25 pm or following General Faculty Meeting

1. Call to Order
2. Roll Call

Present: Orit Tamir, David Lobdell, Mike Obrien, Merryl Kravitz, Daniel Martinez, John Jeffries, Yongseek Kim, Peter Linder, Merritt Helvenston, Maureen Romine, Jane Gorman, Julius Harrington, April Kent.

Absent: Mary Romero, Chuck Swim

Others Present: Gilbert Rivera, VPAA

Members	Attendance		Term expires
	Present	Absent	
Orit Tamir (BS)	8		
Chuck Swim (Bus)	6	2	
Mary Romero (Bus)	6	2	
David Lobdell (Comm & Fine Arts)	8		
Mike O'Brien (Education)	4		
Merryl Kravitz (Education)	8		
Daniel Martinez (Humanities)	7	1	
John Jeffries (Math & Computer Science)	8		
Yongseek Kim (E & SS)	8		
Peter Linder (Humanities)	8		
Merritt Helvenston (Natural Sciences)	7	1	
Maureen Romine (Natural Sciences)	8		
Jane Gorman (Social Work)	3	1	
Julius Harrington (Social Work)	3		
April Kent (Library)	8		
(Student Senate)		8	

3. Approval of agenda – Agenda approved with 2 changes unanimously.
 - Changes:
 - a. Moving Grading System Survey to 'a'
 - b. Moving Charges to Faculty Affairs to 'b.'

4. Approval of minutes – Minutes approved unanimously with minor changes.
5. Communication from the Administration, Dr. Rivera
 - Academic Affairs Committee is initiating a number of program reviews. Dr. Rivera asked for program reviews for Computational Engineering, Forensic Sciences, and Native American-Hispano Studies. The program reviews will help to determine whether these programs address the direction NMHU wants to take. The Dean and the VPAA met with the faculty involved.
 - Search and screen for 20+ faculty positions is underway. The committees were charged last Friday. Unfortunately the searches started late. Dr. Rivera hopes that the searches will be productive.
 - Promotion during Spring 2008 - Three faculty members inquired about promotion. A revised promotion evaluation form includes a qualitative evaluation component, in addition to quantitative evaluation of teaching research, and service. The form will be available online.
 - Annual Review will take place this semester. Non-tenure track full-time faculty may participate or may choose not to participate in the Annual Review process.

Q. What is the status of the deans' searches?

A. Dr. Rivera indicated that he has been examining the handbook's description of the role of the faculty in deans' searches. He will ask Arts & Sciences chairs to nominate committee members. He would like to include at least one center director on the School of Education committee. He also needs to set up a search committee for the center in Farmington.
6. Communication from the Chair, Dr. Romine:
 - There were two BOR meetings since the last Faculty Senate meeting.
 - The same architectural group that built the Science Building will also build the new student residence.
 - The legislature will consider 2% raise for faculty and staff.
 - During the Legislature NMHU will participate in a Las Vegas day rather than in a separate day.
 - The BOR Student Affairs Subcommittee proposes student orientation fee. The fee will later be credited to students who attend orientation. The idea is to encourage commitment to coming to the orientation.
 - The BOR approved funding for recruitment efforts.
 - The BOR approved facilities lease for Social Work.
 - IRB Committee considers the possibility of reporting directly to Dean of Graduate Student & Research
 - Regent sub-committee meetings:
 - a. Peter Linder - No report from Building subcommittee .
 - b. Peter Linder - Student Affairs approved a fee for orientation. The Committee also discussed \$200 fee from students applying to housing. The fee will be credited to students who actually enter residence. In addition the Committee also discussed transportation to Walmart once a week.

- c. Merryl Kravitz - Academic Affairs committee meeting was informational. The Committee discussed NMHU's visibility and image.
 - d. April Kent – ITS added new function that allows users to print reports to a PDF to Banner without breaking the baseline code. ITS will be testing Banner 7.5 this month.
7. Academic Affairs Committee – Dr. Jeffries
- So far NMHU's enrollment is up overall 2% this semester.
 - 5-8 students are expected to graduate from the University Studies Program this year.
 - Dr. Hill indicated that it is important to have program reviews for all the programs not only for the three selected for program evaluation this semester.
8. Communication from the Student Senate - No student representative was present.
9. New Business
- e. Grade Scale change Banner survey – April Kent circulated a draft of a proposed Banner survey. She will also circulate the draft electronically. She asked that all recommendations be sent directly to her. The Senate will discuss the draft + comments during next meeting. The item was tabled.
 - f. Peter Linder made a motion that was seconded by Daniel Martinez to charge the Faculty Affairs Committee to review and comment on search and screen procedures, and to make suggestion for acceptable timeline for search and screen. The motion was passed unanimously.
- The meeting adjourned at 5:05pm.

Respectfully submitted by
Orit Tamir
Faculty Senate Secretary