

**Academic Affairs Meeting
October 15, 2008
Sininger Hall Room 130-A
3:00 p.m.**

1. **Members Attending:** Dr. John Hayes, Dr. Jill Baker, Dr. Ken Bentson, Ms. Leslie Broughton, Stephanie Butts, Student Senate Secretary, Dr. Joan Gallini, Dr. Brandon Kempner, Dr. Pete LeRoy, Dr. Miriam Langer, (Proxy for Professor David Lobdell), Dr. Carolyn Newman, Dr. Emmanuel Nkwenti, Dr. Mario Rodriguez, Dr. Kristie Ross, Dr. Mary Shaw, and Dr. Donna Woodford

Ex-Officio Members: Mr. John Coca

Absent: Dr. Linda LaGrange

Others Present: Dr. Ian Williamson, Social & Behavioral Sciences

2. **Approval of Agenda:** Dr. Brandon Kempner made a motion to approve the agenda. Dr. Jill Baker seconded the motion. Motion passed unanimously.
3. **Approval of September 17th and October 1st Minutes:** No minutes available for September 17. Dr. Jill Baker made a motion to approve the October 1st minutes adding Dr. Kristie Ross as present at the meeting. Dr. Donna Woodford seconded the motion. Motion passed unanimously.
4. **Report from Dr. Linda LaGrange, Associate Vice President for Academic Affairs**
Dr. Mary Shaw provided the report on behalf of Dr. LaGrange requesting that the Academic Affairs Committee discuss the fact that applied AA and AS degrees from the community colleges often do not have the New Mexico Common Core Requirements. When these students transfer then they need to meet the core requirements. This is a problem for some programs such as Forestry.
5. **Report from Registrar – John Coca, Registrar**
Mr. Coca reported that mid-term grades are available online for review.
6. **Report from Subcommittees & Ballen Endowment**
Ballen Endowment: No report at this time.
Undergraduate Subcommittee: Dr. Ross reported that the committee met regarding an appeal. The committee will make a decision once a response has been received from the Instructor-of-Record.
Graduate Subcommittee: Dr. Bentson reported that they have four petitions to review and asked the committee to stay on after the meeting.
7. **Old Business**
 - 7.1. **Discussion-Catalog Course Requests via Email**

Dr. Hayes asked for clarity on the motion made regarding receiving paperwork for Academic Affairs review. After discussion, the committee agreed that the motion was that “all materials were to be sent electronically within a two-week timeframe.”

8. New Business

8.1. Catalog Changes: Psychology 303, 327, 378, 418, 462 and 473-Dr. Ian Williamson

Dr. Ian William presented the following catalog changes for deletion: Psychology 303-Computer Use in the Behavioral Sciences, Psychology 327-Personal Adjustment, Psychology 378-Ethical Issues in Psychology, Psychology 418-Comparative Cognition, Psychology 462-Experimental Design and Analysis and Psychology 473-The Psychology of Suicide. Dr. Williamson indicated that these courses are being deleted because they have not been offered for many years. (**Attachment 1**)

After discussion, Dr. Ken Bentson made a motion to delete these courses from the catalog and globally as well. Dr. Jill Baker seconded the motion. The motion passed unanimously.

8.2. Undergraduate Research Curriculum-Psychology 301, 302, and 322-Dr. Ian Williamson.

Dr. Ian Williamson presented a request to make changes to the current undergraduate research curriculum. The changes he presented were to the laboratory curriculum. He requested that Psychology 301 and 302, Research Methods and Analysis I and II be revised as well as Psychology 322-Techniques in Social Psychology Research. (**Attachment 2**)

During the discussion of Dr. Williamson’s request to make the revisions, Dr. Bentson asked Dr. Williamson to include a syllabus for Psychology 322. This item was deferred until the November 5th meeting.

9. Adjournment–Dr. Pete LeRoy made a motion to adjourn. Dr. Jill Baker seconded the motion. The meeting adjourned at 3:55p.m.