

Faculty Library Committee
Minutes

Friday, October 18, 2024
1:00-2:00 p.m.
Zoom

Members Present

Melanie Zollner (Chair)
Justine Garcia
Melissa Morro

Ruben Aragon
Katie Gray
Josephine Sena

Patrick Baumann
April Kent

- I. Call to Order by Chair Zollner at 1:00 p.m.
- II. Agenda
 - a. Motion to approve the agenda carried.
- III. Minutes
 - a. Motion to approve the minutes carried.
- IV. Director's Report and Associate Director's Report (Ruben Aragon and April Kent)
 - a. ACRL/Core Facilities Survey completed in September.
 - b. Conferences and Meetings
 - i. NeNMLG meeting on 9/27.
 - c. Budget
 - i. 58% of I&G budget has been spent.
 - ii. 38% of the 2022 Library GO Bond has been spent.
 - iii. Working with Purchasing, CPFA, and interim ITS Director regarding exemptions related to library.
 - iv. 2024 Library GO Bond is on the November 5 ballot.
 - d. Building
 - i. Odor in elevator was alleviated by facilities.
 - ii. Couches from Kennedy Hall were moved to the library.
 - e. Interviews for Library Associate-Acquisitions scheduled with the top 3 candidates on October 29.
 - f. Meeting with 10 library staff members regarding changes to the Fair Labor Standards Act.
 - g. New Printing Policy
 - i. Response to the closure of the Purple Pub.
 - ii. 20 pages of printing are allowed per student every day. There are no restrictions if students bring their own paper.
 - h. Library Assessment Survey: 10/15-11/12.
- V. Library Instruction and Collections Report (Patrick Baumann)
 - a. Top five LibGuides: nursing, FV School of SW, social work, OERs for All, education.
 - b. E-reserves have been switched to LibGuides (34 courses available).
 - c. A voting LibGuide has been developed.
 - d. 4 sections of LIBR 1110, one section of LIBR 4000, and one section of LIBR 5000 have been offered in the fall. 3 sections of LIBR 1110, 1 section of LIBR 1110, 1 section of LIBR 4000, and 1 section of LIBR 5000 are being offered in the Spring. All are online asynchronous.

- e. 17 individual library instruction sessions were presented September (246 total students).
 - f. Ray Drew Gallery
 - i. Jason Franz: September 5-October 31. The reception will be on 10/31.
 - ii. Todd Christensen: November 7-December.
- VI. Archives and Cataloging Report (Katie Gray)
- a. 87 items added to the catalog in September. 5 were withdrawn.
 - b. Beisman Collection
 - i. The online Beisman index has been inoperable since the network disruption. An ITS work order was submitted in April. Submitted another request on 10/10.
 - ii. Student worker continues to work on index of digitized collection of plat descriptions.
 - c. Rio Gallinas Acequia Association: digitized legacy index is being cross-references with materials in the library.
 - d. Dr. Frank Angel's family has contacted the library and are interested in donating materials.
 - e. Instruction
 - i. English 6010 (Dr. Schneider): 3 students, English 1110 (May): 14.
 - f. NMLA Conference: lightning talk on 10/25.
 - g. Participated in website editing training. Now knows how to update the site.
 - h. Room 328 (written report provided to the committee)
 - i. Facilities has responded to the library's concerns and the letter submitted by Chair Zollner.
 - ii. Maintenance has sealed the pipes.
 - iii. Will continue to keep items protected until the next weather event.
 - iv. Ruben Aragon recognized the committee and especially Chair Zollner's for submitting the letter to facilities.
- VII. Government Documents and Periodicals (Josephine Sena)
- a. Printed and prepared 18 theses for binding. Printing between 2-5 copies per student.
 - b. There might be some changes to the thesis process. There might be changes to the Faculty Handbook concerning faculty signatures.
- VIII. External Programs and ILL (Kevin Corcoran)
- a. Gina Centineo
 - i. Proposed a mobile reference desk for finals. Locations include SUB, ARMAS, and Douglas Hall.
 - ii. Gathering statistics for the YouTube channels usage.
 - 1. 58 users in September.
 - 2. Main user interests are using ILL and accessing streaming videos.
 - b. Created three new book displays.
 - c. Albuquerque branch numbers have declined slightly.
 - i.
 - d. ILL
 - i. Creating an ILL LibGuide and handouts.
 - ii. Developing a training session for employees and work studies.
 - e. Systems
 - i. Donations from Purple Pub.

1. Lab 141: 15 computers, 1 teaching station, and overhead projector.
 2. Lab 128: 10 computers, 1 teaching station. Waiting for installation of overhead projector.
 3. Lab usage has increased due to the Ivan Hilton closure.
 4. Still waiting for meeting with University Relations to find out if KC will have access to website usage data.
 - ii. Zoom interactions with students have increased.
 - iii. Dr. Garcia asked a question regarding downloading programs onto the computers. The library staff does not have the administrative password, but Mark Turner does and might be able to load new programs.
- IX. Public Services (presented by April Kent)
- a. The library will be offering extended hours for finals.
 - b. Closed on November 27th-30th for Fall Recess and Winter Break.
 - c. Zine workshops.
 - i. Dr. Scorcio-Pacheco (University Studies), Dr. Woodford-Gormley (English, Fairy Tales), ARMAS. More planned for October.
 - d. Live streamed Byron's *Sardanapalus* on 10/28.
 - e. E-audio books are now available through Boundless app.
- X. Open Educational Resources and Community Outreach (Melissa Morrow)
- a. Librarian Corps: 37 existing and potential members.
 - b. OER Needs Assessment
 - i. 17 responses. The largest audience is the public.
 - ii. There is a conversation on whether OER is the current term because the term has been associated with academics, not the public.
 - c. NMLA conference
 - i. Presentation: "Place-Based Open Educational Resources."
 - d. ICLRT Summit (10/12)
 - i. Film screening and discussion of *In the Dirt* documentary.
 - ii. A total of 226 laptops have been distributed to partner schools. The grant has been renewed.
- XI. Old Business
- a. Faculty Senate Report
 - i. April Kent proposes that we focus on the report in the next meeting.
 - ii. There is a need to fill committee vacancies.
- XII. Adjournment at 2:02 p.m.