

**International Education Meeting
10/19/2023 Minutes**

I. Meeting Called to order at 1:02 PM

II. Roll Call

- 1) Donna Woodford-Gormley, Chair
- 2) Jacob Avery
- 3) Taik Kim
- 4) Dolores Ortega
- 5) Bilgesu Sumer
- 6) Debalina Maitra
- 7) Tina Clayton
- 8) Emmanuel Nkwenti

III Approval of Agenda

Emmanuel called the meeting to order. The agenda was reviewed, and a motion was made to approve the minutes by Jacob, seconded by Donna. The motion was unanimously approved.

IV Approval of 09/07/2023 Minutes

Next, the minutes for 09/07/23 were reviewed. No corrections were noted. Jacob made a motion to adopt, seconded by Donna. 4 voted in favor and there were 2 abstentions. The motion carried.

V Election of Chair and Secretary

Donna nominated herself as Chair and Emmanuel as Secretary. There were no objections. The votes were 5 in favor with 2 abstentions. Donna took over as Chair.

VI International Education Center Director's Report (Tina)

- For census purposes, only J1's and F1's are counted. As of today, there are 91 International students. Last semester (Spring), there were 85. In the Fall of 2022, there were 86 students. H1B's are not counted.
- There are 8 OPT's for the Fall semester but 1 dropped off to become an H1B.
- There were over 2200 applications as of last Spring.

VII Old Business

- Donna reviewed the Senate Charges of the Committee.
- The issue of WES evaluations of graduate transcripts was revisited again. It appears the promise of a 2-week turnaround for the transcript evaluation was not being respected as Tina continues to receive complaints from students who come to her. The Admissions Director- Benito, who is in charge of this is on FMLA and is not here to address this issue.

VIII New Business

- The Issue regarding an ADA International student will be tabled for lack of time until next meeting.
- Regarding the next meeting and the most appropriate time for meetings, it was agreed that Thursdays seemed to acceptable to most but the Chair will send out a poll to ascertain the most appropriate time.

At 2:10 PM, the meeting adjourned.