

Academic Affairs Committee Minutes **February 1, 2012 – Approved 2-15-2012**

- 1. Roll Call (3:10 pm) Members Present:** Donna Woodford-Gormley, Cheryl Zebrowski, Jim Burns, Andrellita Chavez, Craig Conley, Cristina Duran, Andre Garcia-Nuthmann, John Jeffries, Emmanuel Nkwenti, Mary Shaw, Carmen Vidal-Lieberman, Warren Lail, Seonsook Park
Also in Attendance: Pete LeRoy, John Coca, Linda LaGrange
Absent:

2. Approval of the Agenda

The agenda was approved with the addition of an item under New Business regarding number of students to make a class. (Chavez, Conley)

3. Approval of the Minutes

Minutes of January 18th were approved.

4. Report from the VP, Academic Affairs

Linda LaGrange led a discussion regarding whether or not to waive thesis credit if the thesis only needs revisions. Consensus seemed to be to have student register next semester for a 1credit class, but that there should be a timetable so a student could finish up in the final semester. Graduate co-ordinators should meet to work out details for a university-wide policy.

5. Report from Registrar

John Coca reports that we're down 43 students from last Spring. Enrollment is flat. Census day is this Friday.

6. Report from Faculty Senate

Pete LeRoy gave a brief summary of the Faculty Senate meeting. The Senate discussed catalog changes. ACT/SAT requirement will be sent out for a full faculty vote. The Emergency Committee is continuing to put together an inclement weather policy and notification procedures. The full report is attached.

7. Reports from Subcommittees/Centers

- a. Centers: Albuquerque reports that things are going well. Nothing of note to report from Rio Rancho.
- b. Ballen Endowment: Details of visit being worked out.
- c. Undergrad appeals: Received an appeal, requesting an e-mail response.
- d. Graduate appeals: Received 5 petitions and will meet after this meeting.

8. Old Business

- a. Letter requesting staff support was submitted to faculty senate.
- b. Revisions to AAC forms. Received word format from Pete and Donna will work on the revisions.

9. New Business

- a. Number of students to make a class. Was there a change? What is the current numbers? Linda will check. Deans are given latitude to let a class make.

10. Meeting adjourned at 3:50 p.m.

1. Faculty Senate Meeting on 1/25/12 – first meeting of 2012.
 2. Emergency Planning Committee, January 12, 2012.
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1. Faculty Senate:
 - a. Campus suicide prevention program was explained by Margaret Gonzalez. She urged faculty to call/ask about the online certification program associated with this issue.
 - b. Discussion of the ACT/SAT scores as an admission requirement – after lengthy discussion, it was decided that a vote would be put forward to the entire faculty on this issue.
 - c. Jill Baskerville was approved as a non-voting member of the Faculty Athletics Committee (to replace –this spring term only) Dr. Ian Williamson who is on sabbatical leave.
 - d. Various handbook changes were discussed.
 2. Emergency Planning Committee, January 12, 2012 and January 26, 2012

 - a. Continued discussion on Inclement Weather Policy
 - b. Continued discussion on Clery Act issues (details in the previous report from last meeting)

This report is respectfully submitted by,

Pete LeRoy

1/18/12

* **The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act** is a federal [statute](#) codified at [20 U.S.C. § 1092\(f\)](#), with implementing regulations in the [U.S. Code of Federal Regulations](#) at 34 [C.F.R.](#) 668.46. The Clery Act requires all colleges and universities that participate in federal [financial aid](#) programs to keep and disclose information about crime on and near their respective campuses. Compliance is monitored by the [United States Department of Education](#), which can impose [civil penalties](#), up to \$27,500 per violation, against institutions for each infraction and can suspend institutions from participating in federal [student financial aid](#) programs.