

Staff Senate Meeting
November 16, 2009
1:00 Sininger Hall Rm 123 – NMHU
Beamed to: Rio Rancho, Raton, Farmington, Santa Fe
Minutes

1. **Call to Order** – The meeting was called to order at 11:00.
2. **Pledge of Allegiance** – Noted
3. **Staff Advisory Senate Credo Recited** - Noted
4. **Roll Call - Present:** Maxine Salas, Rick Loffredo, Amanda Ortiz, Lou Ann Romero, Margaret Gonzales, Mario Romero, Rick Griego, Alexis Duran, David Whorton, Brenda Quezada, Raul Valdez.
Others Present: Donna Castro and Debra Gonzales.
5. **Approval of agenda** – Chair Salas recommended that item #11 be removed due to lack of time.
6. **Approval of Minutes** – The Minutes for October 21, 2009 were approved unanimously.
7. **Guest Speaker** – Dr. Fries commended the Staff Senate for doing a good job and emphasized the importance of the group. He went on to give an update of the Universities financial status and new initiatives the University is working on.
8. **Appointment of Technical Staff Member** – Nominations for the Technical Staff Member Representative were held and voted on. The two candidates where Lisa Duran and Emily Montoya. Ms. Lisa Duran is the new Technical Staff Representative.
9. **Reports:**
 - **Staff Satisfaction Survey Committee** – VP Gonzales handed out a survey that will be used and asked that everyone have their feedback in by Monday 11/23/09.
 - **Proposed Personnel Policies Committee** – Donna C. said the President will review the first set of policies submitted before the second batch of policies is released for review.
 - **Time Clock Committee**- Richard G. said he met with the staff at facilities to discuss the best way to handle this. He also contacted EEOC and Lawrence Trujillo. A survey will be developed after researching with other schools.
 - **Treasurer’s Report** – Amanda O. said Max Baca needs a written request from President Salas regarding the need for a computer for Staff Senate. He will then accommodate our request.
 - **Presidents Report** – President Salas said the NCA visit went well. Amanda O. attended the Faculty Senate for Chair Salas and reported that the Faculty collaboration between the two Senates was important and welcomed our involvement.
10. **Committee Appointments:**
 - **Student Senate** – Margaret G. will ask both the Graduate and Undergraduate Student Senates to post their minutes on the web.
 - **Master Planning Committee** – Chair Salas will see who is in charge of this committee and identify someone to serve on it.

- **Loss and Prevention Control Committee** – This committee looks at safety issues for campus employees. David W. will serve on it.

11. **Topics of Discussion** – These items were removed from the agenda until a later date.
12. **Old Business** - A motion was made by Brenda Q. and seconded to table this topic for future discussion.
13. **Persons wishing to address the Board** – None
14. **Next Meeting**- Next meeting is set for December 14, 2009. Location to be determined.
15. **Adjournment** – Meeting adjourned at 12:35.

Respectfully Submitted By:
Lou Ann Romero, Secretary