



Faculty Senate Meeting Minutes
October 9, 2024
Location: SUB 321 or Zoom
 Approved October 23, 2024

1. Call meeting to order.
2. Roll Call.

	ATTENDANCE		
	Present	Absent	Excused
Art & Music; Edward Harrington	X		
Biology; Maureen Romine	X		
Business Administration; Gerardo Moreira, At-Large	X		
Chemistry; Steven Karpowicz	X		
Computer and Mathematical Sciences; Gil Gallegos, At-Large	X		
Education - Counseling; Sulema Perales	X		
Education - Curriculum & Instruction; Daniel Olufemi	X		
Education - Educational Leadership; Sheree Jederberg	X		
Education - Special Education; VACANT		X	
Education - Teacher Education; Angela Redondo	X		
English and Philosophy; Lauren Fath, Chair	X		
Exercise and Sport Sciences; Kathy Jenkins	X		
Forestry; Michael Remke	X		
History and Political Science; Elaine Rodriguez			X
Languages and Culture; Norma Valenzuela	X		
Library; Katie Gray, Secretary			X
Media Arts and Technology; Miriam Langer	X		
Natural Resources Management; Jennifer Lindline, Vice Chair	X		
Nursing; Siri Khalsa	X		
Psychology; David Pan	X		
Social Work; Rebecca Moore			X
Sociology, Anthropology, and CJ; Rebecca Alvarez		X	
President; Neil Woolf			X
Provost/VPAA; Roxanne Gonzales	X		
Staff Senate; Robert Anaya			X
Student Senate; Kayl Rainer or delegate			X

3. Approval of Agenda.

MOTION made and seconded to approve the agenda with change (RWG presenting for NW). Motion passed unanimously with 14 votes counted.

4. Approval of Minutes from September 25, 2024 (attachment).

MOTION made and seconded to approve the meeting minutes with amended (“Agenda” to “Minutes”). Motion passed unanimously with 14 votes counted.

5. Communication from the President (N. Woolf).

- Reminded it is homecoming week. Hope to see folks at events, especially Friday night auction and Saturday afternoon game. Please attend! Go Cowboys!
- Reminded for Faculty Senate to share goals with President Woolf so that he can work to support them.
- Shared that Hilton Science building will be closed through semester. There is a process (form) to support entry for equipment calibration and maintenance.
- Updated that CAS Dean Search in progress. Three candidates invited to campus end October. Encouraged attendance
- Updated that search for Institutional and Data Management closed last week. Have some strong viable candidates. Hoping to complete process and hire someone for January start.
- Stood for questions.
 - SK – what kind of ideas for support? RGW responded that request specific to Faculty Senate. He can help prioritize. Gave examples (Faculty Handbook, space, initiatives).
 - NV – are there still funds for faculty to develop new HIPs? RGW responded in Article within CBA.

6. Communication from the Administration (R. Gonzales).

7. Communication from the Faculty Senate Chair (L. Fath).

Gave update from attendance at Extended Cabinet, Board of Regents, and other meetings in last two weeks.

- 2017 HazMat protocols are the most recently approved protocols. If you have ideas, input, please send to Brandon Kempner who is compiling document.
- Transcript hold policy passed. A student that has an outstanding balance with the Business Office can no longer be denied a copy of his/her transcripts. Was prohibiting students with balances from applying for scholarships, jobs, and schools.
- Club Chartering will reopen; fewer applications this year.
- Community Service requirement has been an issue with student membership and club activities. The requirement may be suspended.
- April Kent shared that November 12 there will be an HLC focused visit forum. Save the date so know what to expect.

- Pool survey will be available October 07-13 (use, repurposing, future). Survey asks, "What is your role?" There is no option for "Faculty." Supposed to be distributed on social media and via email.

8. Communication from the Student Senate (K. Rainer or delegate).

No report given.

9. Communication from the Staff Senate (R. Anaya).

No report given.

10. Old Business.

a. Faculty Senate Committees nominations.

i. Athletic committee.

K. Jenkins is Chair. Reported that there are 3 At Large vacancies. MOTION made and seconded to approve Mario Gonzales as member. Motion passed with 14 in favor; 0 to oppose; 0 to abstain.

ii. Financial Planning committee: S. Karpowicz is Chair. Reported 1 At Large Vacancy.

MOTION made and seconded to approve S. Owusu-Ansah (Business Administration). Motion passed with 14 in favor; 0 to oppose; 0 to abstain.

b. Oversight for administrators and part-time administrators with teaching duties in contracts. IPRA updates (L. Fath).

MOTION made and seconded to move to Executive Session. Motion passed with 13 in favor; 0 to oppose; 0 to abstain.

11. New Business.

a. Graduate Council proposals

i. Policy to allow retaking of undergraduate courses at the graduate level.

G. Gadsden gave brief synopsis. Discussion ensued. MOTION made and seconded to approve the policy. Motion passed with 14 in favor; 0 to support; 0 to abstain.

ii. Graduate Clearance Form.

G. Gadsden gave brief synopsis. Submitted last year and returned b/c Faculty Senate asked for clarification re what programs using the form. It is now indicated on p. 2. MOTION made and seconded to approve the form. Motion passed with 15 in favor; 0 to support; 0 to abstain.

b. Marco Aragon, University Relations, concerning communication needs for faculty.

Shared roles and responsibilities for enhancing visibility of university around community. Prepares social media posts. Develops marketing material, ensures messaging aligns with NMHU mission, vision, and values. Highlights NMHU opportunities.

1. Faculty Audit.

Want to ensure that faculty records are accurate and up to date. Will request that profile information from Department Chairs be accurate. If web page needs updating, going to ask for a why/justification. Going to also be asking for headshots.

2. Software Training.

DB Software aimed at helping department website editors to edit their own web pages. Optional 60 minute trainings are regularly being offered.

3. Microsoft Questionnaire.

A survey will be developed once/semester to identify gaps and pinpoint areas for resource allocation.

4. Advertising Campaign.

In discussion with B. Pacheco to move away from traditional print materials to more comprehensive, cleaner designed landing page. Easy to access, customizable.

5. Full Length Feature Articles.

M. Aragon and assistant will be scheduling and writing full length feature articles about each department on bi-weekly rollout. Contact him to get on interview schedule!

- G. Gallegos asked about if separate promotional cards for undergraduate-graduate programs? M. Aragon responded unsure; will consult with D. Lepre.
- N. Valenzuela thanked for his presence, explanation, information.
- L. Fath asked for confirmation – departments that do not have individual with time/responsibilities to update website, can still go normal route by making a request? M. Aragon responded correct.
- L. Fath asked how share department information throughout the term? M. Aragon responded to contact him directly via email.
- G. Moreira asked how request University Relations presence at an event? M. Aragon asked to document it or to promote it? Needs advance notice for off campus events. Will do best to document activities. His role is to disseminate information to Las Vegas and broader community.

c. Report from the Registrar concerning student regalia (H. Romero or M. Montoya).

Last year, NMHU switched vendor with better costs, good student feedback. Will release information in next coming weeks. Order comes with optional

add-ons, for example, a white NMHU logo stole. Stole often given to family/friends who supported academic journey. Student Senate in favor of add-ons.

- SK said likes optional nature so that students do not have to purchase it.
- JL said likes optional nature, but also would like for NMHU to consider purchasing for all students as a gift so no one left out b/c of costs.
- HR said that her office always supports students who decline going to graduation b/c of regalia costs. Would do the same for the stole. Shared that if any faculty has a student who is considering not going to graduation b/c of regalia and other costs, let her know and she'll try to support.
- SK asked if there is a fund for folks to donate to support student graduation costs. HR responded no, there is not a fund. Team does what they can along the way. Registrar's Office is working with something to potentially to create a "Regalia Closet" to try to assist students. In early stages.
- MR asked about Non Tribal Native American Serving Status. Noted that academic regalia is closely related to colonialism. Is there a way to have an exception for students to wear traditional, ceremonial regalia? Asked for body to consider finding a way to celebrate traditional regalia.
- Motion made and seconded that Faculty Senate support the availability of the add-on stole purchase option. Motion passed unanimously with 14 votes counted.

d. Election of Interim Chair of Faculty Senate for Spring 2025.

L. Fath gave background on Faculty Senate Chair elections, resignations, and posts. Off cycle. Need to elect Interim Chair for Spring 2025 term, then a Chair for the standard Fall 2025-Spring 2027 term to get Faculty Senate back on cycle.

MOTION made and seconded for J. Lindline to serve as Interim Faculty Senate Chair. Motion passed unanimously with 15 votes counted.

12. Executive Session.

13. Action and Statements as Necessary on Executive Session Discussion.

No actions were taken in response to the Executive Session discussion.

14. Adjournment.

MOTION made and seconded for adjournment. Meeting ended at 4:54.