

**Faculty Senate Meeting Minutes
September 13, 2023
Approved September 27, 2023**

SUB 321 and ZOOM: <https://nmhu.zoom.us/j/314594449>

3:00 to 5:00 p.m. Faculty Senate

1. Called meeting to order.

2. Call Roll.

	ATTENDANCE		
	Present	Absent	Excused
Arts & Music; Edward Harrington		X	
Biology; VACANT		X	
Business Administration; Gerardo Moreira	X		
Chemistry; Steven Karpowicz	X		
Computer and Mathematical Sciences; Gil Gallegos	X		
Education - Counseling; Sulema Perales	X		
Education - Curriculum & Instruction; KwangJong Park	X		
Education - Educational Leadership; Rod Rock	X		
Education - Special Education; Mariana Ulibarri-Horan, At-Large	X		
Education - Teacher Education; Elisabeth Valenzuela proxy for Angela Redondo	X		
English and Philosophy; Lauren Fath, Chair	X		
Exercise and Sport Sciences; Kathy Jenkins, At-Large	X		
Forestry; Blanca Cespedes	X		
History and Political Science; Steven Williams	X		
Languages and Culture; Norma Valenzuela	X		
Library; April Kent	X		
Media Arts and Technology; Mariah Fox Hausman	X		
Natural Resources Management; Jennifer Lindline, Secretary	X		
Nursing; Siri Khalsa	X		
Psychology; Thomas Brooks	X		
Social Work; Rebecca Moore, At-Large	X		
Sociology, Anthropology, and CJ; Rebecca Alvarez	X		
President; Sam Minner	X		
Provost/VPAA; Roxanne Gonzales	X		
Staff Senate; Robert Anaya		X	
Student Senate; Kayl Rainer	X		

3. Approval of Agenda. Motion made and seconded to approve the agenda. Motion passed with 15 counted in favor of the agenda.

4. **Approval of Minutes from August 23, 2023 (attachment).** Motion made and seconded to approve the meeting minutes. Motion passed with 15 counted in favor; 0 in opposition; 0 to abstain.

5. **Communication from the President (S. Minner).**
 - Thank you to Lauren Fath for stepping into the role of senate chair. Thank you to Rod Rock for his service as past chair.
 - Campaign update.
 - a. Asking for faculty input on the procedure for selecting a speaker for a named NMHU faculty lecture series gift.
 - b. This will be an annual lecture with a stipend or honorarium attached. Hope to have first speaker in the spring.
 - Enrollment numbers show an increase of over 2% fall to fall.

6. **Communication from the Administration (R. Gonzales).**
 - DNP proposal will be before the NMHED advisory committee second week of October.
 - RPSPs will be submitted by the end of the week.
 - CV for potential consultant on outcomes assessment is with the executive committee of the Faculty Senate. Provost is working with consultant on a draft statement of work.
 - Kathy Jenkins stated that outcomes assessment should be faculty driven and faculty should have a voice in writing the scope of work.
 - Roxanne Gonzales said that the draft will be sent to the senate for review. The consultant's role will be to help faculty meet the goals that they set themselves for outcome assessment.
 - Paycom training days and times will be announced soon.
 - Student feedback software trainings coming soon.

7. **Communication from the Chair (L. Fath).**
 - Thank you to Rod Rock for his work as chair.
 - Thank you for the reminder to be consistent in address to constituents.
 - Reminder: Lauren Fath will have office hours specifically for faculty on Tuesdays from 12:30 pm to 2:00 pm in her office in Douglas Hall and on Zoom.
 - Reminder that proposals for agenda and discussion items must be submitted in writing to Lauren Fath and Jennifer Lindline.
 - Election of Vice-Chair
 - Nominations include: Rebecca Álvarez
 - Motion made and seconded to have Rebecca Álvarez serve as Vice-Chair. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.

8. **Communication from Academic Affairs (A. Kent).** Report submitted via email.

9. **Communication from the Student Senate (K. Rainer).**
 - Kayl Rainer introduced himself. He is looking forward to building a stronger relationship between student and faculty.
 - Lauren Fath will send his contact information to senators.

10. Communication from the Staff Senate (R. Anaya). No report.

11. New Business.

a. Election of Faculty Senate Committee Members (Athletic Committee, Financial Planning Committee, and Student Affairs Committee).

- a. Athletic Committee
 - i. Nominations included: Seonsook Park
 - ii. Motion made and seconded to have Seonsook Park serve as a member of the Athletic Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
- b. Financial Planning Committee
 - i. Nominations included: Steven Karpowicz, Elisabeth Valenzuela, Siri Khalsa
 - ii. Motion made and seconded to have Steven Karpowicz serve as a member of the Financial Planning Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
 - iii. Motion made and seconded to have Elisabeth Valenzuela serve as a member of the Financial Planning Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
 - iv. Motion made and seconded to have Siri Khalsa serve as a member of the Financial Planning Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
- c. Student Affairs Committee
 - i. Nominations included: Jess Goldberg, Blanca Cespedes
 - ii. Motion made and seconded to have Jess Goldberg serve as a member of the Student Affairs Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
 - iii. Motion made and seconded to have Blanca Cespedes serve as a member of the Student Affairs Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
- d. International Education Committee
 - i. Nominations included: Donna Woodford-Gormley, Taik Kim
 - ii. Motion made and seconded to have Donna Woodford-Gormley serve as a member of the International Education Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
 - iii. Motion made and seconded to have Taik Kim serve as a member of the International Education Committee. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.

b. Development of Committee Charges.

- a. Motion made and seconded to charge the Athletic Committee to submit a report on their 2022-2023 activities based on the committee's responsibilities as detailed in the Faculty Handbook to the Faculty Senate by October 31, 2023. This report should include any problems encountered while trying to fulfil these responsibilities last year. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.

- b. Motion made and seconded to charge all Faculty Senate committees to submit a report on their activities based on the committee's responsibilities as detailed in the Faculty Handbook to the Faculty Senate by the end of the Fall Semester. This report should include any problems encountered while trying to fulfil these responsibilities last year. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
 - c. Motion made and seconded to charge the International Education Committee to submit a report on their 2022-2023 activities based on the committee's responsibilities as detailed in the Faculty Handbook to the Faculty Senate by October 31, 2023. This report should include any problems encountered while trying to fulfil these responsibilities last year. Motion passed with 16 in favor, 0 to oppose, and 0 to abstain.
 - d. Motion made and seconded to charge the International Education Committee to submit a written report on an investigation on the challenges faced by the International Education Office and by international students at NMHU by March 1, 2024. Motion passed with 16 in favor, 0 to oppose, and 0 to abstain.
 - e. Kathy Jenkins noted that the handbook language on the duties and responsibilities of the Financial Planning Committee needs to be updated, as the Faculty Association is the only body who can negotiate faculty salaries and benefits.
 - f. The Faculty Senate chair will let committee chairs know that the senate understands that there has been a lot of turnover in committees and that the lack of continuity may make writing reports on last year's activities challenging. The senate can assist committees as needed.
- c. Nominations for FS representative to Academic Affairs.**
- a. Nominations included: April Kent
 - b. Motion made and seconded to have April Kent serve as the FS representative to Academic Affairs. Motion passed with 15 in favor, 0 to oppose, and 0 to abstain.
- d. Report on Revisions to Outcomes Assessment Handbook and Guidelines (response to 2022-23 Charge (attachment) (H. Anderson)**
- a. Heath Anderson presented the proposed revisions.
 - b. Senators were asked to bring this language back to their departments for feedback. This will be an action item/discussion item at the next meeting.
- e. Review Graduate Student Exam Language Changes (attachment) G. Gadsden and I. Williamson).**
- a. Gloria Gadsden and Ian Williamson presented the proposed changes on exams and the rationale for these changes. The graduate handbook and the graduate catalog need to be brought back into alignment. The language needs to both be standard while allowing programs flexibility.
 - b. Senators were asked to bring this language back to their departments for feedback and to be sure to get input from their program's graduate coordinator. This will be an action item/discussion item at the next meeting.

- c. Noted that other catalog language matters are still under discussion at the Graduate Council. There is still discussion among council members about the nature of the final credit in graduate programs.
12. **Executive Session.** Motion made and seconded to enter executive session at 4:48 p.m.
- a. Motion to move out of EC at 5:30 (10 members remaining). Motion passed unanimously with 10 votes counted in favor.
 - b. Motion made and seconded that the Executive Committee plan on a 30-minute (at least) Executive Session for the next Faculty Senate meeting agenda. Motion passed unanimously with 10 votes counted in favor.
 - c. Motion made and seconded that Faculty Senators go back and speak with their department faculty on the Biology Program Review Matter. Motion passed unanimously with 10 votes counted in favor.
13. **Adjournment.** Motion made and seconded to adjourn the meeting. Motion passed unanimously with 10 votes counted in favor. Meeting adjourned at 5:38 p.m.