

**International Education Meeting**  
**04/25/2024 Minutes**

**I. Meeting Called to order at 1:03 PM**

**II. Roll Call**

- 1) Donna Woodford-Gormley, Chair
- 2) Jacob Avery
- 3) Debalina Maitra
- 4) Taik Kim
- 5) Dolores Ortega
- 6) Tina Clayton
- 7) Emmanuel Nkwenti, Secretary
- 8) Kemar Green – Student Representative (Not present)

**III Approval of Agenda**

The Chair asked for a review of the agenda. Emmanuel made a motion to approve, seconded by Dolores. The motion carried.

**IV Approval of 02/15/2024 Minutes**

Some corrections of the minutes were needed. A correction for the date of 02//15/24. Also under Old Business, Tuition Reduction will be discussed with Tina's input. With these corrections done, Emmanuel made a motion for approval, seconded by Dolores. The motion carried and the minutes were adopted.

**V Report from the Chair**

- The Chair, reached out to Kemar Green to join the committee as a non-voting member so that he could provide student input. He was not available as he was planning for an International Student event that evening.
- The IEC report has been submitted. Donna and Emmanuel were asked to attend which they did but could not be heard as there was no time left on the Senate's schedule for that day. The Senate promised to hear them in a future meeting.
- There is an International Students' banquet (event) tonight.
- This will be our last meeting until next semester.

**VI International Education Center Director's Report (Tina)**

- Tina had been on leave but on her return, she found out that the University had been hacked.
- She is working on I20's for priority students, i.e. students that have been granted GA's.
- She is preparing for graduation – at least 10 students are graduating and leaving HU.
- A student from Kenya was just accepted with a Visa issued.

- Tina will be meeting with Benito regarding a DRIP Campaign (Sending out emails to students who have already been admitted). These are steps needed for a student to take before they can come to the US/HU for studies.
- Donna suggested that a Checklist should be sent as part of this DRIP, if it is allowed. Debalina agreed.
- Tina now thinks that the documentation that she normally sends to international students on admission could be converted into this Checklist.
- WES Evaluation is now going to be paid directly by students, not to admissions.
- Emmanuel reported to the Committee a discussion in the Students Affairs Committee where the issue of student transportation was brought to the attention of the Dean of students. Donna offered to reinforce this issue with the Dean of Students.

## **VII Old Business**

- Reduction of International Students Tuition – Tina says that since the students are already here, it will be highly beneficial to HU and the Students since they are already here and using services. She says that if the reduction is only by say 5%, we do not have to report this to the Legislature. This proposal to reduce international student tuition by 5% was tabled until next semester when more input might be needed. The committee unanimously agreed.

## **VIII New Business**

- Debalina announced that she got a grant to study student experiences/concerns. She has already spoken to 17 international students
- Some of the preliminary concerns/issues include Food allergies, transportation, etc.
- The modalities used for the study include in-depth interviews, etc.

The Chair, will ascertain best times for committee meeting next Fall.

At 2:03 PM, Emmanuel made a motion to adjourn, seconded by Debalina. The motion carried and the meeting adjourned.