

Faculty Senate Meeting Agenda
April 12, 2023
Approved April 26, 2023

SUB 321 and ZOOM: <https://nmhu.zoom.us/j/3755944464>

3:00 to 5:00 p.m.

- 1. Call meeting to order.**
- 2. Roll Call.**

	ATTENDANCE		
	Present	Absent	Excused
Art and Music; Edward Harrington	1		
Biology; Justine Garcia, At-Large	1		
Business Administration; Ali Arshad	1		
Chemistry; David Sammeth			X
Computer and Mathematical Sciences; Gil Gallegos	1		
Education - Counseling and Guidance; Sulema Perales	1		
Education - Curriculum & Instruction; Ann Wolf, At-Large	1		
Education - Educational Leadership; Rod Rock, Chair (Spring 2023)	1		
Education - Special Education; PJ Sedillo	1		
Education - Teacher Education; Melani Buchanan-Farmer			X
English and Philosophy; Lauren Fath; At-Large	1		
Exercise and Sport Sciences; William Hayward, At-Large	1		
Forestry; Blanca Cespedes		X	
History and Political Science; Steven Williams	1		
Languages and Culture; Norma Valenzuela	1		
Library; April Kent	1		
Media Arts and Technology; Morgan Barnard	1		
Natural Resources Management; Jennifer Lindline, Secretary	1		
Nursing; Sandra Gardner	1		
Psychology; Daniel Chadborn, Chair (Fall 2022) (Laura Heflin in stead)	1		
Social Work; Rebecca Moore	1		
Sociology, Anthropology, and CJ; Mario Gonzales	1		
President; Sam Minner		X	
Provost/VPAA; Roxanne Gonzales	1		
Staff Senate; Robert Anaya		X	
Student Senate; Karla Espinoza		X	

- 3. Approval of Agenda.** Motion made and seconded to approve the agenda. Motion passed unanimously with 15 votes counted in approval.

4. **Approval of Minutes from March 22, 2023 (attachment).** Motion made and seconded to approve the meeting minutes from March 22. Motion passed unanimously with 15 votes counted in approval.
5. **Communication from the President (S. Minner).** None reported.
6. **Communication from the Administration (R. Gonzales).**
 - Shared that AA Office purchased Ad Astra as predictive analytics for scheduling. Will be running program for best outcomes. Will send out announcements for workshops.
 - Congratulated Mike Petronis for his new NSF-funded IRES grant.
 - Shared that the RFP went out for the software to collect student feedback. Will share updates.
 - Stood for question. Senator asked about regalia. Deferred to Registrar Romero, who shared links to ordering commencement materials.
 - Reminded Faculty about book orders.
 - Faculty asked status of President Minner's efforts to establish a firewall to share HLC report. What is the status? RG unsure.
7. **Communication from the Chair (R. Rock).**
 - Shared that he is in the process of gathering information about HLC report, record keeping, grievance committee.
 - Reminded Senators about Evaluation of Administrators timeline (due April 14).
 - Shared that he gave his planned report to BOR. Was told it was an administrative matter.
 - Shared that there is a General Faculty meeting on 04/26. Requested that Senators announced to their department faculty and encourage attendance.
 - Shared that he has forwarded items from AAC that passed by consent onward to the Office of Academic Affairs.
 - Thanked Marshall volunteers for commencement.
8. **Communication from Academic Affairs (A. Kent).**

April 5, 2023 meeting of the AAC

1. Subcommittee Reports
 - a. Ballen Committee – Call sent again. Two programs have expressed interest.
 - b. Undergraduate Appeals – Several appeals have come through that deal with undergraduates looking to waive 6-9 upper division credits. Increase in these appeals due to change in definition in hardship. Recommendation for definition of hardship and history should be covered a Faculty Development Days.
 - c. Graduate Appeals – No appeals
 - d. Policy Subcommittee –
 - i. Recommendation regarding Hardship Petition Process – posted to Brightspace. Recommendation to keep as is.
2. Program Review Subcommittee Reports
 - a. Ongoing: Native American Hispano Cultural Studies, Biology, Conservation Management, Physics, Environmental Geology & Chemistry.

- b. Final report on Psychology. Recommendation from subcommittee for a practicum coordinator, more faculty, and survey software. Department notes need for more full-time faculty for online course. Next step is for the Provost to meet with department.
- 3. Communication from the Chair.
 - a. Dr. Gadsden reminded the committee that no new submissions are accepted and there are two meetings left in the semester.
 - b. Other communication reports have been posted to Brightspace.
 - c. Still need a chair. Dr. Gadsden will chair first meeting of the fall and the call for a new chair will be sent again.
 - d. Luke Ritter was elected as secretary for the next year.
 - e. Summer subcommittee for time-sensitive matters like student petitions was formed.
- 4. School of Business – Changes to Undergrad Minors
 - a. Questions and clarification from the registrar.
 - b. Motion to approve changes passed.
- 5. Gender & Women’s Studies – Cross-listing
 - a. Questions and clarification from the registrar and committee members.
 - b. Motion to approve changes passed.
- 6. Special Ed – Certificate for Paraprofessionals – tabled until fall.
- 7. School of Business – Supply Chain Management Concentration
 - a. Dr. Gerardo Moreira presented the proposed concentration including demand for degrees in this area, partnership with LANL, other businesses, and student interest.
 - b. Questions and discussion from committee members including faculty funding, faculty supply, partner support, 4000/5000 course matters, and registrar matters.
- 8. M. F. Degree Proposal
 - a. Dr. Aalap Dixit presented the revised proposal including the need for the program in the state and increasing demand for forestry professions nationwide.
 - b. Questions and discussion about distinction for NRM master’s programs, faculty load, demand, professional degrees, number of electives, and requests for clarification from the registrar.
- 9. Social Work – New Courses
 - a. Dr. Bencomo presented the proposed new electives for the MSW program.
 - b. The registrar had clarifying questions about courses and if elective could be open to other programs.
- 10. Psychology – New Courses
 - a. Dr. Pan presented the new course.
- 11. Early Education – Course Revision
 - a. Dr. Valenzuela presented the course revision and the rationale for the revision.
- 12. Exercise Science – Program Revision and Course Revision
 - a. Dr. Jenkins presented the rationale for the revision.

- Stood for questions.
- JL asked about timeline for Programs that are undergoing Program Review. Told that they are in the queue, including Environmental Geology, and will be heard as soon as possible.

9. Communication from the Student Senate (K. Espinoza). None provided.

10. Communication from the Staff Senate (R. Anaya). None provided.

11. New Business.

a. Syllabus Statement Recommendations (attachments) (K. Blea).

- Motion made and seconded to approve the syllabus statement recommendations.
- Discussion ensued.

- Question from RM. On this statement, is there anything on here about a student being referred (welfare, wellbeing) does a student need to be notified that this recommendation had been made on his/her behalf?
- RG shared that all of us are mandatory reporters. RM understood, but there are things that require reporting whether student wants it or not.
- LF we are mandatory reporters and want it stated up front to that effect.
- Suggested that Faculty Senate invite K. Blea, R. Mariampolski, and any other individuals with expertise in mandatory compliance to next Faculty Senate meeting.
- Vote taken on original motion to approve syllabus statements. Motion failed with 3 in favor and 12 in opposition.
- Motion made and seconded for Executive Committee to invite Dean Blea and R. Mariampolski (Title IX) to discuss syllabus statement and issues of mandatory reporting. Motion passed unanimously with 15 in favor.

b. Dual Credit Handbook (R. Rock).

- R. Moore noted that the draft handbook did not get circulated with this meeting. RM gave a broad overview of the Dual Credit Handbook process. Discussions have been taking place about the meaning, purpose of DC Handbook. Said bound by HLC, bound by HED to have a handbook. Said that all courses that DC students take are in existence.
- RG can I speak? RR yes. If it needs to go to AAC, then FS needs to direct that. Suggested that the AA Policy Committee should probably be looking at it.
- LF motion move that the AAC be the initial, not final, review process.
- RG again. Quick question. Her understanding is that her office does not direct Faculty Senate subcommittees to review items. That is up to the FS to charge.
- LF asked for dispatch to the AAC for review.
- GG (AAC Chair) said if it goes to the AAC, it will not be placed on the agenda until next Fall. The AAC is not accepting any new agenda items.
- AK in interest of expediency, could still send to AAC so that they can get a jump on it.
- Motion made and seconded that the Faculty Senate send the Dual Credit Handbook to the Academic Affairs Committee for review. Motion passed with 13 votes in favor; 0 in opposition, and 0 to abstain. 13 votes counted to send DC Handbook to Academic Affairs Committee.
- AK asked for clarification. Will it be going to Faculty Senators and Chairs for their review and input? RR yes, will send to Senators.

c. Tenure Track Faculty Search Procedures/Search and Screen Committee Charge Updates (attachments) (R. Rock).

- RR asked, Do we have a motion?
- EH Motion made and seconded to approve the updates.
- RG document put together to review old and new guidelines and align them with recent needs.
- EH commented that likes when edits are noted things seem familiar. Would appreciate old versus new columns for comparison.
- RG said a large document, hard to do comparison. Attempted to streamline items we do have control over.

- RG tried to include items that candidates need, like meeting with HR. Wanted to ensure these necessities are being met.
- SG sees every item as a commandment – how to do a search. A detailed discussion is absolutely necessary. Faculty need to make sure beforehand, not after the fact, about what they are comfortable with.
- EH maybe a clarification about what must be done versus what is recommended for us to have a good successful review of the document.
- RG shared that some of this is coming from HR requirements, and some of this is coming directly from the FH guidelines. Three are HR steps that we have to do; FH steps are unique and can be modified as needed. SSW looking for a number of faculty each going to require different protocols.
- Motion failed with 0 votes in approval; 13 votes in opposition.

d. Annual Evaluation of Administrators (J. Lindline).

- JL gave an overview of the process and timeline. Requested that Faculty Senators encourage their department faculty to participate. Offered to resend the materials as a reminder.
- Motion made and seconded to move to Executive Session. Motion passed unanimously with 14 votes counted in approval.

12. Executive Session (3:50-4:58).

13. Adjournment. Meeting adjourned at 4:59.