

**Faculty Senate Meeting Agenda
February 22, 2023
Approved March 08, 2023**

SUB 321 and ZOOM: <https://nmhu.zoom.us/j/3755944464>

3:00 to 4:00 p.m.

1. Call meeting to order.

2. Roll Call. Note: faculty slowly arrived due to campus and city-wide power outages.

	ATTENDANCE		
	Present	Absent	Excused
Art and Music; Edward Harrington	X		
Biology; Justine Garcia, At-Large	X		
Business Administration; Ali Arshad	X		
Chemistry; David Sammeth	X		
Computer and Mathematical Sciences; Gil Gallegos	X		
Education - Counseling and Guidance; Sulema Perales	X		
Education - Curriculum & Instruction; Ann Wolf, At-Large	X		
Education - Educational Leadership; Rod Rock, Chair (Spring 2023)	X		
Education - Special Education; PJ Sedillo			X
Education - Teacher Education; Melani Buchanan-Farmer			X
English and Philosophy; Lauren Fath, At-Large	X		
Exercise and Sport Sciences; William Hayward, At-Large	X		
Forestry; Blanca Cespedes	X		
History and Political Science; Steven Williams	X		
Languages and Culture; Norma Valenzuela	X		
Library; April Kent	X		
Media Arts and Technology; Morgan Barnard	X		
Natural Resources Management; Jennifer Lindline, Secretary	X		
Nursing; Sandra Gardner	X		
Psychology; Daniel Chadborn, Chair (Fall 2022)	X		
Social Work; Rebecca Moore		X	
Sociology, Anthropology, and CJ; Mario Gonzales	X		
President; Sam Minner	X		
Provost/VPAA; Roxanne Gonzales	X		
Staff Senate; Robert Anaya		X	
Student Senate; Karla Espinoza		X	

3. Approval of Agenda. Motion made and seconded to approve the agenda. Motion passed unanimously with 13 votes counted.

4. **Approval of Minutes from February 08, 2023 (attachment).** Motion made and seconded to approve the February 08th meeting minutes. Motion passed unanimously with 13 votes counted.

5. **Communication from the President (S. Minner).**
 - Shared items from the state legislative session. Looks like there will be a 5% salary increases across the state.
 - Noted that tomorrow (0223) is Highlands Day at the Legislature. We'll have a musical performance and tabling event. Thanked Juli Salman and everyone else who coordinated the event.
 - Shared that as coming out of COVID/fire/flood, there are some activities on the schedule, including a comedian and skiing.
 - Updated on the comprehensive campaign. We're at ~ 1.5 million now and courting a few major gifts.
 - Provided a response on the tenure matter (Sloan; AVPAA-Forestry). According to his analysis, administration followed policies.
 - Stood for questions.
 - Senator asked about HLC. SM responded that HLC recognized challenges that we are facing in our offices. Gave us some consideration about what we were going through with fires and floods. DS asked – *will you share the report with the faculty?* SM said yeah, that's fine. We're not quite finished with the response. JL thanked for considering the question, but the Faculty asked about the HLC's 4-year review completed in Spring 2022. Will you share that report with the faculty? SM said he would have to check with HLC about the legalities of the document and its public release.

6. **Communication from the Administration (R. Gonzales).**
 - Shared that her office is working to post a JD for a new Athletic Director. Likely in-house.
 - Shared that the Dean search for SSW on its way. Contracted firm has indicated good candidates.
 - Shared that there will be a regular board meeting scheduled for March 10th. Reports due this week. Only a few action items from her office. Most pending action items require Faculty Senate consideration.
 - Stood for questions.
 - DS asked, *is it correct that the university maintains 2 webpages?* RG said that there is a separate page for Wiley online programs, but not sure about a separate page for recruitment versus academics. Senator said to an "unbearable point." It's our face to the outside world. RG mentioned that units can now go through training and make their own updates.
 - DS asked, if the Faculty Senate approves or disapproves something and you override it, do you inform the FS of your decision? RG said yes, she does. DS brought up an issue.
 - JL thanked RG for her response about the website and unit access. Noted that some small units, like the NRMD, do not have the time for an added service responsibility. Units can enhance their department webpage, but shouldn't be responsible for directories and other standard university content.

7. **Communication from the Chair (R. Rock).**

- Shared that the FS EC sent Dr. Gonzales a letter regarding Accommodation Services based on Faculty Senate feedback.
- Noted that the FS will be working on elections for Faculty Senate Committees.
- Shared that at next meeting, the FS will be holding elections for its Executive Committee. Consider nominations; consider serving.
- Shared that in receipt of list of Departments requiring new chairs for AY2023-24. Units are asked to reach out to the FS for oversight.
- Shared that received an email from President Minner re FAR. RR reminded that it was a mistake for the Athletic Committee to “elect” the FAR; it is a Presidential appointment. Will be seeking a FAR appointment for next year with incoming Athletic Director.
- Shared that Senate Leaders (Student, Staff, Faculty) met with BOR. Had nice discussion. BOR appreciative of concerns brought forward.
- Talked about hiring of a new president. Will have members of the 3 leaderships on committee for open feedback.

8. Communication from Academic Affairs (A. Kent).

February 15, 2023, meeting of the AAC

1. Subcommittee Reports
 - a. Ballen Committee – Call for fall 2023 proposals was sent out. One department is interested so far. Spring 2023 scholar is here next week.
 - b. Undergraduate Appeals – caught up on appeals.
 - c. Graduate Appeals – no appeals.
 - d. Policy Subcommittee met last week. Working on Inclement Weather Policy returned from Faculty Senate. Review of revisions based on concerns. Questions and discussion of revisions including level of detail needed and equity issues. Subcommittee will revise and send out to committee members so they can get feedback from their departments.
2. Program Review Subcommittee Reports
 - a. Ongoing: Native American Hispano Cultural Studies, Biology, Physics, Conservation Management and Environmental Geology & Chemistry.
 - b. Psychology report postponed to next AAC meeting so Dr. Dave Pan can be in attendance.
 - c. Discussion of length of program review. Vote to stay with current guidelines on length.
3. Communication from the Chair.
 - a. Dr. Gadsden opened floor for nominations.
 - b. Secretary: Luke Ritter accepted nomination.
 - c. Chair: Gloria Gadsden self-nominated.
 - d. Nominations will be accepted by emails. Elections next meeting.
4. Communication from the Registrar
 - a. Enrollment report. 1,482 undergrads; 1,113 grad; 25,95 total. 3% increase from this time last year. Should have final census report for next meeting.
 - b. Schedule: Summer schedule is in the works. Fall 2023 schedule call sent Feb 10, Draft due March 1.
 - c. Graduation clearances. Weekly announcements are being sent to students. If you have concerns about graduation audits, please reach out to Michael Montoya for undergrads and Angel Benavidez for graduate students. A few micro bugs with Degree Audit with substitutions are being worked on.
 - d. Questions about transfer credits.
 - e. The registrar is working through the RFP process on the publication software.
5. Communication from the Administration
 - a. Dr. Ian Williamson reported that a graduate appeal has just been forward to the subcommittee.
 - b. State wide graduate council approved new anesthesia degrees at UNM. Cross enrollment was discussed. Draft of formal approval should be ready for next meeting.
 - c. DNP will be on hold until FNP is approved by HLC.
 - d. Searches: VPFA has some recommendations for the president to consider. Dean of Social Work search is active. Searching for a grant budget position and Accessibility Services Coordinator.
6. M.F. Degree Proposal

- a. Waiting on paperwork.
7. Biology Catalog change
 - a. Motion to approve change passed.
8. ARTH 3_5800
 - a. Questions about student traits. Dr. Gadsden will clarify with department.
 - b. Motion to approve change passed with trait clarification.
9. Criminology MA – Comp Exam Option.
 - a. Dr. Gadsden presented the rationale for proposing this option. It would allow students to complete the program in a shorter amount of time without compromising quality.
 - b. Questions about rigor of exam, repeatable nature of the course, how the exam is scheduled, and how it counts toward work load.
 - c. Will be a discussion/action item at the next meeting.
10. School of Business – Changes to Undergrad Minors
Waiting for three syllabi for this program. Will be a discussion item at the next meeting.

9. Communication from the Student Senate (S. Peoble). None provided.

10. Communication from the Staff Senate (R. Anaya). None provided.

11. New Business.

- a. **2022-23 Faculty Senate Committee Membership** (<https://www.nmhu.edu/faculty-and-staff/faculty-senate/faculty-senate-committees/>). All faculty asked to review the Faculty Senate Committee membership lists to confirm/correct as soon as possible. Elections for AY2023-24 will be taking place at next meeting.
- b. **Athletic Committee At-Large Member Nomination.**
 - **F. Ortega; Social Work.** Motion made and seconded to approve Dr. Ortega’s seat on the Athletic Committee. Motion passed unanimously with 13 votes counted.
- c. **Status of Faculty Senate IPRA requests.**
 - No new information provided. 02/15 communication from President Minner offered no new information, no response to IPRA requests.
- d. **Status of NMHU Concerns re AVPAA-Forestry.**
 - RR read a synopsis of the “Summary of Issues Related to Faculty Status and Tenure” submitted by President Minner. Several senators commented on a number of the statements (timeline of events, granting of tenure and promotion (a faculty responsibility), assigning faculty responsibilities to an administrator with no evaluation or oversight, and others).
 - Member brought up egregious inequities in salary, titles, and job responsibilities of discipline-specific administrator.
 - DS brought up strange and large amount of money being put into one unit (Forestry). Always been part of co-governance to come up with new positions, directed resources. We are a university as a whole, not stand-alone departments.
 - Senator noted that a discussion was created by the General Faculty wanting answers and resolution.
 - DC shared that there are violations with Article 37 of CBA (Granting Tenure to Administrators). DS put question to Dr. Gonzales about items in contract. RG responded that CBA Article 37 was followed very closely. RG said that Sloan is an Administrative Faculty and they (Administration) checked the handbook closely.

- DC read into Minutes the definition of Administrative Faculty from Faculty Handbook. Noted there are violations with Article 37 of CBA based on this language as Administrative Faculty is not the same as an Administrator/Vice President of Academic Affairs and the handbook is clear on entering and leaving those positions (i.e., as librarians, staff, coaches). As the individual in question did not have tenure prior to the position, he cannot be awarded tenure post as he is/was different than new administration hires such as Deans, VPs, etc. in Article 37.

Faculty Handbook Section VI.B.10. Administrative Faculty Administrative Faculty shall be defined to include administrative employees who carry academic rank. Administrative faculty shall be employed by administrative contracts. Terms and conditions of employment of Administrative Faculty are provided for in the Personnel Policy and Procedures Manual. Coaches, librarians, counselors, and other administrative staff with faculty rank shall be Administrative Faculty. Administrative Faculty with tenure shall be entitled to receive a position equivalent to the position vacated at the time the administrative faculty staff position was accepted, in the academic unit in which the employee obtained tenure and at a rate of pay commensurate with what they would be earning had they remained as full-time faculty.

- DS said this contract sets precedent with negotiating with Administration. RG responded that when she was first brought on board, understood that when a faculty is hired, that's when you negotiate your salary. An opportunity had been building over the last few years for this Forestry Reforestation Center (separate from Forestry Department). While the Forestry Department will be engaged in the FRC, it is separate from academic units. Dr. Minner wanted someone to go out to do the recruiting and identification of funds. When he (Sloan) said he was going to be leaving, thought it was an opportunity to revise his role.

12. Executive Session.

13. Adjournment. Motion made and seconded to adjourn at 4:00.