

Faculty Library Committee
Minutes

Friday, March 28, 2025

1:00-2:00 p.m.

Zoom

Members Present

Justine Garcia (Chair)

Patrick Baumann

Kevin Corcoran

Juan Gallegos

Katie Gray

Nicole Kirby

Josephine Sena

Heather Smith

Melanie Zollner

- I. Call to order by Chair Garcia at 1:00 p.m.
- II. Agenda
 - a. Motion to approve the agenda made by Melanie Zollner and seconded by Patrick Baumann. Motion carried.
- III. Minutes
 - a. Motion to approve the minutes made by Melanie Zollner and seconded by Patrick Baumann. Motion carried.
- IV. Director's Report (presented by Josephine Sena)
 - a. Library Legislation Day was held on January 31, 2025.
 - b. NeNMLG Meeting was held on February 7, 2025.
 - c. IPED completed on March 20, 2025.
 - d. Fundraising: Used book sale
 - e. Spring 2025 Library Assessment Survey available from March 18-April 15.
 - f. Budget
 - i. 82.7% of the I&G budget has been spent, excluding salaries and benefits.
 - ii. 38% of the 2022 Library GO Bond has been spent.
 - g. The 2024 Library GO Bond passed.
 - h. Personnel
 - i. Kelly Lucero has been hired as the Library Associate (Acquisitions).
 - ii. Helen Robertson (Albuquerque) has retired.
 - iii. Ruben Aragon retired after 40 years of service.
 - iv. April Kent started as Interim Library Director. She will report to Ian Williamson, Associate VP for Academic Affairs until the Provost search is complete.
- V. Government Documents and Periodicals (Josephine Sena)
 - a. People are still coming in for tax forms.
 - b. Weeding of federal documents will begin at the end of the semester.
 - c. Some journal subscriptions will be canceled due to price increases.
 - d. 10 students' theses have been sent to the binder.
 - e. There have been some problems with the new binder, and another might have to be found.
- VI. External Programs and ILL (Kevin Corcoran)
 - a. Gine Centineo

- i. Planned the Donnelly Library Children's Open House to reintroduce the new children's book area. Planned for April 13.
 - ii. Created 3 new book displays in February.
 - iii. Updated the Library Community Flyer.
 - iv. Gathering data for the YouTube channel's usage.
 - b. Helen Robertson's position is being changed to an executive assistant position. The Donnelly staff needs to determine the Albuquerque Center collection.
 - c. ILL handout has been finished and will be used for training and for users. A training session is planned for Spring 2025.
 - d. A problem with OCLC caused problems with ILL accounts.
 - e. Lab 141 usage has increased. Computers from the Purple Pub are being used in Lab 128 and Lab 141.
 - f. New teleconferencing equipment will be installed in Conference Room 315.
 - g. Still waiting on University Relations for information about access to website data.
- VII. Public Service (Nicole Kirby)
- a. Library modified schedule for Spring Recess, Pre-Finals Week, Finals Week, Semester Break, and Memorial Day.
 - b. Recent Programs: Book Lovers Social Hour, QueerCraft, Archives to Action, Reading into Creativity Book Club
 - i. Upcoming
 - 1. *Child of the Fire* book club
 - 2. Zinefest, April 11-12
 - 3. Book talk with Kirsten Buick
 - c. Purchasing popular books through Boundless!
- VIII. Instruction and Collections (Patrick Baumann)
- a. Top five LibGuides: Library home page, Nursing, University Archives and Special Collections, Social Work, PSYC 6020
 - b. E-reserves are now on LibGuides
 - c. Spring LIBR 1110: 4 sections, one is in-person, 1 section of LIBR 4000 and 1 section of LIBR 5000. The same number of courses are being offered in the fall.
 - d. Individual Library Instruction: 21 sessions, 272 students.
 - e. Ray Drew Gallery: Northern NM Devotional Show, April 1-25
- IX. Archives and Cataloging (Katie Gray)
- a. New item added: 452 (November-February), 56 items withdrawn, 20 ebooks added
 - b. Starting January 25, instituting new ways of collecting and reporting cataloging data
 - c. LIBROS annual meeting: April 29
 - d. Beismann online collection has been down for months. ITS has started working on it.
 - e. Increase in archival requests.
 - i. English 1120 students.
 - f. Room 328: no leaks since November
 - g. Work orders have been submitted for HVAC problems in rooms 327 and 328.
 - h. Rooms 108, 108A, 108B: AC compressor has been offline since November.
 - i. At this point, the FLC does not have to take action on problems with the archives.

- X. Next meeting: April 25, 2025 at 1:00.
- XI. Meeting adjourned: 2:00 p.m.