

Faculty Senate Meeting Minutes
November 09, 2022
Approved November 30, 2022

SUB 321 and ZOOM: <https://nmhu.zoom.us/j/94149997087>

3:00 to 4:00 p.m. Faculty Senate

- 1. Call meeting to order.**
- 2. Roll Call.**

	ATTENDANCE		
	Present	Absent	Excused
Art and Music; Edward Harrington	1		
Biology; Justine Garcia, At-Large	1		
Business Administration; Ali Arshad	1		
Chemistry; David Sammeth	1		
Computer and Mathematical Sciences; Gil Gallegos	1		
Education - Counseling and Guidance; Sulema Perales	1		
Education - Curriculum & Instruction; Ann Wolf, At-Large	1		
Education - Educational Leadership; Rod Rock	1		
Education - Special Education; PJ Sedillo	1		
Education - Teacher Education; Melani Buchanan-Farmer	1		
English and Philosophy; Lauren Fath, At-Large	1		
Exercise and Sport Sciences; William Hayward/Kathy Jenkins	1		
Forestry; Blanca Cespedes	1		
History and Political Science; Steven Williams	1		
Languages and Culture; Norma Valenzuela	1		
Library; April Kent	1		
Media Arts and Technology; Morgan Barnard	1		
Natural Resources Management; Jennifer Lindline, Secretary	1		
Nursing; Sandra Gardner	1		
Psychology; Daniel Chadborn, Chair	1		
Social Work; Rebecca Moore	1		
Sociology, Anthropology, and CJ; Mario Gonzales	1		
President; Sam Minner		X	
Provost/VPAA; Roxanne Gonzales	1		
Staff Senate; Robert Anaya	1		
Student Senate; Samuel Peoble	1		

- 3. Approval of Agenda.** Motion made and seconded to approve the meeting agenda. Motion passed with 20 votes counted.

4. **Approval of Minutes from October 26, 2022 (attachment).** Motion made and seconded to approve the meeting minutes. Motion passed with 20 votes counted.
5. **Communication from the President (S. Minner).** None reported.
6. **Communication from the Administration (R. Gonzales).**
 - Shared that Search & Screen moving forward for VP Finance.
 - Shared that Executive Leadership Team approved the Technology Plan and will be moving forward with that using standard format for procurement.
 - Shared that moving forward with some electronic dossiers software purchase, considering firms that were reviewed in January.
 - Shared that using a search firm for Dean Social Work Search & Screen process.
 - Shared that working with Strategic Planning Committee to develop a 1-, 3-, and 5- year model for short- and long-term planning. Want to have model solidified in Spring for following Fiscal Year.
 - Reported that trying to wrap semester up, trying to re-engage with in-person learning.
 - Stood for questions:
 - DS: Could you please share costs for electronic dossiers. RG responded that initial launch could be as much as \$30k, but then costs go down for license continuation.
 - RG and KJ gave some context, background to the what's and why's for need for electronic dossier. KJ stressed the importance of standardization in process, access by faculty applicants and reviewers, and best practices at NMHU. RG and KJ stressed importance for faculty who may leave NMHU to have ability to download a complete dossier.
7. **Communication from the Chair (D. Chadborn).**
 - Shared that Faculty Senate has officially hired an Administrative Assistant – let's welcome (back) A.J. Warwell 😊
 - Asked David G. (University Relations) to attend upcoming FS meeting to share information about marketing at NMHU.
 - Volunteered to sit on VP Finance Search & Screen Committee (M. Baca replacement).
 - Shared status of Presidential Search. Working to get faculty interests put into the BOR job description.
 - Shared that still waiting for FRC feedback on Faculty Research Handbook.
8. **Communication from Academic Affairs (A. Kent).**

AAC/FS Liaison Report to FS on November 9, 2022

November 2, 2022 meeting of the AAC

1. Subcommittee Reports
 - a. Ballen Committee
 - i. Dr. Gloria Gadsden reported that there was a good response from the call. Hope to have a scholar for both the spring and for the fall.
 - b. Undergraduate Appeals
 - i. No updates.
 - c. Graduate Appeals
 - i. No appeals.

- d. Policy Subcommittee
 - i. Committee has recommendations on the classes part of the policy. Hope revisions will clear up confusion by adopting UNM's language on delays.
 - ii. Issues discussed included online classes and classes at different locations, academic freedom, and faculty discretion.
 - iii. Another revision will be sent to the committee for discussion next meeting.
- 2. Program Reviews
 - a. Program Review Postponement Requests. Dr. Gadsden reported that most of the postponements were due to COVID-19. Noted that the past School of Education postponement was due to syncing with a program accreditation visit. More resources may be needed to get review schedule back on track. Memo will be sent to Provost.
 - b. Ongoing: Native American Hispano Cultural Studies, Chemistry, Psychology, Biology, and Physics.
 - c. Dr. Ben Bencomo presented the final report from the subcommittee on Music. Music faculty noted as being accomplished and involved in the community. Students perform regularly including traditional students and community members who take classes. Needs noted included more faculty lines, increased facilities use, and technology. Program has opportunities for expansion. Next step is for program to meet with Provost.
- 3. Communication from the Registrar
 - a. Dr. Henrietta Romero reported final census comparison data with 1,608 undergrad, 1,133 grad, and 2,740 total there is an overall 3% increase from fall 2021.
 - b. Call for final edits for spring 2023 has gone out.
- 4. Communication from the Administration
 - a. Dr. Ian Williamson reported that the VPFA is retiring end of FY. The search committee will be meeting next Monday.
 - b. Negotiating indirect cost rate for federal grants.
 - c. Renegotiating partnership with the Rio Mora organization.
 - d. Working with faculty on indirect costs.
 - e. Working with the FRC on Research Handbook changes.
 - f. Working to get a grants account manager.
 - g. Information about reduced rate health insurance opportunity from the state will be shared with students.
 - h. HLC nursing visit is scheduled for Monday, November 28, 2022.
- 5. History Comprehensive Exam (discussion item/action item)
 - a. Posted to the November 16 meeting of the AAC.

9. Communication from the Student Senate (S. People).

- Last meeting on Sunday (11/03) and closed out funding for Fall. Resuming funding for Spring. Business Office has stopped allowing SS to transfer funds from their account to club accounts. P-card access and process is key.

10. Communication from the Staff Senate (R. Anaya).

- Introduced self and new leadership: C. Nevarez (Vice President); D. Gallegos (Treasurer); S. Terry-Doom (Secretary); C. Brooks (Parliamentarian).
- Thanked everyone for welcoming them.
- Acknowledged V. Black's service on behalf of Staff Senate.

11. Old Business.

a. Senate Chair for Spring 2023 (D. Chadborn).

- Shared that officially submitted resignation to FS Executive Committee. Read letter of resignation.
- Opened floor to discussion for finding new leadership.

- RM asked is it best for senior faculty to serve in position? DC responded yes along with experience.
- Nomination made and seconded for R. Rock to serve as Faculty Senate Chair. RR asked for more information about the post. DC shared that there is 50% release associated with the position. Motion made and seconded to table the motion. Motion passed with 20 votes counted.
- DC reminded that next meeting is November 30th.

b. Faculty Fall Get Together (D. Chadborn).

- Shared that working with Dr. Gonzales for main campus get-together (Skilllet or Ballroom). Target week is November 28th. Working to avoid other semester-end happenings.

12. New Business.

a. Registrar Proposals (attached) (H. Romero).

- Shared that not changing anything, just clarifying.
- Incomplete Grading; wants to add language about degree awarding only after I satisfied.
- Repetition of a Course; tightening up how a grade taken at another university will transfer in for a course failed at NMHU.
- Graduate Student honors eligibility; differentiating between program honors and institutional honors. The proposed language is currently under consideration by Graduate Council.

Motion made and seconded to approve the Registrar Proposals for the undergraduate program changes. Underscored Latin should be capitalized. Motion passed with 21 votes counted.

b. Charges for Faculty Senate Subcommittees.

- DC shared that duties and responsibilities for Faculty Senate Subcommittees are outlined in the Faculty Handbook. Sometimes, committees given a focused charge. FRC and Faculty Affairs given charges earlier in the semester. Asked if FS wants to give other committees specific “charge.”
- International Education Committee. Motion made and seconded to have IEC research the process of reviewing, accepting, and receiving international students. SW shared that his unit is monumentally frustrated by the process. Great to have a report on what’s going on. Significant drop off indicates that maybe there is something that we can be doing on our end. RM suggested inviting the International Office Representative (Clayton) to review the process. Motion made and seconded. Motion passed with 21 votes counted.

c. Faculty Lounge.

d. COACHE Presentation (Moore and Rock).

e. Responding to the Pandemic Generation.

13. Executive Session.

14. Meeting adjourned at 4:00.