

**Faculty Senate Meeting Minutes
March 08, 2023
Approved March 22, 2023**

SUB 321 and ZOOM: <https://nmhu.zoom.us/j/3755944464>

3:00 to 5:00 p.m.

1. Call meeting to order.

2. Roll Call.

	ATTENDANCE		
	Present	Absent	Excused
Art and Music; Edward Harrington	1		
Biology; Justine Garcia, At-Large	1		
Business Administration; Ali Arshad	1		
Chemistry; David Sammeth	1		
Computer and Mathematical Sciences; Gil Gallegos	1		
Education - Counseling and Guidance; Sulema Perales	1		
Education - Curriculum & Instruction; Ann Wolf, At-Large	1		
Education - Educational Leadership; Rod Rock, Chair (Spring 2023)	1		
Education - Special Education; PJ Sedillo	1		
Education - Teacher Education; Melani Buchanan-Farmer	1		
English and Philosophy; Lauren Fath, At-Large	1		
Exercise and Sport Sciences; William Hayward, At-Large	1		
Forestry; Blanca Cespedes			X
History and Political Science; Steven Williams	1		
Languages and Culture; Norma Valenzuela	1		
Library; April Kent	1		
Media Arts and Technology; Morgan Barnard		X	
Natural Resources Management; Jennifer Lindline, Secretary	1		
Nursing; Sandra Gardner	1		
Psychology; Daniel Chadborn, Chair (Fall 2022)	1		
Social Work; Rebecca Moore			X
Sociology, Anthropology, and CJ; Mario Gonzales	1		
President; Sam Minner		X	
Provost/VPAA; Roxanne Gonzales	1		
Staff Senate; Robert Anaya		X	
Student Senate; Karla Espinoza		X	

3. Approval of Agenda. Motion made and seconded to approve the agenda with a New Business Item d. HLC Response. Motion passed unanimously with 19 votes counted.

4. **Approval of Minutes from February 22, 2023 (attachment).** Motion made and seconded to approve the meeting minutes. Motion passed unanimously with 19 votes counted.
5. **Communication from the President (S. Minner).** None provided. Attending Legislative Session in Santa Fe.
6. **Communication from the Administration (R. Gonzales).**
 - Shared that there is funding to implement the new RFP for Student Feedback. AAC Office will be meeting to put a rubric together for companies/candidates.
 - Shared good news – Masters in Nursing has been approved. Hope to move DNP through Graduate Council of New Mexico next.
 - Shared that HR Director, Jill Diamond, has resigned. Took a job elsewhere. Working to streamline process and put a person in interim. Joe Gieri working on transition team, particularly technical and process aspects.
 - Reported that ADA position search in progress (internal search). ADA Compliance Knowledge less of an importance than communication skills. Soft skills are most important and critical aspects of position.
 - Shared that she recently learned about voice mail messages no longer being serviced (?). Looking into resolution.
 - Stood for questions. JG asked about the HLC report.
 - DC commented that important to communicate what's going on in HR (parameters, changes, Interim Director) in a timely manner. RG agreed. Wants to have voices at table and define how best to effectuate process.
7. **Communication from the Chair (R. Rock).**
 - Reported that VPS on-campus interviews are underway.
 - Reported that Faculty Handbook updates are in progress; will be shared at the next FS meeting after the Spring Break.
 - Reported that the EC disseminated President Minner's report about the AVPAA-Forestry position.
 - Shared that he did submit letters to the Board about IPRA and HLC report issues as motioned by the General Faculty.
 - Noted that the 03/09 BOR meeting is cancelled and rescheduled for March 30th.
 - Gave reminders about Midterm grades, office hours to faculty.
8. **Communication from Academic Affairs (A. Kent).**

March 1, 2023 meeting of the AAC

1. Subcommittee Reports
 - a. Ballen Committee – Spring 2023 scholar is on campus. Final keynote will be at 2:00 pm on Friday. Visit has gone well with many student interactions. Fall 2023 call will be resent after spring break.
 - b. Undergraduate Appeals – caught up on appeals. Appeals have to deal with hardship.
 - c. Graduate Appeals – One received appeal resolved.
 - d. Policy Subcommittee –
 - i. Meeting tomorrow to discuss hardship definition.
 - ii. Class delay/closure. Revision reviewed. Modality and issues of access/equity, importance having CBA language in the policy discussed.

2. Program Review Subcommittee Reports
 - a. Ongoing: Native American Hispano Cultural Studies, Biology, Physics, Conservation Management and Environmental Geology & Chemistry.
 - b. Final report on Psychology review delayed to next meeting due to subcommittee members' schedules.
3. Communication from the Chair.
 - a. Dr. Gadsden reminded committee that there is no meeting the week of spring break.
 - b. Dr. Gadsden withdrew her name from AAC chair election. Nominations are still needed.
4. Communication from the Registrar
 - a. Enrollment report. 1,492 undergrad; 1,114 grad; 2606 total. 3% increase from this time last year.
 - b. Schedule: Summer schedule became available today. Summer registration begins March 6. Fall 2023 schedule will be available on March 29 with registration beginning April 3.
 - c. Questions about need for second 8 week classes and intersession class. Mr. Michael Montoya will relay these requests to the registrar.
5. Communication from the Graduate Council
 - a. Dr. Gadsden reported that the council discussed a deferment policy that will be added to the catalog. Working on written comp exam policy; there is a policy for oral comp exams. Discussion of repeatable courses. Discussion of graduate faculty roles and definitions. Discussion of international graduate students and their challenges.
6. Communication from the Administration
 - a. Dr. Ian Williamson announced INBRE grant talk tomorrow.
 - b. Space survey is being conducted. Several chairs have received notice; concerns lab space primarily. This is important for negotiated grant fund rates. Buddy Rivera and Sylvia Baca are working on this.
 - c. VPFA search. Two candidates recommended to president. Forums will be announced via global emails.
7. Criminology MA – Comp Exam Option
 - a. Question about when student opt in, and work load which is a CBA, not AAC matter.
 - b. Proposal was approved.
8. School of Business – Changes to Undergrad Minors
 - a. Dr. Sanchez presented the rationale on these changes which is to make requirements and prerequisites clearer to students in the catalog.
 - b. Questions and discussion about intent of these changes, freshman and minors, exact language, and revising minors.
9. Gender & Women's Studies – Cross-listings
 - a. Dr. Erika Derkas explained that these changes are formalizing including courses, that have been handled through substitutions, as part of the program. Programs that intersect with this have been consulted.
 - b. Question and discussion about the forms, signatures, course level, and details from the registrar's office.
10. Special Ed – Certificate for Paraprofessionals
 - a. Dr. Sedillo presented how the idea for the certificate came about and the Albuquerque Sign Language Academy interest.
 - b. Questions and discussion about student interest, level of the courses and target audience, and prerequisites.
 - c. Program will work on revisions.
11. School of Business – Supply Chain Management Concentrations
 - a. Tabled to next meeting
12. M.F. Degree Proposal
 - a. Tabled to next meeting

9. Communication from the Student Senate (S. People). None provided.

10. Communication from the Staff Senate (R. Anaya). None provided.

11. New Business.

a. Graduate Council Policy Changes

- Motion made and seconded to approve the Graduate Council Policy Changes (Repeat Courses, Deferment). Brief discussion. AVPAA Williamson clarified aspects of the language in the proposals. Senator mentioned confusions in language and importance of notifying students of the historical record. Motion passed to approve the language with 17 votes counted in support and 2 in opposition.

b. FERPA Directory Information Policy Change

- Motion made and seconded to approve the policy change. Vote called. Motion passed with 18 votes counted.

c. Executive Committee Elections

13 **Chair.** Motion made and seconded to nominate Rod Rock as Faculty Senate Chair. Motion passed with 13 in support; 1 in opposition; 3 in abstention.

- **Vice-Chair.** Motion made and seconded to nominate Lauren Fath as Vice-Chair. Motion passed unanimously with 17 votes counted in support. 0 in opposition.

- **Secretary.** Motion made and seconded to nominate Jennifer Lindline as Secretary. Motion passed unanimously with 17 votes counted in support.

- **At-Large Members (2-3).** Motion made and seconded to nominate Justine Garcia as At-Large Member. Motion passed unanimously with 17 votes counted.

4:00 Motion made and seconded to move to Executive Session to include both Faculty Senators and General Faculty in attendance. Motion passed unanimously with 16 votes counted.

d. HLC Response.

12. Executive Session.

4:25 Moved out of Executive Session.

Motion made and seconded for FS Chair (Rock) to send an email to Minner saying that he clearly stated that he would give us the HLC's Report of Spring 2022 site visit. Motion amended to clarify that EC will collaborate on the writing of letter with Rock's signature. Motion passed unanimously with 15 votes counted in approval.

13. Adjournment. Meeting adjourned at 4:30.