

Faculty Senate Meeting Minutes
October 26, 2022
Approved November 09, 2022

SUB 321 and ZOOM: <https://nmhu.zoom.us/j/94149997087>

3:00 to 5:00 p.m. Faculty Senate

- 1. Call meeting to order.**
- 2. Roll Call.**

	ATTENDANCE		
	Present	Absent	Excused
Art and Music; Edward Harrington	X		
Biology; Justine Garcia, At-Large	X		
Business Administration; Ali Arshad	X		
Chemistry; David Sammeth	X		
Computer and Mathematical Sciences; Gil Gallegos	X		
Education - Counseling and Guidance; Sulema Perales			X
Education - Curriculum & Instruction; Ann Wolf, At-Large	X		
Education - Educational Leadership; Rod Rock			
Education - Special Education; PJ Sedillo	X		
Education - Teacher Education; Melani Buchanan-Farmer			X
English and Philosophy; Lauren Fath; At-Large	X		
Exercise and Sport Sciences; William Hayward/Kathy Jenkins			X
Forestry; Blanca Cespedes	X		
History and Political Science; Steven Williams	X		
Languages and Culture; Norma Valenzuela	X		
Library; April Kent/ Kevin Corcoran	X		
Media Arts and Technology; Morgan Barnard	X		
Natural Resources Management; Jennifer Lindline, Secretary	X		
Nursing; Sandra Gardner	X		
Psychology; Daniel Chadborn, Chair	X		
Social Work; Rebecca Moore	X		
Sociology, Anthropology, and CJ; Mario Gonzales			X
President; Sam Minner		X	
Provost/VPAA; Roxanne Gonzales	X		
Staff Senate; Dolores Gallegos and Veronica Black	X		
Student Senate; Samuel Peoble		X	

- 3. Approval of Agenda.** Motion made and seconded to add item “Fall Gathering” as a new business item. Motion passed unanimously with 17 votes counted in approval.

Motion made and seconded to approve the meeting agenda. Motion passed unanimously with 17 votes counted in approval.

4. Approval of Minutes from October 12, 2022 (attachment). Motion made and seconded to approve the meeting minutes. Motion passed unanimously with 17 votes counted in approval.

5. Communication from the President (S. Minner). None reported.

6. Communication from the Administration (R. Gonzales).

- Shared that AAO moving forward with SSW Dean Search. Going to engage in a search firm to lead process. RG thinks NMHU often sells itself short. Doing research to see how to better promote ourselves.
- Shared that AAO looking for end of course feedback via an external firm. Will require an RFP. Hoping to move quickly and get things done.
 - Question asked about search firm writing NMHU profile and will faculty be involved. RG responded that they will draft first run and seek faculty input and revisions. Draft based on questions that search firm is asking of faculty.
 - Was reminded it is a “Student Feedback Form” not a course evaluation.
 - DC suggested inviting HR Director to FS to give overview of Faculty S & S protocols.

7. Communication from the Chair (D. Chadborn).

- Gave updates:
 - Student Feed Form is moving forward.
 - FS bringing Research Handbook back to Faculty Senate for review and feedback.
 - Denise and Max have reached out for a “Faculty Only” Budget Listening Session. DC said OK and is working to schedule this.
 - Executive Leadership team met with Dr. Minner; talked a bit about the upcoming search. FS will begin discussions about what we want from the position, what we want from the search. FS asked to think about that and engage in conversation.
 - FS meeting in 2 weeks is also a General Faculty meeting. Encouraged FS to share info and encourage participation.

8. Communication from Academic Affairs (A. Kent).

October 19, 2022 meeting of the AAC

1. Subcommittee Reports
 - a. Ballen Committee
 - i. Dr. Gloria Gadsden reported that a call for proposals will be sent soon. Hope to have a scholar for spring and one for the fall. There will be a third scholar funds permitting.
 - b. Undergraduate Appeals
 - i. No appeals.
 - c. Graduate Appeals
 - i. No appeals.
 - d. Policy Subcommittee
 - i. Committee met this morning on the weather policy and will bring it to the full AAC at the next meeting for input.
2. Program Reviews Ongoing: Native American Hispano Cultural Studies, Chemistry, Music, Psychology, Biology, and Physics.

- a. Conservation Management program review was postponed to spring 2023 due to staff changes and time devoted to meeting the needs of the community due to the forest fires. The department has been busy supporting the community with workshops and meetings.
- b. Communication will be sent to the provost about concerns about program reviews being postponed due in part to lack of faculty and administrative support. Release time suggest as a solution, but not for departments that have lack of faculty.
3. Computer Proficiency Test Out (discussion item)
 - a. Dr. Gil Gallegos and Ms. Jessica Johnsen gave the history and the test out options. Issues discussed included the BrightSpace test out quiz, proctoring resources, testing out policy, and data on waivers for this requirement. Will be discussed at a future meeting.
4. History Comprehensive Exam (discussion item)
 - a. Dr. Steven Williams presented the proposal.
 - b. Questions about the place of the exam in the program, repeatable nature of course, appealing the course, and course number.
 - c. Will be a discussion/action items at next meeting.
5. Communication from the Registrar
 - a. Dr. Henrietta Romero reported final census comparison data with 1,608 undergrad 1,133 grad, and 2,740 total there is an overall 3% increase from fall 2021.
 - b. Call for final edits for spring 2023 has gone out.
 - c. Review of key dates.
6. Communication from the Administration
 - a. Dr. Ian Williamson announced that the HLC onsite visit for the new nursing masters program is scheduled for November 28 and November 29.

- JL asked for clarification about item 2 (release time for small faculty programs). GG responded that the note is confusing. The general idea is that the process takes time. Want to request release for all programs, even small faculty units, but worried that the smaller the unit the greater the hardship.
- EH spoke that his unit is under review from Spring 2022 to Fall 2022. Expressed concern that the AAC Review Subcommittee asked > 40 questions for response. Takes time. Worried that if happening to others, is contributing to the backlog. Worried that AAC Program Review is too prescriptive. The questions his unit is being asked could have easily been asked at next step – Dean Meeting.
- GG thanked EH for his feedback. Said that a lot of the slow-down is due to turnover of AAC membership. Mentioned the Arts & Music Unit's questions and said tried to clarify, grease the wheels, move review to Dean CAS step. Encouraged questions.

9. Communication from the Student Senate (S. People). None reported.

10. Communication from the Staff Senate (V. Black).

- Shared that R. Anaya is new SS President.
- Mentioned salary issues. SS meeting with President Minner
- Shared that SS is tackling compensation for Senate Leadership.

11. Old Business.

- a. Student Athlete Absence Letter (attachment). DC acknowledged that there were 3 questions related to letter.
 1. Mandatory nature. Yes, it is mandatory for the students.
 2. Student ownership. It is up to the student to inform and work with the faculty, not the faculty to track down student, about athletic-related absences.

3. Academic Affairs Office travel notices. Yes, will we still receive notices of athletic travel.

- GG noted a type in the Athletic Absence letter. Also mentioned an issue with responsibility.
- DS also noted I understand that I am responsible for obtaining/submitting all coursework, assignments, and information during my absence.
- LF mentioned notion of a designated study buddy.
- SW mentioned putting onus on student.
- JL supported student ownership of learning in concert with faculty involvement.

12. New Business.

a. Center for Teaching Excellence Report (B. Villarreal) (attachments).

- Gave Power Point Presentation.
- Thanked group for time.
- Reported a few items for information and others for feedback.
- GG encouraged reminders from Deans and Chairs to encourage feedback to CTE PDD survey. Also mentioned shortening keynote to open time for Department and College meetings.
- LF reiterated GG's statements. Shorter Keynote will make more time available for other important unit meetings.
- GG also mentioned having FERPA and Title IX workshops online, rather than in-person to facilitate scheduling.
- DS made a motion to charge CTE leadership and advisory committee to review guiding document and propose changes. Motion seconded and passed unanimously with 17 votes counted.

b. Senate Chair for Spring 2023.

- DC reminded Faculty Senate that he is over-extended in this role. Asked Faculty Senators to consider serving in this capacity.
- DS encouraged DC to put his intent in writing.

c. Classroom Technology (D. Chadborn). Shared that J. Gieri reached out and asked about university's capacity to support increasing online and hybrid course delivery. Faculty Association is also seeking input on status of NMHU's classroom technology. Asked for faculty to participate in surveys and respond to inquiries.

- GG shared that there are issues with technology in Lora Shields that need to be addressed. Welcomed this timely topic.
- LF expressed need for uniformity of tech across university.
- BV shared that it is an objective of the CTE to improve physical and online-technology.
- JL shared faculty etiquette for returning the technology at end of class to how it was at beginning of class.
- MB commented that rooms be equipped for faculty needs.
- Others commented about possibly having designated classroom layouts and technology access to support teaching-learning.

d. Faculty Senate-Sponsored Fall Gathering (D. Sammeth).

- DS made motion to have a Faculty Senate sponsor a Fall gathering of faculty with inclusion of Centers (if interest is there). Motion passed unanimously with 17 votes counted.
- Offered idea to have a social to better get to know new faculty and reconnect with returning faculty. DC volunteered to look into FS budget to support event.
- GG mentioned doing something to include Center faculty. AW seconded idea noting need to include Center faculty. PW said that RA is in charge of Center faculty.
- DC shared his conversations with President Minner for Faculty Lounge. Bit outstanding question was openness of space (Faculty? Faculty & Staff? Restricted?). DC things inclusive to staff with teaching roles. GG offered to include coaches.
- RM mentioned support for Faculty Lounge, but worried about perception of elitism. There are staff all over campus who need space for sake of diversity, equity, and inclusion. If we get one, why don't they get one?
- DC responded that Faculty Lounge is a step towards space for other working groups. DC supported other lounges, other spaces but recognized need for faculty to have space to mingle with faculty colleagues.
- LF asked what services would be in the lounge to entice going to use it? DC said there were ideas to have snacks, alcohol, and a few other services. DS suggested coffee and tea!

13. Executive Session.

14. Adjournment at 4:40 p.m.