

**International Education Meeting  
09/07/2023 Minutes**

**I. Meeting Called to order at 1:02 PM**

**II. Roll Call**

- 1) Yongseek Kim, Chair
- 2) Donna Woodford-Gormley
- 3) Seonsook Park
- 4) Jacob Avery
- 5) Dolores Ortega
- 6) Tina Clayton
- 7) Emmanuel Nkwenti

**III Approval of Agenda**

The agenda was reviewed, amended and a motion was made to approve. The motion carried.

**IV Approval of 04/24/2023 Minutes**

The minutes for 04/24/23 were reviewed. No corrections were noted. Donna made a motion to approve, seconded by Seonsook. The minutes were unanimously adopted.

**V International Education Center Director's Report (Tina)**

- Tina indicated that she is within the 30-day window of status reporting, and she will be more definitive after the period is over.
- For now, we have 29 new students. There are approximately 90-95 graduate and undergraduate students according to Benito. She is still sorting out the status of F1's and J1's. There are 10 OPT's.
- Tina was asked about Fall to Fall enrollment of international students. Answer: 84 last year and 95 this year. For Spring enrollment, answer: Spring 2022 – 60 students and Spring 2023 – 85 students.
- Our SEVIS Certification has been approved through 2026, It is usually done, every two 2 years. This is for both F1's and J1's students.
- Tina is continuing the process of verification of international students to provide them with Medical Insurance.
- Any graduate student who is not a GA is being considered for In-State tuition (down from the international rate). This is a process that has been in place now for 2 years.
- Seonsook asked about the problem regarding ¼ GAs. It appears that HR does not want them to work more than 20 hours which according to Tina, is not correct. Also, according to Seonsook, Cathryn Brooks of the Graduate Office seems to think that ¼ GAs do not qualify for Instate tuition. Emmanuel pointed out that for many years now, the School of Business has been granting ¼ GAs to international students – providing them Instate tuition. This has never been questioned by the Business office.
- Subsequently, Tina provided the committee a text from the State that supported this position.

## **VI Old Business**

- WES Evaluation Policy for Graduate Students – International admissions (for graduate students) was taken away from Tina since last June. This was done by the Office of Admissions in lieu of providing additional help to the Office of International Students that really needed assistance. Tina does not know whether any WES evaluations are being made. Benito will have to answer that question.
- It appears that some students have paid their \$140 fee for transcript evaluation to be done by WES, but students are complaining that no evaluations have been done. Tina had been told that WES promised a 2-week turnaround time to the university. This promise does not seem to be holding.
- Tina was asked who was doing the validation of transcripts (to ascertain whether the institutions were real or fake). Tina says she has no idea whether Benito and the admissions office are doing this or not.
- Since there were too many concerns, there was a motion made and supported by all to invite Benito to the next IEC meeting to address these and other international student concerns.
- IEC Vacancies
  - Donna will clarify membership before the next meeting.
  - Jacob remains a member.
  - Emmanuel remains a member.
  - Yongseek and Seonsook said they would verify eligibility to serve by the next meeting.

## **VII New Business**

- As time had expired and some members left, no new business was discussed.
- Emmanuel and Yongseek agreed that a letter be sent to Benito inviting him to meet with the IEC. Yong later drafted the email and forwarded it to Benito that same day.

At 2:10PM, the meeting adjourned.