

## **Outcomes Assessment Committee Meeting**

April 15, 2024

Attendance: Erik Rolstad, Amanda May, Stephen Owusu-Ansah, Rod Rock

### Updates

- Erik reported the search for a new OIER director was on hold until the fall. In the meantime, Mario Urioste is standing in as an analyst.

### Teams and Reports

- Erik updated the committee on the newly implemented filing system.
- Each college has a folder where they can upload their reports.
- Deans have been assigned to the folder. This information will be reported at the upcoming deans meeting.
- Deans can collect the data or request that others be assigned.
- At present, we have 25% of our reports currently uploaded.
- Amanda brought up the potential that the latest cyberattack may have impacted the ability to upload or access data.

### Handbook Updates

- Handbook updates will be forwarded to Mario, and those updates will be placed on the website.

### Workshop Planning

- Erik shared a rough draft of what he had developed thus far. Presentations included both the chair's retreat and faculty development days. Topics included reviewing the OA handbook and Teams folders, sharing HLC workshop materials, providing assessment examples from NMHU, and a follow-up Q&A/brainstorming/breakout groups. This is the suggested flow.
- Erik emphasized HLC's desire to emphasize use of assessment data to facilitate improvement.
- Erik invited feedback. Rod suggested that they reach out to faculty for specific examples of data received. Erik noted some programs don't currently have anything in place and suggested we could also hear from each other.
- Erik solicited feedback to see how long each part should be. Rod said the most we would get was 90 minutes. Stephen suggested 60 minutes. Erik suggested having two workshops. Rod voiced his support of doing so on different days. Erik asked how much time they could have at the chair's retreat, and Rod answered that 60 was the longest they could expect to get.
- Erik wrote his suggested breakdown for each of the sections for 15 seconds each.
- Rod emphasized his desire to increase awareness.
- Erik also suggested how we would approach it in our disciplines. Rod suggested picking examples of previous reports.

- Erik asked if, as a committee, we see ourselves available as a resource to folks about what's next. Rod suggested we needed the absent director. Erik asked what role we played—information-sharing or consulting. Rod stated we could try to be what people need.
- Erik tasked the committee with identifying excellent examples. He also asked if Stephen would talk about HLC trainings, Amanda and Rod could present practical examples, and he volunteered himself to speak on the handbook/timeline. He also suggested four small groups for breakouts.
- Erik asked if another meeting was necessary. Rod suggested we meet and recommended convening the day before.

Meeting adjourned at 3:32 pm.