

International Education Meeting
10/17/2024 Minutes

I. Meeting Called to order at 12:00 PM

II. Roll Call

- 1) Donna Woodford-Gormley, Chair
- 2) Taik Kim
- 3) Emmanuel Nkwenti, Secretary
- 4) Benito Pacheco – VP Student Admissions

Absent (excused): Jacob Avery, Dolores Ortega

III Approval of Agenda

The Chair amended the agenda to exclude the report from the International Student's Director, since she would not be attending and to include VP Benito Pacheco, since he was present during today's deliberations. With these amendments, Emmanuel made the motion to approve, seconded by Taik. The motion carried.

IV Approval of 09/12/2024 Minutes

There were no corrections to the minutes. Taik made a motion to approve, seconded by Emmanuel and the minutes were adopted unanimously

V Report from the Chair

- We are still short by one member (an at large member), said the Chair. The Senate is aware of this and is still working on filling that vacancy
- There is a possibility that Dr. Blea may come to the November meeting
- The Chair brought the VP of Admissions up to date on the 2 reports filed by the IEC to the Faculty Senate.

VI Report from V.P Benito Pacheco

- The VP - Pacheco, informed the Committee that the International students Office has been restructured so that Tina doesn't have to do everything
- Undergraduate International Student Admissions, going forward, will be handled just like all other domestic students. Enrollment at the UG level is assisted by Student Success Coaches. The VP is not current on enrollment numbers although he thinks they are up.
- Graduate Students will be evaluated based on 3rd Party evaluated transcripts (e.g. by WES, etc.).
- There will be two Designated School Officers or DSO's. For now, they will be Ms. Tina Clayton & Ms. Caroline Montoya. Ms. Montoya is in the process of being moved to a PDSO in the absence of Ms. Clayton. Ms. Clayton is going to be out for an extended period of time. In the meantime, Ms. Montoya will perform her duties as well as the head the Student success Coaches.

- All international Student Office inquiries will be handled by Ms. Montoya and Mr. Pacheco.
- Another DSO will be identified and trained.
- When Ms. Clayton returns, she will continue in her position as Director of the International Students Office
- Question to the VP from Dr. Kim as to why information/data on international students is not available with The Institutional Research Office. V.P Pacheco has no answer for this but will research it for the committee.
- The VP noted that in terms of Housing, International Students are not required to live on Campus but must forward their address to the University. Greg and Arod Dorms are both closing due to deficiencies and new students cannot be admitted into those dorms. It appears as if these dorms cannot be refurbished and may be torn down. Dr. Blea will have more information about this. There is a plan to build new dorms, and the President is aware and is working on it.
- Again, Ms. Montoya should be contacted for any International Student concerns. VP Pacheco says he will come back to the committee when and if the committee invites him.

At 1:06 PM, Taik made a motion to adjourn, seconded by Emmanuel. The motion carried and the meeting adjourned.