

**Academic Affairs Meeting
December 3, 2008
Sininger Hall Room 130-A
3:00 p.m.**

- 1. Members Attending:** Dr. John Hayes, Dr. Jill Baker, Dr. Ken Bentson, Ms. Leslie Broughton, Stephanie Butts, Student Senate Secretary, Dr. Erika Derkas, Dr. Joan Gallini, Dr. Brandon Kempner, Dr. Pete LeRoy, Professor David Lobdell, Dr. Carolyn Newman, Dr. Emmanuel Nkwenti, Dr. Mario Rodriguez, Dr. Kristie Ross, Dr. Mary Shaw, and Dr. Donna Woodford

Ex-Officio Members: Dr. Linda LaGrange, and Mr. John Coca

Absent: Dr. Carolyn Newman

Others Present: Drs. Joe Schmalfeldt, Kim Yongseek, Kathy Jenkins, Charles Swim, and Professor Andrellita Chavez

- 2. Approval of Agenda:** Dr. LeRoy requested that Item 7.3 of the agenda be moved to Item 7.6. Dr. Brandon Kempner made a motion to approve the agenda with Item changes noted. Dr. Baker seconded the motion. Motion passed unanimously.

- 3. Approval of September 17th and November 5th, 2008 Minutes**

September 17, 2008 Minutes – Minutes unavailable.

November 5, 2008 Minutes – Dr. Mary Shaw made a motion to approve the minutes with a modification to Item 6. Dr. Jill Baker seconded the motion. Motion passed unanimously.

- 4. Report from Dr. Linda LaGrange, Associate Vice President for Academic Affairs**

Dr. LaGrange reported that Vice President Rivera reviewed the Request Course Changes and Program submissions. Dr. LaGrange reported that Dr. Rivera will request that the Deans and Department Chairs review requests, prior to the approval by the Academic Affairs Committee.

Dr. LaGrange reported that Dr. Fries will announce by Friday, the status of the merger with the College of Santa Fe.

- 5. Report from Registrar – John Coca, Registrar**

Mr. Coca reported that Finals Week is next week, December 8-12, 2008. Final grades are due, Monday, December 15th. Mr. Coca reported that online grading would be activated on Friday, December 3rd, he encouraged all faculty to submit their grades online and grades must be assigned and no course be left ungraded.

- 6. Report from Subcommittees & Ballen Endowment**

Undergraduate Subcommittee: Dr. Ross reported that the committee is receiving several petitions asking to waive the Beginning Speech core requirement. Dr. Ross indicated that there is a unanimous consensus to deny these petitions.

Graduate Subcommittee: No report.

Ballen Endowment: Dr. Kempner reported that the first Visiting Scholar's visit ended successfully. Dr. Kempner reported that two more applications have been received and calls for proposals will be sent in mid-February or March, 2009.

Centers: No report.

At this point, Dr. Hayes indicated Professor Lobdell's, Post-Baccalaureate Certificate in Fine Arts, was still pending clarification.

Professor Lobdell reported that students have to go through graduate school as for any other graduate level work. Students will need 15 hours of Art History in order to receive a Certificate.

7. New Business

7.1. Delete Courses: Animal Nutrition, Livestock Management and Wildlife Diseases-Dr. Edward Martinez

Dr. Ken Bentson presented on behalf of Dr. Edward Martinez, stating that these courses in Natural Resources Management are courses that students have not signed up for. These courses; however, are cross-listed in Biology. Dr. Bentson requested that these courses be removed from the Forestry Program, but remain on the global. **(Attachment 1)**

Dr. Jill Baker made a motion to approve the deletions in Animal Nutrition, Livestock Management and Wildlife Diseases. Dr. Bentson seconded the motion. The motion passed unanimously.

7.2. Revise Courses in Forestry: FOR 200-Field Practices; FOR 425-525-Field Safety Practices-Dr. Edward Martinez

Dr. Bentson reported that the revisions to the Forestry, 200-Field Practices course; is structured to provide students with much needed exposure in field work. This course is currently offered as a 300-level course, and students hold off taking this course until they are seniors. Dr. Bentson said that offering this course at a 200-level course will encourage students to take this introductory course earlier in their programs.

In addition, Dr. Bentson reported that the Forestry 425-525, Field Safety courses provides students with training required by OSHA's heavy equipment and field operations regulations. The course will address safety and risk management issues in Forestry and field operations. **(Attachment 2)**

After discussion by the committee, Dr. Kempner made a motion to approve the Forestry 425-525-Field Safety Practices courses. Ms. Leslie Broughton seconded the motion. The motion passed unanimously.

7.3. Revised Changes: HPS Major and Minor – Dr. Kathy Jenkins

As per revised agenda, Dr. Jenkins presented the Human Performance Major, stating that this major includes a core curriculum of required classes and four concentrations. The four concentrations consist of: Exercise Science, Physical Education, Athletic Training, and Leisure

Services. Each student must complete the 12 credit core in the major and 24 credits in their concentration. (**Attachment 3**)

Dr. Jenkins then presented the changes to the Proposed Health Minor, stating that the changes in the Health Major affected the changes to the Minor. She reported that the 24-credit Minor is approved by the State of New Mexico. (**Attachment 4**)

The committee reviewed and discussed the changes to the Proposed Health Major/Minor. Dr. Pete LeRoy made a motion to approve the changes noted to the Proposed Health Major/Minor. Dr. Donna Woodford seconded the motion. The motion passed unanimously.

7.4. Revised Changes: Health Major & Health Education Track – Dr. Kathy Jenkins

Dr. Jenkins reported that the Health Major includes 3 tracks: Health Education, Health Promotion & Wellness, and Pre-Professional Health. The Health Education track is for those students pursuing a licensure in Health Education. Dr. Jenkins indicated that the remaining 2 tracks, Health Promotion & Wellness is for students pursuing a career in health related fields and Pre-Professional Health is for students who wish to apply to physical therapy schools. In addition, she indicated that the technique courses are being combined into this major, and the curriculum is being updated. (**Attachment 5**)

Dr. LeRoy indicated that creating the new course, Health 4xx/5xx, U.S.-Mexico Border Health, it will fill the void between Health 151 and Health 321.

After discussion of the additions, revisions and deletions, to the Health Major & Health Education Track, Dr. Erika Derkas made motion to approve it. Dr. Jill Baker seconded the motion. The motion passed unanimously.

7.5. Revise Proposed Health Minor-Dr. Kathy Jenkins

Dr. Jenkins indicated that the changes to revise the proposed Health Minor are affected due to changes to the Health Major. (**Attachment 6**)

Dr. Erika Derkas made a motion to approve the changes to the Health Minor. Dr. Jill Baker seconded the motion. The motion passed unanimously.

7.6. New Proposal for the Master of Science Degree in Athletic Training-Dr. Kathy Jenkins

Dr. Kathy Jenkins presented the proposal for a Master's of Science Degree in Athletic Training. She reported that the role of an athletic trainer has expanded to areas of other health care settings and working directly under a physician. She said that athletic trainers must graduate from an accredited program with a Bachelor's or Master's degree.

Dr. Jenkins indicated that the purpose of the program is to produce certified athletic trainers. Students who enter this program will be prepared for the national Board of Certification Exam for Athletic Trainers, become competent entry-level athletic trainers, develop and adapt skills, develop and critical thinking skills.

Dr. Jenkins stated that this program is the first of its kind, in that's it's an entry-level Master's program. The students enrolled in this program will be able to graduate in 5 years with a B.A. and M.S. She said that the program would be created from courses that are currently offered at the university. She stated that only 5 new courses would be added to the program, making it eligible for accreditation by the Commission on Accreditation of Athletic Training Education.

For a complete review on the Athletic Training Program see (**Attachment 7**).

After the presentation, the Committee discussed the program as follows:

- Were there any pre-requisites required?
- Any additional resources required?
- Seems like students will have to have a Master's degree in order to be accredited.
- Professional portion has to be a stand-alone major.
- What does a student need in order to get licensed?
- How many trainers are needed per athlete?
- How are Athletic Trainers different than Coaches?

At this point, Dr. Jill Baker made a motion to approve the New Proposal for the Master of Science Degree in Athletic Training. Dr. Donna Woodford seconded the motion. The motion passed unanimously.

7.7. Proposed Revisions to the MS in Life Science, Biology Concentration & Addition of a Non-Thesis Option – Dr. Mary Shaw

7.8. New Courses: CPA Review, Human Resource Economics 4xx and 5xx – Dr. John Hayes

- 9. Adjournment**–Dr. Baker made a motion to adjourn. Dr. Bentson seconded the motion. The meeting adjourned at 5:02 p.m.