NEW MEXICO HIGHLANDS UNIVERSITY

Faculty Senate Meeting Minutes

April 23, 2025
Location: SUB 321 & Zoom
3:00 to 4:00 p.m.
Approved August 27, 2025

1. **Call meeting to order.**

2. **Roll Call.**

	ATTENDANCE **Present**	**Absent**	**Excused**
Art & Music; Edward Harrington	x		
Biology; Maureen Romine	x		
Business Administration; **Gerardo Moreira, At-Large**	x		
Chemistry; Steven Karpowicz	x		
Computer and Mathematical Sciences; **Gil Gallegos, At-Large**	x		
Education - Counseling; Sulema Perales	x		
Education - Curriculum & Instruction; Daniel Olufemi	x		
Education - Educational Leadership; Sheree Jederberg	x		
Education - Special Education; **VACANT**			
Education - Teacher Education; Angela Redondo	x		
English and Philosophy; Jess Goldberg (they/them/theirs)			x
Exercise and Sport Sciences; Kathy Jenkins	x		
Forestry; Michael Remke (he/him/his)	x		
History and Political Science; Elaine Rodriquez (B. Sumer, proxy)	x		
Languages and Culture; Norma Valenzuela	x		
Library; **Katie Gray, Secretary** (she/her)	x		
Media Arts and Technology; Miriam Langer	x		
Natural Resources Management; **Jennifer Lindline, Chair** (she/her)	x		
Nursing; Siri Khalsa (she/her)	x		
Psychology; David Pan	x		
Social Work; Rebecca Moore	x		
Sociology, Anthropology, and CJ; **Gloria Gadsden, Vice Chair**	x		
President; Neil Woolf	x		
Acting Provost/VPAA; Brandon Kempner	x		
Staff Senate; R. Anaya or delegate [Chad Biegler]	x		
Student Senate; Kayl Rainer or delegate [Lydia Okojie]	x		

Also Present: Daniel Chadborn (Psychology), Jack Cronin (Media Arts), Justine Garcia (Biology), Gerry Glover (Counseling) Todd Lekan (Dean, CAS), Peter Linder (History), Adele Ludi (ITS), Joseph A. Milczewski (Business), Melissa Morrow (Library/Education), Anna Nelson (Interim Dean, Social Work), Veena Parboteeah (Dean, Business, Media,

& Technology), Mike Petronis (Natural Resources Management), Henrietta Romero (Registrar), Megan Shudde (Instructional Design), Barbara Wharton (Institutional Research and Data Management), Ian Williamson (AVPAA/Graduate Dean), Melanie Zollner (Business)

3. **Approval of Agenda.**
   MOTION to approve. Seconded. 17 ayes, 0 nays, 0 abstentions. Motion passed.

4. **Approval of Minutes from April 09, 2025 (attachment).**
   MOTION to approve. Seconded. 17 ayes, 0 nays, 1 abstention. Motion passed.

5. **Communication from the President (N. Woolf).**
   N. Woolf reported the following:
   - Dr. Woolf thanked everyone for coming to the employee recognition breakfast.
   - The Board meeting was postponed to May 29 at which time it will be approving next year's budget.
   - The Acoma Pueblo Governor will be on campus on May 6.
   - Albuquerque public schools will share their student data with HU free of charge.
   - HACU [Hispanic Association of Colleges and Universities] is in DC next week and Dr. Woolf will be visiting with legislators; the Legislative Fellows will be going.
   - Dr. Woolf is excited to review tenure and promotion materials.
   - Dr. Woolf discussed money from the Karen Trujillo Foundation.
   - Dr. Woolf noted that there was an $80,000 donation to the business school and stated that 10% of the value of a building is the minimum amount of donation to consider renaming a building after a donor.
   - HU will be launching a public campaign for the Foundation goal. The Foundation is working on payroll deduction and planned gifts options for raising funds.
   - Dr. Woolf thanked everyone for this positive and interesting year.

6. **Communication from the Acting Vice President of Academic Affairs (B. Kempner).**
   B. Kempner reported the following:
   - Dean of Social Work candidates (3) will be on campus for interviews next week.
   - Dr. Kempner reported that they are looking for an Interim Dean for the School of Education.
   - Provost candidates (3) will be on campus during finals week.
   - Dr. Kempner has been collaborating with the Registrar to get 10 doctoral robes for faculty to attend ceremonies, which should be available for commencement.
   - I. Williamson reached out to Linda LeGrange to work with the university for grievance training, and she agreed.

7. **Communication from the Faculty Senate Chair (J. Lindline).**
   Chair reported the following:

- Faculty Research Day was great.
- Chair attended the Outcomes Assessment workshop with B. Wharton.
- Chair reported that there are questions about the survey on strategic planning. A global did go out in mid-March and there is one more week to complete it.
- Chair reported on the HR task force, which is wrapping up the process for offboarding.
- Chair attended the Access U workshop. Chair asked if they are the university's partner. Dr. Woolf stated that they are. Chair noted that she heard the term "marketing" a lot. Chair noted that the university has a VP of Marketing, and that it's not going to do the university any good unless we have a good webpage.

Comment from a Senator congratulating Dr. Maureen Romine on her 53 years of service.

Comment from a Senator that it is too bad that the Access U email went out so late, as they had to teach. Senator asked about the partnership with Wiley/RisePoint and the amount of money that went into that and what kind of success that generated. Senator asked if the company went bankrupt. Senator also mentioned that the website is full of incorrect information.

Dr. Woolf noted that there are some differences about what this group does. Dr. Woolf stated that this is undergraduate recruitment to expand prospective student pool and is a major win for HU. Dr. Woolf noted that it is different from university marketing.

Comment from a Senator that they think everyone in this room works at HU because they love students and want to recruit and retain. Senator noted that faculty were left out of discussions about this and that it is about their programs and that they should be included. Senator hopes that the university will do better.

8. **Communication from Academic Affairs Committee (M. Remke).**

M. Remke reported the following:

- Dr. Remke thanked everyone on AAC for their service.
- Dr. Remke acknowledged H. Romero, Dr. Williamson and Dr. Kempner for their contribution to Academic Affairs Committee to make sure their recommendations align with HED and the catalog.
- There will be no meeting for finals week.
- Dr. Remke reported there were 95 form submissions processed.

Senator asked for an update on the Chair position. Dr. Remke reported that he will continue to serve as Chair and will call the first meeting in the fall to hold elections for Chair. Senator asked if the previous Chairship was rescinded, and Dr. Remke confirmed that it was.

Senator commented that well done and thank you.

Question from a Senator about whether the AAC approved the list of graduates. Dr. Remke confirmed that they did.

9. **Communication from the Student Senate (K. Rainer or delegate).**
   L. Okojie reported the following:
   - Election was held a few weeks back; inauguration tomorrow and gala.
   - Some of the Senators will be going to DC with President Woolf for HACU.

10. **Communication from the Staff Senate (R. Anaya or delegate).**
    C. Biegler reported the following:
    - Mr. Biegler thanked the Senate for allowing him to give the report.
    - Staff professional development days will be held June 19-21, 2nd annual. Mr. Biegler extended an invitation to faculty to attend. The agenda is coming out shortly.
    - Mr. Biegler requested that if faculty have any staff in their department, to bring up that there is a Staff Senate to address their concerns and that they are looking to fill Senate seats. R. Anaya's tenure will be up this year.
    - Staff Senate had a good meeting today with Facilities. Facilities staff had concerns about not being able to go to meetings; they are allowed to attend meetings and participate.
    - Mr. Biegler is looking forward to collaborating with the Faculty Senate.
    - Staff Senate is looking at revisions to the constitution.

11. **New Business**
    a. **Library Committee Report for AY 2023-2024 (attachment) (M. Zollner/J. Garcia).**
    M. Zollner gave an overview of the report. The committee held 6 meetings last year.

    b. **Addition/Deletion/Revision of Majors/Minors & Certificate Programs.**
    i. **MS Nursing Program Revisions (attachment)**
    Chair provided an overview of what had occurred previously with the program revision.

    Comment from a Senator that the proposal looks great. Senator asked the Senator from the Nursing Department to provide input.

    S. Khalsa stated that the Nursing Department cleaned up things.

    Chair asked why it was not unanimous and what were the concerns of faculty. Dr. Khalsa stated that there was confusion about how to go about governance and how things should be done.

    Question from a Senator about whether I. Williamson [Graduate Dean] has approved it. Dr. Remke stated that it was not necessary for revisions. Senator stated that they would like Dr. Williamson's input. Dr. Williamson stated that he did speak with the Nursing Department and is okay with it. Dr. Kempner stated that the university was caught with some accreditation issues and that changes were made since the degree was passed.

MOTION to approve the MS Nursing program revisions. Seconded. 18 ayes, 0 nays, 0 abstentions. Motion passed.

ii. **MA Counseling Program Revisions (attachment)**
G. Glover was available for questions concerning the revisions.
MOTION to approve the MA Counseling program revisions and course revisions for the following courses: COUN 6020, COUN 6050, COUN 6070, COUN 6140, COUN 6150, COUN 6160, COUN 6170, COUN 6180, COUN 6210, COUN 6220, COUN 6280, COUN 6340, COUN 6350, COUN 6360, COUN 6520, COUN 6540. Seconded. 19 ayes, 0 nays, 0 abstentions. Motion passed.

iii. **SCM Graduate Certificate (attachment)**
J. Milczewski provided an overview of the certificate proposals.

Request from a Senator to clarify the section on library resources. Dr. Milczewski said that the current library resources would be sufficient for the needs.

Comment from a Senator that if it is online only, it changes the fee structure and that they are concerned about moving programs online. Senator stated that this should be a matter of consideration.

Chair asked if this would require more or fewer fees. Senator responded that purely online programs have a different fee schedule and that student services fees are not charged for online only programs. Senator stated that they are concerned that student services are not being provided for.

Dr. Milczewski stated that the Business School will be adding a Master's program.

Comment from a Senator that they do not know if certificates are subject to that fee and that the whole program has to be 100% asynchronous.

Dr. Kempner stated that the certificate is added to another program and that few students are solely enrolled in a certificate program. Dr. Kempner noted that they charge a little higher tuition for online asynchronous only programs. Dr. Kempner stated that this is addressing a different audience; for certificates, it is the main program they are enrolled in.

Comment from a Senator that they appreciate this question and that this program followed the Board of Regents policy and until we are asked to reconsider it we should follow it.

MOTION to approve SCM Graduate Certificate proposal and new course proposals for the following: SCMT 5XXX, Introduction to Public Procurement and SCMT 6XXX, Application of LEAN and Just-In-Time Principles in SCM. Seconded. 19 ayes, 0 nays, 0 abstentions. Motion passed.

iv. **SCM Undergraduate Certificate (attachment)**
MOTION to approve SCM Undergraduate Certificate proposal and new course proposals for the following: SCMT 1XXX, Fundamentals of Supply Chain Management and SCMT 3XXX Sustainability in Supply Chain Management. Seconded. 19 ayes, 0 nays, 0 abstentions. Motion passed.

c. **Faculty Handbook Changes (J. Lindline)**

i. **Grievance and Conciliation Committee to Faculty Affairs.**
Chair provided an overview and asked Senators to consider it for future meetings.

ii. **Department Chair Internal Selection Process.**
Chair provided an overview of the issue and asked Senators to consider it for future meetings.

12. **Executive Session.**

13. **Action and Statements as Necessary on Executive Session Discussion.**

14. **Adjournment.**

MOTION to table further discussion and adjourn. Seconded. 15 ayes, 0 nays, 0 abstentions. Motion passed.

Meeting adjourned.