

## Faculty Library Committee

Friday, October 15

Zoom: <https://nmhu.zoom.us/j/604390147?pwd=VDBHUnBSVCszZ2dwVVpMTzRIYThwZz09>

12:00 PM – 1:00 PM

### Minutes

1. Call to Order: (see attachment – attendance sheet)
2. Approval of the Agenda: Motion made by Dr. Williams, second, Dr. Tamir. All in favor, motion carried. Meeting started at 12:02 PM
3. Approval of the Minutes: Motion made by Dr. Williams, second, Dr. Tamir. All in favor, motion carried.
4. Director's Report: (see attachment).
5. Librarians' Reports: (see attachment).
6. Old Business: Nothing to report.
7. New Business:
  - a. Library check list for new course & program proposal: Discussion regarding library input on new programs of study and/or new courses needing material from the library. Suggestion on developing a list that faculty can check off when preparing documentation for Faculty Senate and Academic Affairs. Suggestion of systematizing the process and asking for electronic signatures. April and Katie are working on a library check list, they will share with the FLC at our next meeting.
  - b. FLC – Secretary position: Discussion over the need of a secretary. This would be an opportunity for a junior faculty to serve in a committee. After discussion, this item was tabled. To be addressed at the next meeting.
8. Next meeting date and plan: November 19, 2021
9. Adjournment: Motion made by Dr. Tamir, second, Dr. Williams. All in favor, motion carried. Meeting adjourned at 1:08 PM