

**Academic Affairs Meeting  
February 6, 2008  
Mortimer Hall-Room 130  
3:00-5:00 p.m.**

- 1. Members Attending:** Dr. Jill Baker, Ms. Leslie Broughton, Ms. Stephanie Butts, Student Senate Secretary, Dr. Jean Hill, Dr. Gil Gallegos, Dr. John Jeffries, Faculty Senate, Dr. Brandon Kempner, Dr. Jennifer Lindline, Dr. Yongseek Kim, Dr. Mario Rodriguez, Dr. Lee Stauffer and Dr. Margaret Young.

**Absent:** Dr. David Sammeth, Dr. Kenneth Bentson, Dr. Linda LaGrange, Mr. John Coca, John Hayes, Dr. Joan Gallini, and Dr. Carolyn Newman.

- 2. Approval of Agenda:** Dr. John Hayes made a motion to approve the agenda with modifications to Item 8 and Item 9. Also, Item 8.3-Changing the rating form for the University's Oral Exam was tabled until a later date. Dr. Jill Baker seconded the motion. Motion passed unanimously.

- 3. Approval of Minutes-No Minutes available.**

- 4. Report from Dr. Linda LaGrange, Interim Dean, Graduate Studies & Research.**  
No report at this time.

- 5. Report from Registrar – Mr. John Coca, Registrar**  
No report at this time.

- 6. Report from Subcommittees & Ballen Endowment.**  
No reports at this time.

- 7. Old Business**

- 7.1. Undergraduate Program Reviews-Dr. Jean Hill**

Dr. Jean Hill reported the Academic Affairs Committee is in charge of the Undergraduate Program Reviews. The programs up for review are: School of Education, School of Business, Engineering, Native American Hispano Program and Forensics. Dr. Jean Hill made a motion to approve the Academic Program Review Undergraduate Policies and Procedures with a modification to the committee's membership on page 4 and page 10. Dr. John Hayes seconded the motion. The motion passed unanimously. **(Attachment 1)**

- 8. New Business**

- 8.1. Degrees awarded compared to students listed in May 2007 Commencement Program.**

Dr. Jean Hill did an analysis on the May 2007 Commencement program. There are 782 names in the May 2007 Commencement program, of those 597 students received a

degree in the Fall of 2006, Spring 2007 and Summer 2007 semesters. There were 175 students in the program that have not been awarded degrees or possibly awarded in December. There were 10 students that could not be identified at all. Dr. Jean will research this information further and present it to the committee.

**8.2. School of Social Work-Proposing two new courses for MSW students in the Clinical concentration: DSM for Clinicians (currently offered as ST: SW 635) & Clinical Supervision (currently offered as ST: SW 635)-Dr. Jill Baker**

Dr. Jill Baker proposed two new courses for MSW students in the Clinical Concentration: DSM for Clinicians which is currently offered as a ST: SW 636 and Clinical Supervision offered as a ST: SW635. Dr. Baker indicated that the DSM class would be substituted for the current SW 642 course. The Clinical Supervision class would substitute for the current 651 course.

After discussion, Dr. Jean Hill made a motion to approve Clinical Supervision. Dr. John Hayes seconded the motion. Motion passed unanimously.

After discussion of the DSM for Clinicians course, Dr. John Jeffries made a motion to table for further review. Dr. Margaret Young seconded the motion. A vote was taken. There were 11 in favor, 2 opposed and 0 abstentions. Motion passed.

**8.3. Changing the rating form for the University's Oral Examination-Dr. Margaret Young-Item was tabled for a later meeting.**

**9. Adjournment –Dr. Jill Baker made a motion to adjourn. Dr. Brandon Kempner seconded the motion. Motion passed unanimously. The meeting adjourned at 4:15 p.m.**