IPEDS 2024-25 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org OMB NO. 1850-0582 v.33 : Approval Expires 8/31/2027 User ID: P1878971

Human Resources 2024-25

Institution: New Mexico Highlands University (187897)

User ID: P1878971

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- · Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff both with and without faculty status.

See the instructions for the Key Reporting Concepts section - which will have basic reporting concepts that will assist you in completing the Human Resources survey component.

Changes to reporting:

No changes for the 2024-25 data collection period.

Resources:

- To download the survey materials for this component: <u>Survey Materials</u>
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2018 Standard Occupational Classification (SOC) codes. Additional
 information and resources can be found in the IPEDS HR/SOC Information Center, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool,
 Frequently Asked Questions, and Web Tutorials.
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

User ID: P1878971 Institution: New Mexico Highlands University (187897) **Human Resources Screening Questions** Does your institution have any part-time staff? If you answer Yes to this question, you will be provided the screens to report part-time staff. Yes Does your institution have graduate assistants? If you answer Yes to this question, you will be provided the screens to report graduate assistants. 0 No Yes • Does your institution have 15 or more full-time staff? \bigcirc No Yes Does your institution have a tenure system? If you answer Yes to this question, you will be provided the screens to report some data by tenure status. O No Yes ◉ Did your institution hire any persons for full-time permanent employment either for the first time (new to the institution) or after a break in service on the payroll as of November (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.) If you answer Yes to this question, you will be provided the screens to report full-time permanent new hires in Part H. No 0 • Yes Do ALL of the instructional staff at your institution fall into any of the following categories? If you answer Yes to any of the questions below, you will NOT be required to report Part G - Salaries for instructional staff. However, Part G will still be required for reporting data for fulltime non-instructional staff.

_	•	Are ALL of the instructional staff military personnel? Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?
You ma	ay use the	box below to provide additional context for the data you have reported above.

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Tenured

Number of Full-time Instructional Staff With Faculty Status Tenured

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

			Academic Rank			No academic	Tatal
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
<u>U.S. Nonresident</u>							0
<u>Hispanic/Latino</u>	5	3	1				9
American Indian or Alaska Native							0
Asian		4					4
Black or African American		1					1
Native Hawaiian or Other Pacific Islander							0
<u>White</u>	2	1					3
Two or more races							0
Race and ethnicity unknown	3	3	2				8
Total men	10	12	3	0	0	0	25

Women

/omen							
			Academic Rank			No academic	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							C
Hispanic/Latino	3	4					7
American Indian or Alaska Native							(
Asian	1						1
Black or African American	1						
Native Hawaiian or Other Pacific Islander							(
White	7	6					13
Two or more races	1						1
Race and ethnicity unknown		1					1
Total women	13	11	0	0	0	0	24
Total (men+women)	23	23	3	0	0	0	49
Total from prior year							51

User ID: P1878971

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - On Tenure Track

Number of $\underline{\text{Full-time}}$ $\underline{\text{Instructional Staff}}$ With $\underline{\text{Faculty Status}}$ $\underline{\text{On Tenure Track}}$ As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

			Academic Rank			No academic	-
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
<u>Hispanic/Latino</u>		2	4				6
American Indian or Alaska Native							0
Asian							0
Black or African American		1	1				2
Native Hawaiian or Other Pacific Islander							0
<u>White</u>		1	5				6
Two or more races							0
Race and ethnicity unknown			10				10
Total men	0	4	20	0	0	0	24

Women							
			Academic Rank			No academic	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
Hispanic/Latino			6	2			8
American Indian or Alaska Native			2				2
Asian			2				2
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White	1	3	7	2			13
Two or more races							0
Race and ethnicity unknown			1				1
Total women	1	3	18	4	0	0	26
Total (men+women)	1	7	38	4	0	0	▼ 50
Total from prior year							48

User ID: P1878971

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Multi-Year Contract

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

			Academic Rank			No academic	Takal
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						0	0
Hispanic/Latino						0	0
American Indian or Alaska Native						0	0
Asian						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
<u>White</u>						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0

Women

women							
			Academic Rank			No academic	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						0	0
<u>Hispanic/Latino</u>						0	0
American Indian or Alaska Native						0	0
<u>Asian</u>						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
White						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

User ID: P1878971

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

$Number \ of \ \underline{Full-time} \ \underline{Instructional \ Staff} \ With \ \underline{Faculty \ Status} \ \underline{Not \ on \ Tenure \ Track} \ - \ \underline{Annual \ Contract}$

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

			<u>Academic Rank</u>			No academic	Tabel
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
Hispanic/Latino	1	2	6	2			11
American Indian or Alaska Native							0
Asian							0
Black or African American		1	1				2
Native Hawaiian or Other Pacific Islander							0
<u>White</u>	2	3	10	4			19
Two or more races							0
Race and ethnicity unknown			3				3
Total men	3	6	20	6	0	0	35

Vomen							
			Academic Rank			No academic	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
<u>Hispanic/Latino</u>			7	6			13
American Indian or Alaska Native			2				2
Asian			2	2			4
Black or African American							C
Native Hawaiian or Other Pacific Islander							C
<u>White</u>	1	3	7	14			25
Two or more races							C
Race and ethnicity unknown	1		2	3			6
Total women	2	3	20	25	0	0	50
Total (men+women)	5	9	40	31	0	0	₹ 85
Total from prior year							38

User ID: P1878971

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Less-than-annual Contract

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

			<u>Academic Rank</u>			No academic	Total
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
<u>U.S. Nonresident</u>						0	0
<u>Hispanic/Latino</u>						0	0
American Indian or Alaska Native						0	0
Asian						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
<u>White</u>						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0

Women

Women							
			Academic Rank			No academic	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						0	0
<u>Hispanic/Latino</u>						0	0
American Indian or Alaska Native						0	0
<u>Asian</u>						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
<u>White</u>						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

User ID: P1878971

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Indefinite duration contract

Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Indefinite duration contract

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

			Academic Rank			No academic	+
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						0	0
Hispanic/Latino						0	0
American Indian or Alaska Native						0	0
Asian						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
<u>White</u>						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0

Women

Vomen							
		Academic Rank				No academic	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						0	0
<u>Hispanic/Latino</u>						0	0
American Indian or Alaska Native						0	0
Asian						0	0
Black or African American						0	0
Native Hawaiian or Other Pacific Islander						0	0
<u>White</u>						0	0
Two or more races						0	0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of $\underline{\text{Full-time}}$ $\underline{\text{Instructional Staff}}$ Without $\underline{\text{Faculty Status}}$

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Without Faculty Status
U.S. Nonresident	0
<u>Hispanic/Latino</u>	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
<u>White</u>	0
Two or more races	0
Race and ethnicity unknown	0
Total men	0

Women

Race/ethnicity	Without Faculty Status
U.S. Nonresident	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
<u>White</u>	0
Two or more races	0
Race and ethnicity unknown	0
Total women	0

Total (men+women)	0
Total from prior year	

Part A2 - Full-time Instructional Staff by Function

Number of Full-time Instructional Staff

As of November 1, 2024

• Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

		With <u>Faculty Status</u>						
		Not on Tenure Track				Without Faculty	Total	
	<u>Tenured</u>	Tenured On Tenure Track		Annual contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at-will)	Status	
Instructional staff	49	50	0	85	0	0	0	184
Total carried forward from previous screens	49	50	0	85	0	0	0	184
Primarily Instruction	49	50	0	85	0	0	0	184
Exclusively credit								0
Exclusively not-for-credit								0
Combined credit/not-for-credit	49	50	0	85	0	0	0	184
Instruction/research/public service staff								0

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2024

Race/ethnicity	Total men	Total women	Total (men+women)
U.S. Nonresident	0	0	0
Hispanic/Latino	26	28	54
American Indian or Alaska Native	0	4	4
Asian	4	7	11
Black or African American	5	1	6
Native Hawaiian or Other Pacific Islander	0	0	0
<u>White</u>	28	51	79
Two or more races	0	1	1
Race and ethnicity unknown	21	8	29
Total	84	100	184
Total from prior year			137

Part B1 - Full-time Non-instructional Staff by Occupational Category - 1

Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	<u>Public Service staff</u>
U.S. Nonresident	0	0	0
<u>Hispanic/Latino</u>	26	0	0
American Indian or Alaska Native	0	0	0
Asian	4	0	0
Black or African American	5	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	28	0	0
Two or more races	0	0	0
Race and ethnicity unknown	21	0	0
Total men	84	0	0

Women

Women			
Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
U.S. Nonresident	0	0	0
<u>Hispanic/Latino</u>	28	0	0
American Indian or Alaska Native	4	0	0
Asian	7	0	0
Black or African American	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
<u>White</u>	51	0	0
Two or more races	1	0	0
Race and ethnicity unknown	8	0	0
Total women	100	0	0
Total (men+women)	184	0	0
Total from prior year	137		

Part B1 - Full-time Non-instructional Staff by Occupational Category - 2

Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians and Media</u> <u>Collections Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
U.S. Nonresident	0			
<u>Hispanic/Latino</u>	0	3		2
American Indian or Alaska Native	0			
<u>Asian</u>	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
<u>White</u>	0	1		
Two or more races	0			
Race and ethnicity unknown	0		1	
Total men	0	4	1	2

Women

Women				
Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians and Media</u> <u>Collections Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
U.S. Nonresident				
<u>Hispanic/Latino</u>		4		7
<u>American Indian or Alaska</u> <u>Native</u>			1	
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
<u>White</u>		7		1
Two or more races				
Race and ethnicity unknown		1		1
Total women	0	12	1	9
	_			
Total (men+women)	0	16	2	11
Total from prior year		6	2	2

Part B1 - Full-time Non-instructional Staff by Occupational Category - 3

Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
<u>Hispanic/Latino</u>	17	1	1	6	
American Indian or Alaska Native	2			1	
<u>Asian</u>				1	
Black or African American				3	
Native Hawaiian or Other Pacific Islander				2	
<u>White</u>	14	1	2	8	
Two or more races	2				
Race and ethnicity unknown	2	1		1	
Total men	37	3	3	22	0

Vomen					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino	30	10	4	4	
American Indian or Alaska Native				1	
<u>Asian</u>		1			
Black or African American	2			2	
Native Hawaiian or Other Pacific Islander	1			1	
<u>White</u>	17	1		2	
Two or more races					
Race and ethnicity unknown	5		2	3	
Total women	55	12	6	13	0
Total (men+women)	9 2	15	9	35	0
Total from prior year	65	18	11	40	

Part B1 - Full-time Non-instructional Staff by Occupational Category - 4

Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Well						
Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)
U.S. Nonresident						0
<u>Hispanic/Latino</u>	49		11			116
<u>American Indian or</u> <u>Alaska Native</u>						3
<u>Asian</u>						5
Black or African American			1			9
Native Hawaiian or Other Pacific Islander						2
<u>White</u>	1		4			59
Two or more races	1		1			4
Race and ethnicity unknown	1		2			29
Total men	52	0	19	0	0	227

Women

women						
Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)
U.S. Nonresident						0
Hispanic/Latino	12		41			140
American Indian or Alaska Native			1			7
Asian						8
Black or African American						5
Native Hawaiian or Other Pacific Islander			1			3
<u>White</u>	1		2			82
Two or more races			1			2
Race and ethnicity unknown			2			22
Total women	13	0	48	0	0	269
Total (men+women)	65	0	▼ 67	0	0	496
Total from prior year	72		111	10	4	480

User ID: P1878971

Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

Number of Full-time Non-instructional Staff

As of November 1, 2024

				With Facult	<u>y Status</u>			
Occupational category		On Tenure			Not on Tenure Tracl	<u>k</u>	Without Faculty Status	Total
	<u>Tenured</u>	Track	<u>Multi-</u> <u>year</u>	Annual contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at-will)	raculty Status	
Research staff							0	0
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								C
<u>Librarians and Media Collections Specialists</u> 25-4020							16	16
<u>Library Technicians</u> 25-4030							2	2
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							11	11
Management Occupations 11-0000							92	92
Business and Financial Operations Occupations 13-0000							15	15
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							9	ç
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							35	35
Healthcare Practitioners and Technical Occupations 29-0000								C
Total	0	0	0	C	0	0	180	180
Total from prior year							146	146

Part C - Full-time Summary

Summary of Full-time Staff

As of November 1, 2024

• Data will not be generated on this screen until the relevant screens in the previous section have been completed.

Occupational category		On Tanua			Without	Total		
, ,	Tenured	On Tenure Track	Multi-year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	
Primarily Instruction	49	50	0	85	0	0	0	18
Exclusively credit								
Exclusively not-for-credit								
Combined credit/not-for-credit	49	50	0	85	0	0	0	18
Instruction/research/public service staff								
Research staff							0	
Public Service staff								
Archivists, Curators, and Museum Technicians 25-4010								
Librarians and Media Collections Specialists 25-4020							16	1
Library Technicians 25-4030							2	
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							11	1
Management Occupations 11-0000							92	9
Business and Financial Operations Occupations 13-0000							15	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							9	
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							35	3
Healthcare Practitioners and Technical Occupations 29-0000								
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000								6
Sales and Related Occupations 41-0000								
Office and Administrative Support Occupations 43-0000								6
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000								
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000								
Total								49

Part G1 - Salaries Worksheet

Number of Full-time Instructional Staff For Calculation of Total Number of Months

Annual Salary, 2024-25

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff with faculty status and without faculty status
- Include instructional staff regardless of tenure status

Men

Academic Rank		0	Months work	ed		Total Staff	Total staff for salary reporting	
Academic Rank	12 months	11 months	10 months	9 months	< 9 months	Total Stall	Total starr for saidly reporting	
Professors				13		13	13	
Associate professors				22		22	22	
Assistant professors				43		43	43	
Instructors				6		6	6	
Lecturers						0	0	
No academic rank						0	0	
Total men	0	0	0	84	0	84	84	
Total men full-time instructional staff from Part A						84		

Women

Academic Rank		0	Months work	ked		Total Staff	Total staff for salary reporting	
Academic Nank	12 months	11 months	10 months	9 months	< 9 months	Total Stall	Total stall for salary reporting	
Professors				16		16	16	
Associate professors				17		17	17	
Assistant professors				38		38	38	
Instructors				29		29	29	
Lecturers						0	0	
No academic rank						0	0	
Total women	0	0	0	100	0	100	100	
Total women full-time instructional staff from Part A						100		
Total (men+women)	0	0	0	184	0	184	184	
Total (men+women) full-time instructional staff from Part A						184		

Part G2 - Salary Outlays for Instructional Staff

Salary Outlays for Full-time Instructional Staff

Annual Salary Outlays, 2024-25

- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

Men

	Total staff for salary reporting			Salary Outlays		
Academic Rank	(from Part G, screen 1)	12 months	11 months	10 months	9 months	Equated9 months
Professors	13				1,255,761	1,255,761
Associate professors	22				1,362,799	1,362,799
Assistant professors	43				1,453,691	1,453,691
Instructors	6				672,472	672,472
Lecturers	0					0
No academic rank	0					0
Total men	84	0	0	0	4,744,723	4,744,723

Women

vomen				•		
	Total staff for salary reporting			Salary Outlays		
Academic Rank	(from Part G, screen 1)	12 months	11 months	10 months	9 months	① Equated 9 months
Professors	16				1,499,674	1,499,674
Associate professors	17				1,006,771	1,006,77
Assistant professors	38				1,297,785	1,297,78
Instructors	29				1,094,367	1,094,36
Lecturers	0					
No academic rank	0					
Total women	100	0	0	0	4,898,597	4,898,593
Total (men + women)	184	0	0	0	9,643,320	9,643,32

Part G3 - Average Salaries for Instructional Staff by Academic Rank

Average Salary by academic rank for Full-time Instructional Staff

Annual Average Salaries, 2024-25

Men

Academic Rank	Total staff for salary reporting	Annual Average Salaries					
Academic Rank	(from Part G, screen 1)	12 months	11 months	10 months	9 months	Equated 9 months	
Professors	13				96,597	96,597	
Associate professors	22				61,945	61,945	
Assistant professors	43				33,807	33,807	
Instructors	6				112,079	112,079	
Lecturers	0						
No academic rank	0						
Total men	84				56,485	56,485	

Women

	Total staff for salary reporting	Annual Average Salaries						
Academic Rank	(from Part G, screen 1)	12 months	11 months	10 months	9 months	1 Equated 9 months		
Professors	16				93,730	93,730		
Associate professors	17				59,222	59,222		
Assistant professors	38				34,152	34,152		
Instructors	29				37,737	37,737		
Lecturers	0							
No academic rank	0							
Total women	100				48,986	48,986		
Total (men+women)	184				52,409	52,409		

Part G4 - Salary Outlays for Non-instructional Staff

Salary Outlays for <u>Full-time</u> Non-instructional Staff

Annual Salary Outlays, 2024-25

Occupational category	Number of full-time staff (carried forward from the Part B - FT, non-instructional staff screens)	1 Total annual salary outlays	
Research staff	0		
Public Service staff	0		
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	29	805,186	
Management Occupations 11-0000	92	6,844,888	
Business and Financial Operations Occupations 13-0000	15	1,021,650	
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	9	873,167	
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	35	1,944,445	
Healthcare Practitioners and Technical Occupations 29-0000	0		
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	65	3,217,898	
Sales and Related Occupations 41-0000	0		
Office and Administrative Support Occupations 43-0000	67	3,170,451	
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	0		
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	0		
Total	312	17,877,685	
Total from prior year	343	23,367,295	

Part D - Part-time Staff by Occupational Category - 1

Number of Part-time Staff by Occupational Category

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
<u>U.S. Nonresident</u>			
<u>Hispanic/Latino</u>	5		
American Indian or Alaska Native	1		
<u>Asian</u>			
Black or African American			
Native Hawaiian or Other Pacific Islander			
<u>White</u>	6		
Two or more races			
Race and ethnicity unknown	3		
Total men	15	0	0

Women

Instructional staff	Research staff	Public Service staff
16		
1		
11		
2		
7		
37	0	0
✓ 52	0	0
87		
	16 11 11 21 7 37	16

Part D - Part-time Staff by Occupational Category - 2

Number of $\underline{\text{Part-time Staff}}$ by Occupational Category

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians and Media</u> <u>Collections Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	<u>Library and Student and Academic</u> <u>Affairs and Other Education Services</u> <u>Occupations</u>
U.S. Nonresident					0
Hispanic/Latino				1	1
American Indian or Alaska Native				1	1
<u>Asian</u>					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
<u>White</u>					0
Two or more races					0
Race and ethnicity unknown					0
Total men	0	0	0	2	2

Women

Nomen					
Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians and Media</u> <u>Collections Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	<u>Library and Student and Academic</u> <u>Affairs and Other Education Services</u> <u>Occupations</u>
U.S. Nonresident					0
Hispanic/Latino					0
<u>American Indian or</u> <u>Alaska Native</u>					0
<u>Asian</u>					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
<u>White</u>				1	1
Two or more races					0
Race and ethnicity unknown					0
Total women	0	0	0	1	1
Total (men+women)	0	0	0	☑ 3	▼ 3
Total from prior year				127	127

Part D - Part-time Staff by Occupational Category - 3

Number of Part-time Staff

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino					
American Indian or Alaska Native	1				
<u>Asian</u>					
Black or African American					
Native Hawaiian or Other Pacific Islander					
<u>White</u>					
Two or more races					
Race and ethnicity unknown					
Total men	1	0	0	0	0

Women

women					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino					
American Indian or Alaska Native					
Asian		1			
Black or African American					
Native Hawaiian or Other Pacific Islander					
<u>White</u>					
Two or more races					
Race and ethnicity unknown					
Total women	0	1	0	0	0
Total (men+women)	1	1	0	0	0
Total from prior year	4		1	3	

Part D - Part-time Staff by Occupational Category - 4

Number of Part-time Staff

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part-time staff)
U.S. Nonresident						0
Hispanic/Latino						6
<u>American Indian or</u> <u>Alaska Native</u>						3
<u>Asian</u>						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
<u>White</u>			1			7
Two or more races						0
Race and ethnicity unknown						3
Total men	0	0	1	0	0	19

Women

/omen						
Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources. Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part-time staff)
U.S. Nonresident						0
Hispanic/Latino			2			18
American Indian or Alaska Native						1
<u>Asian</u>						1
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White						12
Two or more races						2
Race and ethnicity unknown						7
Total women	0	0	2	0	0	41
Total (men+women)	0	0	3	0	0	✓ 60
Total from prior year	2		2	3	6	235

Part D - Graduate assistants

Number of Graduate Assistants

As of November 1, 2024

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

men.				
Race/ethnicity	<u>Teaching</u> 25-9044	<u>Research</u>	Other 11-0000, 13-0000, 15-0000, 17-0000, 19-0000, 21-0000, 23-0000, 27-0000, 25-4000, 25-4010, 25-4020, 25-4030, 25-2000, 25-3000, 25-9000, 29-0000	Total
U.S. Nonresident				0
<u>Hispanic/Latino</u>			6	6
American Indian or Alaska Native			1	1
Asian			1	1
Black or African American			8	8
Native Hawaiian or Other Pacific Islander				0
<u>White</u>			8	8
Two or more races				0
Race and ethnicity unknown			4	4
Total men	0	0	28	28

Women				
Race/ethnicity	<u>Teaching</u> 25-9044	Research	Other 11-0000, 13-0000, 15-0000, 17-0000, 19-0000, 21-0000, 23-0000, 27-0000, 25-4000, 25-4010, 25-4020, 25-4030, 25-2000, 25-3000, 25-9000, 29-0000	Total
U.S. Nonresident				0
<u>Hispanic/Latino</u>			27	27
American Indian or Alaska Native				0
Asian			1	1
Black or African American			10	10
Native Hawaiian or Other Pacific Islander				0
White			17	17
Two or more races			1	1
Race and ethnicity unknown			9	9
Total women	0	0	65	65
Total (men+women)	0	0	93	93
Total from prior year			107	107

Part E - Part-time Staff by Occupational Category and Tenure Status

Number of Part-time Staff

As of November 1, 2024

			Wit	h <u>Faculty Sta</u>	atus.		Without	
Occupational category		On Tenure		<u>N</u>	lot on Tenure Tracl	2	Faculty	Total
	<u>Tenured</u>	Track	<u>Multi-</u> <u>year</u>	Annual contract	<u>Less-than-</u> <u>annual contract</u>	Indefinite duration (continuing or at-will)	Status	
Primarily Instruction	0	0	0	0	0	0	0	0
Exclusively credit								0
Exclusively not-for-credit								0
Combined credit/not-for-credit								0
Instruction/research/public service staff					52			52
Research staff								0
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								0
<u>Librarians and Media Collections Specialists</u> 25-4020								0
<u>Library Technicians</u> 25-4030								0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							3	3
Management Occupations 11-0000							1	1
<u>Business and Financial Operations Occupations</u> 13-0000							1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000								O
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000								C
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000								0
Total	0	0	0	0	✓ 52	0	✓ 5	5 7
Total from prior year	0	0		0	82		140	222

Part F - Part-time Summary

Summary of Part-time Staff

As of November 1, 2024

			W	ith Faculty S	Status		Without	
Occupational category		On Tenure			Not on Tenure Tra	ack	Faculty	Total
	Tenured	Track	Multi- year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Status	
Primarily Instruction	0	0	0	0	0	0	0	
Exclusively credit								
Exclusively not-for-credit								
Combined credit/not-for-cred	t							
Instruction/research/public service sta	ff				52			5
Research staff								
Public Service staff								
Archivists, Curators, and Museum Tech 25-4010	nicians							
Librarians and Media Collections Speci 25-4020	alists							
Library Technicians 25-4030								
Student and Academic Affairs and Othe Services Occupations 25-2000 + 25-3000 + 25-9000	er Education						3	
Management Occupations 11-0000							1	
Business and Financial Operations Occ 13-0000	upations						1	
Computer, Engineering, and Science Oc 15-0000 + 17-0000 + 19-0000	cupations							
Community, Social Service, Legal, Arts, Entertainment, Sports, and Media Occu 21-0000 + 23-0000 + 27-0000								
Healthcare Practitioners and Technical 29-0000	Occupations							
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-000	0 + 39-0000							
Sales and Related Occupations 41-0000								
Office and Administrative Support Occเ 43-0000	pations							
Natural Resources, Construction, and M Occupations 45-0000 + 47-0000 + 49-0000	faintenance							
Production, Transportation, and Materia Occupations 51-0000 + 53-0000	al Moving							
Graduate Assistants								9
Teaching 25-9044								
Research								
Other 11-0000, 13-0000, 15-0000, 17-0000, 19-0000, 21-0000, 23-0000, 27-0000, 25-4000, 25-4010, 25-4020, 25-4030,								,

25-2000, 25-3000, 25-9000, 29-0000

Part H - New Hires, Full-time Instructional Staff by Tenure Status

Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2023 - October 31, 2024 and on the payroll as of November 1, 2024)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

Men

		With Faculty Status						
Race/ethnicity		Not on Tenure Track On Tenure						Total
	<u>Tenured</u>	<u>Track</u>	<u>Multi-</u> <u>year</u>	Annual contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at-will)	Status	
U.S. Nonresident								0
Hispanic/Latino		2						2
American Indian or Alaska Native								0
Asian								0
Black or African American				1				1
Native Hawaiian or Other Pacific Islander								0
<u>White</u>		1		1				2
Two or more races								0
Race and ethnicity unknown		1						1
Total men	0	4	0	2	0	0	0	6

Women

vomen								
				With <u>Faculty</u>	Status			
Race/ethnicity		On Tenure			Without Faculty	Total		
	<u>Tenured</u>	<u>Track</u>	<u>Multi-</u> <u>year</u>	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Status	
U.S. Nonresident								C
Hispanic/Latino		2		1				3
American Indian or Alaska Native								C
Asian								C
Black or African American								C
Native Hawaiian or Other Pacific Islander								C
<u>White</u>		1		1				2
Two or more races								0
Race and ethnicity unknown								O
Total women	0	3	0	2	0	0	0	5
Total (men+women)	0	7	0	4	0	0	0	11

Part H - New Hires, Full-time Staff by Occupational Category - 1

Number of $\underline{\text{Newly Hired}}$ $\underline{\text{Full-time}}$ Permanent Non-instructional Staff

(Hired full-time between November 1, 2023 - October 31, 2024 and on the payroll as of November 1, 2024)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

MEH				
Race/ethnicity	Instructional Staff (from Part H, screen 1)	<u>Research</u> <u>staff</u>	Public Service staff	<u>Library and Student and Academic Affairs and Other Education Services</u> <u>Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
U.S. Nonresident	0			
Hispanic/Latino	2			
American Indian or Alaska Native	0			
<u>Asian</u>	0			
Black or African American	1			
Native Hawaiian or Other Pacific Islander	0			
<u>White</u>	2	0		
Two or more races	0			
Race and ethnicity unknown	1			
Total men	6	0	0	0

Womer

Women				
Race/ethnicity	Instructional Staff (from Part H, screen 1)	<u>Research</u> <u>staff</u>	Public Service staff	<u>Library and Student and Academic Affairs and Other Education Services</u> <u>Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
U.S. Nonresident	0			
<u>Hispanic/Latino</u>	3			
American Indian or Alaska Native	0			
<u>Asian</u>	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
<u>White</u>	2			1
Two or more races	0			
Race and ethnicity unknown	0			
Total women	5	0	0	1
Total (men+women)	11	0	0	1

Part H - New Hires, Full-time Staff by Occupational Category - 2

Number of $\underline{\text{Newly Hired}}$ $\underline{\text{Full-time}}$ Permanent Non-instructional Staff

(Hired full-time between November 1, 2023 - October 31, 2024 and on the payroll as of November 1, 2024)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino				2	
American Indian or Alaska Native				1	
<u>Asian</u>					
Black or African American				2	
Native Hawaiian or Other Pacific Islander				2	
<u>White</u>	2		1	5	
Two or more races					
Race and ethnicity unknown					
Total men	2	0	1	12	0

/omen					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino	1	3		2	
American Indian or Alaska Native				1	
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown				1	
Total women	1	3	0	4	(
Total (men+women)	3	3	1	16	(

Part H - New Hires, Full-time Staff by Occupational Category - 3

Number of Newly Hired Full-time Permanent Non-instructional Staff

(Hired full-time between November 1, 2023 - October 31, 2024 and on the payroll as of November 1, 2024)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
U.S. Nonresident						0
Hispanic/Latino	10					14
<u>American Indian or</u> <u>Alaska Native</u>						1
<u>Asian</u>						0
Black or African American						3
Native Hawaiian or Other Pacific Islander						2
<u>White</u>						10
Two or more races						0
Race and ethnicity unknown	1					2
Total men	11	0	0	0	0	32

omen						
Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources. Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
U.S. Nonresident						(
Hispanic/Latino	3		2			14
American Indian or Alaska Native						1
Asian						C
Black or African American						0
Native Hawaiian or Other Pacific Islander						C
White						3
Two or more races						C
Race and ethnicity unknown						1
Total women	3	0	2	0	0	19
Total (men+women)	14	0	2	0	0	51

Institution: New Mexico Highlands University (187897) Human Resources Survey Evaluation User ID: P1878971

Were any staff members difficult to categorize? If so, please explain in the box below.

ome, due to titles and not being clear on what category they would go under if any

User ID: P1878971

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:							
0	Keyholder	O SFA Contact			HR Contact		
0	Finance Contact	0	Academic Library Contact	0	Other		
Name:	Victoria Lovato						
Email:	lvictoria@nmhu.edu						
How many staff from you	r institution only were involved in the data c	collection and reporting pro	cess of this survey component?				
1.00	Number of Staff (including yourself)						
	and others from your institution only spend collecting data for state and other reporting	•	v when responding to this survey com	onent?			
Staff member Collecting Data Needed Revising Data to Match IPEDS Requirements Entering Data Revising and Locking Data							
Your office	4.00 hours	2.00	hours 3.	00 hours	2.00 hours		
Other offices	hours		hours	hours	hours		

Summary

Human Resources Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Use the Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Occupational category Nu		Reporte	ed values	FTE staff	
cupational	category		Number of full-time staff	Number of part-time staff	i i L Staii
tal number	of staff		496	60	Ę
Instr	uctional Staff		184	52	2
	Primarily In	struction	184	0	
		Exclusively credit	0	0	
		Exclusively not-for-credit	0	0	
		Combined credit/not-for-credit	184	0	
	Instruction/	research/public service staff	0	52	
Rese	earch staff		0	0	
Publ	ic Service staff		0	0	
Libra	ary and Student a	nd Academic Affairs and Other Education Services Occupations SOC	29	3	
	Librarians, (Curators, and Archivists SOC 25-4000	18	0	
		Archivists, Curators, and Museum Technicians 25-4010	0	0	
		Librarians and Media Collections Specialists 25-4020	16	0	
		Library Technicians 25-4030	2	0	
		d Academic Affairs and Other Education Services Occupations 25-3000 + 25-9000	11	3	
Man 11-0	agement Occupa 000	ations	92	1	
Busi 13-0		al Operations Occupations	15	1	
	puter, Engineerin 000 + 17-0000 +	g, and Science Occupations 19-0000	9	0	
	munity, Social Se 000 + 23-0000 +	ervice, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 27-0000	35	0	
Heal 29-0		ers and Technical Occupations	0	0	
	ice Occupations 000 + 33-0000 +	35-0000 + 37-0000 + 39-0000	65	0	
Sale: 41-0	s and Related Oc 000	cupations	0	0	
Offic 43-0		ative Support Occupations	67	3	
	ral Resources, Co 000 + 47-0000 +	onstruction, and Maintenance Occupations 49-0000	0	0	
	luction, Transport 000 + 53-0000	tation, and Material Moving Occupations	0	0	

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

	Salaries of full-time instructional staff by contract length and academic rank: Academic year 2024-25									
Academic Rank	Months Covered by Annual Salary				Total Staff	Total Number	Salary	Weighted Average Monthly		
	12 months	11 months	10 months	9 months	for Salary reporting	of Months	Outlays (\$)	Salaries (\$)		
All Ranks	0	0	0	184	184	1,656	9,643,320	5,823		
Professors	0	0	0	29	29	261	2,755,435	10,557		
Associate professors	0	0	0	39	39	351	2,369,570	6,751		
Assistant professors	0	0	0	81	81	729	2,751,476	3,774		
Instructors	0	0	0	35	35	315	1,766,839	5,609		
Lecturers	0	0	0	0	0	0	0			
No academic rank	0	0	0	0	0	0	0			

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Salary Outlays for Fr	ull-time Non-instructional Staff	
Occupational category	Number of full-time staff (carried forward from the Part B - FT, non-instructional staff screens)	Total annual salary outlays (\$)
Research staff	0	
Public Service staff	0	
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	29	805,186
Management Occupations 11-0000	92	6,844,888
Business and Financial Operations Occupations 13-0000	15	1,021,650
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	9	873,167
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	35	1,944,445
Healthcare Practitioners and Technical Occupations 29-0000	0	
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	65	3,217,898
Sales and Related Occupations 41-0000	0	
Office and Administrative Support Occupations 43-0000	67	3,170,451
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	0	
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	0	
Total	312	17,877,685

	Number of Graduate Assistants by occupational category: Fall 2024	
Oc	cupational category	Number of part-time staff
Gra	duate Assistants	93
	Teaching 25-9044	0
	Research	0

Other 11-0000, 13-0000, 15-0000, 17-0000, 19-0000, 21-0000, 23-0000, 27-0000, 25-4000, 25-4010, 25-4020, 25-4030, 25-2000, 25-3000, 25-9000, 29-0000

Number of Newly Hired Full-time Permanent Staff (Hired full-time between November 1, 2023 - October 31, 2024 and on the payroll as of November 1, 2024)	
	Number of staff
Newly Hired Full-time Permanent Staff	51

Edit Report

Human Resources

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	You reported full-time men (9 months) Instructors earning \$112,079 average per year. In the the prior year you reported full-time men (9 months) Instructors earning \$62,131 average per year. These two average salaries per year are very different. Please review your data and make any necessary corrections or explain the discrepancy. (Error #1636)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	Part G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	You reported full-time women (9 months) Instructors earning \$37,737 average per year. In the the prior year you reported full-time women (9 months) Instructors earning \$78,734 average per year. These two average salaries per year are very different. Please review your data and make any necessary corrections or explain the discrepancy. (Error #1636)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	Part G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	The Equated 9 months Annual Average salaries of Professors (Men) reported in Part G3 - Average Salaries for Instructional Staff by Academic Rank has changed significantly since last year. Please review your data and make any necessary corrections, or explain the discrepancy. (Error #1944)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	The Equated 9 months Annual Average salaries of Assistant professors (Men) reported in Part G3 - Average Salaries for Instructional Staff by Academic Rank has changed significantly since last year. Please review your data and make any necessary corrections, or explain the discrepancy. (Error #1946)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	The Equated 9 months Annual Average salaries of Instructors (Men) reported in Part G3 - Average Salaries for Instructional Staff by Academic Rank has changed significantly since last year. Please review your data and make any necessary corrections, or explain the discrepancy. (Error #1947)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	The Equated 9 months Annual Average salaries of Associate professors (Women) reported in Part G3 - Average Salaries for Instructional Staff by Academic Rank has changed significantly since last year. Please review your data and make any necessary corrections, or explain the discrepancy. (Error #1951)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	The Equated 9 months Annual Average salaries of Assistant professors (Women) reported in Part G3 - Average Salaries for Instructional Staff by Academic Rank has changed significantly since last year. Please review your data and make any necessary corrections, or explain the discrepancy. (Error #1952)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	Screens G3 - Average Salaries for Instructional Staff by Academic Rank			
Perform Edits	The Equated 9 months Annual Average salaries of Instructors (Women) reported in Part G3 - Average Salaries for Instructional Staff by Academic Rank has changed significantly since last year. Please review your data and make any necessary corrections, or explain the discrepancy. (Error #1953)	Explanation	Yes	
Reason	Number is correct per data pulled			
Related Screens	G3 - Average Salaries for Instructional Staff by Academic Rank			
Screen: Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - On Tenure Track				

Screen Entry	The percent of these staff (men + women) whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1302)	Explanation	Yes	
Reason	This number is correct per data			
Screen: Part A1 -	Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract			
Screen Entry	This number(85) is outside the expected range of between 25 and 51 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Correct per data			
Screen: Part B1 -	Full-time Non-instructional Staff by Occupational Category - 3			
Screen Entry	This number(92) is outside the expected range of between 43 and 87 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Correct per data			
Screen: Part B1 -	Full-time Non-instructional Staff by Occupational Category - 4			
Screen Entry	This number(67) is outside the expected range of between 73 and 149 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year. Updated software allowed for better data for survey.	and this has impa	acted this yea	rs survey results
Screen: Part D - F	Part-time Staff by Occupational Category - 1			
Screen Entry	This number(52) is outside the expected range of between 57 and 117 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year.	and this has impa	acted this yea	rs survey results
Gcreen: Part D - F	Part-time Staff by Occupational Category - 2			
Screen Entry	This number(3) is outside the expected range of between 83 and 171 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year. Updated software allowed for better data for survey.	and this has impa	acted this yea	rs survey results
Screen Entry	This number(3) is outside the expected range of between 83 and 171 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year. Updated software allowed for better data for survey.	and this has impa	acted this yea	rs survey results
Screen: Part D - F	Part-time Staff by Occupational Category - 4			
Screen Entry	The total number of part-time staff (men + women) reported (60) is outside the expected range of between 153 and 317 based on the prior year value. Please correct your data or explain. (Error #1575)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year. Updated software allowed for better data for survey.	and this has impa	acted this yea	rs survey results
Related Screens	D - PT Staff, Occupation - 4			
Screen: Part E - F	Part-time Staff by Occupational Category and Tenure Status			
Screen Entry	This number(52) is outside the expected range of between 54 and 110 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year. Updated software allowed for better data for survey.	and this has impa	acted this yea	rs survey results
Screen Entry	This number(5) is outside the expected range of between 91 and 189 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason	Survey does not accommodate data entry for those who choose a gender selection outside of male of female compared to previous year. Updated software allowed for better data for survey.	and this has impa	acted this yea	rs survey results
	This number(57) is outside the expected range of between 145 and 299 based on the prior year value.	Explanation	Yes	
Screen Entry	Please correct your data or explain. (Error #1387)			