

Actions taken 10/20/10 at General Faculty Special Meeting

Approved Faculty Handbook Revisions

1. Faculty Affairs Committee Membership

Membership consists of ten tenured faculty members: two from the School of Social Work, two from the School of Business, two from the School of Education, and four from the College (two members from Mathematics and Sciences and two members from Humanities and Fine Arts).

Approved unanimously

2. Department Chair Internal Selection Process

Term: The term for chairs (tenured and tenure-track faculty members) shall be for three years. Interim appointments shall be for one year.

Eligibility: Normally, only full-time tenured and tenure-track faculty shall be eligible for nomination as chairs. In exceptional circumstances, term and retained term faculty may be nominated for an interim appointment or an external search may be conducted. Only tenured and tenure-track faculty shall participate in the selection process.

Selection Process:

3rd Week of the spring semester in the last year of the current chair's contract:

The Office of Academic Affairs shall direct the department and the Faculty Senate Executive Committee to begin the selection process.

4th Week:

The Faculty Senate Executive Committee shall assign a member to oversee the chair nomination process in individual departments and notify the department, the Dean, and the Vice President for Academic Affairs. No member of the Executive Committee shall oversee the chair selection in his or her own department.

6th Week:

The Department Chair shall call a meeting of the eligible Department Faculty and the assigned Executive Committee member. The Executive Committee member shall oversee the selection process. This process shall include: a) the nomination of candidates for the position; b) interviews of candidates by eligible Department Faculty; c) a secret ballot of the eligible Department Faculty; and d) communication of the department recommendation for a single candidate to the Dean, who shall respond with approval or disapproval within five working days.

If the nominee is not approved, the process shall be repeated, with the recommendation of a different faculty member within ten working days. The Dean shall respond with approval or disapproval within five working days. If the department and the Dean have not reached agreement within forty-five calendar days from the initial recommendation to the Dean, the

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Dean in consultation with the Vice President for Academic Affairs shall have the right to make an interim appointment.

In the case of approval, the Dean shall notify the candidate, the department and the Executive Committee of the appointment.

Approved unanimously

3. Quorum Statement

One-quarter of the membership of the voting faculty on active duty during the semester shall constitute a quorum. The General Faculty meetings are expected service for all voting Faculty not in classes or engaged in other University functions.

Approved (18 yeas & 8 nays)