

Student Affairs Committee  
New Mexico Highlands University  
(Minutes draft)

Date: Friday, April 12<sup>th</sup>, 2019

Location: Douglas Hall #138 (& Zoom)

Time: 2:00 pm – 3:00 pm

1. Call to order

**Called to order 2:11. (technical difficulties delay)**

**-Present**

**Peter Buchanan**

**Edward Harrington**

**Emmanuel Nkwenti-Zamcho**

**Juan Gallegos**

**Joseph Sabutis**

**Valerie Valles-Pedroza**

**Kyle Rose**

**-Not present**

**Thomasinia Ortiz-Gallegos**

**Susan Chavez**

**Kimberly Blea**

**Mario Gonzales**

**Jessica Jaramillo**

**Leon Bustos**

**Jessica Hurtado**

2. Approve Agenda

**Approved unanimously.**

3. Approve Minutes from February and March meetings

**Committee membership, attendance corrections to March minutes. Approved unanimously with corrections.**

4. Chair Report

- a. Survey going out finally!

**Friday deadline set for distribution, Dean Lail approved \$100 for gift cards.**

5. Reports from *ex officio* members

**Thomasinia not present.**

**Peter: Course numbers changes causing confusion. Changes in course titles and numbers. I knew we were going to want to update the course numbers for the core requirements, but I hadn't been anticipating needing to make larger changes, but in light of difficulties my students have had.**

6. Discussion of charges

- a. Prepare a study that investigates impact of student learning communities. (Kyle Rose with Leon Bustos)

**Peter: Wait for survey results to develop responses to charges? Leon will collect data.**

- b. Investigate the length of winter break and its impact on student retention, i.e., does a shorter break result in better retention? (Joe Sabutis, Emmanuel Nkwenti-Zamcho)

**Kyle: Change in housing policy, students not able to remain in housing could have negative effects on retention. Will include perspectives on this.**

- c. Prepare a study that investigates student advisement from the student perspective. (Peter Buchanan, Valerie Valles-Pedroza, Juan Gallegos)

7. Committee membership in coming year.

**Membership changes: none at this time.**

8. Additional business (as added at the beginning of the meeting)

**Will collect data information from surveys groups (Peter), and prepare reports.**

9. Adjournment

(Next meeting scheduled for Friday, May 3<sup>rd</sup>, 2:00 in Douglas Hall #138)